



# NORTH MONTEREY COUNTY HIGH SCHOOL

## *Condor Country*

13990 Castroville Blvd. - Castroville, California 95012

Phone (831) 633-5221 - Fax (831) 633-2520

Marisa Martínez, Principal \* Jesus Narez Mendoza, Assistant Principal \* Dan Andrus, Assistant Principal

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August 2024

Dear Condor Families,

Welcome to the 2024-2025 school year! I hope you and your family have had a wonderful summer and are ready for the exciting year ahead. I am thrilled to continue serving as your principal and to work alongside a fantastic team dedicated to providing our students with the best possible educational experience. As we prepare to start this new school year, I want to share some exciting updates and introduce new members of our school community.

First, I am delighted to announce that Mr. Jesús Narez will continue his role as an assistant principal at our high school. His unwavering commitment and expertise have been instrumental in our school's success, and I am confident that he will continue to make a positive impact this year.

I am also pleased to introduce Mr. Dan Andrus, who has joined our team as an assistant principal. Mr. Andrus brings a wealth of experience and a passion for education, and we are excited to welcome him to our school community. We look forward to the positive contributions he will make and the new perspectives he will bring.

In addition to our staffing updates, we have some important news regarding our registration process. Our district is transitioning to online registration for the upcoming school year. This new system will allow families to complete registration packets conveniently through their app ParentVue accounts. We believe this change will streamline the registration process and make it more accessible for everyone. Keep in mind that we will be hosting "Back to the Nest," as usual, to provide our families with support during this process. Back to the Nest is scheduled for Tuesday, August 6th (9th and 12th Grade) and Wednesday, August 7th (10th and 11th Grade) from 9:00 am to 6:00 pm on both days. We will not be open from 12:00 pm to 1:00 pm (lunch for staff). Students will have an opportunity to take their ID pictures, buy school gear, and get their schedule for their 2024-2025 school year. Detailed instructions on how to complete the online registration will be sent to you shortly.

We invite you to meet the school administration at the end of our "Back to the Nest" event on Tuesday, August 6th, from 6:00 - 7:00 pm. This is a great chance to mingle with our team, ask questions, and provide input. We look forward to connecting with you and hearing your feedback as we work together to support your child's education.

As always, we are committed to providing a nurturing and challenging environment for our students. This year, we will continue to focus on academic excellence, student well-being, and community involvement. We are excited about the new opportunities that lie ahead and are dedicated to making this school year one of growth, learning, and achievement for every student.

For your reference, we have included the Academic Calendar, Bell Schedule, school map, reference sheet of contact numbers, cell phone and dress code policies. We ask that you check your phone settings to make sure that the High School number is not blocked as automated phone calls are our main source of communication regarding school events and attendance. For your reference, the High School phone number is listed above.

Thank you for your continued support and partnership!

Respectfully,

Marisa Martinez  
Principal



# North Monterey County Unified School District

## 2024 – 2025 Academic Calendar

<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th colspan="7">July 2024</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td style="background-color: #cccccc;">4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table> <p style="text-align: center;">Instructional Days 13</p>	July 2024							S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p style="text-align: center;"><b>JULY</b></p> <p>4 – HOLIDAY - 4th of July</p>	<p style="text-align: center;"><b>JANUARY</b></p> <p>1 – 10 – Winter Recess 20 – HOLIDAY - Martin Luther King Day</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th colspan="7">January 2025</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td style="background-color: #cccccc;">1</td><td style="background-color: #cccccc;">2</td><td style="background-color: #cccccc;">3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td style="background-color: #cccccc;">20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </tbody> </table> <p style="text-align: center;">Instructional Days 14</p>	January 2025							S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
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- Holiday – Schools Closed
- Holiday – District Office/Schools Closed
- New Staff Days
- Teacher Work Day/Staff Development (*Non-Student Days*)
- Non School Day

- First Student Day (August 14)
- Students Return from Winter Recess (January 13)
- Last Student Day (June 6)

### Grading Periods

Elementary Schools	
1 <sup>st</sup> Trimester: August 14 – November 1	56
2 <sup>nd</sup> Trimester: November 4 – February 28	61
3 <sup>rd</sup> Trimester: March 3 – June 6	63

Middle School	
1 <sup>st</sup> Quarter: August 14 – October 11	42
2 <sup>nd</sup> Quarter: October 12 – December 20	43
3 <sup>rd</sup> Quarter: January 13 – March 21	47
4 <sup>th</sup> Quarter: March 24 – June 6	48

High School	
1 <sup>st</sup> Semester: August 14 – December 20	85
1 <sup>st</sup> Quarter: August 14 – October 11	42
2 <sup>nd</sup> Quarter: October 12 – December 20	43
2 <sup>nd</sup> Semester: January 13 – June 6	95
3 <sup>rd</sup> Quarter: January 13 – March 21	47
4 <sup>th</sup> Quarter: March 24 – June 6	48

Total Student Days = 180  
 Total Teacher Work Days = 185  
 Total New Teacher Work Day = 188  
 Board Approved: **December 14, 2023**

**NORTH MONTEREY COUNTY HIGH SCHOOL  
BELL SCHEDULE 2024 - 2025**



**MONDAY**  
Late Start Schedule

Period	Begin	End	Minutes
<b>Brunch</b>	9:40 AM	9:55 AM	15
Period 1	10:00 AM	10:40 AM	40
Period 2	10:45 AM	11:25 AM	40
Period 3	11:30 AM	12:10 PM	40
Period 4	12:15 PM	12:55 PM	40
<b>Lunch</b>	12:55 PM	1:25 PM	30
Advisory	1:30 PM	2:00 PM	30
Period 5	2:05 PM	2:45 PM	40
Period 6	2:50 PM	3:30 PM	40

**TUESDAY, WEDNESDAY, THURSDAY & FRIDAY**  
Regular Schedule

Period	Begin	End	Minutes
Period 1	8:30 AM	9:30 AM	60
Period 2	9:35 AM	10:33 AM	58
<b>Break</b>	10:33 AM	10:48 AM	15
Period 3	10:53 AM	11:51 AM	58
Period 4	11:56 AM	12:54 PM	58
<b>Lunch</b>	12:54 PM	1:24 PM	30
Period 5	1:29 PM	2:27 PM	58
Period 6	2:32 PM	3:30 PM	58

**FINALS SCHEDULE**  
December 19 & 20 and June 5 & 6

Period	Begin	End	Minutes
Period 1/2	8:30 AM	9:50 AM	80
<b>Break</b>	9:50 AM	10:05 AM	15
Period 3/4	10:10 AM	11:30 AM	80
<b>Lunch</b>	11:30 AM	12:00 PM	30
Period 5/6	12:05 PM	1:25 PM	80



# NORTH MONTEREY COUNTY HIGH SCHOOL

WELCOME TO THE NEST

QUESTION / PREGUNTA	WHO TO CONTACT/ QUIEN CONTACTAR
<ul style="list-style-type: none"> <li>Main Office &amp; Contact Information</li> <li>Oficina Principal y información de contacto</li> </ul>	<p><b>North Monterey County High School</b>            13990 Castroville Blvd.  <b>Phone (831) 633-5221</b>            Fax (831) 453-2009  <a href="http://www.nmcusd.org/nmchs">www.nmcusd.org/nmchs</a></p>
<ul style="list-style-type: none"> <li>Appointments with the Principal</li> <li>Citas con la Directora</li> </ul>	<p><b>Marisa Martinez, Principal</b>  <a href="mailto:marisa_martinez@nmcusd.org">marisa_martinez@nmcusd.org</a></p> <p><b>Rosie Rios, Administrative Assistant</b> Ext. 3398  <a href="mailto:rosie_rios@nmcusd.org">rosie_rios@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>Attendance Questions</li> <li>Preguntas de Asistencia</li> </ul>	<p><b>Alma Torres, Attendance Clerk</b> Ext. 3390  <b>Maria Castellanos, Attendance Technician</b> Ext. 3391</p>
<ul style="list-style-type: none"> <li>How do I know who my academic counselor is?</li> <li>¿Cómo sé quién es mi consejero/a académico/a?</li> <li>By last name of student/ Por apellido del estudiante:</li> </ul> <p><b>A - Farias</b> Cathy Crume ext. 3384  <b>Felix - Loma</b> Jesus Galindo ext. 3383  <b>Lopez - Ramirez N</b> Eryka Garcia ext. 3382  <b>Ramirez P - Z</b> Lupe Sanchez ext. 3385  <b>College and Career</b> Alexandra Solis ext. 3312</p>	<p><b>Jesus Narez Mendoza, Admin for Guidance Counseling</b>  <a href="mailto:jesus_narez_mendoza@nmcusd.org">jesus_narez_mendoza@nmcusd.org</a></p> <p><b>Rachel Torres, Administrative Assistant</b> Ext. 3374  <a href="mailto:rachel_torres@nmcusd.org">rachel_torres@nmcusd.org</a></p> <p><b>Counselors emails / Correo Electrónico de Consejeros:</b>  <a href="mailto:ccrume@nmcusd.org">ccrume@nmcusd.org</a>  <a href="mailto:jgalindo@nmcusd.org">jgalindo@nmcusd.org</a>  <a href="mailto:eryka_garcia@nmcusd.org">eryka_garcia@nmcusd.org</a>  <a href="mailto:lsanchez@nmcusd.org">lsanchez@nmcusd.org</a>  <a href="mailto:alexandra_solis@nmcusd.org">alexandra_solis@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>How can I register for athletics?</li> <li>How to volunteer for Athletics, or team support?</li> <li>¿Cómo puedo inscribirme en el atletismo?</li> <li>¿Cómo ser voluntario para el atletismo o el apoyo del equipo?</li> </ul>	<p><b>Dan Andrus - Assistant Principal</b> Ext. 3397  <a href="mailto:daniel_andrus@nmcusd.org">daniel_andrus@nmcusd.org</a></p> <p><b>Susie Celaya, Administrative Assistant</b> Ext. 3392  <a href="mailto:susie_celaya@nmcusd.org">susie_celaya@nmcusd.org</a></p> <p><b>Patrick Kilty, Athletic Director</b>  <a href="mailto:patrick_kilty@nmcusd.org">patrick_kilty@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>New Student Registration Questions</li> <li>Student Records / Documentación Escolar de Alumnos</li> <li>Preguntas para Matriculación de nuevos estudiantes</li> </ul>	<p><b>Genesis Mendoza, Student Transcript Data Specialist</b> Ext. 3381  <a href="mailto:gmendoza@nmcusd.org">gmendoza@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>Family and Student Services and Support</li> <li>Servicios y Apoyos para Familias y Estudiantes</li> </ul>	<p><b>Galilea Garcia-Valdez, Community Liaison/Enlace a la Comunidad</b>  <a href="mailto:galilea_garcia-valdez@nmcusd.org">galilea_garcia-valdez@nmcusd.org</a> Ext. 3379</p>
<ul style="list-style-type: none"> <li>Questions about the Special Education Program such as my student's IEP or 504?</li> <li>Preguntas sobre el programa de Educación Especial, como el plan individual de mi hijo/a (IEP) o el plan 504 de mi estudiante?</li> </ul>	<p><b>Kellie Bishop, School Psychologist Specialist/ Especialista - Psicóloga Escolar</b>  <a href="mailto:kellie_wall@nmcusd.org">kellie_wall@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>Who do I contact for English Learners Supports?</li> <li>¿Con quien me comunico sobre apoyos para los aprendices de inglés?</li> </ul>	<p><b>Karen Tostado, Biliteracy/Language Learner Specialist</b>  <a href="mailto:ktostado@nmcusd.org">ktostado@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>Who do I contact for a work permit?</li> <li>¿A quién debo contactar para obtener un permiso de trabajo?</li> </ul>	<p><b>Erick Garcia Saldana, Student Advisor/Asesor Estudiantil</b>  <a href="mailto:erick_garcia_aldana@nmcusd.org">erick_garcia_aldana@nmcusd.org</a></p> <p><b>College &amp; Career Center</b>            Library - Lower Level</p>
<ul style="list-style-type: none"> <li>Who do I contact regarding High School Senior Activities and Timelines?</li> <li>¿A quién debo contactar para información de las actividades y fechas límites para estudiantes de último año en la preparatoria?</li> </ul>	<p><b>Lori Lowensen, ASB Director</b>  <a href="mailto:lloowensen@nmcusd.org">lloowensen@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>Who do I contact regarding the NEST program (before/after school)?</li> <li>¿A quién debo contactar para información sobre el programa NEST (antes/después de escuela)?</li> </ul>	<p><b>Edgar Lopez-Ortiz, NEST Coordinator</b>  <a href="mailto:edgar_lopez_ortiz@nmcusd.org">edgar_lopez_ortiz@nmcusd.org</a></p>
<ul style="list-style-type: none"> <li>Where do I go to view High School Updates and Information?</li> <li>¿Dónde puedo ver las actualizaciones y la información de la preparatoria?</li> </ul>	<p><b>NMCHS Website</b> - <a href="http://www.nmchs.nmcusd.org">www.nmchs.nmcusd.org</a>  <b>NMCHS Facebook</b> - <a href="https://www.facebook.com/NMCHSCondors/">https://www.facebook.com/NMCHSCondors/</a>  <b>Condor TV Youtube Broadcast</b>  <a href="https://www.youtube.com/channel/UC58UHvtvPEOm7Pv1q7855KQ">https://www.youtube.com/channel/UC58UHvtvPEOm7Pv1q7855KQ</a></p>

## **Progressive Code of Conduct: Dress and Grooming**

**The WHY:** In the event that students misbehave and do not abide by the principles outlined in the Guidelines for the progressive code of conduct: dress and grooming (below). NMCHS will use the “restorative practices” approach to discipline. Restorative practices are grounded in “restorative justice,” a new way of looking at wrongdoing that focuses on repairing the harm done to people and the relationship rather than on “punishing” offenders. Restorative practices are based on the belief that human beings are happier, more cooperative and productive, and more likely to make positive changes in their behavior when those in positions of authority do things with them, rather than to them or for them. The most critical function of restorative practices is restoring and building relationships. Students and staff members must meet with those they have wronged, explore what happened, and make necessary amends. The restorative practices process can happen in groups as small as three and as large as a whole class.

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and co-curricular activities.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control (Education Code 49066).

### **Guidelines for Dress Code**

The following guidelines shall apply to all on-campus and off-campus school activities.

1. Appropriate shoes must be worn at all times. Some activities, such as PE, shops, and labs, may have specific requirements for shoes.
2. Clothing, jewelry, and personal items (backpacks, fanny packs, gym bags, water bottles, etc.) shall be free of writing, pictures, or any other insignia which are crude, vulgar, profane, or sexually suggestive, which bear drug, alcohol, or tobacco company advertising, promotions, and likenesses, or which advocate prejudice based upon racial, ethnic, religion, national origin or immigration status.
3. Hats, caps, and other head coverings shall not be worn indoors. Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day (Education Code 35183.5). Wearing official Condor hats, beanies, or headwear that is solid black, grey, or white in color without logos is highly recommended.
4. Clothes shall be sufficient to conceal undergarments. See-through tops and bare abdomens are prohibited.
5. NO SOLID RED or SOLID BLUE apparel (no more than 50% of any clothing item may be RED or BLUE).
6. Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports or classes.
7. Attire or items which may be used as a weapon may not be worn, including but not limited to chains, items with spikes or studs, and other items deemed a safety concern by the high school administration.
8. Administrative exceptions may be made in regard to grooming and dress. These exceptions, verified by the administrator, shall include (but will not be limited to):
  1. Sincerely held religious beliefs
  2. Valid medical reasons

## **Progressive Discipline of Dress and Grooming Code Violations**

### **Standard Violations:**

Students will be required to groom and/or change clothing when apparel or grooming is in violation of Dress and Grooming Code (BP 5132, AR 5132). Apparel in violation will be confiscated upon each incident. All items confiscated will be held in a locked container and released to the student and/or parent within 24 hours of the incident.

If a parent/guardian or student disagrees with the site administrator's decision on a standard violation, the parent/guardian or student may attempt to resolve the problem by requesting a personal conference with the site administrator.

Students with persistent (more than 3 in one school year) or egregious violations (unsafe or harmful to others) of the dress and grooming code will be subject to the progressive discipline plan as follows:

**First Notice of Habitual Violation:** The student will be counseled by a school guidance team member and be required to change clothing and/or confiscation of items (released to student).

**Second Notice of Habitual Violation:** Change of clothing and/or confiscation of items (released to student) and student conference resulting in student dress code agreement.

**Third Notice of Habitual Violation:** Parent/ Guardian contact, change of clothing and/or confiscation of items (released to parent/guardian), and afterschool detention.

**Fourth Notice of Habitual Violation:** Parent/ Guardian contact, change of clothing and/or confiscation of items (released to parent/guardian). Further disciplinary action, up to a behavior contract, and/or suspension/expulsions will be under the discretion of the high school administration and district office as permitted by state law and/or district policy/regulation.

### **Dangerous or Disruptive Violations**

Dress and grooming violations that cause actual disruptions of the educational environment, that result in actual violation of law or other school rules, including hate-crime laws, or that cause actual injury may result in district administration contacting local law enforcement agencies. It is the discretion of the District Administration, to initiate more serious disciplinary actions, with consequences up to and including expulsion; depending upon the nature and seriousness of the incident.

### **Cellular Phones & Other Mobile Devices**

Students may possess or use on school campus personal electronic signaling devices, including but not limited to cell phones, iPod/Mp3 players, earbuds, and headphones, provided that the devices do not disrupt the educational program or school activity and are not used for illegal or unethical activities such as cheating on assignments or tests.

These devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

If students choose to bring electronics and/or cell phones to school, they must abide by the following rules:

1. Personal electronic devices (PEDs) must be turned off and out of sight during class time unless otherwise directed by the teacher for instructional purposes.
2. PEDs must be turned off and out of sight when students are out of class with a hall pass during class time.
3. PEDs may be used during passing periods, brunch, and lunch only if hearing is not restricted.

Consequences for violation of the Personal Electronics Device Policies will be as follows:

**First Offense:** May be picked up at 3:30 pm from the Campus Supervisor's Office

**Second Offense:** May be picked up the following day at 3:30 pm from the Campus Supervisor's Office

**Third Offense:** Parent/Guardian must come to pick it up from the Assistant Principal's Office (upon the availability of the Assistant Principal), and parent and student must sign a PEDs agreement.