



## **LCCS Attendance Policy**

Unless otherwise stated in the Individual Education Program (IEP) of a student, all students are expected to attend school regularly. Students who accrue 18 days of absences in one school year may be considered ineligible for promotion to the next grade.

If a child is to be absent because of illness, family emergency, doctor or dentist appointments, or religious observances, it will be considered an excused absence, you must call and let us know the reason before 9:00 a.m. and are requested to provide a note where applicable. Absences because of family trips, holidays or personal days will not be excused, however the parent must notify the school regardless of the reason for absence. If the child has a communicable disease, such as pink eye or strep throat, a doctor's certificate is required for re-admission to class.

Families must notify the school well in advance of any unavoidable planned absences or to request an early dismissal. Lengthy or numerous absences can seriously affect a student's educational progress. As a school, we are funded by our average daily attendance figures. When your child is has an unexcused absence, it hurts our funding. Families are strongly advised not to schedule vacations while school is in session. Ample vacation days and weeks are provided during the school year. All class work and homework missed during absences must be made up as specified by the classroom teacher. In the event that a student's absences become excessive, a conference with the family will be called to consider ways to improve attendance.