



PORTLAND PUBLIC SCHOOLS

District Chromebook Agreement



Student Name _____

Device Asset ID Number _____

Parent/Guardian Responsibilities and Permission

I have received a District Chromebook device to use at home and school to support my student's learning and achievement. By accepting the possession of the device, I agree to the following:

- I understand that it is to be used for educational purposes only and in accordance with Student Acceptable Use Policy.
- I understand that I am responsible for any loss or damage to the device and charger.
- The District may request the device be returned at any time.
- I must return the device to the District in the same condition as it was received.

Students must follow the Responsible Use and Care Guidelines as outlined below. A list of assigned equipment and accessories is also provided below with cost if damaged, stolen, or lost.

I am authorizing the assignment of a Chromebook device to my child currently enrolled in Portland Public Schools. I understand that the device is to be used as a tool for learning and that my child will comply with the Responsible Use and Care Guidelines. I will ensure the safe and timely return of the device within the loan period or upon request by the District. I understand that in the event of theft, misuse or carelessness, there is no provision for replacement. I also understand that I am financially responsible for any willful, malicious, or accidental damage to the device.

By accepting the device, you are responsible for any and all damages and costs incurred.

Internet Content Filtering

The District has implemented technology protection measures and content filtering on all student Google accounts both on campus and offsite. This will ensure that anywhere students are logged in with their school Google accounts, they will be protected required under the guidelines of the Children's Internet Project Act. While Portland Public Schools uses technology protection measures to limit access to material considered harmful or inappropriate to students, it may not be possible for the District to absolutely prevent such access.

Student Responsibilities

By accepting the device, the student is agreeing to follow the guidelines in this policy and is agreeing to report any misuse of the Chromebook to the person designated by the School for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property. Additionally, misuse includes anything that violates the school student handbook or the district technology agreement.

Responsible Use and Care Guidelines

1. Modifying or changing the device settings and/or internal or external configurations is prohibited.
2. Using obscene, threatening or disrespectful language in any form online or in electronic communications is strictly prohibited.
3. Avoid placing heavy materials, such as books, on top of the device.
4. Protect the LCD display screen. Before closing the device, make sure there are no small items, such as a pencil or small earphones, on the keyboard.
5. When carrying a Chromebook, close it and carry it face up.
6. Report any damage that may have happened to the Chromebook immediately.
7. Parents and students agree to return the device and all components to the school in the same condition as when the device was issued to the student.

Prepared **R**espectful **I**n Control **D**etermined **E**ngaged



PORTLAND PUBLIC SCHOOLS

District Chromebook Agreement



Chromebook Etiquette

All users must abide by the rules of Chromebook etiquette, which include:

1. Politeness. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent or threatening language.
2. Safety. The Chromebooks shall be used for only intended purposes to enhance learning. No personal information shall be shared that could compromise student or staff safety.
3. The following is a non-exhaustive list of offenses that are not acceptable uses of Chromebooks:
 - Uses that are offensive to others. Don't use access to make ethnic, sexual preference of gender-related slurs or jokes.
 - Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance whose possession or use of is prohibited by the School District's Student Code of Conduct.
 - Uses of social networking sites. Chromebooks are provided as a tool of the student's education. School is not the appropriate setting for the use of social networking sites and such use is prohibited. Social networking sites are sites where individuals create and view personal profiles, create networks of friends, leave messages for each other, etc.
 - Uses that are deemed harassment or bullying. Cyberbullying is strictly prohibited. Chromebooks shall not be used for this purpose or to persuade others to do so. If a student finds that other users are engaging in Cyberbullying or harassment, he or she should report such use to the person designated by the School.

Privacy

Students shall not share any information that could compromise the privacy of themselves or any other students/staff member at the school. This information includes, but is not limited to, the following:

1. Login information
2. Personal information like addresses
3. Descriptions of themselves or any other person that could be used for identification

Damage Charges

Equipment	Damaged Equipment Cost
Chromebook LCD Display	\$75
Chromebook Keyboard/Palm Rest	\$90
Chromebook (lost, stolen, or total replacement)	\$300
AC Charger	\$40

Parent Signature *By typing my name I am signing this document*

Date

Student Signature *By typing my name I am signing this document*

Date

Prepared **R**espectful **I**n Control **D**etermined **E**ngaged