



**Wednesday, August 7, 2024
Board of Trustees Regular Meeting - 7:00pm**

EDUCATING EVERY CHILD FOR SUCCESS

**REDWOOD CITY SCHOOL DISTRICT
750 Bradford Street
Redwood City, CA 94063**

For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:

**TELECONFERENCE MEETING
<https://rcsdk8-net.zoom.us/j/84068379079>**

Phone one-tap: US: +16699006833,,84068379079# or +16694449171,,84068379079#

Dial: US : +1 669 900 6833 or +1 669 444 9171 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000

Webinar ID: 840 6837 9079

If you are joining the meeting via Zoom and require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.

Si se une a la reunión a través de Zoom y necesita interpretación al español, llame por teléfono al: 978-990-5137 y presione 8377041# para la contraseña.

MESSAGE FOR VIRTUAL ATTENDEES

The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:

**ENGLISH
<https://forms.gle/vVdi1RaxAazkmtrH8>**

**SPANISH
<https://forms.gle/1BwcYRPdooxSg4UD6>**

If you are joining the meeting in person and require Spanish interpretation, please request a transmitter located in the back of the room.

Si asiste a la reunión en persona y necesita interpretación al español, solicite un transmisor situado al fondo de la sala.

The virtual meeting will be recorded and the video will be posted within 24 hours after the conclusion of the meeting.

If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at ecampos@rcsdk8.net at

least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

MESSAGE FOR IN-PERSON ATTENDEES

TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

CHANGES OR ADDITIONS TO THE AGENDA: Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

ELECTRONIC DEVICES: Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

ONLINE BOARD PACKETS: As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

1. Call to Order - 1 min

Subject	1.1 Roll Call
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

2. Welcome - 1 min

Subject	2.1 Welcome by the School Board President, Janet Lawson
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	2. Welcome - 1 min
Access	Public
Type	Procedural

3. Changes to the Agenda - 1 min

Subject	3.1 Additions, Deletions, or Modifications to the Agenda
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category	3. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

4. Approval of Agenda - 1 min

Subject	4.1 Approval of Agenda
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	4. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda as submitted or amended.

5. Oral Communication

Subject	5.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	5. Oral Communication
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/vVdi1RaxAazkmtrH8>

Spanish:

<https://forms.gle/1BwcYRPdooxSg4UD6>

6. Discussion Items - 10 min

Subject	6.1 Discussion of School Assignments and Committee Assignments for Board Members for the 2024-25 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	6. Discussion Items - 10 min
Access	Public
Type	Discussion

Rationale: The School Board will discuss the school site assignments and committee assignments for board members for the 2024-25 school year.

Attachments:

- 2024-25 School Assignments for Board Members (**Draft**);
- 2023-24 School Assignments for Board Members (**For Reference ONLY**)
- 2023-24 Committee Assignments for Board Members (**For reference and discussion purposes**).

Financial Impact: None.

Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024-25 School Assignments for Board Members DRAFT.pdf \(54 KB\)](#)

[2023 24 School Assignments for Board Members Final \(Reference DOC\).pdf \(55 KB\)](#)

[2023 24 School Board Committee Assignments Final.pdf \(59 KB\)](#)

7. Consent Items - 1 min

Subject

7.1 Approval of Consent Items

Meeting

Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

7. Consent Items - 1 min

Access

Public

Type

Action

Recommended
Action

Motion to approve the Consent Items 7.2 through 7.27.

Subject

7.2 Approval of the June 20 Board Meeting Minutes

Meeting

Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

7. Consent Items - 1 min

Access

Public

Type

Action (Consent)

Recommended
Action

It is the Administration's recommendation that the School Board approve the June 20 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024.06.20 Minutes DRAFT - Regular.pdf \(58 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.3 Approval of the June 26 Board Meeting Minutes
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the June 26 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024.06.26 Minutes DRAFT - Regular.pdf \(76 KB\)](#)

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Subject	7.4 Approval of Disbursement of Measure U Funds for the 2024-2025 School Year for Hoover Community School
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)

Recommended
Action

It is the Administration's recommendation that the School Board approve the proposed expenditures from Measure U for Hoover Community School for the 2024-2025 school year as detailed in the attachment.

Rationale: In 2024-2025, each school will receive a baseline amount of \$17,000, plus approximately \$224 per student. Each school's Site Council, which includes the principal, teachers, and elected parent representatives, met to develop a proposal for use of their site's allocated Measure U funds for 2024-2025 that complies with the Measure U guidelines: Enhance Reading, Writing, Math and Science Skills, Attract and Retain Qualified Teachers, Enhance Quality Arts and Music Programs, and Update Classroom Computers and Instructional Technology.

The Citizens Oversight Committee will be responsible for ensuring that the expenditures of funds all comply with the ballot language.

Financial Impact: Reduction to General and Categorical funds to be determined.

Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024-25 Hoover Measure U Application.pdf \(148 KB\)](#)

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Subject

7.5 Approval of Service Agreement for the Provision of Election Services between the San Mateo County Superintendent of Schools (Relating to the Redwood City School District) and the San Mateo County Chief Elections Officer & Assessor - County Clerk - Recorder

Meeting

Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

7. Consent Items - 1 min

Access

Public

Type

Action (Consent)

Recommended
Action

It is the Administration's recommendation that the School Board approve the service agreement for the provision of elections services between the San Mateo County Chief Elections Officer and Assessor - County Clerk - Recorder and the Redwood City School District.

Rationale: This agreement is made between the Redwood City School District and San Mateo County Chief Elections Officer to provide the performance of certain election-related duties and to conduct an election on November 5, 2024.

Financial Impact: Redwood City School District will be invoiced after the election, depending on actual costs.

Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[SMC Chief Elections Officer Agreement 2024.pdf \(208 KB\)](#)

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Subject	7.6 Approval of the Agreement between the Redwood City School District and College Advising Prep for the 2024-2025 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and College Advising Prep for the 2024-2025 school year.
Goals	5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.

Rationale: This agreement is made between the Redwood City School District and College Advising Prep to provide academic tutoring for enrolled RCSD students attending Garfield, Taft, Hoover, and Roosevelt schools. The term for this agreement is from August 20, 2024, through August 20, 2025, to reflect and align with the Community Schools Department grants and payment cycles.

Financial Impact: The contract amount is not to exceed \$160,000.00.

The funding will come directly from the ELOP grant with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant(s).

Submission for Approval
Prepared by: Enrique Calderon, Expanded Learning Opportunity Program Grant Manager
Approved by: John R. Baker, Ed. D., Superintendent

File Attachments
[College Advising Prep Board 8-7-24.pdf \(4,072 KB\)](#)

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Subject

7.7 Approval of the Agreement between the Redwood City School District and St. Francis Center For Siena Youth Center for the 2024-2025 School Year

Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and St. Francis Center For Siena Youth Center for the 2024-2025 school year.
Goals	5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.

Rationale: This agreement is made between the Redwood City School District and St. Francis Center For Siena Youth Center to provide academic enrichment services for enrolled RCSD students at Siena Youth Center located at 2625 Marlborough Avenue in Redwood City, CA. The term for this agreement is from July 1, 2024, through June 30, 2025, to reflect and align with the Community Schools Department grants and payment cycles.

Financial Impact: The contract amount is not to exceed \$375,000.00.

The funding will come directly from the ELOP grant with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant(s).

Submission for Approval

Prepared by: Enrique Calderon, Expanded Learning Opportunity Program Grant Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[St Francis Center Siena Youth Center Board 8.7.24.pdf \(4,464 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 7.8 Approval of the Agreement between the Redwood City School District and YMCA of Silicon Valley for the 2024-2025 School Year

Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and YMCA of Silicon Valley for the 2024-2025 school year.

Goals

5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.

Rationale: This agreement is made between the Redwood City School District and the YMCA of Silicon Valley to provide afterschool care from school release until 6 PM on all school days during the 2024-2025 school year at Adelante Selby School. YMCA Afterschool Care services include the supervision of students with ELOP ratios of 20:1 for 1st grade and up and 10:1 for TK and Kindergarten. Enrichment activities, homework support, and physical activities will be provided in the daily schedule. The Site Director will manage all administrative duties required to operate the program, including communication with school personnel, implementation of quality checks, and ongoing staff training focusing on safety, classroom management, and building positive relationships. The term of this agreement is from July 1, 2024, through June 30, 2025, aligning with the Community Schools Department grants and payment cycles. This agreement is being submitted after the specified service date due to ongoing negotiations aimed at achieving mutual understanding and agreement on contract clauses between both parties.

Financial Impact: The contract amount is not to exceed \$200,000.

The funding will come directly from the Expanded Learning Opportunity Program (ELO-P) grant with no financial impact on RCSD general or concentrated funds. The Redwood City School District is the fiscal agent for the grant.

Submission for Approval

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships, and Enrique Calderon, Expanded Learning Opportunity Program Grant Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[YMCA 24.25 Agreement Board 8.7.24.pdf \(2,755 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 7.9 Approval of the Agreement between the Redwood City School District and Boys & Girls Club of the Peninsula for the 2024-2025 School Year

Meeting Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 7. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Boys & Girls Club of the Peninsula for the 2024-2025 school year.

Goals 5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.

Rationale: This agreement is made between the Redwood City School District and Boys & Girls Club of the Peninsula to provide extended learning program services at Kennedy Middle School, Garfield School, Hoover School, McKinley Institute of Technology(MIT), and Taft School. The term for this agreement is from July 1, 2024, through June 30, 2025, to reflect and align with the Community Schools Department grants and payment cycles. The primary reason

for this postponement of this agreement was due to ongoing negotiations regarding the total cost for the upcoming school year between the involved entities. These discussions were essential to ensure that a mutually beneficial agreement favored both entities.

Financial Impact: The contract amount is not to exceed \$1,601,789.00.

The funding will come directly from the After School Education and Safety (ASES) and the Expanded Learning Opportunity Program (ELO-P) grants with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grants.

Submission for Approval

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships, and Enrique Calderon, Expanded Learning Opportunity Program Grant Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Boys and Girls Club Board 8-7-24.pdf \(4,340 KB\)](#)

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Subject	7.10 Approval of the Agreement between Redwood City School District and Contra Costa County Office of Education
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District (RCSD) and Contra Costa County Office of Education, Region 4 Local Educational Consortium (LEC) Medi-Cal Administrative Claiming Agreement.

Rationale: The Department of Health Care Services is the single State agency responsible for administering the California Medical Assistance Program (Medi-Cal) and the School-based Medi-Cal Administrative Activities Program (SMAA).

As of January 2015, LEAs in California began using Random Moment Time Study (RMTS) to continue to participate in the SMAA program. Under the new required program, it is necessary to participate as part of a consortium in order to maximize district benefit opportunities. The contract term is effective from July 1st, 2024 through June 30th, 2025. This agreement allows the District to contract with the Contra Costa Office of Education, Region 4 LEC, to assist in reimbursing federal funds for Medi-Cal Administrative Activities (MAA) performed by the RCSD employees.

Financial Impact: RCSD shall pay 12% of the administrative fees to the Contra Costa County Office of Education. The payments will be deducted from the MAA reimbursements before being disbursed to RCSD.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[CCCOE SMAA Agreement, 2024 - Board Aug 7 2024.pdf \(441 KB\)](#)

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Subject	7.11 Approval of the Agreement between the Redwood City School District and Peter Ingram Consulting for the 2024-25 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Peter Ingram Consulting for the 2024-25 School Year for community development and project management services.

Rationale: Under contract with the Redwood City School District (RCSD), Peter Ingram Consulting (Consultant) will continue to provide comprehensive, day-to-day project management and advisory services for the 750 Bradford and the Workforce Housing Project, a partnership between RCSD and The Sobrato Organization (TSO). This agreement is from July 1, 2024, to June 30, 2025.

SCOPE OF SERVICES

Consultant proposes to shift delivery of services to the "Owner Representative" (Owner's Rep) model. For the purpose of this proposal, Owner's Rep is defined by these key attributes:

- RCSD would explicitly authorize the Consultant to act as its advocate, representing its interests with the sole purpose of executing its goals and objectives in the context of the Memorandum of Understanding (MOU) and the pending contractual relationship with TSO.
- The Owner's Rep would be charged with providing accountability to the RCSD Workforce Housing Committee (WHC) and ultimately the Board of Trustees (Board) and ensuring the project stays on schedule and on budget.
- Owner's Rep will provide efficient guidance through the remaining project phases as delineated in the MOU, including the planning, design, construction, and occupancy phases (the overall development process), to ensure a successful outcome for RCSD.

Financial Impact: \$60,000 from the Qualified Zone Academy Bonds (QZAB) Fund

Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Peter Ingram 2024.25 board 8.7.24.pdf \(4,176 KB\)](#)

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Subject	7.12 Approval of the Agreement between the Redwood City School District and Teacher Created Materials for the 2024-25 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Teacher Created Materials for the 2024-25 school year.

Rationale: This agreement is made between the Redwood City School District and Teacher Created Materials to provide instructional coaching and professional development to the Redwood City School District instructional staff in the areas of Integrated and Designated ELD. The term for this agreement is from August 1, 2024, to June 6, 2025.

Financial Impact: The contract amount is not to exceed \$196,500

The funding will come from Federal Funds from Title II and Title III and CSI Grant Funds

Submission for Approval

Prepared by: Katherine Rivera, Director of Multilingual English Learner and Categorical Programs

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[TCM Agreement Board 8-7-24.pdf \(4,215 KB\)](#)

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Subject	7.13 Approval of the Agreement between the Redwood City School District and Recology Peninsula Services
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)

Recommended
Action

It is the Administration's recommendation that the School Board approve the renewal agreement between Redwood City School District and Recology Peninsula Services for the period September 1, 2024 through August 30, 2026.

Rationale: Since July 1, 2016, Recology Peninsula Services has provided the District's solid waste and recyclable materials collection under a two-year agreement. The current contract with Recology will expire on August 30, 2024. Attached is a renewal agreement for another two-year term from September 1, 2024, through August 30, 2026.

Financial Impact: The annual cost of this agreement is estimated at \$402,023.88 (\$33,501.99 x 12 months) for a total cost of \$804,047.76 over the two years. This will be paid from the unrestricted General Fund.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Recology 24.26 Board 8.7.24.pdf \(1,050 KB\)](#)

[Recology Monthly Rate Sheet 24.25 25.26.pdf \(101 KB\)](#)

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Subject

7.14 Approval of the Agreement between the Redwood City School District and Peninsula Community Center for the 2024-2025 School Year

Meeting

Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

7. Consent Items - 1 min

Access

Public

Type

Action (Consent)

Recommended
Action

It is the Administration's recommendation that the School Board approve the agreement between Redwood City School District and Peninsula Community Center for the 2024-2025 school year.

Goals

[4. Recognize, retain and recruit high quality staff.](#)

Rationale: Peninsula Community Center PE+ Program uses sports & fitness to develop healthy meaningful personal connections with students TK through 8th Grade so our school communities can continue to grow physically, emotionally, relationally, and mentally stronger. For the 2024-2025 school year, they will provide physical education to ten school sites. The term for this agreement is from August 15, 2024 through June 6, 2025.

Financial Impact: The fiscal impact will be \$608,077, funded through ten school sites and the general fund.

Submission for Approval

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[PCC PE+ Agreement Board 8.7.24.pdf \(4,252 KB\)](#)

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Subject	7.15 Approval of the i-Ready Quote for the 2024-25 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the i-Ready quote for the 2024-25 School Year.

Rationale: i-Ready is an integrated mathematics and reading program that consists of i-Ready Assessment (a K-12 adaptive diagnostic with standards mastery and growth monitoring) and i-Ready Instruction (a K-8 personalized learning program).

Teachers in the Redwood City School District have been using i-Ready since the fall of 2020. The iReady assessment will be administered two times during the school year (fall and spring) to assess and monitor each student's growth in mastery of grade-level standards in reading and mathematics. The quote covers the iReady platform and professional development for each site.

Financial Impact: \$186,423.04. This will be paid out of the Site Concentration Fund.

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[RCSD Quote 1 i-Ready Quote353944.7 \(1\).pdf \(783 KB\)](#)

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Subject	7.16 Approval of the Memorandum of Understanding between Menlo Park City School District and Redwood City School District for the 2024-25 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min

Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the Memorandum of Understanding between Menlo Park City School District and Redwood City School District.

Rationale: The purpose of the memorandum of understanding (MOU) is to ensure that, when necessary, students have access to special education programs operated by other school districts when an appropriate program is not available in the pupil's district of residence. It is agreed that when a student is placed in a special education program the district of attendance, through the individualized educational plan process, then the district of residence retains all financial and legal responsibilities under the Individuals with Disabilities Education Act and related federal and California laws. The term of the MOU is from August 22, 2024, through June 30, 2025.

Financial Impact: The financial impact of the MOU is \$114,619.39 to be paid out of the SPED Fund.

Submission for Approval

Prepared by: Maeve Mulholland, Director of Special Education

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[MPCSD Agreement 2024-25.pdf \(2,288 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.17 Approval of Service Agreement Between Redwood City School District Child Development Centers and WestEd for Fiscal Year 2024-25
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the attached service agreement between RCSD Child Development Centers (CDC) and WestEd for the 2024-2025 Fiscal Year. The agreement will be funded by the California State Preschool Program (CSPP) grant.

Rationale: The most recent State Preschool program analyses of the Desired Results Developmental Profile (DRDP) 2023-24 assessment data, as part of the California Department of Education Early Education Division's required Program Self-Evaluation (PSE) process, reveal that a mere 18% (n=56) of District State Preschool children have obtained Math skills considered adequate for kindergarten entry. Consider this in light of the fact that 77% (n=240) of State Preschool children are leaving the program for TK/K in the school year 2024-25. On the other hand, 90% (n=281) of children are considered kindergarten-ready in the Language & Literacy Development domain. This data set points to the unmistakable fact that the State Preschool Department (aka CDC) needs to engage in a sustained and in-depth professional development in Early Mathematics pedagogy.

Subject	7.20 Approval of the Agreement between Redwood City School District and Amergis Healthcare Staffing Inc. for the 2024-2025 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between Redwood City School District and Amergis Healthcare Staffing Inc. for the 2024-2025 school year.
Goals	4. Recognize, retain and recruit high quality staff.

Rationale: Amergis Healthcare Staffing Inc. provides contracted staff. One Board Certified Behavior Analyst (BCBA) will be hired to support staff at high-priority school sites by providing coaching, meeting, and creating behavioral plans to improve student's social skills and decrease student behavior. This was an identified need listed in the Local Control Accountability Plan (LCAP). The term of this agreement is from August 14, 2024, through June 6, 2025.

Financial Impact: The fiscal impact will be \$163,000 which will be funded through Economic Impact Aid.

Submission for Approval

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Amergis 24.25 Agreement Board 8.7.24.pdf \(1,079 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.21 Approval of the Agreement between the Redwood City School District and Caminar for the 2024-2025 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Caminar for the 2024-2025 School Year.

Rationale: Redwood City School District's Local Control Accountability Plan (LCAP), Sequoia Healthcare District, and school sites have dedicated funding to meet the increased mental health needs of students in our district. Caminar will provide Mental Health Therapists at Kennedy Middle School who will provide individual as well as group counseling services. The term of this agreement is from September 3, 2024, through June 6, 2025.

Financial Impact: The fiscal impact of this contract is \$87,963, which will be funded through the Economic Impact Aid, Sequoia Healthcare District Grant, and Kennedy’s Title 1 and Donations.

Submission for Approval
Prepared by: Patrinia Redd, Director of Health and Wellness
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[Caminar Board 8.7.24.pdf \(4,079 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.22 Approval of the Special Education Teacher Induction Agreement with San Mateo County Office of Education for the 2024-2025 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the contract from the San Mateo County Office of Education Teacher Induction Program for the 2024-2025 School Year.

Rationale: The San Mateo County Office of Education Special Education Induction Program has two functions: it serves as the second tier of the teacher credentialing system and provides comprehensive support to eligible beginning teachers who are clearing a Special Education Credential.

The San Mateo County Office of Education Special Education Induction Program provides mentoring services for teachers clearing their special education credentials. Currently, RCSD does not have a Special Education Induction Program, thus participants clearing their special education credentials must clear their credentials through another program.

RCSD will have approximately 17 new teachers who will be participating in the SMCOE Special Education Induction Program for the 2024-2025 school year due to our influx of international new special education teachers hired during the 2023-24 school year. The term of this agreement is from July 1, 2024, through June 30, 2025.

Financial Impact: Approx. \$89,250 (\$5,250 per teacher x 17 teachers) paid out of the General Fund.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

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Subject	7.23 Approval of Local Interagency Agreement(s) to Provide Education and Training to Credential Candidates
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the attached Interagency Agreement between the Redwood City School District and Santa Clara University to provide education and training to credential candidates.

Rationale: The Redwood City School District (RCSD) welcomes credential candidates into our classrooms as they work to gain their California credential certification. Through this partnership, credential candidates gain valuable first-hand experience and RCSD is able to recruit credentialed employees new to the profession. Seasoned credentialed mentors are paired with intern candidates to guide candidates through lesson design, implementation, parent-teacher conferences, interactions with stakeholders, and assessments. New employees gain an understanding of the depth and complexity of the teaching profession. The term of this agreement is from June 1, 2024, through July 31, 2026.

Financial Impact: None

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[Redwood City SD MOU MATTC Intern encrypted \(1\).pdf \(271 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.24 Rejection of Claim
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board reject the claim for damages. (Attachments are provided to the Board under separate cover.)

Rationale: A claim has been submitted to the Redwood City School District. The incident occurred on March 11, 2024, at Roosevelt School. The claim was sent to the District's insurance carrier, San Mateo County Schools Insurance Group, handling this matter.

A communication from San Mateo County Schools Insurance Group has recommended that the District Governing Board deny the claim because there is no evidence of negligence or liability on the part of the district or its employees.

It is accordingly recommended that the Redwood City School District Board of Education reject the claim for damages.

Financial Impact: None.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

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Subject 7.25 Approval of Non-Public School ("NPS")/Non-Public Agency ("NPA") Master Contracts

Meeting Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 7. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the master contract between the San Mateo County Special Education Local Plan Area ("SELPA") and Non-Public School ("NPS")/Non-Public Agency ("NPA") vendors, and allow the use of the 23-24 vendor list and approved rate lists, pending receipt of the approved 2024-2025 rate lists.

Rationale: The San Mateo County SELPA office agrees on rates and signs master contracts with Non-Public School ("NPS")/Non-Public Agency ("NPA") for each school year. The various districts then prepare Individual Service Agreements ("ISAs") on individual students directed by Individualized Education Programs ("IEPs"). The attached master contract covers the period July 1, 2024, through June 30, 2025. The attached contracts were received from the SELPA on or before July 1, 2024. The District expects to receive additional contracts as soon as they are processed by the SELPA. The contracts will be brought for approval at a future Board Meeting.

****PLEASE NOTE**:** The approved rates lists for the 2024-2025 school year will be submitted at a future Board Meeting as soon as the San Mateo County SELPA approves them.

Financial Impact: Non-Public School ("NPS") and Non-Public Agency ("NPA") Special Education Fund.

Submission for Approval

Prepared by: Maeve Mulholland, Director of Special Education

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Approved Rate 2023 - 2024 NPS A List.pdf \(162 KB\)](#)

[Master Contract 2024-2025.pdf \(739 KB\)](#)

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Subject	7.26 Approval of Agreement between the Redwood City School District and EdTheory for the 2024-25 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and EdTheory for the 2024-25 School Year.

Rationale: In November 2014, California voters approved Proposition 47 (Government Code Section 7599), the Safe Neighborhoods and Schools Act. The intent of Proposition 47 is to reduce the penalties for certain non-serious and non-violent property and drug offenses, with the resulting state savings to be invested in prevention and support services. The proposition provides the following for use of the funds: Improve outcomes for public school pupils in K-12, by reducing truancy and supporting students who are at risk of dropping out of school or are victims of crime; and expand programs for public school pupils in K-12.

Subsequent legislation (Assembly Bill 1014 and Senate Bill 527), provided the statutory language to implement the Proposition 47 grant program and established the Learning Communities for School Success Program (LCSSP) setting forth the following:

- Funding provided to K-12 education should be used to help build the capacity of local educational agencies (LEAs) or a consortium of LEAs to identify and implement evidence-based, non-punitive programs and practices to keep our most vulnerable pupils in school, consistent with each LEA's Local Control and Accountability Plan (LCAP), including, but not limited to, goals for pupil engagement and school climate.
- Funding available to provide resources to LEAs/consortiums for establishing community schools and addressing pupil attendance problems in K-12. LEAs participating in the LCSSP grant program, whether applying as a single LEA or a member of a consortium, are to report and evaluate outcomes using multiple measures, while engaging in a broader community of practice that disseminates promising and proven strategies to LEAs statewide.

The goals of the LCSSP are to support evidence-based, non-punitive programs and practices aimed at keeping the state's most vulnerable pupils in school. These programs and practices must complement and enhance the actions and services identified to meet the LEA's goals as provided in their LCAP, regardless of whether the LEA is applying alone or part of a consortium.

In May 2022, the RCSD applied for the LCSSP Grant Cohort 6 with the plan to strengthen the Opportunity School Program in our District. The RCSD Opportunity Program offers students attending the program the opportunity to be in the program for a week or two and then return to their home school or to start at a new school site. This is a collaborative decision among the school administration, teachers, parents, and students.

Students attending the program have a teacher who supports them in academics in a small class setting. Students are expected to complete the classwork so they can improve their grades. There is also an opportunity for the student to reflect on their behavior and to learn about making decisions to support their learning experiences at school. One of the greatest needs for this program is to provide students with a mental health counselor to support the students' emotional and behavioral needs.

The grant was awarded to the RCSD in August 2022. As part of the Grant Application, we request funds to hire a case management counselor to meet the students' social-emotional needs in addition to their academics. The case manager counselor will work with the students, staff, and families by providing social skills and strategies that will support the student.

This MOU will help to contract a Behavioral Analyst through the EdTheory Group organization that will support our students and families who need these services, as well as support our teachers through a coaching model. Contracted services will be funded through this Grant for the 2024-2025 school year.

Financial Impact: Learning Communities for School Success Program-LCSSP Grant \$165,600

Submission for Approval

Prepared by: Antonio Perez, Director of Student Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[EdTheory Board 8.7.24.pdf \(4,066 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.27 Approval of Agreement between the Redwood City School District and SCOOT Education, Inc. to Provide Access to Substitute Services
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and SCOOT Education, Inc.

Rationale: In an effort to increase substitute-filling opportunities, the District is partnering with SCOOT Education to increase the availability to fill absences with another resource. SCOOT Education, Inc. provides Redwood City School District (RCSD) with access to short and long-term substitute teachers & paraprofessionals. In recent years the District has experienced a shortage of substitute teachers and paraprofessionals forcing the Human Resources department to look for alternate ways to fill substitute requests. SCOOT Education, Inc. provides RCSD with access to a pool of privately employed substitute teachers and paraprofessionals who are available to work. Requests are only sent to SCOOT Education, Inc. if substitute requests to our current employee substitute pool have been exhausted without success.

Financial Impact:

- Elementary Teacher Short-term daily rate \$373
- Elementary Teacher Long-term daily rate \$399
- SPED Teacher Short-term daily rate 466
- SPED Teacher Long-term daily rate \$513
- Paraprofessionals Short-term hourly rate \$52
- Paraprofessionals Long-term hourly rate \$50

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Scout Services Agreement - SY24-25 .docx \(2\).docx.CAO redlines.docx \(4\).pdf \(180 KB\)](#)

8. Action Items - 30 min

Subject	8.1 Adoption of Resolution No. 1, Approval of Education Code Options for Teaching Assignments for the 2024-2025 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action
Recommended Action	It is the Administration’s recommendation that the School Board adopt Resolution No. 1, Education Code Options for the following teaching assignments for the 2024-2025 school year. MUST BE APPROVED AS AN ACTION ITEM

Rationale: California Education Code (EC) 44256(b) expands the authorization for the holder of a Multiple Subject or a Standard Elementary Teaching Credential to teach in a departmentalized setting below grade 9. EC 44258.2 allows the holder of a Single Subject or Standard Secondary Teaching Credential to be assigned to teach classes in grades 5 through 8 in a middle school. Cal. Code Regs. Title. 5, § 80005(b) expands the authorization for the holder of a Teaching Credential to teach subject-matter classes that do not fall within or are not directly related to the broad subject areas listed on their document

Each teacher on the list below has met the requirement(s) for subject matter competence and possesses the required skills and preparation to teach the proposed assignment. Their flexibility to work outside of their credential authorization allows the district to staff middle schools appropriately as the number of students at a given site fluctuates each year changing the annual site-based credential requirements necessary to deliver appropriate services to students. Because the middle school master schedule, needs to accommodate student needs and enrollment numbers, the need for occasional Ed Code waivers apply. This is a yearly approval process and most of the teachers listed have taught these subject matters for many years. The Deputy Superintendent is satisfied that each of the teachers on the list below has adequate knowledge of each subject to be taught.

NAME	SITE	GRADE	ASSIGNMENT	ED CODE/TITLE 5
Eleanor Ruth Snyder	North Star	3-8	Community Service (Life Skills)	T5: 80005(b)
Michelle Territo	Clifford	7-8	Associated Student Body (Leadership)	T5: 80005(b)
Irma Aguilar-Figueroa	Kennedy	7	Foundational Level General Science	EC: 44256(b)

Financial Impact: None.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Resolution No. 1 Ed Code Options 2024-2025.pdf \(289 KB\)](#)

Subject	8.2 Approval of the Local Control Accountability Plan (LCAP) Federal Addendum for the 2024-25 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board discuss and approve the 2024-25 RCSD LCAP Federal Addendum.

Rationale: The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible Local Educational Agencies have the opportunity to meet the Local Educational Agency (LEA) Plan provisions under the Every Student Succeeds Act (ESSA) for alignment of federal funding to the LCAP.

The LCAP Federal Addendum must be completed, approved, and submitted to the California Department of Education to apply for ESSA funding. Each provision for each program the LEA is applying for must be completed in a narrative that describes the plan for implementation.

The LCAP committee (that includes DELAC members) will review the LCAP Federal Addendum and update it as necessary during the school year to include Federal Funds.

The ESSA funds are supplemental to the state funds, therefore, RCSD addresses items not specifically mentioned in the LCAP. LCAP Federal Addendum addresses the provisions for:

Title I, Part A

- Educator Equity
- Parent and Family Engagement
- Schoolwide programs for neglected children or delinquent children
- Homeless Students
- Grade Transitions for Students

Title II, Part A

- Professional Growth and Improvement
- Consultation to Support Continuous Improvement

Title III, Part A

- Professional Development
- Enhanced Instructional Opportunities
- English Proficiency and Academic Achievement

Title IV, Part A

- Access for a well-rounded education for all students
- Healthy and safe school environment
- Access to personalized learning experiences

Financial Impact: Federal Funds Totaling \$918,391

Submission for Approval

Prepared by: Katherine Rivera, Director of ELD & Categorical Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024 LCAP Federal Addendum Redwood City Elementary School District 20240725.pdf \(270 KB\)](#)

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Subject	8.3 Approval of Agreement between Redwood City School District and SWING Education to Provide Access to Substitute Services
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and SWING Education. MUST BE APPROVED AS AN ACTION ITEM.

Rationale: The attached agreement consists of two sections:

1. Standard Service Agreement for Substitutes:
 - Provides services for substitute teachers at their daily rates.
 - This is our standard agreement, renewed each year.
2. New Addition for This Year:
 - Funding for a 15-hour position for a credential analyst.
 - The analyst will process SWING substitute teacher applications.

1. SWING Education provides Redwood City School District (RCSD) with access to their SwingSub Platform for the purpose of filling substitute teacher vacancies when a district substitute teacher is not available. In recent years the District has experienced a shortage of credentialed substitute teachers forcing the Human Resources Department to look for alternate ways to fill substitute teacher requests. SWING Education provides RCSD with access to a pool of privately employed substitute teachers who are available to work. Requests are only sent to SWING Education if substitute requests to our current employee substitute pool have been exhausted without success. Non-credentialed (Instructional Assistants) employees are also available through the SwingSub Platform should the need arise. This Agreement shall be in effect for one year from the Effective Date.

Financial Impact: Daily rates as needed - Substitute Teacher budget.

- Substitute teacher short-term daily rate (up to and including 21 days): \$325
- Substitute teacher long-term daily rate (exceeds 21 days): \$357.50
- Instructional Assistant short-term daily rate (up to and including 21 days): \$273

- Instructional Assistant long-term daily rate (exceeds 21 days): \$273

2. Beginning in the 2024-2025 school year, SWING Education and RCSD will enter into an agreement; the "SwingCert Program", a partnership to grow the substitute pool of available teachers applying through the SWING Education platform as privately employed substitute teachers. The agreement will last three (3) school years. SWING Education will pay a \$45,000 annual grant, plus up to 5% to account for any COLA or other salary increase to RCSD to be used to hire, train, and compensate a Credential Analyst to work 15 hours per week to review SWING Education substitute teacher applicants and make recommendations to the California Commission on Teacher Credentialing (CTC) for appropriate teaching permit/credential applications. The goal is to grow the pool of substitute teachers both publicly and privately to fill needed requests in the District.

Financial Impact: None - Grant funded.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Redwood City RedLines SD SY 2024-2025 July 2024 Contract SwingCert \(003\).docx.pdf \(268 KB\)](#)

Subject	8.4 Approval of Personnel Changes for the 2024-2025 School Year
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the following increase in the number of staff positions for the 2024-2025 school year.

Rationale: Due to changes in staffing needs within the following departments, the position changes below are requested for the 2024-25 school year.

Additional positions needed:

Certificated Personnel Specialist/Credential Analyst - Human Resources Department. This increase (one 3-hour/0.375 FTE new position) is needed to support the Human Resources Department in reviewing, analyzing, evaluating, and processing applications for public school teaching credentials, certificates, and permits.

Licensed Vocational Nurse- LVN -SPED. This increase (one 6-hour/0.8 FTE new position) is needed for additional student support in the SPED Department. This position will provide medical support for medically fragile students.

Elective Art Teacher - Kennedy Middle School. This increase (one 4.2-hour/0.6 FTE new position) is needed due to an increase in enrollment.

Financial Impact:

- Credential Analyst - \$45,000 Grand Funded SWING Education
- Licensed Vocational Nurse (LVN) - \$61,000 - \$78,000 SPED Budget
- Elective Art Teacher - approx \$100,000 General Fund

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

Subject **8.5 Approval of the Tentative Agreement between the California School Employee Association Chapter V and the Redwood City School District**

Meeting Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Action Items - 30 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board approve the tentative agreement between the California School Employees Association Chapter V and the Redwood City School District. **MUST BE APPROVED AS AN ACTION ITEM.**

Rationale: It is the Administration's recommendation that the School Board approve the tentative agreement between the California School Employees Association Chapter V and the Redwood City School District.

Financial Impact: The financial impact for 2023/24 and 2024/25 is \$2.9 million.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[2024 CSEA FINAL TA Signed.pdf \(653 KB\)](#)
[AB1200 CSEA 23-25 RCSD.pdf \(582 KB\)](#)
[CSEA 2024-2025 OP 2024.07.01 - DRAFT.pdf \(660 KB\)](#)
[CSEA 2024-2025 COMP 2024.07.01 - DRAFT.pdf \(667 KB\)](#)
[CSEA 2023-2024 COMP 2023.07.01 - DRAFT.pdf \(667 KB\)](#)
[CSEA 2023-2024 OP 2023.07.01 - DRAFT.pdf \(660 KB\)](#)

Subject **8.6 Award of Bid to Supply Bread & Bakery Products**

Meeting Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Action Items - 30 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board award Bid #BBP-2024 for Bread and Bakery products to Bonami Baking Company for the 2024-2025 school year.

Rationale: Redwood City School District's Child Nutrition Services Department (RCSD CNS) solicited Request for Proposal(s) (RFP) #BBP-2024 for Bread and Bakery products for the 2024-25 school year, following the federal competitive bid procedures. This RFP was publicized for two weeks. Upon Board approval, the contract will be between the Redwood City School District and Bonami Baking Company. The services will be offered throughout our entire district, including all 12 school sites with kitchens & cafes, and any other location where CNS services are required or utilized.

Starting for the 2024-25 school year, Redwood City School District's CNS department is fully self-operating (self-op) and managing every facet of the program. This includes procuring dairy, bread and bakery, grocery, and produce through a competitive bidding process.

Financial Impact: Quantities will vary based on need and availability. The bid award is not to exceed \$600,000.

Submission for Approval

Prepared by: Richie Wilim, Director, Child Nutrition Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Scoring Between Bread and Bakery RFP's.pdf \(32 KB\)](#)

[Evaluation Criteria Bread and Bakery Bid.pdf \(63 KB\)](#)

[Bonami Intent to AWARD LETTER RFP#BBP-2024 Bread and Bakery Products.pdf \(67 KB\)](#)

Subject

8.7 Award of Bid to Supply Grocery Products

Meeting

Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

8. Action Items - 30 min

Access

Public

Type

Action

Recommended
Action

It is the Administration's recommendation that the School Board award bid #GP-2024 for Grocery Products to Sysco Food Service Company for the 2024-2025 school year.

Rationale: Redwood City School District's Child Nutrition Services Department (CNS) solicited Request for Proposal(s) (RFP) #GP-2024 for Grocery Products for the school year 2024-25 following the federal competitive bid procedures. This RFP was publicized for two weeks. Upon Board approval, the contract will be between the Redwood City School District and Sysco Food Service Company. The services will be offered throughout our entire district, including all 12 school sites with kitchens & cafes, and any other location where CNS services are required or utilized.

Starting for the 2024-25 school year, Redwood City School District's CNS department is fully self-operating (self-op) and managing every facet of the program. This includes procuring dairy, bread and bakery, grocery, and produce through a competitive bidding process.

Financial Impact: Quantities will vary based on need and availability. The bid award is not to exceed \$1,400,000.

Submission for Approval

Prepared by: Richie Wilim, Director, Child Nutrition Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Evaluation Criteria Grocery Bid.pdf \(95 KB\)](#)
[Scoring Between Grocery RFP's.pdf \(33 KB\)](#)
[Sysco Intent to AWARD LETTER RFP#GP-2024 Grocery Products.pdf \(67 KB\)](#)

Subject	8.8 Award of Bid to Supply Fresh Produce and Services
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board award bid #FP-2024 for Produce and Services to Pacific Rim Produce Company for the 2024-2025 school year.

Rationale: Redwood City School District's Child Nutrition Services Department (CNS) solicited Request for Proposal(s) (RFP) #FP-2024 for Produce and Services for the 2024-25 school year, following the federal competitive bid procedures. This RFP was publicized for two weeks. Upon Board approval, the contract will be between the Redwood City School District and Pacific Rim Produce. The services will be offered throughout our entire district, including all 12 school sites with kitchens and cafes, and any other location where CNS services are required or utilized.

Starting for the 2024-25 school year, Redwood City School District's CNS department is fully self-operating (self-op) and managing every facet of the program. This includes procuring dairy, bread and bakery, grocery, and produce through a competitive bidding process.

Financial Impact: Quantities will vary based on need and availability. The bid award is not to exceed \$275,000.

Submission for Approval
Prepared by: Richie Wilim, Director, Child Nutrition Services
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[Pacific Rim Intent to AWARD LETTER RFP #FP-2024 Fresh Produce and Services.pdf \(66 KB\)](#)
[Evaluation Criteria Produce Bid.pdf \(108 KB\)](#)
[Scoring Between Produce RFP's.pdf \(37 KB\)](#)

Subject	8.9 Award of Bid to Supply Dairy Services
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board award bid #DS-2024 for Dairy Services to Daylight Foods for the 2024-2025 school year.

Rationale: Redwood City School District's Child Nutrition Services Department (CNS) solicited Invitation For Bid(s) (IFB) #DS-2024 for Dairy Services for the 2024-25 school year, following the federal competitive bid procedures. This IFB was publicized for two weeks. Upon Board approval, the contract will be between the Redwood City School District and Daylight Foods. The services will be offered throughout our entire district, including all 12 school sites with kitchens and cafes, and any other location where CNS services are required or utilized.

Starting for the 2024-25 school year, Redwood City School District's CNS department is fully self-operating (self-op) and managing every facet of the program. This includes procuring dairy, bread and bakery, grocery, and produce through a competitive bidding process.

Financial Impact: Quantities will vary based on need and availability. The bid award is not to exceed \$300,000.

Submission for Approval

Prepared by: Richie Wilim, Director of Child Nutrition Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[RCSDK8 DAIRY IFB SCORING MATRIX - PRICING.pdf \(71 KB\)](#)

[Daylight Intent to AWARD LETTER IFP #DS-2024 Dairy Services.pdf \(66 KB\)](#)

9. Board and Superintendent Reports - 10 min

Subject	9.1 Report from Board Members and Superintendent
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

10. Information - 5 min

Subject	10.1 Quarterly Williams Report, 4th Quarter, April 2024 through June 2024
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Information - 5 min
Access	Public

Type Information, Procedural

Rationale: As per Education Code 35186 and the Williams legislation, AB831, districts are required to adopt and use uniform complaint procedures to identify and resolve complaints regarding deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy or misassignment. The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis.

As per AB831, on October 12, 2005, the Redwood City School Board approved the revisions to Board Policy 1312.5, Williams Uniform Complaint Procedures Notice to Parents/Guardians: Complaint Rights. Submission of Quarterly Reports on Williams Uniform Complaints were required beginning April 2005. The Redwood City School District has not received any complaints and continues to remain in compliance by submitting the required reports to the Redwood City School Board and the County Superintendent of Schools on a quarterly basis.

Financial Impact: None when the School District remains in compliance.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 4th Quarter Williams Report.pdf \(1,094 KB\)](#)

11. Correspondence - 2 min

Subject	11.1 Correspondence
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	11. Correspondence - 2 min
Access	Public
Type	Information

12. Other Business/Suggested Items For Future Agenda - 2 min

Subject	12.1 Possible Other Business/Suggested Items for Future Agenda
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	12. Other Business/Suggested Items For Future Agenda - 2 min
Access	Public
Type	Information

Rationale: The following Schedule of Agenda Items for the 2024-25 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 Schedule of Board Agenda Items .pdf \(79 KB\)](#)

13. Board Meetings Calendar - 1 min

Subject	13.1 Changes to the Board Meetings Calendar
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	13. Board Meetings Calendar - 1 min
Access	Public
Type	Information

Rationale: The following School Board Meetings Calendar for 2024-25 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 RCSD Board Meeting Calendar.pdf \(41 KB\)](#)

14. Adjournment - 1 min

Subject	14.1 Adjourn the Meeting
Meeting	Aug 7, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	14. Adjournment - 1 min
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.