

# **Lucille M. Nixon Elementary School Handbook**



***Whatever the weather, Dolphins  
swim together!***

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# ATTENDANCE POLICY

## **Attendance Expectations**

Students who attend school consistently have a greater chance of excelling academically. Being present in the classroom provides students the ability to ask for clarification, engage in meaningful discussion, and take notes in preparation for examinations. Daily attendance promotes educational success and builds stronger relationships with peers and teachers. Consistent attendance is also recognized as a protective factor that provides students with the foundation to grow into happy, healthy, and productive adults.

The Palo Alto Unified School District (PAUSD) recognizes that success in school is related to prompt and regular classroom attendance. Frequent absences or tardies, which result in a student missing all or parts of presentations, demonstrations, discussions, explanations, and/or other classroom activities, are detrimental to the individual student and the class. Further, school attendance is compulsory as per the Education Code (48200); therefore, student non-attendance and/or persistent tardiness are matters of serious concern (*Board Policy, BP 5113*).

The following are attendance expectations for all students:

- Attend school daily and on time to promote academic and social success.
- Be accounted for at all times throughout the school day, to promote safety.
- Remain after school when directed by a school official to complete disciplinary or other requirements.
- Abide by district policies related to school attendance.

## **Excused Absences**

Excused Absences fall into one of two categories:

1. Health – Absences due to illness, medical appointments, or quarantine.\*See *Health Related Absences for further information*
2. Warranted – These include, but are not limited to the following: (*Education Code, 48205*)
  - Funeral service for member of immediate family members
  - Religious Purposes
  - Court Appearances
  - Pre-arranged college visits\*
  - Conference or meeting with employer\*

Please see PAUSD AR 5113 for a detailed description of excused absences. *\*For high school students only.*

## **Health Related Absences**

The district realizes that students may experience illness or health issues (physical/mental) throughout the year, requiring them to be absent from school. In order to provide appropriate support to students with situational or chronic health issues, the following procedures apply.

In health-related cases, in which the student is absent five (5) consecutive days, a physician's note is requested in order to excuse the absences. In cases where the student is absent over five (5) days (non-consecutive) or the equivalent of 10% of the semester (after the state enrollment date) for health reasons, a physician's note is requested in order to excuse the absences. Health-related absences may not be excused without appropriate medical documentation provided by an authorized healthcare provider (AR 5113). Students returning to school from a medical, dental, COVID-19-related, optometric, or chiropractic appointment must provide a written note from their medical professional.

### **Health Appointments**

Parents/guardians should make every effort to schedule appointments outside of school hours. However, if not possible, parents/guardians are urged to consider varying the times of the day during which health appointments are made in order to avoid missing the same class consistently. If a student must leave during the day for a doctor/dentist appointment, the parent/guardian should come to the school office to sign out the student from school. If a student returns to school the same day, they are required to report to the school office before returning to class to provide verification of the health visit.

### **Unexcused Absences**

Unexcused absences include absences not included above and/or not cleared with your child's school administration. Absences that do not qualify as excused as defined in the Education Code have the potential to accrue toward truancy.

Education Code §48260 provides that a student is truant if that student is:

- Absent from school without a valid excuse for three full days in one school year, or
- Tardy or absent for more than any 30-minute period during the school day
- Without a valid excuse on three occasions in one school year, or any combination thereof. (*Education Code, 48260, subd. (a)*).

### **Family Trips**

We realize there are times families need to travel for various reasons during the school year. However, family trips are not considered excused absences by Education Code §48205. Given that classroom instruction and the interactive dynamic of the classroom experience are irreplaceable, consistent school attendance allows students to fully benefit from the educational experience. Students may be given the opportunity to make up missed work in extraordinary circumstances when a family leave is necessary, such as under emergency situations. Please contact your school principal to discuss your family's situation.

### **Absence Reporting Procedure**

It is the parent/guardian's responsibility to report their student's absences. Only parents/guardians can excuse a student's absence. Parents/guardians must call or email the School Office on the first day of absence.

When a child is absent because of illness or for a doctor or dental appointment, call or email the school office at (650) 856-1622 before 8:00 a.m. on the day of the

absence and indicate the reason. If contact is not made, the school requires the returning student to bring a note signed by the parent/guardian. In a situation where a health condition begins to impact attendance and learning, a referral to the District Health Services Office may be initiated.

If a student is absent from class for any reason and the absence has not been cleared with the school staff, parents/guardians will receive a call from school staff. Any absence not cleared by the student's parent/guardian within 72 hours will be treated as an unexcused absence.

Detailed student attendance information is available for parents/guardians to review through the Infinite Campus Parent/Student Portal.

### ***Early Dismissal***

A child may be dismissed early from school only when a telephone call or note to the school office/teacher has indicated the specific reason. The school is not permitted to excuse children for music lessons, scouting, sports, or other extracurricular activities. A child leaving school at a time other than the usual dismissal time must report to the school office and await transportation there, NOT at the curb.

### ***Tardy Policy***

Children should be at school on time. Arriving after school has started is considered tardy. Teachers submit attendance online. Students arriving after 8:00 a.m. will need to go to the office upon arrival at school so the attendance report can be amended to "tardy" rather than "absent." Persistent tardiness is a problem for students, teachers, and the classroom routine. When children are late, it causes disruptions and requires teachers to repeat instruction or re-explain directions. This results in a loss of learning time for the entire class. Perhaps most important for children of elementary age, they are learning patterns for life. Being on time and ready to begin the day is an important habit. Since parents/guardians are largely responsible for getting children to school on time in elementary school, we ask you to plan a morning routine which ensures that your child arrives at school early.

### ***Habitual Truancy and Chronic Absenteeism***

Families of students who are repeatedly tardy or absent, as per Education Code definitions, will be sent a letter to raise awareness of the situation. If the pattern of tardiness or absenteeism persists, the family will receive a second notice and the school will ask to meet with the parents to see how the situation can be resolved. If attendance does not improve over a reasonable period of time and repeated tardiness and absences persist, the situation may be referred to the PAUSD Student Attendance Review Board. Please refer to the PAUSD School Attendance Review Board Brochure.

### ***Actions to Address Poor Attendance***

Given the importance of school attendance to academic success and the requirements put forth by the CA Education Code stating that school attendance is compulsory, the district makes every effort to keep students engaged in school. The following actions may be taken to address poor school attendance:

- Parent contact/meetings to discuss school attendance

- Development of attendance contracts
- Attendance at a District Attorney Mediation
- Referral to SARB

## PARENT GROUPS

### Partners in Education

Partners in Education (PiE) is a non-profit foundation dedicated to sustaining Palo Alto's community tradition of extraordinary public education (<https://papie.org>). As budget cuts across the state have reduced the Palo Alto Unified School District budget, PiE has played an increasingly important role in supplementing core programs funded by the district. PiE makes it possible for us to provide instructional aides in every classroom, Spectra art lessons for all classrooms, and additional counseling support for the students at Nixon. PiE is entirely funded by parents and other community members.

### Parent & Teacher Association (PTA)

The Nixon PTA is an essential component of the school, providing three key functions to the school: volunteer support, financial support, and community support.

#### ***Volunteer Support***

The PTA recruits and manages hundreds of people and thousands of hours worth of support. They ensure that the teachers and staff have the resources and support they need to provide our students with the best education possible.

#### ***Financial Support***

The PTA raises a critical portion of the annual school budget covering such essential non-personnel items as back-to-school materials for all students, supplies, equipment, and operational needs. These PTA funds are raised primarily through parent contributions.

#### ***Community Support***

Through our annual community events such as Ice Skating Night and International Night, outreach events, and parent education programs, the PTA is a central link in the Nixon community. Beyond school events, the PTA connects with the community through our weekly electronic newsletters and our website <https://nixon.paloaltopta.org/>.

An Executive Board is elected from the parent community serving one-year terms. The Executive Board meets monthly. All parents are welcome.

# ACADEMIC MATTERS

The Palo Alto Unified School District (PAUSD) has established district curricular goals and standards for every grade level that either meets or exceeds the Common Core State Standards. For more information, please visit: <https://www.pausd.org/learning>

## **THE PAUSD PROMISE**

<https://pausd.org/promise>

This guiding document is designed to clearly, concisely, and coherently outline our critical priority areas, provide space to explore our aspirations, and determine metrics to monitor our progress.

### **Our Priorities**

- *Serve and Celebrate Others*
- *Mental Health and Wellness*
- *Early Literacy*
- *Equity and Excellence*
- *Innovation*

## HOMEWORK

### [Administration Regulation 6154](#)

Homework should have a positive impact on student learning and is defined as the assigned learning activities that students work on outside of the classroom. The purpose of homework is to provide students an opportunity to practice, reinforce, and apply previously taught skills and acquired knowledge and prepare for future lessons, and is directly tied to classroom instruction. Assignments should have a clear purpose and be designed for completion within a reasonable time frame. Completing homework is the responsibility of the student. Parents can play a supportive role through monitoring, encouraging students' efforts, and providing a conducive learning environment.

Homework grading practices should encourage learning and use positive motivation to promote completion of the homework. Teachers shall employ homework grading practices that avoid punitive treatment of late homework, and make allowances when circumstances affect a student's ability to complete the work on time.

### Homework for Elementary Grades

1. In the primary grades (K-3), homework should consist primarily of reading and a limited number of independent exercises to reinforce previously taught skills and concepts.
2. At the upper grades (4-5), homework should primarily consist of reading, practice and application of key skills and concepts, application of writing skills, and beginning research. At this level, homework should be designed to build independent study habits.
3. Long-term assignments at the upper grades should be limited in number and duration. These assignments should include clear checkpoints to monitor

progress towards completion.

4. Homework at the elementary grades should not be assigned over the weekends.
5. As a guideline, when teachers choose to assign homework, students might reasonably be expected to devote the following amounts of undistracted, focused time to nightly homework, including time devoted to long-term projects and reading.

Grade K Occasional short homework

Grade 1 0-10 minutes average M-Th

Grade 2 0-20 minutes average M-Th

Grade 3 0-30 minutes average M-Th

Grade 4 0-40 minutes average M-Th

Grade 5 0-50 minutes average M-Th

Students in 4th and 5th grade who participate in band or strings can expect to practice their instrument for 10 minutes, five days per week.

## PROGRESS REPORTS

(Report Cards)

Assessing and reporting student progress is a priority in our school district. Elementary progress reports are issued three times a year. Formal conferences with parents, the teacher, and possibly the student are held each year, typically in October/November. Teachers and parents may schedule a second conference in February/March. Parents will find teachers open to additional conferences as needs and situations dictate. Appointments arranged in advance are best.

## PSYCHOLOGIST

A school psychologist is assigned to Nixon on a part-time basis. Focusing on learning, social, and emotional issues, the psychologist works with staff to provide the best possible environment for all students.

## READING SUPPORT

Thanks to funding from PAUSD, Reading Specialists support students that need targeted instruction in reading. Individual reading assessments administered by classroom teachers and other data help identify students who need this support. Instruction is typically provided in small groups. If you have questions about your child's reading abilities, please discuss with your classroom teacher.

## ENGLISH LANGUAGE LEARNER (ELL) SUPPORT

In order to support second language learners, an ELL Specialist works at Nixon four days per week. The ELL Specialist administers the annual CELDT assessment for second language learners in early Fall to determine student language proficiency



levels in reading, writing, listening, and speaking. Based on the results of the assessment, English language supports are planned and provided.

## SPECIAL EDUCATION SUPPORT

Special education is designed to serve students that have qualified for services via assessments administered by the school psychologist, the education specialist, the speech and language pathologist, and other specialists. Before services can begin, parents must agree to the placement and approve an Individual Education Plan (IEP) for their child, as developed by the Individual Education Planning Team. The IEP team is composed of the Education Specialist, the School Psychologist, the Principal, other Specialists, Classroom Teacher, and the parents of the student. IEPs for students receiving special education support are subject to annual and triennial review and parent approval. If you have questions about IEPs, please contact the School Psychologist or Principal.

## STUDENT SUCCESS TEAM (SST)

When a student has a special need or there is a concern raised about the child, a Student Success Team meeting may be convened. Parents or staff may request the meeting. The team is usually comprised of the student's parents, the classroom teacher, the school psychologist, the principal, and other school specialists, as needed. The team does what its name implies – discusses ways to ensure student success. The team gathers as much information as it can on the student and brainstorms ways to support them. Occasionally, the parents may request or approve assessments by the psychologist, the education specialist, and others to better identify a student's strengths or areas of concern.

## STUDENT SAFETY

### Illness or Accidents at School

Fevers must be fully absent for 24 hours (without benefit of medication) before a child returns to school. To minimize the possibility of accidental contagion, please pick up your child promptly when notified that s/he is ill. **It is essential that all children have a current emergency card on file.** These cards are generated from Infinite Campus at the beginning of the year so it's imperative that all emergency information is accurate on Infinite Campus. If there are **any** changes in insurance, work phone, home phone, etc. (whether temporary or permanent); please report them immediately to the office at (650) 856-1622 and the office will update the emergency card on file.

### Communicable Diseases

Parents will be notified of communicable diseases at school. Families may wish to consult family physicians concerning incubation period, duration of illness, and/or

immunization.

## Lice Policy

Head lice are a concern in all schools. As per the PAUSD Board Policy adopted in 2013 (BP 5141.33) emphasis is placed on parent and staff education regarding prevention, early detection, prompt treatment and ongoing management of head lice. Parents are encouraged to check their child periodically at home for the presence of lice and to notify the child's school, if lice are detected. More information can be found on the PAUSD website under the Health and Wellness Program (<https://www.pausd.org/student-supports/health-wellness/health-services/communicable-diseases>).

If a student is found to have head lice, copies of the Lice Exposure Notice will be sent home with all students in the affected classroom. If live lice are found office staff will contact the parent. Student may remain in school. Staff shall maintain the privacy of any student identified as having head lice.

Some cases of lice are difficult to eliminate. PAUSD's nurse is available to assist whether the case is new or lingering. Please call our office for the nurse's contact information.

## Medicine to be Administered at School

When school personnel are requested to keep and/or give medication to a student, the parent and physician are required to complete an authorization form available in the office. Medication can be given only if it is prescribed by the student's physician with the prescription presented on the container. The principal is responsible for reviewing the request to administer medication and determine if the school can honor the request. "Over-the-counter" products such as cough drops and sunscreen are considered medication.

## Returning To & Leaving School

Upon leaving and returning to school for any reason and at a non-routine time, please check students out of school by coming to the office and signing them out. The office will notify the teacher that a student is leaving school.

## Nut-Free Tables

The elementary schools will have nut-free tables available, which are clearly marked. These tables are **OPTIONAL** for students with nut allergies. All students shall be reminded not to share food or accept food from other students, as students and staff may not be aware of ingredients in foods they bring to school. Additionally, to protect students with allergies and promote good hygiene, students should be encouraged to wash their hands before and after eating.

## Inappropriate Objects/ Personal Items

Objects that are not directly related to a classroom project or assignment and approved by a staff member are not permitted on campus. This may include but is not limited to: toys, balls, lighters, matches, sharp objects, laser pointers, noise makers, water balloons, squirt guns, eggs, pocket knives, box cutters, pepper spray, poppers, firecrackers, spray cans of any type. The presence of inappropriate objects can create a disruption. If a student accidentally brings an inappropriate object to school in his/ her backpack, the child is expected to turn it in to his teacher or school office immediately. The school cannot assume responsibility for lost/stolen personal items.

## Technology/Personal Items

While students have the right to bring cell phones and smart watches on campus, (ED Code 48901.5) they must be turned off once a student is on campus. Failure to follow this expectation may result in a staff member taking the device to the office to have it picked up at the end of the day. If a child needs to contact their parents for any reason, they may use the phone in the office.

## Disaster Plan

Each PAUSD school site has an emergency preparedness plan that is reviewed annually with staff. Assignment of roles and responsibilities and a plan of response are discussed and practiced. A storage locker of disaster supplies is located on our playground in a shed next to Kids Choice.

During or pursuant to an emergency or disaster, students will be closely supervised by staff and released only to adults listed on the emergency cards (generated through Infinite Campus in early September from emergency contacts). Parents must make sure that the contact information provided on Infinite Campus is accurate and inform the office if the information changes at any time.

In the event of an emergency on campus and when parents/guardians are asked to come to school to pick up their child, please **line up at the Tolman Gate, near the kinder yard**. Please be prepared to wait as students will be dismissed in a controlled manner to their guardian, as listed in Infinite Campus.

## Student Supervision

Adult supervision of students on campus begins at 7:55 a.m. Students may enter campus and wait outside their classrooms beginning at 7:45 a.m. Do not leave your child unsupervised on or adjacent to campus prior to 7:45 a.m. Parents who must

leave for work at an early hour are encouraged to seek the help of other Nixon parents who might be willing and able to care for a child until 7:45 a.m. and escort him/her to school at the appropriate time.

Parents must be prompt in picking up their children at the close of school. Except for fee-based child care (Kids Choice, Right at School) and enrichment classes, we have no adult supervision of students before 7:55 a.m. or after school. Our campus is closed until 4:00 p.m.

## Visitors

Visitors to school need to sign in at the office and wear a visitor's name tag. Even parents volunteering in classrooms on a regular basis must sign in. It's our way of keeping track of who's on campus especially if there were an emergency. Staff members will approach parents without name tags to redirect them to the office in order to sign in.

Please be advised that vacationing or visiting students from other school districts may not attend our school.

## School Behavior

Children are responsible for complying with behavioral expectations in the classroom, on the playground, at lunch, and on the bus. When a problem arises, the parents, teachers, student, and principal come together to address it and to help the student practice conflict resolution, responsibility and self-control.

We make every effort to solve these issues at the school level. However, if the problem is of a highly serious nature or constitutes a pattern of inappropriate behavior, school district involvement may be required.

While it is extremely rare, students are sometimes suspended or expelled from campus. The standard used is the California Education Code. The principal can provide more information identifying the grounds for these actions.

The Nixon School discipline policy is based on the following Nixon core values. We expect our students, staff, parents and community members:

- To display RESPECT by being courteous, sensitive and civil to other people, property and the environment.
- To display HONESTY by demonstrating a commitment to the truth in our principles, intentions and actions. Honesty builds and maintains trusting relationships. Honesty requires courage and integrity.
- To display RESPONSIBILITY by fulfilling obligations to ourselves, our family, our community and the environment. We will be held accountable for the choices we make and for the tasks we have accepted or have been assigned.
- To display KINDNESS by being gentle, compassionate, empathetic, friendly and caring toward ourselves and others.

### **The Nixon School Rules and playground/classroom expectations are:**

- Be Safe

- Be Respectful
- Be Responsible

Each teacher reviews classroom expectations. Expectations are taught and reviewed regularly. When necessary, teachers may seek resolution by the following:

- Speaking with the child individually
- Conferring with the parents
- Completing a written explanation of events/ concerns that requires a parent signature
- Conferring with the principal
- Referring the student to the principal for additional consequences

## GOING TO SCHOOL, GOING HOME

We encourage all of our families to walk, bike or scooter to school if you live within a short distance of campus. Our community has developed a comprehensive Traffic and Transportation Plan available through the Nixon website:

<https://www.lmnixon.org/school-life/traffic-transportation>

### Arrival at School

The “morning rush” can be hectic. Still, safety for all should be the primary consideration. Leaving a few minutes earlier than usual can help avoid rushing. Drop-off in a vehicle is permitted in the lower parking lot on the Stanford Avenue entrance or on Tolman. Both of these areas have loading zones for drop-off and pick-up.

Walking entrances include Mears Avenue gate and Tolman gate.

### Parking at Nixon

If you must park, limited space is available in the Tolman neighborhood. Please do not park in the staff lot on Stanford Ave.

### Dropping-off & Picking-up

Students can be dropped off in the lower lot on the Stanford Avenue side of campus, Please remain in your vehicle and pull forward to the Dolphin. Additionally, the loading zone on Tolman may be used as a drop-off/pick-up “zone.”

### Child Care

Kids Choice and Right at School offer childcare on the Nixon campus. Information for both programs can be found on our school website.

# GENERAL SCHOOL INFORMATION

## Teacher /Classroom Assignments

When the Nixon faculty and principal assign students to classes for the school year, they try to develop balanced classes that will contribute to a positive classroom environment. Please note that requests for a specific teacher are not accepted.

## Student Meals Program

California is the first state to offer universal free school meals to all public school students. Palo Alto Unified School District (PAUSD) will provide two free meals (breakfast and lunch) per day to all students, regardless of their eligibility. For elementary sites, breakfast will be served at the RECESS time so we can make sure all students are on campus to have access.

## HEALTHY FOODS AT SCHOOL: Dietary Guidelines

Healthy, well-rested, well-fed and physically active students are better able to learn and succeed in school. At Palo Alto Unified, we want to make sure that nutrition at school supports healthy eating, student success and is backed by research.

Research shows that sugar is one of the major causes of today's epidemic in childhood and adult Type 2 diabetes, cardiovascular disease, obesity and chronic diseases [1,2,3,4,5,6,7]. The presence of sugar and artificial additives may have a negative effect on physical and mental health. [8,9]

We in PAUSD are taking a leadership role by providing an environment at each of our campuses that supports healthy eating through education and serving healthy foods.

In accordance with this vision, we encourage classrooms, school-sponsored and PTA-sponsored activities to follow these guidelines:

### **NO FOOD IN CLASSROOMS WITH THE FOLLOWING EXCEPTIONS:**

- o If snacks or foods are served during snack time or events, healthy foods are strongly encouraged such as natural real foods, unprocessed and without artificial food coloring, dyes, or flavors, like fruits and vegetables. We would like to strongly discourage foods with added sugar such as candy, cakes, cookies, soda and juice.
- o Food is part of the curriculum.
- o Celebrations will follow the celebration guidelines.
- o Food as incentive is allowed if part of an IEP or 504 Plan or for approved medical reason(s). However, it is highly encouraged to consider options described in the alternatives to rewards guidelines section.

[1] Hedley A, Ogden C, Johnson C, Carroll M, Curtin L, Flegal K. "Overweight and Obesity among U.S. Children, Adolescents, and Adults, 1999-2002." *Journal of the American Medical Association* 2004, vol. 291, pp. 2847-2850.

[2] Whitaker R, Wright J, Pepe M, Seidel K, Dietz W. "Predicting Obesity in Young Adulthood from Childhood and Parental Obesity." *New England Journal of Medicine* 1997, vol. 337, pp. 869-873.

[3] U.S. Department of Health and Human Services (HHS). *The Surgeon General's Call to Action to Prevent and Decrease Overweight and Obesity*. Rockville, MD: HHS, 2001.

[4] Freedman D, Dietz W, Srinivasan S, Berenson G. "The Relations of Overweight to Cardiovascular Risk Factors among Children and Adolescents: the Bogalusa Heart Study." *Pediatrics* 1999, vol. 103, pp. 1175-1182.

[5] McGill H, McMahan C, Zieske A, Sloop G, Walcott J, Troxclair D, Malcolm G, Tracy R, Oalman M, Strong J. "Associations of Coronary Heart Disease Risk Factors with the Intermediate Lesion of Atherosclerosis in Youth: the Pathobiological Determinants of Atherosclerosis in Youth (PDAY) Research Group." *Arteriosclerosis, Thrombosis, and Vascular Biology* 2000, vol. 20, pp. 1998-2004.

[6] Pinhas-Hamiel O, Dolan L, Daniels S, Standiford D. "Increased Incidence of Non-insulin-dependent Diabetes Mellitus among Adolescents." *The Journal of Pediatrics* 1996, vol. 128, pp. 608-615.

[7] Muntner P, He J, Cutler J, Wildman R, Whelton P. "Trends in Blood Pressure among Children and Adolescents." *Journal of the American Medical Association* 2004, vol. 291, pp. 2107-2113.

[8] "Food Dyes: A Rainbow of Risks", Center for Science in the Public Interest, <https://cspinet.org/sites/default/files/attachment/food-dyes-rainbow-of-risks.pdf>.

[9] "Ingredients of Concern", Center for Science in the Public Interest, <https://cspinet.org/eating-healthy/ingredients-concern>.

## Classroom Celebration Guidelines

In an effort to be more thoughtful about our students' health, we ask you to please consider alternatives to foods you bring to school for your children's birthdays and classroom parties.

We have included some of the ideas from other school communities and from our own parents and teachers, as well. Here are some **optional** ideas:

- Consider alternatives to food. Try to not make food the focus - plan activities such as dancing, games, crafts, or singing.
- Bring age appropriate "food-less goodies," such as pencils, bookmarks, or stickers.
- For Holiday Celebrations, make efforts to create games, activities and crafts rather than have the party centered around food and sweets.
- Bring a basket of gently used books and have each child in the class get to choose a book (birthday child chooses first)
- If food is involved in a classroom celebration, please discuss in advance your plans with the classroom teacher. The teacher will inform you of food allergies.

Thank you in advance for helping to create a healthier culture for our kids.

## Lost & Found

We encourage parents to **label everything** a child brings to school, as things do get lost. Most "found items" are kept in the shelving units inside the entrance to the main office. Small or valuable "found items" may be held in the office. Unclaimed clothing remaining in the Lost and Found for a long period of time will be donated.

# NIXON SCHOOL SONG

*By Robin Smith (Retired Music Teacher)*

What can we say about Nixon School, Nixon School, the school that rules, Yeah! What can we say about Nixon School? The school for me and you!

Integrity, Equality, Respect for one another, just to name a few~Friendship, Community, Dolphins Tried and True!

That's what we love about Nixon School, Nixon School, the school that rules, yeah! That's what we love about Nixon School. The school for me and you!

Dolphins tried and true. The school for me and you~Go Blue!

## MAINTAINING SAFE & WELCOMING SCHOOLS

**To view all Board Policies (BP) and Administrative Regulations (AR), please visit:**  
<https://go.boarddocs.com/ca/pausd/Board.nsf/Public?open&id=policies#/browse>