Normandy Schools Collaborative

CODE OF STUDENT CONDUCT
RIGHTS & RESPONSIBILITIES

2024-2025 Academic School Year

Joint Executive Governing Board (JEGB)

2024-2025 SY

Mr. Harlan B. Hodge- *Board President*

Mr. William Humphrey- *Vice President*

Ms. Violet Taylor- *Board Secretary/Treasurer*

Ms. Erica S. Edwards- *Director*

Ms. Cheryl Milton Roberts - *Director*

Dr. Christopher Petty- *Director*

Ms. Theresa Pearson- *Director*

Dr. Michael Triplett- *Superintendent*

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NORMANDY SCHOOLS COLLABORATIVE

Michael Triplett, Ph. D.
Superintendent of Schools

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Mission

Normandy Schools Collaborative prepares global leaders for college, career, and productive citizenship by empowering a community of confident learners and valuing the unique contributions of every student.

Joint Executive Governing Board Members

Harlan Hodge
President

William Humphrey
Vice President

Violet Taylor
Secretary/Treasurer

Erica S. Edwards
Director

Cheryl Milton-Roberts
Director

Theresa Pearson
Director

Dr. Christopher Petty
Director

A Message from the Superintendent

To Parents, Legal Guardians, and Students of the Normandy Schools Collaborative (NSC),

As your Superintendent, I am dedicated to working with staff, parents and the community to meet the educational needs of our students while ensuring a safe learning environment for all. I hope that you are as excited as I am for the NSC to once again be an educational institution that families trust and love.

We head into the 2024-2025 school year with a sense of urgency as we work to increase equity and improve student outcomes within NSC and throughout our 24:1 footprint.

The Code of Student Conduct provides specific information regarding the rules that all students are expected to adhere to, as well as consequences for violations of the policies set forth in this document. The polices address expectations for all students in terms of consistent and timely attendance, respect for people and property, appropriate dress (uniform), technology usage, student publications, student activities, student records, and the right to appeal, including grievance procedures.

Please take time to review all information in the Code of Student Conduct carefully and together discuss the consequences of violating the rules with your child. The Code of Student Conduct book will be distributed electronically or manually. Students and parents/legal guardians are required to sign a statement indicating that they have received their Code of Student Conduct booklet and are aware of the explanation of the rules it provides in policies. It is important for you to review the Code of Student Conduct annually because it incorporates changes from previous versions.

This district's comprehensive written code includes, but is not limited to, the Code of Student Conduct Handbook, policies: JG-RI, JGA, JGB, JGD, JGE, JGF, and associated procedures. The district's comprehensive written code of conduct will be placed on the district's website, and a copy will be available in the superintendent's office during normal business hours. The Code of Student Conduct will be distributed to all students and their parents/legal guardians at the beginning of each school year, which may be accomplished by directing students and their parents/legal guardians to the district's website. These policies, regulations and procedures will apply to all students in attendance in the district's instructions and support programs and district-sponsored activities.

As we look to the future, whether as a student, parent/legal guardian, or professional, know that I value your partnership and look forward to collaborating to achieve the goals we set forth. I hope you experience a fulfilling, engaging and safe school year as we strive to continue educating today's students for tomorrow's world.

In Partnership,

Michael Triplett, Ph.D.

Normandy Vision

Normandy Schools Collaborative prepares global leaders for college, career and productive citizenship by empowering a community of confident learners and valuing the unique contributions of every student.

Normandy Mission Statement

We are committed to interrupting cycles of oppression by investing in strategies that ensure all students achieve at high levels.

Value Statements

Excellence	We strive relentlessly for excellence and take personal accountability for our actions and their impact. We maintain high expectations for all students to achieve at high levels.
Dignity	We walk our talk, acting with integrity and honesty.
Collaboration	We build respectful and restorative relationships that enable us to partner effectively across lines of difference.
Tenacity	We reflect deeply and with curiosity, learn continuously, and persist to meet our goals and conquer our challenges.
Care	We attend to the needs of the whole person, celebrating and loving ourselves and one another as healthy and happy members of the community.

Equity Statement

Educational equity is a shared commitment to ensure that every student gets what they need to be successful. Normandy Schools Collaborative believes that all students, regardless of background or identity, must be given meaningful and engaging learning opportunities and allowed to thrive.

Our community's future success depends on our willingness, commitment, and ability to effectively address equity challenges. To this end, we will dismantle institutional barriers by adopting policies and practices and strategically allocating resources that support access and opportunity for each and every student.

Normandy Schools Collaborative

School Start/Dismissal Times & Phone Numbers
2024-2025 SY

School	Start Time	Dismissal Time	Phone No.
Early Learning Center 7855 Natural Bridge Rd. St. Louis, MO. 63121	**9:00 a.m.**	**4:10 p.m.**	**(314) 493-0880**
Barack Obama School 3883 Jennings Station Rd. St. Louis, MO. 63121	**9:00 a.m.**	**4:10 p.m.**	**(314) 493-0850**
Bel-Nor School 3101 Nordic Dr. St. Louis, MO. 63121	**9:00 a.m.**	**4:10 p.m.**	**(314) 493-0140**
Jefferson School 4315 Cardwell Dr. St. Louis, MO.6321	**9:00 a.m.**	**4:10 p.m.**	**(314) 493-0100**
Washington School 1730 N. Hanley Rd. St. Louis, MO. 63114	**9:00 a.m.**	**4:10 p.m.**	**(314) 493-0810**
Normandy Middle School at Lucas Crossing 7837 Natural Bridge Rd. St. Louis, MO. 63121	**8:10 a.m.**	**3:20 p.m.**	**(314) 493-0200**
Normandy High School 6701 St. Charles Rock Rd. St. Louis, MO. 63133	**7:20 a.m.**	**2:30 p.m.**	**(314) 493-0600**
Center for Academic & Social Advancement (C.A.S.A) 3417 St. Thomas More Pl. St. Louis, MO. 63121	**7:20 a.m.**	**2:30 p.m.**	**(314) 493-0269**

District Administration at Campus Support Center (314) 493-0400

Dr. Michael Triplett, Superintendent of Schools
Mr. Carlton Brooks, Chief Financial Officer
Dr. Tiffany McConnell, Assistant Superintendent of Curriculum and Instruction
Dr. Tony O. Brooks, Assistant Superintendent Director of Student Support Services
Ms. Kwanna Gilyard, Chief Human Resources Officer
Dr. Netra Taylor, Director of Continuous Improvement
Mr. Christopher Trahan, Director of Communications
Chief Norman Campbell, Director of Security
Ms. Kate Kane, Director of Literacy
Dr.Theresa Wright-Frazier, Director of Mathematics
Dr. Jason Spray, Director of Science

School Leadership Teams

Early Learning Center…… (314) 493-0880
Dr. Lanor Payne, Director
Mr. Amad Lado, Assistant Principal

Barack Obama School…… (314) 493-0850
, Principal
Mr. Demetrius Upchurch, Assistant Principal

Belnor School…… (314) 493-0140
Mr. Duane West, Principal

Jefferson School…… (314) 493-0100
Dr. Gregory Lesan, Principal

Washington School……..…….. (314) 493-0810
Ms. Pamela Hollins, Principal

Normandy Middle School at Lucas Crossing……. (314) 493-0200
, Principal
Principal

Normandy High School…….…… (314) 493-0600
Mr. Gerold Nave, Principal
Principal
Dr. Ronald Joyner, Assistant Principal
Ms. Doris Hawkins, Assistant Principal
Principal
Dr. Debra Powell, Program Director of CAS

Introduction

The **Code of Conduct Manual** is based on the premise that rules must be enforced fairly, firmly, and consistently in a manner that is legal, equitable and just. Students are under the supervision of the school while on their way to and from school, bus stops, on the bus, on any district campus or in any district building, while attending or participating in any school function either at the home school or away, and while participating in field trips or other school-sponsored activities. Principals, assistant principals, or their designees are responsible for assigning consequences in the Code of Conduct. Professional judgment will be used to determine the consequences of specific incidents. Most types of school discipline issues are listed in this guide. However, it is impossible to list every issue that might interfere with smooth operations of the school. Administrators have the responsibility and authority to deal with all issues, even though the specific issues might not be listed in this guide.

All staff are required to function in accordance with the Code. Thus, whenever an employee discovers a student engaging in unacceptable conduct, the employee is required to take prompt action in accordance with district policies. Prompt action may include directly addressing and correcting the student, intervening to stop the behavior, seeking the assistance of other staff persons and/or reporting the incident to an administrator.

It is the responsibility of both student and parent/guardian to know the rules of the Code and to support the fair and impartial administering of the rules. With age and maturity, students will be expected to assume greater responsibility for their actions.

Attendance Policy

The law in Missouri governing compulsory attendance requires a parent, legal guardian, or other person having control or charge of a child age seven (7) to seventeen (17) to send the child to school during the entire school year, except under very limited circumstances specified in Statute 167.031, RSMO.

The Board of Education ("Board") as an agency of the State of Missouri is required to enforce the regular attendance of students. The Board recognizes that presence in the classroom enables students to participate in instruction, class discussions, and other related activities. Educators shall encourage regular attendance of students, maintain accurate attendance records, and follow reporting procedures prescribed by the Superintendent or his/her designees. As such, regular and timely attendance, and classroom participation are integral to instilling incentives for the student to excel.

The classroom experience is of unique value, and it cannot be duplicated by make-up work. Student interaction and the development of ideas through discussion are lost when a student is absent, tardy, or is dropped off late or picked-up early by a parent/guardian. A student's enrollment in a course is his/her commitment to attend all class sessions. Therefore, it is the intent of this policy to disallow students from being absent from class unless a situation exists which makes their absence absolutely necessary. The purpose of this attendance policy is to foster responsibility and reliability on the part of District students to attend all classes.

Attendance Defined

A. School Attendance - Students are to be counted in attendance only if they are actually present for any portion of the school day or engaged in a school-approved educational activity which constitutes a part of the instructional program for the student.

B. Class Attendance - Students are to be counted in attendance if they are physically present in class for at least half of the class period, have been excused by the teacher on a class-related assignment, or have been requested by a member of the school support staff for an approved school activity.

C. Tardiness - A student is considered tardy if they are not present at the moment the school bell rings for the class assigned. NOTE: If a student is not present when attendance is taken but is present later in the school day, that student must be considered in attendance, but tardy, and the absence should be changed. A student who is tardy should never remain on record as being absent.

D. Early Sign-outs – Early release is discouraged within the final thirty (30) minutes of the school day. Attendance is required of all enrolled students during the days and hours that the school is in session.

The Principal or his/her designees shall require, from the parent or legal guardian of each student or from an adult student who has been absent for any reason, a written statement confirmation of the cause for such absence for excused reasons. The student's parent or legal guardian shall inform the school when a student will be absent for excused reasons as soon as possible. Failure to report and explain the absence(s) shall result in unexcused absence(s).

The Superintendent or his/her designees shall report infractions of the law regarding student attendance for students below the age of eighteen (18) to the proper internal and external authorities.

Long-term absenteeism, including excused absences, may lead to the failure of a course, the necessity to repeat a course, the possibility of retention, and/or the filing of a truancy petition.

"On Time, On Task, On A Mission"

There is a strong relationship between regular school attendance and academic performance. Students who are in class and on time daily have the best chance for school success!

Attendance Expectations

- Students are expected to attend all classes each day.
- Students are expected to be on time for each class during the school day.
- Students are to remain in school the entire school day.
- Students are expected to maintain a ninety percent (90%) attendance rate.
- The District complies with the Missouri Compulsory School Law, which states that all students between the ages of six (6) and eighteen (18) are to attend school during the entire school year.

Absences

- Notify the school regarding your child's absence.
- Send a note regarding the reason for the absence when your child returns to school.
- A note should be received within three (3) days of your child's return to the school.
- Make sure that all make-up work is completed and returned to the teacher.
- Students who do not log on to online learning are considered absent.

Tardiness

- Students who arrive later than the beginning of the school day or after the start time of class without an excuse and/or pass are considered tardy.
- Excessive tardiness disrupts the learning process and negatively impacts the student's academic achievement.

Truancy

- Students who have missed at least 10% of the school year are considered chronically absent/truant.
- Consequences for Irregular Attendance
- Possible failure in class or grade level.

- Investigation by the school counselor or the school's Family Engagement Liaison (FEL).
- Referral of students for Department of Family and Children Services ("DFS") action.
- Referral of parents to the St. Louis County Prosecutor for prosecution.

With your support, we can make a difference in your child's academic success.

Chronic Absenteeism

Chronic absenteeism and habitual truancy are important predictors of school performance, including high school graduation. Average daily attendance rates often mask the number of students who are chronically absent - which equates to missing at least ten percent of the school year or approximately eighteen (18) school days for any reason.

Chronic absenteeism can be determined by comparing the number of absences in relation to the number of school days. Chronic absenteeism can be defined as excused, unexcused, and suspension days. These categories correlate to the multi-tier systems of support and provide the recommended strategy to make positive impacts on chronic absenteeism.

Chronic absenteeism in the school district indicates the presence of a much larger salient issue. Thus, addressing chronic absenteeism will resolve other issues in the district as they relate to ensuring students have the resources to be successful, increasing student-family engagement, data driven resource interventions, and enabling college-career readiness.

Levels of Chronic Absenteeism

1. Students who miss 5% or less of total school days are considered to have satisfactory attendance.
2. Students who miss 5%-10% of school days are at risk of becoming chronically absent.
3. Students who miss 11%-20% of total school days are considered chronically absent.
4. Students who miss 21% or more of total school days are considered severely chronically absent.

Dress Code Expectations

Appropriate Dress for Students K-12

Students must come to school dressed in appropriate attire every day. Students ’grooming is expected to be neat, clean, and in good taste so that each student may share in promoting a positive, healthy, and safe atmosphere. Students should respond appropriately to any reasonable staff request involving the dress code. When, in the judgment of the principal, a student’s appearance or mode of dress disrupts the educational process, or constitutes a threat to health or safety, the student may be required to make modifications. In schools with uniforms, students are expected to comply with each individual school’s uniform policy. The dress code supports a positive school culture that promotes school safety.

School sites shall develop a Uniform/Dress Code Procedure in partnership with students, parent(s)/legal guardian(s), and school personnel. The Dress Code Procedure will support a positive school culture by identifying attire that promotes school safety and student health. In all cases, the school principal or designee shall inform the student, parent(s)/legal guardian(s), and school community of the school Uniform/Dress Code Procedure. All students and parent(s)/legal guardian(s) are expected to follow the written procedure.

The 2024-2025 School Year uniform policy will remain the same as last year. Logos are not required this year. Uniforms will not be provided by the district.

Students may wear monogrammed uniforms and will not be reprimanded. Contact your school for uniform details.

If you have any questions or need assistance, please contact the school.

Procedures for Correcting Inappropriate Attire:

School principals and staff should uniformly apply the following procedures for occurrences in which students wear inappropriate attire. School staff must not remove the student from the instructional process or school environment. Staff will direct students to correct inappropriate attire. If the inappropriate attire cannot be corrected immediately, staff may take the5 following steps:

- Parent contact
- Refer student to the counselor or social worker.
- Removal of privileges (classroom or school)
- Behavior Contract with recognition system

Inappropriate Dress for Students K-12

On specific days of celebration, there may be opportunities for students to be out of school uniform. During all times during school activities, the following are the expectations. Immediate adjustments will be made, or the student may be removed from participating in the activity.

- Ripped, torn, shredded, distressed, or otherwise modified clothing is not acceptable.
- Clothing that is either revealing or provocative, showing abdomen region or cleavage, T-shirts or halter-tops, biker pants, or pants allowed to sag below the waistline or are excessively tight.
- Bedtime attire such as pajamas, undershirts, or undergarments as outerwear
- Students ʼclothing or tattoos may not display statements or pictures that are related to the use of drugs, alcohol, tobacco products, or sex, or that promote hate and/or violence or signify gang affiliations.
- Attire that may be considered weapons, including but not limited to chain belts or wallet chains.
- Jewelry or similar artifacts that are obscene or may cause disruptions to the educational environment.
- Hats, caps, bandanas, or do-rags, except headwear worn for legitimate religious and cultural purposes.
- Flip-flops, house slippers, steel-toe-shoes or boots, or any other type of footwear that could constitute a safety hazard.
- Hair rollers, hair curlers, plastic hair bags, hairnets, hair bonnets, sweat bands and skullcaps.

Transportation

Riding the school bus is a privilege – not a right. Improper behavior may result in a student being removed from riding the bus either temporarily or permanently. The bus driver is in charge. Students must obey the driver. Any offense committed by a student on a district-owned or contracted bus shall be punished in the same manner as if the offense had been committed at the student's assigned school. The bus is an extension of the classroom, and misbehavior will not be tolerated. Students are to ride their assigned buses. Two (2) digital cameras are on every bus to record the activity throughout the bus and at the bus door.

STUDENT RESPONSIBILITIES WHEN WAITING TO BOARD THE BUS

1. Arrive at the bus stop five (5) minutes ahead of your scheduled time. The bus must leave at the designated time. Wait ten (10) minutes after the bus scheduled time to contact the bus company for a late bus.
2. Wait until the bus stops.
3. Stand well away from the street as the bus approaches.
4. Form a quiet uniform line to board.
5. Littering or damaging property on or near the bus stop is prohibited. Keep sidewalks clear of books, clothing, and other articles.
6. Observe all rules of conduct governing student behavior.
7. Report to the Principal, parent/guardian any suspicious persons or activities.
8. Remain with the group and do not talk to strangers or get into a stranger's car.

STUDENT RESPONSIBILITIES WHEN RIDING THE BUS

1. Be seated immediately and remain facing forward. Remain seated until the bus arrives at your stop, and you receive instructions to unload.
2. Hold books and all personal items in your lap. Do not block the aisle.
3. Pets and animals of any kind are not permitted on the bus.
4. Extending arms, legs, or head out of the bus is prohibited.
5. Throwing objects on the bus or out of the window is prohibited.
6. Refrain from distracting or talking to the bus driver except in an emergency.
7. Tampering with or damaging bus equipment is prohibited. Students and or parents/guardians will be held liable.
8. Fighting, pushing, shoving, or creating loud disturbances is prohibited.
9. Smoking, eating, and drinking are not permitted.
10. Place trash in the receptacle provided near the front of the bus.
11. Use of profanity or obscene gestures are prohibited.
12. Bringing weapons or dangerous instruments of any kind is prohibited.
13. Observe all rules of conduct governing student behavior.

COMMON AREAS/CAFETERIA EXPECTATIONS

Students are to remain in the school buildings during their lunch periods. Students are expected to go directly to the cafeteria during their lunch period unless they receive permission to be elsewhere. Students are expected to remain in the cafeteria until they are dismissed, at which time learners are expected to go directly to their next class. Takeout food cannot be delivered to learners.

FIELD TRIP EXPECTATIONS

Students leaving with a group on a field trip are expected to return with the group unless prior transportation arrangements have been made with a parent or guardian. All participants in a district sponsored field trip must sign a statement agreeing to follow district rules and the rules of any sponsoring host or organization.

NETWORK ACCESS

All students have a user ID and password that gives them access to the computer network. Students are responsible for following Normandy Schools Collaborative 'Technology Use Policy (see Administrative Policy EHB). All users must agree to follow the district's policies and procedures. When enrolling students, parents agree to the Technology Use Policy. The Technology Use Policy is available at each school site and on the district's website.

RECORDING OF CLASSES

Creating a video or audio recording in the school setting is prohibited unless being done for specific curricular purposes as determined by school officials.

SOCIAL MEDIA USAGE

Students are encouraged to always exercise the utmost caution when participating in any form of social media or online communications, both within the NSC community and beyond. Students who participate in online interactions must remember that their posts are subject to the same behavioral standards.

Since social media reaches audiences far beyond the community and can leave lasting impressions, students must use social sites responsibly and be accountable for their actions. Students should consider not posting or linking anything to social networking sites that they would not want peers, teachers, college admissions officers or future employers to access. Students should be sure to utilize privacy settings to control access, never share personal information with unknown parties on unsecure sites and be protective of site passwords. Misrepresentation of someone else's identity should also be avoided.

Rights and Responsibilities of Students, Parents, and School Staff

I. STUDENTS 'RIGHTS

The educational community is a part of a triad of stakeholders striving to ensure quality education for our children. Each stakeholder (students, staff, and parents) is equally important to meet this challenge. It is impossible to list all the rights and responsibilities of stakeholders. The rights and responsibilities apply to all students, although special procedures must be followed in regard to disciplining students with disabilities. The following rights shall not be construed to deny or limit others retained by students at school in their capacity as students or citizens.

Students have the right to:

- Obtain a quality education in a safe, non-threatening environment.
- Be respectfully treated as individuals with special needs and wants.
- Have school records kept confidential.
- Not be discriminated against in all classes and in all disciplinary matters.
- Engage in meaningful dialogue with others.
- Due process.

II. STUDENTS 'RESPONSIBILITIES

Students are expected to learn, and model Normandy Schools Collaborative Code of Student Conduct, follow all school and classroom rules, and demonstrate appropriate social skills when interacting with both adults and peers. When behavioral expectations are not met, the student is expected to work to improve behavior.

Students have the responsibility to respect and honor the rights of all persons involved in the educational community, and to exercise the highest degree of self-discipline in observing and adhering to state and local laws, District and school policies, and procedures, including the Code of Conduct. It is impossible to list all student responsibilities, but it is emphasized that the lack of responsibility creates infringement on the rights of others.

Students:

- Have the responsibility to abide by the laws of the United States of America, the State of Missouri, and the policies of the Board of Education.
- Are responsible for their actions; therefore, they must accept the consequences for their inappropriate behavior.
- Have the responsibility to abide by all of the administrative guidelines set by the school.
- Have the responsibility to abide by the guidelines developed within individual classroom.
- Have the responsibility of conducting themselves in such a manner as to benefit the class and the school.
- Have the responsibility of doing class assignments.
- Have the responsibility to respect all school staff and the authority within the school setting and should be involved in meaningful two-way communication with school staff.
- Have the responsibility to notify school staff of any potentially dangerous situation(s).

STUDENT 'RESPONSIBILITY FOR ITEMS IN THEIR POSSESSION

NSC strives to promote a safe learning environment. Students should not possess the following articles on school property: drugs, vapors, weapons, alcohol and/or other materials deemed illegal or unauthorized under Missouri and Federal law, School Board policy or the Code of Student Conduct. Students are responsible for any items and/or materials found in their possession. For purposes of the Code of Student Conduct, items are deemed to be within a student's possession if the items are found in any of the following places:

- Student's clothing (i.e., pockets, jackets, shoes, socks, hats, etc.);
- Student's purse/book bag;
- Student's desk;
- Student's locker; and/or
- Student's automobile located on district property.

It is each student's responsibility to check his or her personal belongings for possible unsafe items before entering school property, any school bus going to or returning from school or any vehicle when that vehicle is used to transport students for the district and school-sponsored activities. A student may be required to relinquish unsafe items to administration if these items are brought to school.

III. PARENTS'/LEGAL GUARDIANS 'RIGHTS AND RESPONSIBILITIES

Parents/legal guardians will take an active role in supporting the school's efforts to maintain a welcoming school climate.

Parents have the right to:

- Expect quality education for their children.
- Expect that their children will be treated according to the district governing principles listed on page III, including social, emotional, and physical safety.
- Receive information about the progress of their children unless prohibited by a court order.
- Review their children's school records unless prohibited by a court order.
- Participate in decisions involving their children's education and be informed of decisions relating to the discipline of their children unless prohibited by a court order.

Parents have the responsibility to:

- Understand the Code. Maintain open lines of communication with their children, teachers, and the educational support staff, and be available to assist as needed.
- Support the efforts of classroom teachers and the educational support staff in maintaining appropriate student behavior.
- Monitor and promote the academic progress of their children.
- Make sure that their children attend school regularly.
- Inform school staff about factors which will affect their children's ability to learn/behave in the school environment.
- Read the Code of Conduct.

IV. SCHOOL STAFF RIGHTS AND RESPONSIBILITIES

Each school staff member has a fundamental role in supporting a positive classroom and school. All staff will be treated respectfully by students, parents, and other staff members. This includes utilizing effective classroom management strategies to create an environment conducive to learning and prevent misconduct.

School staff have the right to:

- Work in a safe, non-threatening atmosphere conducive to learning.
- Expect that students will follow the guidelines of the school.
- Expect that students will maintain regular attendance and report to class on time with homework completed.
- Be treated respectfully by students and parents.

- Expect cooperation, support, and communication from parents unless prohibited by a court order.

School staff have the responsibility to:

- Provide a quality education for all students.
- Inspire in each of their students a need to achieve up to and beyond his/her individual potential.
- Engage students in meaningful two-way conversation, listen, and respond to concerns.
- Maintain a record of intervention strategies utilized with individual students.
- Establish and coordinate a building behavior management plan that is positive, consistent, and effective.
- Regularly communicate classroom policies to students and parents.
- Practice fair, effective behavior management techniques that are culturally proficient and inclusive including Restorative justice practices.
- Be impartial when dealing with the parents and students in their school.
- Report any suspected child abuse or neglect to the Missouri Children's Division through the building procedures. School staffs are "mandated reporters" under Missouri laws pertaining to child abuse or neglect.

Each school administrator is a role model and a leader. School administrators, in collaboration with instructional staff and community support, are responsible for establishing a caring school climate and safe environment:

School administrators have the responsibility to:

- Assist staff members in the practice of effective management techniques.
- Plan and promote practices that will maintain a safe and orderly environment.
- Support the efforts of staff in maintaining appropriate classroom student behavior.
- Plan and maintain adequate supervision of students.
- Communicate to appropriate staff the consequences of reported student inappropriate behavior.
- Be visible during the school day.
- Maintain accurate records of disciplinary actions.

Special Considerations & Student Rights

Freedom from Discrimination, Harassment, and Bullying: Normandy Schools Collaborative does not discriminate on the basis of race, color, national origin, sex, sexual orientation, transgender identity, disability, religion, height, weight, citizenship, marital or family status, ancestry, genetic information, or any other legally protected category in its educational programs and activities, including employment and admissions.

The Right to Due Process: Due process safeguards must apply in instances where the behavior or rights of students are being evaluated. Students must be treated with fairness and in light of the total circumstances. Students have the right to be fully informed of the alleged breach of behavior and be provided an opportunity to respond to such charges. Any permanent record that results from the student's actions should clearly state whether the charges were or were not substantiated. The handbook sets forth the procedural rules for student discipline.

Make-up Work: Students removed from school for any disciplinary action are entitled to make-up work. Make-up work will be provided to the student via remote learning options and will have due dates in direct correlation with the amount of time directed for disciplinary reasons.

WHEN DO NORMANDY GUIDELINES BEGIN AND END?

Students who ride the bus or walk to school are under the supervision of the school while on their way to and from school. This includes bus stops, on the bus, on any District campus, or in any District building, while attending or participating in any school function either at the home school or away, and while participating in field trips or other school-sponsored activities.

Behavior that occurs off-campus that disrupts the academic process or threatens the safety of students and/or staff may be addressed as if the behavior occurred on campus.

Discipline Reporting and Records

In compliance with state law, the Board of Education establishes explicit channels of communication between teachers, administrators, law enforcement officials, and other schools concerning acts of violence and other behaviors that endanger the welfare or safety of students, staff, and patrons of the district. The purpose of this policy is to designate specific actions committed by students that must be reported to teachers, administrators, and/or law enforcement officials as well as those actions that must be documented in a student's discipline record.

CONFIDENTIALITY (POLICY JGF)

Any information received by a school district employee relating to the conduct of a student shall be received in confidence and used for the limited purpose of assuring that good order and discipline is maintained in the schools.

OFF-CAMPUS BEHAVIOR

Behavior that occurs off-campus that disrupts the academic process or threatens the safety of students and/or staff may be addressed as if the behavior occurred on campus.

REPORTING TO SCHOOL STAFF (POLICY JGF)

School administrators shall report acts of school violence to all teachers at the attendance areas in which the involved students are educated and to other school district employees with a need to know the information to adequately supervise the students and protect themselves or others.

In addition, any portion of a student's individualized education program (IEP) that is related to demonstrated or potentially violent behavior shall be provided to any teachers and other district employees with a need to know the information.

The superintendent or designee will inform district employees with a need to know of any act committed or allegedly committed by a student in the district that is reported to the district by a juvenile officer or an employee of the Children's Division (CD) of the Department of Social Services, sheriff, chief of police or other appropriate law enforcement authority in accordance with state law. Such reports shall not be used as the sole basis for denying educational services to a student.

REPORTING TO LAW ENFORCEMENT OFFICIALS (POLICY JGF)

Any crime listed in this section or any act that if committed by an adult would be a crime listed in this section that is committed on school property, on any school transportation, or at any school activity must be reported immediately by the appropriate school administrator to the appropriate law

enforcement agency.

REPORTING TO LAW ENFORCEMENT OFFICIALS (POLICY JGF) -continued
The following acts are subject to the reporting requirement **167.261, RSMo.:**

1. First or second-degree murder under sections 565.020, .021, RSMo.
2. Voluntary or involuntary manslaughter under section 565.023, .024, RSMo.
3. Kidnapping under section 565.110, RSMo.
4. First, second or third-degree assault under sections 565.050, .060, .070, RSMo.
5. Rape in the first or second degree under sections 566.030, .031, RSMo
6. Sodomy in the first or second degree under section 566.060, .061, RSMo.
7. Burglary in the first or second degree under sections 569.160, .170, RSMo.
8. Robbery in the first degree under section 569.020, RSMo.
9. Possession of a weapon under chapter 571, RSMo.
10. Distribution of drugs and distribution of drugs to a minor under sections 195.211, .212, RSMo.
11. Arson in the first degree under section 569.040, RSMo.
12. Felonious restraint under section 565.120, RSMo.
13. Property damage in the first degree under section 569.100, RSMo.
14. Child molestation in the first degree pursuant to section 566.067, RSMo.
15. Sexual misconduct involving a child pursuant to section 566.083, RSMo.
16. Sexual abuse is pursuant to section 566.100, RSMo.
17. Harassment under section 565.090, RSMo.
18. Stalking under section 565.225, RSMo.

Missouri Statutes require the Normandy Schools Collaborative and other school districts in the state of Missouri to share discipline records when a student transfers to another district and to make that information available to law enforcement agencies when required. School districts also have the authority to uphold suspensions and expulsions invoked by other districts when a student moves or transfers.

LAW ENFORCEMENT TO REPORT TO THE SUPERINTENDENT
Law enforcement, as soon as reasonably practical, must report to the Superintendent or designee if a student is charged or alleged to have committed the following acts under section 167.115 RSMo.:

1. First or second-degree murder under sections 565.020, .021, RSMo.
2. Kidnapping under section 565.110 RSMo.
3. First or second-degree assault under sections 565.050, .060, RSMo.
4. Sodomy in the first or second degree under section 566.060, .061, RSMo.

5. Burglary in the first degree under section 569.160 RSMo.
6. Robbery in the first degree under section 569.020 RSMo.
7. Distribution of drugs and distribution of drugs to a minor under sections 195.211, .212, RSMo.
8. Arson in the first degree under section 569.040 RSMo.
9. Voluntary or involuntary manslaughter under sections 565.023, .024 RSMo
10. Rape in the first or second degree under sections 566.030, .031, RSMo.
11. Felonious restraint under section 565.120 RSMo.
12. Property damage in the first degree under section 569.100 RSMo.
13. Possession of a weapon under chapter 571 RSMo.
14. Child molestation in the first degree pursuant to section 566.067 RSMo.
15. Sexual misconduct involving a child pursuant to section 566.083 RSMo.
16. Sexual abuse pursuant to section 566.100 RSM

Administrators shall report this information to teachers and/or other district employees with a need to know while acting within the scope of their assigned duties.

STUDENTS NOT PERMITTED TO ATTEND OR ENROLL

Students alleged by law enforcement or convicted/adjudicated of committing one of the following will not be readmitted or enrolled in a regular program of instruction under section 167.171.3 RSMo.

1. First or second-degree murder under sections 565.020, 021 RSMo.
2. First-degree assault under section 565.050 RSMo.
3. Rape in the first or second degree under sections 566.030, .031, RSMo.
4. Sodomy in the first or second degree under section 566.060, .061, RSMo.
5. Robbery in the first degree under section 569.020 RSMo.
6. Distribution of drugs and distribution of drugs to a minor under sections 195.211, .212, RSMo.
7. Arson in the first degree under section 569.040 RSMo.
8. Kidnapping under section 565.110 RSMo.

Re-admittance or enrollment may be permitted when a pupil has been acquitted or adjudicated not to have committed any of the above acts. This section does not apply to a student with a disability who is convicted or adjudicated guilty as a result of an action related to the student's disability. The district may, at the superintendent or designee's discretion, provide an alternative education program if he/she determines such enrollment is appropriate.

STUDENT DISCIPLINE RECORDS (POLICY JGF)

The Board of Education directs the superintendent or designee to compile and maintain records of any serious violation of the district's discipline policy for each student enrolled in the district. Such records shall be made available to teachers and other school district employees with a need to know and shall be provided in accordance with state law to any District in which the student

subsequently attempts to enroll within **five (5) business days of receiving the request**. Personally, identifiable student records will only be released or destroyed in accordance with state and federal law.

STUDENTS RECEIVING SPECIAL EDUCATION SERVICES

Students currently receiving special education services will be disciplined in the same manner as other members of the student body except as noted on the student's Individual Education Program (IEP). For those students who are receiving services from the Special School District, a discipline hearing will be held first, followed by a Manifestation Determination to determine whether or not the violation is related to the student's disability. The hearing officer will then submit a detailed report of the hearing to the appropriate assistant superintendent and the superintendent.

The superintendent will then decide if any further disciplinary action will be taken. That decision could include the possibility of suspension for up to 180 school days or a recommendation to the Board of Education for expulsion.

Discipline Procedures and Due Process

When a student is suspected of behaviors that are violations of the Code of Conduct, the following process will be initiated:

- An investigation will be initiated to discover all pertinent factors relating to the occurrence. The investigation process will include the collection of information, to include written statements from the student(s) involved, school staff, and as many witnesses to the occurrence as possible. The principal or his/her designee will conduct this investigation.

- The student shall be advised of the specific behavior infraction and explanation of the known facts.

- The student shall be given the opportunity to admit or deny the behavior infraction and to present his/her version of the incident.

- If the student denies the behavior infraction, he/she shall be provided an explanation of the incident that forms the basis of the proposed disciplinary action. In such cases, the administration will get statements from as many witnesses to the occurrence as possible. Administrators will assist students with difficulties in providing statements, including concerns in writing.

- The student and his/her parent/legal guardian will be informed of the specific violation and an explanation of the known facts.

- After the investigation has been concluded, the parents will be informed by telephone, letter, email, or note prior to the date the student is expected to serve the consequence. At this time, the parent will also be notified if the school is recommending a discipline hearing.

- The student and his/her parent/legal guardian can access the student's disciplinary event and full disciplinary record through the SIS parent portal. They may also request a copy of the student's disciplinary record from the school.

- Only in an emergency will a principal detain a student without parental notification.

- A student may be removed from school immediately at the discretion of the principal, assistant superintendent, or superintendent if the student poses a threat of harm to other students or staff.

- If there is a violation of the law, the School Resource Officer (SRO) or police shall be notified. The parent/legal guardian and Assistant Superintendent shall be notified accordingly.

- If a disciplinary hearing has been requested, the discipline hearing officer will schedule a discipline hearing (DH) and make a recommendation for additional suspension days up to 180 school days or expulsion. The purpose of the discipline hearing is to verify the facts and provide the student and parents/legal guardians with an opportunity to present additional data or extenuating circumstances. The hearing officer will determine if additional days of suspension are warranted.

- If the parent has questions regarding a decision or the appeal process of a suspension of more than 10 days, they may contact the assistant superintendent of support services.

- Additional due process measures shall be taken as required by law with respect to students with disabilities.

- Parents/legal guardians shall be required to participate in a conference with teachers and/or administrator or administrator's designee prior to a student's return to school following a suspension for greater than ten (10) days or at the principal's discretion after suspensions for ten (10) days or less.

- Student discipline records are a part of the student's file and will be shared with the receiving school when a student transfers.

SUSPENSION OR EXPULSION

The authority of the Principal, Superintendent and Board of Education, to suspend or expel students, as provided in §167.161 and §167.171, RSMo., shall be exercised only in conformity with the provision of said statues and of the rules of the Board governing method and procedure, specification of charge, right of appeal, right to counsel and of hearing.

Students who are suspended or expelled for any reason are prohibited from attending or taking part in any district-sponsored activity, regardless of location, or any activity that occurs on district property.

OUT-OF-SCHOOL SUSPENSION (OSS)

Normandy Schools Collaborative believes that out of school suspensions should be given as a last resort and only in response to behavior that is harmful to others or behavior which violates the Missouri Safe Schools Act. Trauma informed and restorative practice interventions are to be provided prior to the consideration of an out of school suspension. Upon return from an out of school suspension, the parent or guardian is required to meet with the school administrator for the purpose of developing an intervention plan to prevent similar future incidents.

Explanation of Terms

Parents, students, teachers, and Normandy Schools Collaborative staff members (including teachers, administrators, and other staff) have the right to expect that schools will provide an atmosphere that is safe, cooperative, respectful, and therefore, conducive to learning. Board of Education Policies are located on our website at www.normandysc.org.

In this document, the assignment of detention will be either before or after school for elementary students. The assignment of detention will be either after school or on Saturday mornings for middle and high school students. The assignment of a suspension could be "in-school" or "out-of-school" except where specified. All references to the number of suspension days in the Code of Conduct will specifically be school days. For example: (a 10-day suspension means 10 school days, not calendar days.) NOTE: Students are not to be on any district campus or attend any district-sponsored event while on suspension.

When the Code of Conduct refers to the number of occurrences, the district considers the number of occurrences that happen in the same school year. (For example, if a student was in a fight in 6th grade and again in 8th grade, the second fight would be a first occurrence of the student's 8th- grade year). It should be noted that repeated discipline infractions within a school year would result in more severe disciplinary action being taken when appropriate. This might include a suspension, discipline hearing (parent notification), or expulsion.

ACT OF SCHOOL VIOLENCE/VIOLENT BEHAVIOR

Act of school violence or violent behavior is defined as the exertion of physical force by a student with the intent to do serious physical injury to another person while on school property, including while on school transportation in service on behalf of the district or while involved in school activities.

BEHAVIOR CONTRACT/PLAN OR BEHAVIOR INTERVENTION PLAN

A behavior plan is defined as a document developed by students, parents, and staff to provide support for a student to address misbehavior and assist them in better decision-making.

CASA (Center for Academic and Social Advancement)

The Superintendent may offer another alternative to a long-term out-of-school suspension. This program is housed off campus and provides students an opportunity to continue their studies as well as to receive individual and group counseling. The student may attend CASA Site for a minimum period of one semester up to a maximum period of one school year. Transportation to and from the program is the responsibility of the parents. Parent involvement is mandatory.

CARE TEAM MEETING/STUDENT ASSISTANCE TEAM

A care team meeting is defined as a meeting between parents, teachers, counselors/social workers, and school officials to discuss the current academic, behavioral, social, or emotional status of a student. The outcome of this meeting is to develop a plan to support where all parties are accountable for supporting the student.

CHECK-IN CHECK-OUT

Check-in Check-out is defined as a process where a student checks in with a staff member at the beginning of the school day to receive support, and they check back with that staff member at the end of the day to share how their day went. This process is documented by the staff member and shared with the parents as needed.

CONFLICT MEDIATION (PEER AND/OR ADULT-DIRECTED)

Mediation is defined as a meeting between two parties to address an area of concern, with the outcome being that each will understand the other's perspective and make better choices moving forward. This may be facilitated by a staff member or a student peer leader.

CORPORAL PUNISHMENT (PROHIBITED)

Corporal punishment is defined as the use of physical punishment as a consequence of misconduct. No person employed by or volunteering on behalf of the Normandy Schools Collaborative shall administer or cause to be administered corporal punishment upon a student attending District schools.

A staff member may, however, use reasonable physical force to restrain a student if it is essential (after proper Non-Violent Crisis Prevention Training) for the preservation of order or for the protection of self, other persons, or the property of the school district. The appropriate administrator will be notified immediately.

COUNSELOR/SOCIAL WORKER INTERVENTION

A referral is made to the counselor and/or social worker to provide the student with social and emotional support in dealing with and/or addressing an issue.

DETENTION

Detention is defined as a period of time after school or on Saturday that is provided for students who have minor violations.

DISCIPLINE HEARING (DH)

A Discipline Hearing is defined as a meeting convened when a principal has requested a suspension of more than 10 days. The purpose of this discipline hearing is to verify the facts and provide the student, parents, and school with an opportunity to present additional data or extenuating circumstances.

When a student is referred to a discipline hearing, the student will be suspended out-of-school until the hearing is convened within 10 school days. After a detailed report has been submitted to the Hearing Officer regarding the incident, the Hearing Officer will then make a decision concerning further disciplinary action. The Hearing Officer's decision may include the possibility of a suspension for up to 180 school days or a recommendation to the Board of Education for suspensions in excess of 180 days or expulsion.

When a student is referred to a discipline hearing, the student will be suspended out-of-school until the discipline hearing is held and the Hearing Officer has made a decision concerning further disciplinary action.

HALL PASS

The hall pass is defined as the permit used when it is necessary for a student to go from one building location to another with authorization from a staff member. The hall pass is to be issued only when, in the judgment of the staff, there is a real need.

IN-SCHOOL SUSPENSION (ISS)

Behavior management program for student misbehavior aimed at keeping students in school to complete their work while being isolated from the rest of the student body. ISS is used as a school punishment for infractions that are not severe enough for suspension but require behavior remediation. Students who are in violation of school rules and regulations can expect to be temporarily assigned to the ISS classroom where they will be supervised by school personnel or a teacher.

MISCONDUCT

Misconduct is defined as any violation of policies, expectations, and regulations established by the Board of Education.

NEED TO KNOW (POLICY JGF)

Need to know is defined as the right of all school personnel who are directly responsible for the student's education or who otherwise interact with him/her, to be aware of the student's discipline record, issues, and needs.

PARENT CONFERENCE

A parent conference is defined as a meeting between parents/legal guardians, students, and school officials to discuss the current academic, behavioral, social, or emotional status of a student.

PARENT CONTACT

Parent contact is defined as any communication, in either written or verbal form, between

parents/legal guardians and school officials to discuss the current academic, behavioral, social, or emotional status of a student.

REFERRAL TO AN OUTSIDE AGENCY

Referral to an outside agency is defined as a recommendation from an administrator or counselor for a student and/or family to receive counseling and/or social service support from an agency outside of the school setting, i.e., Family Solutions for Kids, Lutheran Family Services, DePaul SSM Behavioral Health Services, etc.

RESTORATIVE CONFERENCE/CIRCLE

The restorative practice concept has its roots in restorative justice, a way of looking at criminal justice that focuses on repairing the harm done to people and relationships rather than on punishing offenders. Students are provided with restorative questions that address their behavior. The other questions address someone who was harmed by another's actions.

RE-TEACH EXPECTATIONS

Re-teaching expectations are defined as teaching building-wide behavioral expectations to a student which have been taught earlier in the school year to reinforce the importance of positive decision-making.

SAFE TOUCH/SAFE-T/SAFE TEEN TRAINING

Safe Touch, Safe-T, and Safe Teen are programs taught to students about appropriate and inappropriate touching and who to contact if they are touched inappropriately. This program is provided by the Jewish Family and Children's Service.

SCHOOL PROPERTY

School property is defined as any physical asset utilized, supervised, rented, leased, or controlled by the school district, including, but not limited to, school playgrounds, parking lots, school buses, and any property on which any school activity takes place.

SCHOOL RESOURCE OFFICER INTERVENTION

School Resource Officer (SRO) intervention is defined as a situation where the administration of a school makes the SRO aware of any unsafe and/or illegal situation which occurs in the building. School administration will share the interventions to be implemented.

SELLING/SOLICITATION

Selling is defined as the sale of items not approved by the school principal. Solicitation is defined as requesting a member of the school community to purchase goods or services or distributing flyers without the approval of the school principal.

SOCIAL SKILLS INSTRUCTION

Social skills instruction is defined as a situation where a staff member teaches a student appropriate and expected social behavior.

STUDENT IDENTIFICATION BADGES

A student identification badge is defined as the badge/tag issued by the school to be worn by the student for identifying a person as a student. The Student Identification tag must be worn around the neck on a school-issued lanyard, except in cases when it presents a safety hazard. The student must replace lost or defaced IDs and lanyards for additional costs. Failure to pay fines could impact participation in school-related activities.

SUSPENSION AND REMOVAL (POLICY JGD)

The terms "suspension" and/or "removal" is defined as exclusion from school that will not exceed a specific period of time and shall be subject to the due process procedures set forth for "suspensions" in this policy. Suspension may be in-school or out-of-school. Regarding in-school-suspension, the student is deprived of attending regular classes, participating in co-curricular activities or school-sponsored functions whether on campus or at another facility for the determined number of days, but the student is expected to attend school, report to the in-school suspension room, complete assignments and behave appropriately. Regarding out-of- school suspension, the student is deprived of all the privileges of attending school, participating in classes, participating in or attending any co-curricular activities or school-sponsored functions whether on campus or at another facility for a determined number of days up to and including 180 school days. Students who have been suspended may not be on any school district property or attend any Normandy Schools Collaborative function whether on-campus or off-campus during the period of the suspension unless authorized to do so by the superintendent or principal.

The term "expulsion" is defined as exclusion for an infinite period. Procedures that should be followed to suspend a student differ from those that are required to expel a student. A principal may suspend a student for up to ten (10) school days. A superintendent may suspend a student for up to one hundred eighty (180) school days. The NSC Joint Executive Governing Board (JEGB) may expel a student.

Any student suspended after the third occurrence shall be strongly encouraged to attend a family meeting with a District social worker, counselor, and administrator prior to being readmitted.

Additional procedures for discipline for students with disabilities are sometimes required, as discussed in policy JGE, Discipline of Students with Disabilities. The District honors suspensions and expulsions from another in-state or out-of-state school district, including a private, charter, or parochial school or school district pursuant to law and policy JEC.

List of Interventions

Although there are situations that might warrant a suspension from school, an array of interventions should be considered when action is called for in response to student misconduct. Teachers and administrators may use a variety of interventions to help the student interact in a socially appropriate manner and succeed academically.

Tier 1 Interventions may include, but are not limited to, the following:

- Instruction on District Standards of Behavior, the Code of Conduct, and the Safe Schools Act
- Individualized instruction on guidelines, expectations, etc.
- Bullying Prevention
- Restorative Practices
- In-School Suspension
- De-escalation strategies
- Support from the school behavior intervention staff
- Social Skills Instruction
- Student and parent signature on Code of Conduct
- Class, team, or grade level meeting to review behavior expectations.
- Teach school-wide expectations at the beginning of the year and review on an ongoing basis.
- Teach school-wide expectations to new students.
- Teach school-wide expectations in the classroom.
- Teachers develop class expectations with students.
- Classroom lessons on behavior expectations by counselors
- Verbal praise for appropriate behavior
- Recognition for appropriate behavior
- Incentive plans for appropriate behavior
- Citizenship, effort, and improvement recognition
- Positive telephone call/note home.
- Conference with student
- Redirection for inappropriate behavior
- Parent phone call
- Social worker contact
- Counselor contact

Tier 2 Interventions may include but are not limited to the following. Some of the Tier 1 interventions may be continued when implementing Tier 2 interventions and supports.

- Referral to the C.A.R.E. Team (Coordinating Available Resources in Education)
- Individual student incentive plans
- Refocus area in the classroom.
- Refocus area outside of the classroom.
- Restorative Practices
- In-School Suspension
- Self-Management
- Student behavior reflection time
- Cueing techniques
- Extra time for assignments
- Preferential seating
- Functional Behavior Analysis
- Incentive plans for appropriate behavior
- Role-play and re-teach expectations throughout the year.
- Counselor and Social Worker Intervention
- Conflict mediation
- School Resource Officer (SRO) contact
- Behavior contract/goals
- Academic contract/goals
- Weekly progress report
- Parent conference including other school staff.
- Check in-Check out.
- Social Skills Group
- Monitor time and location of offenses.

Tier 3 Interventions may include, but are not limited to, the following. Prior interventions may be

included.

- Complex Functional Behavioral Analysis
- Behavior Intervention Plans
- Behavior Support Plans through Wrap-around Model
- Community Partnership
- CASA
- Behavior and/or Academic contract/goals
- Special Education Services
- Referral to outside agencies for individualized therapy
- Psychological Evaluation
- Parent conference including other school staff.
- Restorative Practices Conference

Elementary Infractions

Level 1 MINOR	Level 2 MODERATE
• CHEATING/ACADEMIC MISCONDUCT • DRESS CODE VIOLATION • FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE • IMPROPER USE OF SCHOOL MATERIAL/EQUIPMENT • INAPPROPRIATE DISPLAY OF AFFECTION • PROFANITY/OBSCENITY TOWARDS STUDENTS • REFUSAL TO IDENTIFY SELF • TARDINESS/UNAUTHORIZED ABSENCE • TEASING, DISRESPECTFUL, OR OTHER UNKIND BEHAVIOR	• ABUSE OF TECHNOLOGY • DEFACEMENT OF PROPERTY • DISRUPTIVE BEHAVIOR • INCITING A FIGHT • PROFANITY/OBSCENITY TOWARDS STAFF • THEFT OF RECEIPT OF STOLEN PROPERTY • THREATS OF VIOLENCE/INTIMIDATION • SKIPPING/OUT OF AREA
Level 3 MAJOR	**Level 4 SEVERE**
• ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS • BULLYING/CYBERBULLYING • DESTRUCTION OF PROPERTY • FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT • FIGHTING • GAMBLING • HARASSMENT • HAZING • LOITERING/TRESPASSING • POSSESSION OF A KNIFE • POSSESSION OF A PROHIBITED SUBSTANCE • SEXUAL HARASSMENT • SEXUAL MISCONDUCT • SEXTING • THEFT OR RECEIPT OF STOLEN PROPERTY (VALUED OVER $100) • THREATS OF VIOLENCE & INTIMIDATION • VERBAL ASSAULT /DISCRIMINATION	• ARSON • BOMB OR SIMILAR THREAT • CRIMINAL SEXUAL CONDUCT • GANG ACTIVITY • PHYSICAL ASSAULT OF AN EMPLOYEE • PHYSICAL ASSAULT OF ANOTHER STUDENT CAUSING BODILY HARM • POSSESSION OF A FIREARM • POSSESSION OF DANGEROUS WEAPONS • SALE/DISTRIBUTION OR USE OF CONTROLLED SUBSTANCE • USE OF A WEAPON

Middle School Infractions

Level 1 MINOR	Level 2 MODERATE
• CHEATING/ACADEMIC MISCONDUCT • DRESS CODE VIOLATION • FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE • IMPROPER USE OF SCHOOL MATERIAL/EQUIPMENT • INAPPROPRIATE DISPLAY OF AFFECTION • PROFANITY/OBSCENITY TOWARDS STUDENTS • REFUSAL TO IDENTIFY SELF • TARDINESS/UNAUTHORIZED ABSENCE • TEASING, DISRESPECTFUL, OR OTHER UNKIND BEHAVIOR	• ABUSE OF TECHNOLOGY • DEFACEMENT OF PROPERTY • DISRUPTIVE BEHAVIOR • FORGERY/GIVING FALSE INFORMATION OR IDENTIFICATION • INCITING A FIGHT • PROFANITY/OBSCENITY TOWARDS STAFF • THEFT OF RECEIPT OF STOLEN PROPERTY • THREATS OF VIOLENCE/INTIMIDATION • SKIPPING/OUT OF AREA

Level 3 MAJOR	Level 4 SEVERE
● ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS ● BULLYING/CYBERBULLYING ● DESTRUCTION OF PROPERTY ● FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT ● FIGHTING ● GAMBLING ● HARASSMENT ● HAZING ● LOITERING/TRESPASSING ● POSSESSION OF A KNIFE ● POSSESSION OF A PROHIBITED SUBSTANCE ● SEXUAL HARASSMENT ● SEXUAL MISCONDUCT ● SEXTING ● THEFT OR RECEIPT OF STOLEN PROPERTY (VALUED OVER $100) ● THREATS OF VIOLENCE & INTIMIDATION ● VERBAL ASSAULT /DISCRIMINATION	● ARSON ● BOMB OR SIMILAR THREAT ● CRIMINAL SEXUAL CONDUCT ● GANG ACTIVITY ● PHYSICAL ASSAULT OF AN EMPLOYEE ● PHYSICAL ASSAULT OF ANOTHER STUDENT CAUSING BODILY HARM ● POSSESSION OF A FIREARM ● POSSESSION OF DANGEROUS WEAPONS ● SALE/DISTRIBUTION OR USE OF CONTROLLED SUBSTANCE ● USE OF A WEAPON

High School Infractions

Level 1 MINOR	Level 2 MODERATE
• CHEATING/ACADEMIC MISCONDUCT • DRESS CODE VIOLATION • FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE • IMPROPER USE OF SCHOOL MATERIAL/EQUIPMENT • INAPPROPRIATE DISPLAY OF AFFECTION • PROFANITY/OBSCENITY TOWARDS STUDENTS • REFUSAL TO IDENTIFY SELF • TARDINESS/UNAUTHORIZED ABSENCE • TEASING, DISRESPECTFUL, OR OTHER UNKIND BEHAVIOR	• ABUSE OF TECHNOLOGY • DEFACEMENT OF PROPERTY • DISRUPTIVE BEHAVIOR • FORGERY/GIVING FALSE INFORMATION OR IDENTIFICATION • INCITING A FIGHT • PROFANITY/OBSCENITY TOWARDS STAFF • THEFT OF RECEIPT OF STOLEN PROPERTY • THREATS OF VIOLENCE/INTIMIDATION • SKIPPING/OUT OF AREA
Level 3 MAJOR	**Level 4 SEVERE**
• ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS • BULLYING/CYBERBULLYING • DESTRUCTION OF PROPERTY • FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT • FIGHTING • GAMBLING • HARASSMENT • HAZING • LOITERING/TRESPASSING • POSSESSION OF A KNIFE • POSSESSION OF A PROHIBITED SUBSTANCE • SEXUAL HARASSMENT • SEXUAL MISCONDUCT • SEXTING • THEFT OR RECEIPT OF STOLEN PROPERTY (VALUED OVER $100) • THREATS OF VIOLENCE & INTIMIDATION • VERBAL ASSAULT /DISCRIMINATION	• ARSON • BOMB OR SIMILAR THREAT • CRIMINAL SEXUAL CONDUCT • GANG ACTIVITY • PHYSICAL ASSAULT OF AN EMPLOYEE • PHYSICAL ASSAULT OF ANOTHER STUDENT CAUSING BODILY HARM • POSSESSION OF A FIREARM • POSSESSION OF DANGEROUS WEAPONS • SALE/DISTRIBUTION OR USE OF CONTROLLED SUBSTANCE • USE OF A WEAPON

ELEMENTARY
Level 1 Infractions MINOR

To ensure students are provided opportunities to function in an environment conducive to learning, it is necessary that Level 1 infractions are addressed through classroom management expectations. Therefore, prior to the first referral, schools shall ensure there is written warning documentation for each infraction. The warning documentation shall include but not be limited to:

A. One-on-one documented conference with the student, parent (via phone if necessary), Guidance Counselor/Social Worker, and teacher
B. One-on-one documented communication between the parent, Guidance Counselor/Social Worker, and teacher
C. Occurrence 3 shall require the infraction be written as the first referral to administration accompanied by written documentation of the previous MIOs occurrences and intervention strategies attempted.

A01 CHEATING/ACADEMIC MISCONDUCT
A student will not plagiarize, cheat, gain unauthorized access to, or tamper with educational materials.

A02 DRESS CODE VIOLATION
A student will adhere to the district's approved dress code policy.

A03 FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE
A student will not ignore or refuse to comply with directions or instructions given by district personnel and/or volunteers that hinder safety and or the learning of peers.

A04 IMPROPER USE OF SCHOOL MATERIALS/EQUIPMENT
A student may only use school equipment, technology or materials when prior approval is given by an administrator or teacher.

A05 INAPPROPRIATE DISPLAY OF AFFECTION
Students will not engage in inappropriate displays of affection, such as kissing, touching or rubbing.

A06 PROFANITY/OBSCENITY TOWARDS STUDENTS
Written, verbal or electronic communication with photographs or drawings directing profanity or insulting, obscene gestures toward any other student.

A07 REFUSAL TO IDENTIFY SELF
Refusing to show or wear an identification card and/or give correct name when requested by school personnel or using another person's name or identity.

A08 TARDINESS/UNAUTHORIZED ABSENCE
A student must be in his or her place of instruction at the assigned time without a valid excuse.

A09 TEASING, DISRESPECTFUL OR OTHER UNKIND BEHAVIOR

Disrespectful, unkind and/or mean language or actions towards another student that includes name calling, sarcastic/crude jokes, teasing or other behavior use to distract, disturb, offend, sadden, anger, bother, irritate, or annoy.

ELEMENTARY SCHOOLS LEVEL 1 INFRACTIONS MINOR

LEVEL 1 INFRACTIONS	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
A01 CHEATING/ACADEMIC MISCONDUCT	Classroom Managed Document in SISK	Classroom Managed Document in SISK	Parent Contact Document in SISK	CARE Team
A02 DRESS CODE VIOLATION	Classroom Managed Document in SISK	Parent Contact	Mandatory Parent Conference	Mandatory Parent Conference
A03 FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE	Classroom Managed Document in SISK	Classroom Managed Document in SISK	CARE Team Parent Meeting Request	Office Referral 1-4 days ISS
A04 IMPROPER USE OF SCHOOL MATERIAL/EQUIPMENT	Classroom Managed Document in SISK	Classroom Managed Document in SISK	Parent Contact Document in SISK	CARE Team
A05 INAPPROPRIATE DISPLAY OF AFFECTION	Classroom Managed Document in SISK	Parent Contact Document in SISK	Mandatory Parent Conference scheduled by Admin	Office Referral OSS 1-4 days
A06 PROFANITY/OBSCENITY TOWARDS STUDENTS	Classroom Managed Document in SISK	Parent Contact	Mandatory Parent Conference	CARE Team office Referral
A07 REFUSAL TO IDENTIFY SELF	Classroom Managed Document in SISK	Classroom Managed Document in SISK	CARE Team Parent Meeting Request	Office Referral 1-4 days ISS
A08 TARDINESS/UNAUTHORIZED ABSENCE	Parent Contract Social Worker Referral	Parent Contract Social Worker Referral	Parent Contract Social Worker Referral	Parent Contract Social Worker Referral
A09 TEASING, DISRESPECTFUL OR OTHER UNKIND BEHAVIOR	Classroom Managed Document in SISK	Parent Contact	CARE Team Referral 1-4 days ISS	CARE Team Office Referral 1-4 days ISS

Middle School
Level 1 Infractions MINOR

To ensure students are provided opportunities to function in an environment conducive to learning, it is necessary that Level 1 infractions are addressed through classroom management expectations. Therefore, prior to the first referral, schools shall ensure there is written warning documentation for each infraction. The warning documentation shall include but not be limited to:

D. One-on-one documented conference with the student, parent (via phone if necessary), Guidance Counselor/Social Worker, and teacher
E. One-on-one documented communication between the parent, Guidance Counselor/Social Worker, and teacher
F. Occurrence 3 shall require the infraction be written as the first referral to administration accompanied by written documentation of the previous MIOs occurrences and intervention strategies attempted.

A01 CHEATING/ACADEMIC MISCONDUCT
A student will not plagiarize, cheat, gain unauthorized access to, or tamper with educational materials.

A02 DRESS CODE VIOLATION
A student will adhere to the District's approved dress code policy.

A03 FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE
A student will not ignore or refuse to comply with directions or instructions given by district personnel and/or volunteers that hinder safety and or the learning of peers.

A04 IMPROPER USE OF SCHOOL MATERIALS/EQUIPMENT
A student may only use school equipment, technology or materials when prior approval is given by an administrator or teacher.

A05 INAPPROPRIATE DISPLAY OF AFFECTION
Students will not engage in inappropriate displays of affection, such as kissing, touching or rubbing.

A06 PROFANITY/OBSCENITY TOWARDS STUDENTS
Written, verbal or electronic communication with photographs or drawings directing profanity or insulting, obscene gestures toward any other student.

A07 REFUSAL TO IDENTIFY SELF
Refusing to show or wear an identification card and/or give correct name when requested by school personnel or using another person's name or identity.

A08 TARDINESS/UNAUTHORIZED ABSENCE
A student must be in his or her place of instruction at the assigned time without a valid excuse.

A09 TEASING, DISRESPECTFUL OR OTHER UNKIND BEHAVIOR

Disrespectful, unkind and/or mean language or actions towards another student that includes name calling, sarcastic/crude jokes, teasing or other behavior used to distract, disturb, offend, sadden, anger, bother, irritate, or annoy.

MIDDLE SCHOOL LEVEL 1 INFRACTIONS MINOR

LEVEL 1 INFRACTIONS	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE
A01 CHEATING/ACADEMIC MISCONDUCT	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A02 DRESS CODE VIOLATION	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A03 FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A04 IMPROPER USE OF SCHOOL MATERIAL/EQUIPMENT	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A05 INAPPROPRIATE DISPLAY OF AFFECTION	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A06 PROFANITY/OBSCENITY TOWARDS STUDENTS	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A07 REFUSAL TO IDENTIFY SELF	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A08 TARDINESS/UNAUTHORIZED ABSENCE	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days

A09 **TEASING, DISRESPECTFUL, OR OTHER UNKIND BEHAVIOR**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days

High School
Level 1 Infractions MINOR

To ensure students are provided opportunities to function in an environment conducive to learning, it is necessary that Level 1 infractions are addressed through classroom management expectations. Therefore, prior to the first referral, schools shall ensure there is written warning documentation for each infraction. The warning documentation shall include but not be limited to:

G. One-on-one documented conference with the student, parent (via phone if necessary), Guidance Counselor/Social Worker, and teacher

H. One-on-one documented communication between the parent, Guidance Counselor/Social Worker, and teacher

I. Occurrence 3 shall require the infraction be written as the first referral to administration accompanied by written documentation of the previous MIOs occurrences and intervention strategies attempted.

A01 CHEATING/ACADEMIC MISCONDUCT
A student will not plagiarize, cheat, gain unauthorized access to, or tamper with educational materials.

A02 DRESS CODE VIOLATION
A student will adhere to the District's approved dress code policy.

A03 FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE
A student will not ignore or refuse to comply with directions or instructions given by district personnel and/or volunteers that hinder safety and or the learning of peers.

A04 IMPROPER USE OF SCHOOL MATERIALS/EQUIPMENT
A student may only use school equipment, technology or materials when prior approval is given by an administrator or teacher.

A05 INAPPROPRIATE DISPLAY OF AFFECTION
Students will not engage in inappropriate displays of affection, such as kissing, touching or rubbing.

A06 PROFANITY/OBSCENITY TOWARDS STUDENTS

Written, verbal or electronic communication with photographs or drawings directing profanity or insulting, obscene gestures toward any other student.

A07 REFUSAL TO IDENTIFY SELF

Refusing to show or wear an identification card and/or give correct name when requested by school personnel or using another person's name or identity.

A08 TARDINESS/UNAUTHORIZED ABSENCE

A student must be in his or her place of instruction at the assigned time without a valid excuse.

A09 TEASING, DISRESPECTFUL OR OTHER UNKIND BEHAVIOR

Disrespectful, unkind and/or mean language or actions towards another student that includes name calling, sarcastic/crude jokes, teasing or other behavior used to distract, disturb, offend, sadden, anger, bother, irritate, or annoy.

HIGH SCHOOL LEVEL 1 INFRACTIONS MINOR

LEVEL 1 INFRACTIONS	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE
A01 **CHEATING/ACADEMIC MISCONDUCT**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A02 **DRESS CODE VIOLATION**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A03 **FAILURE TO FOLLOW INSTRUCTIONS/INSUBORDINATE**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A04 **IMPROPER USE OF SCHOOL MATERIAL/EQUIPMENT**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A05 **INAPPROPRIATE DISPLAY OF AFFECTION**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A06 **PROFANITY/OBSCENITY TOWARDS STUDENTS**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A07 **REFUSAL TO IDENTIFY SELF**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A08 **TARDINESS/UNAUTHORIZED ABSENCE**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days
A09 **TEASING, DISRESPECTFUL, OR OTHER UNKIND BEHAVIOR**	Parent Contact Classroom Managed Document in SISK	Parent Contact Restorative Practice Room or ISS 3-5 days	Parent Contact Restorative practice, ISS or OSS 1-5 days

Elementary
Level 2 Infraction MODERATE

B01 ABUSE OF TECHNOLOGY

The act of tampering with or unauthorized use of computer hardware or software, including loading unauthorized software, making unauthorized copies of software, tampering with the hard drive, infection of computers with viruses, unauthorized internet access, unauthorized access to another's files, computers, or computer systems, and computer network "hacking." The use of the internet or Normandy technology, equipment or materials, including networks and servers to commit any offense is a violation under the Student Code of Conduct.

B02 DEFACEMENT OF PROPERTY

A student will not willfully deface or cause damage to property belonging to the school or belonging to school personnel or persons in attendance at the school. Actions such as writing in school textbooks or library books, writing on desks or walls, carving into woodwork, desks, or tables and spray-painting surfaces are acts of defacement.

B03 DISRUPTIVE BEHAVIOR

A student displays extensive behavior that causes interruption in class. Disruptive behavior is defined as verbal, written, pictorial, or symbolic language or gestures in violation of district policy or considered inappropriate in educational settings. This includes behaviors which materially and substantially disrupts classroom work, school activities, or school functions (e.g., misbehaving in classrooms, getting out of seat without permission, hallway misbehavior, misbehavior in a restroom, on buses, etc.). This includes continuous disruptions after interventions have been implemented and documented.

B04 *INCITING A FIGHT

Intentionally initiating a fight between others or with another student that results in a physical altercation. The use of words, pictures, objects, gestures, or other actions relating to sexual activity or a person's gender that may cause embarrassment, discomfort, or a reluctance to participate in school activities. Students may be charged with this infraction for transmitting materials that are construed as harassment or disparagement of others based upon sex or sexual orientation.

B05 PROFANITY/OBSCENITY TOWARDS STAFF

Written, verbal or electronic communication with photographs or drawings intentionally directing profanity or insulting, obscene gestures towards any District staff member, contractors, adult volunteers, or adults on District property.

B06 THEFT OR RECEIPT OF STOLEN PROPERTY

Taking, conspiring to take, without permission of the owner or custodian, or receiving or possessing property known to be stolen valued at less than $100.00.

B07 *THREATS OF VIOLENCE/INTIMIDATION

Written, verbal or physical conduct, or electronic communication that is intended to place one or more persons in fear of harm. Refer to C7 - Bullying to describe the conduct of a serious, severe, or substantial nature.

B08 SKIPPING/OUT OF AREA

Student does not report to assigned class at the scheduled time. Student is out of assigned area during and after school hours

*DH Disciplinary Hearing

ELEMENTARY SCHOOLS LEVEL 2 INFRACTIONS MODERATE

LEVEL 2 INFRACTIONS	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
B01 **ABUSE OF TECHNOLOGY**	Parent Conference Restitution	Parent Conference Restitution OSS 1-2 days	Parent Conference Restitution OSS 1-2 days	Parent Conference Restitution OSS 5 days
B02 **DEFACEMENT OF PROPERTY**	Parent Conference Restitution OSS 1-3 days	Parent Conference Restitution OSS 3-5 days	Parent Conference Restitution CARE Team, OSS 5-10 days	Parent Conference Restitution OSS 10 days *DH
B03 DISRUPTIVE BEHAVIOR	Parent Contact ISS 1-3 days	Parent Conference OSS 3-5 days	Parent Conference OSS 5-10 days	Parent Conference OSS 5-10 days
B04 **INCITING A FIGHT**	Parent Contact ISS 1-3 days	Parent Conference OSS 3-5 days	Parent Conference OSS 5-10 days	Parent Conference OSS 10 days (DH)
B05 **PROFANITY/OBSCENITY TOWARDS STAFF**	Parent Contact Conference with Admin	Parent Conference Behavior Contract ISS 1-3 days	Parent Conference Behavior Contract OSS 1-2 days	Parent Conference Behavior Contract OSS 3-5 days
B06 **THEFT OR RECEIPT OF STOLEN PROPERTY**	Classroom Managed Document in SISK	Classroom Managed Document in SISK	CARE Team Parent Meeting Request	Office Referral 1-4 days ISS
B07 **THREATS OF VIOLENCE/INTIMIDATION**	Parent Conference ISS 1-3 days	Parent Conference ISS 3-5 days	Parent Conference OSS 3-5 days	Parent Conference OSS 5-10 days, *DH
B08 **SKIPPING/OUT OF AREA**	Parent Conference Conference with Admin	Parent Conference Behavior Contract ISS 1-3 days	Parent Conference Behavior Contract OSS 1-2 days	Parent Conference Behavior Contract OSS 3-5 days

Middle School
Level 2 Infraction MODERATE

B01 ABUSE OF TECHNOLOGY

The act of tampering with or unauthorized use of computer hardware or software, including loading unauthorized software, making unauthorized copies of software, tampering with the hard drive, infection of computers with viruses, unauthorized internet access, unauthorized access to another's files, computers, or computer systems, and computer network "hacking." The use of the internet or Normandy technology, equipment or materials, including networks and servers to commit any offense is a violation under the Student Code of Conduct.

B02 DEFACEMENT OF PROPERTY

A student will not willfully deface or cause damage to property belonging to the school or belonging to school personnel or persons in attendance at the school. Actions such as writing in school textbooks or library books, writing on desks or walls, carving into woodwork, desks, or tables and spray-painting surfaces are acts of defacement.

B03 DISRUPTIVE BEHAVIOR

A student displays extensive behavior that causes interruption in class. Disruptive behavior is defined as verbal, written, pictorial, or symbolic language or gestures in violation of district policy or considered inappropriate in educational settings. This includes behaviors which materially and substantially disrupts classroom work, school activities, or school functions (e.g., misbehaving in classrooms, getting out of seat without permission, hallway misbehavior, misbehavior in a restroom, on buses, etc.). This includes continuous disruptions after interventions have been implemented and documented.

B04 FORGERY/GIVING FALSE INFORMATION OR IDENTIFICATION

Forging parent, teacher, or someone else's signature on documents. Failure to provide correct information regarding personal identification, providing false information as a witness/bystander to an incident referencing a violation of school policy.

B05 *INCITING A FIGHT

Intentionally initiating a fight between others or with another student that results in a physical altercation. The use of words, pictures, objects, gestures, or other actions relating to sexual activity or a person's gender that may cause embarrassment, discomfort, or a reluctance to participate in school activities. Students may be charged with this infraction for transmitting materials that are construed as harassment or disparagement of others based upon sex or sexual orientation.

B06 LEAVING SCHOOL PREMISES WITHOUT PERMISSION

A student will not leave the school building, classroom, cafeteria, assigned area, or campus without permission from authorized school personnel.

B07 PROFANITY/OBSCENITY TOWARDS STAFF

Written, verbal or electronic communication with photographs or drawings intentionally directing profanity or insulting, obscene gestures towards any District staff member, contractors, adult volunteers or adults on District property.

B08 THEFT OR RECEIPT OF STOLEN PROPERTY

Taking, conspiring to take, without permission of the owner or custodian, or receiving or possessing property known to be stolen valued at less than $100.00.

Written, verbal or physical conduct, or electronic communication that is intended to place one or more persons in fear of harm. Refer to C7 - Bullying to describe the conduct of a serious, severe, or substantial nature.

B09 SKIPPING/OUT OF AREA

Student does not report to assigned class at the scheduled time. Student is out of assigned area during and after school hours.

MIDDLE SCHOOL LEVEL 2 INFRACTIONS MODERATE

LEVEL 2 INFRACTIONS	1ST OFFENSE	2ND OFFENSE	3 OFFENSE OR MORE
B01 **ABUSE OF TECHNOLOGY**	Parent Contact Restitution ISS 3-5 days	Parent Conference Restitution Restorative Practices or OSS 3-7 days	Parent Conference Restitution Restorative Practices or OSS up to 10 days or *10 days, DH
B02 **DEFACEMENT OF PROPERTY**	Parent Conference Restitution OSS 1-3 days	Parent Conference Restitution Restorative Practices or OSS 3-7 days	Parent Conference Restitution Restorative Practices or OSS up to 10 days or 10 days, DH
B03 DISRUPTIVE BEHAVIOR	Parent Contact ISS 1-3 days	Parent Conference Restorative Practices or OSS 3-7 days	Parent Conference Restorative Practices or OSS up to 10 days or 10 days, DH
B04 **FORGERY/GIVING FALSE INFORMATION OR IDENTIFICATION**	Parent Contact ISS 3-5 days	Parent Conference Restorative Practices or OSS 3-7 days	Parent Conference Restorative Practices or OSS 5-10 days, or 10 days, DH
B05 **INCITING A FIGHT**	Parent Contact ISS 3-5 days	Parent Conference Restorative Practices or OSS 3-7 days	Parent Conference Restorative Practices or OSS up to 10 days or 10 days, DH
B06 **LEAVING SCHOOL PREMISES WITHOUT PERMISSION**	Parent Conference Counselor Referral OSS 1-2 days	Parent Conference Counselor Referral Restorative Practices or OSS 3-7 days	Parent Conference Counselor Referral Restorative Practices or OSS 10 days *DH
B07 **PROFANITY/OBSCENITY TOWARDS STAFF**	Parent Conference Counselor Referral OSS 1-2 days	Parent Conference Counselor Referral Restorative Practices or OSS 3-7 days	Parent Conference Counselor Referral Restorative Practices or OSS 10 days *DH

B08 **THEFT OR RECEIPT OF STOLEN PROPERTY (less than $100)**	Parent Contact ISS 3-5 days	Parent Conference Restorative Practices or OSS 3-7 days	OSS 10 days, *DH
B09 **SKIPPING/OUT OF AREA** **B09 cont'd**	Parent Contact Student Conference w/ admin Document is SISK	Parent Contact Restorative Practices or OSS 3-7 days	Parent Conference Social Worker Referral, CARE Team Restorative Practices or OSS 5-10 days

*DH Disciplinary Hearing

High School

Level 2 Infraction MODERATE

B01 ABUSE OF TECHNOLOGY

The act of tampering with or unauthorized use of computer hardware or software, including loading unauthorized software, making unauthorized copies of software, tampering with the hard drive, infection of computers with viruses, unauthorized internet access, unauthorized access to another's files, computers, or computer systems, and computer network "hacking." The use of the internet or Normandy technology, equipment or materials, including networks and servers to commit any offense is a violation under the Student Code of Conduct.

B02 DEFACEMENT OF PROPERTY

A student will not willfully deface or cause damage to property belonging to the school or belonging to school personnel or persons in attendance at the school. Actions such as writing in school textbooks or library books, writing on desks or walls, carving into woodwork, desks, or tables and spray-painting surfaces are acts of defacement.

B03 DISRUPTIVE BEHAVIOR

A student displays extensive behavior that causes interruption in class. Disruptive behavior is defined as verbal, written, pictorial, or symbolic language or gestures in violation of district policy or considered inappropriate in educational settings. This includes behaviors which materially and substantially disrupts classroom work, school activities, or school functions (e.g. misbehaving in classrooms, getting out of seat without permission, hallway misbehavior, misbehavior in a restroom, on buses, etc.). This includes continuous disruptions after interventions have been implemented and documented.

B04 FORGERY/GIVING FALSE INFORMATION OR IDENTIFICATION

Forging parent, teacher, or someone else's signature on documents. Failure to provide correct information regarding personal identification, providing false information as a witness/bystander to an incident referencing a violation of school policy.

B05 *INCITING A FIGHT

Intentionally initiating a fight between others or with another student that results in a physical altercation. The use of words, pictures, objects, gestures, or other actions relating to sexual activity or a person's gender that may cause embarrassment, discomfort, or a reluctance to participate in school activities. Students may be charged with this infraction for transmitting materials that are construed as harassment or disparagement of others based upon sex or sexual orientation.

B06 LEAVING SCHOOL PREMISES WITHOUT PERMISSION

A student will not leave the school building, classroom, cafeteria, assigned area, or campus without permission from authorized school personnel.

B07 PROFANITY/OBSCENITY TOWARDS STAFF

Written, verbal or electronic communication with photographs or drawings intentionally directing profanity or insulting, obscene gestures towards any District staff member, contractors, adult volunteers or adults on District property.

B08 THEFT OR RECEIPT OF STOLEN PROPERTY

Taking, conspiring to take, without permission of the owner or custodian, or receiving or possessing property known to be stolen valued at less than $100.00.

Written, verbal or physical conduct, or electronic communication that is intended to place one or more persons in fear of harm. Refer to C7 - Bullying to describe the conduct of a serious, severe, or substantial nature.

B09 SKIPPING/OUT OF AREA

Student does not report to assigned class at the scheduled time. Student is out of assigned area during and after school hours.

HIGH SCHOOL LEVEL 2 INFRACTIONS MODERATE

LEVEL 2 INFRACTIONS	1ST OFFENSE	2ND OFFENSE	3rd OFFENSE OR MORE
B01 **ABUSE OF TECHNOLOGY**	Parent Contact Restitution Restorative Practices or OSS 3-5 days	Parent Conference Restitution Restorative Practices or OSS 5-7 days	Parent Conference Restitution Restorative Practices or OSS up to days 10 days or 10 days, DH
B02 **DEFACEMENT OF PROPERTY**	Parent Conference Restitution Restorative Practices or OSS 1-3 days	Parent Conference Restitution CARE Team, Restorative Practices or OSS 4-7 days	Parent Conference Restitution Restorative Practices or OSS up to 10 days 10 days *DH
B03 DISRUPTIVE BEHAVIOR	Parent Contact Restorative Practices or OSS 1-3 days	Parent Conference Restorative Practices or OSS 4-10 days	Parent Conference Restorative Practices or OSS up to 10 days or 10 days *DH
B04 **FORGERY/GIVING FALSE INFORMATION OR IDENTIFICATION**	Parent Contact Restorative Practices or OSS 3-5 days	Parent Conference Restorative Practices or OSS 4-10 days	Parent Conference Restorative Practices or OSS up to 10 days or 10 days, *DH
B05 **INCITING A FIGHT**	Parent Contact ISS 3-5 days	Parent Conference Restorative Practices or OSS 5-10 days	Parent Conferences Restorative Practices or OSS up to 10 days or 10 days, *DH
B06 **LEAVING SCHOOL PREMISES WITHOUT PERMISSION**	Parent Conference Counselor Referral OSS 1-2 days	Parent Conference Social Worker Referral, CARE Team Restorative Practices or OSS 5-10 days	Parent Conference Counselor Referral Restorative Practices or OSS up to days 10 days *DH
B07 **THEFT OR RECEIPT OF STOLEN PROPERTY (less than $100)**	Parent Contact ISS 3-5 days	Parent Conference OSS 5-10 days	Parent Conferences Restorative Practices or OSS up to 10 days 10 days, *DH
B08 **THREATS OF VIOLENCE/INTIMIDATION** **B08 cont'd**	Parent Conference OSS 3-5 days	Parent Conference Social Worker Referral, CARE Team Restorative Practices or OSS 5-10 days, possible *DH	Parent Conference Restorative Practices or OSS up to 10 days or 10 days, *DH

B09 **SKIPPING/OUT OF AREA**	Parent Contact Student Conference w/ admin Document is SISK	Parent Conference Restorative Practices or OSS 3-5 days	Parent Conference Social Worker Referral, CARE Team Restorative Practices or OSS up to 10 days or 10 days DH

*DH Disciplinary Hearing

ELEMENTARY
Level 3 Infractions MAJOR

C01 ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS

The act of knowingly and intentionally admitting or allowing an unauthorized person(s) into any school building, without expressed permission from any authorized person, through any unopened door or unmonitored point of entry in a manner that breaches any method of established security.

C02 BULLYING/CYBERBULLYING

Written, verbal, or physical conduct or any electronic communication that is intended to place one or more students or other persons in fear of harm or cause substantial emotional distress by directly or indirectly doing the following:

- Substantially interfering with educational opportunities.
- Adversely affecting the ability of a student(s) to participate in or benefit from school programs.
- Having an actual and substantial detrimental effect on a student's physical or mental health; or
- Causing a substantial disruption of the orderly operation of school.

The use of any electronic communication (i.e. internet, personal digital assistant (PDA), smartphone, or wireless handheld device), network or technology, including social media (e.g. Facebook, Twitter, Tumblr, Instagram, etc.), to bully is cyberbullying. Bullying and cyberbullying are prohibited against all students, educators, employees, parents/guardians, contractors, agents, or volunteers.

***NOTE: Victims of bullying will be automatically referred for counseling and the parent will be notified.**

C03 DESTRUCTION OF PROPERTY

Acts that result in a substantial threat of or actual destruction of property of $100.00 or more, which significantly necessitates altering a school's operation and activities. Specifically included are acts which result in:

- Significant damage to the physical plant or property.
- Conditions that require the evacuation of students; or
- The inability of a school to perform its functions.

C04 FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT

Activating a fire alarm system in any school building on school property and/or reporting a fire or bomb when none exists.

C05 FAILURE TO MEET CONDITIONS OF SUSPENSION

Failure to meet conditions of suspension is defined as coming within 1,000 feet of any public school in the district while on suspension.

C06 FIGHTING

A physical altercation between one or more students that does not cause serious injury but requires physical restraint.

C07 GAMBLING

Participating in games of chance or skill for money or profit.

C08 HARASSMENT

Written, verbal, or physical conduct that is persistent or pervasive that causes emotional distress or does the following to one or more students directly or indirectly:

- Substantially interferes with educational opportunities.
- Adversely affects the ability of students to participate in or benefit from school programs; or
- Causes a substantial disruption to the orderly operation of schools.

C09 HAZING

Any intentional, knowing, or reckless activity which endangers the physical safety, causes mental distress, embarrassment, humiliation or ridicule of a student done for the purpose of being initiated into, affiliated with, participating in or becoming a member of any organization, team, group, club, school activity, regardless of whether the activity is done with or without the consent of the person(s) being hazed.

C10 LOITERING/TRESPASSING

A student will not enter upon the premises of the school district, other than the location to which the student is assigned, without authorization from proper school authorities. If removed, suspended, or expelled from school, a student will not return to the school premises without permission of the proper school authorities. If a student is found trespassing or loitering, additional out of school suspension days can be added as a part of the consequences.

C11 POSSESSION OF A KNIFE

Any knife, regardless of blade length or total size, straight razor, box cutter with razor, or any instrument which has been altered to be used as a weapon in a manner similar to a knife, such as a letter opener or file. Refer to D02 if the blade length is 3-inches or greater.

C12 POSSESSION OF PROHIBITED SUBSTANCE OR DANGEROUS OBJECTS

In possession of any illegal or controlled substance. Students will be held responsible for items found in student's possessions (book bag, jacket, purse, etc.). Illegal or controlled substances include tobacco, alcohol, narcotics, drugs prohibited by law, over-the-counter medicines and prescription medications not prescribed for use by the student in possession of them. This also includes e-cigarettes, vape pens, "edibles" and any other substance prohibited by law and/or the District. In the event intervention is provided to a student, NSC will not be prevented from suspending or expelling the student. (For possession or use of tobacco, discipline may be reduced if the student actively participates in a prevention program). In the event a student enrolls into the prevention program but fails to actively attend 80% or more of the program will result in full penalty. **Marijuana, in any form, is not allowed on any school property or sanctioned event.**

C13 SEXUAL HARASSMENT (II)

Unwelcomed sexual advances, requests for sexual favors, other verbal or physical conduct of a sexual nature, or conduct as defined in C05 – Sexting which:

- Substantially interferes with educational opportunities.
- Creates an intimidating, hostile, or offensive educational environment; or
- Otherwise adversely affects a student's educational opportunities.

C14 SEXUAL MISCONDUCT

A student shall not engage in intimate physical, sexual contact with another person, including, but not limited to: consensual sexual intercourse, oral sex, or intentional touching of the other person's genitals, groin, inner thigh, buttock or breast, or the clothing covering those areas, other inappropriate behavior of a sexual nature including displays of sexual parts.

C15 SEXTING

Forwarding, sending, using, sharing, viewing, or possessing a sexually explicit image via text message, email, social networking websites and/or other electronic means using school property (computers, devices, networks, or servers) on school grounds or at school-sponsored activities/events. Acts that occur off school grounds, outside of school-sponsored activities or on student-owned devices that result in disruption to the orderly operation of the school environment are punishable under this provision.

C16 THEFT OR RECEIPT OF STOLEN PROPERTY

Taking or conspiring to take without permission of the owner or custodian, receiving or possessing property known to be stolen valued at $100.00 or more.

C17 THREATS OF VIOLENCE/INTIMIDATION

Threats are defined as gestures, posturing, verbal comments, pictorial, written statements or multi-media form made to harm an individual's life, family, physical well-being, emotional well-being/ personal property.

C18 VERBAL DISCRIMINATION/ASSAULT

Communicating threats against an employee or volunteer of the school district or making a bomb threat or similar threat at a school building, other school property, or a school-related event. Name-calling, racial or ethnic slurs, or derogatory statements directed at, and offensive to another person.

ELEMENTARY SCHOOLS LEVEL 3 INFRACTIONS MAJOR

LEVEL 3 INFRACTIONS	1st OFFENSE	2nd OFFENSE	3rd OFFENSE
C01 ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS	Parent Conference Restorative Practices and OSS 5-10 days	Parent Conference Restorative Practices and OSS 10 days (DH)	Parent Conference OSS 10 days & *DH
C02 BULLYING/CYBERBULLYING	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 5-7 days	Parent Conference OSS 10 days & *DH
C03 DESTRUCTION OF PROPERTY	Parent Conference Restorative Practices and OSS 1-5 days	Parent Conference Restitution, Restorative Practices and OSS 5-10 days, & possible *DH	Parent Conference Restitution OSS 10 days *DH
C04 FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT	Parent Conference Restorative Practices and OSS 5-10 days, Possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C05 FAILURE TO MEET CONDITIONS OF SUSPENSION	Parent Conference an additional OSS 3-5 days	Parent Conference an additional OSS 5-10 days *DH	Parent Conference an additional OSS 5-10 days, *DH
C06 FIGHTING	Parent Conference Restorative Practices and OSS 5-10 days/possible *DH	Parent Conference Restorative Practices and OSS 5-10 days/possible *DH	Parent Conference OSS 10 days, *DH
C07 GAMBLING	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C08 HARASSMENT	Parent Conference Restorative Practices and OSS 5-7 days	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH

C09 **HAZING**	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C10 **LOITERING/TRESPASSING**	Parent Conference Restorative Practices and ADDITIONAL OSS 3-5 DAYS	Parent Conference Restorative Practices and *DH	Parent Conference *DH
C11 **POSSESSION OF A KNIFE (less than 3 inches)**	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 10 days, *DH	Parent Conference OSS 10 days, *DH
C12 **POSSESSION OF PROHIBITED SUBSTANCE or DANGEROUS OBJECTS**	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C13 **SEXUAL HARASSMENT**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days, *DH
C14 **SEXUAL MISCONDUCT**	Parent Conference Restorative Practices and OSS 3-5 days, Counselor/Social Worker Referral	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days, *DH
C15 **SEXTING**	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 5-10 days, *DH	Parent Conference OSS 10 days, *DH
C16 **THEFT OR RECEIPT OF STOLEN PROPERTY (more than $100)**	Parent Conference Restorative Practices and Parent Conference Restitution OSS 3-5 days	Parent Conference Restitution, Restorative Practices and CARE Team, OSS 5-10 days, *DH	Parent Conference Restitution OSS 5-10 days *DH

C17 **THREATS OF VIOLENCE/INTIMIDATION**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 5-10 days, possible DH	Parent Conference OSS 10 days, *DH
C18 **VERBAL DISCRIMINATION** **VERBAL ASSAULT**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH

Middle School

Level 3 Infractions MAJOR

C01 ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS

The act of knowingly and intentionally admitting or allowing an unauthorized person(s) into any school building, without expressed permission from any authorized person, through any unopened door or unmonitored point of entry in a manner that breaches any method of established security.

C02 BULLYING/CYBERBULLYING

Written, verbal, or physical conduct or any electronic communication that is intended to place one or more students or other persons in fear of harm or cause substantial emotional distress by directly or indirectly doing the following:

- Substantially interfering with educational opportunities.
- Adversely affecting the ability of a student(s) to participate in or benefit from school programs.
- Having an actual and substantial detrimental effect on a student's physical or mental health; or
- Causing a substantial disruption of the orderly operation of school.

The use of any electronic communication (i.e., internet, personal digital assistant (PDA), smartphone, or wireless handheld device), network or technology, including social media (e.g., Facebook, Twitter, Tumblr, Instagram, etc.), to bully is cyberbullying. Bullying and cyberbullying are prohibited against all students, educators, employees, parents/guardians, contractors, agents, or volunteers.

***NOTE: Victims of bullying will be automatically referred for counseling and the parent will be notified.**

C03 DESTRUCTION OF PROPERTY

Acts that result in a substantial threat of or actual destruction of property of $100.00 or more, which significantly necessitates altering a school's operation and activities. Specifically included are acts which result in:

- Significant damage to the physical plant or property.
- Conditions that require the evacuation of students; or
- The inability of a school to perform its functions.

C04 FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT

Activating a fire alarm system in any school building on school property and/or reporting a fire or bomb when none exists.

C05 FAILURE TO MEET CONDITIONS OF SUSPENSION

Failure to meet conditions of suspension is defined as coming within 1,000 feet of any public school in the district while on suspension.

C06 FIGHTING

A physical altercation between one or more students that does not cause serious injury but requires physical restraint.

C07 GAMBLING

Participating in games of chance or skill for money or profit.

C08 HARASSMENT

Written, verbal, or physical conduct that is persistent or pervasive that causes emotional distress or does the following to one or more students directly or indirectly:

- Substantially interferes with educational opportunities.
- Adversely affects the ability of students to participate in or benefit from school programs; or
- Causes a substantial disruption to the orderly operation of schools.

C09 HAZING

Any intentional, knowing, or reckless activity which endangers the physical safety, causes mental distress, embarrassment, humiliation, or ridicule of a student done for the purpose of being initiated into, affiliated with, participating in, or becoming a member of any organization, team, group, club, school activity, regardless of whether the activity is done with or without the consent of the person(s) being hazed.

C10 LOITERING/TRESPASSING

A student will not enter upon the premises of the school district, other than the location to which the student is assigned, without authorization from proper school authorities. If removed, suspended, or expelled from school, a student will not return to the school premises without permission of the proper school authorities. If a student is found trespassing or loitering, additional out of school suspension days can be added as a part of the consequences.

C11 POSSESSION OF A KNIFE

Any knife, regardless of blade length or total size, straight razor, box cutter with razor, or any instrument which has been altered to be used as a weapon in a manner similar to a knife, such as a letter opener or file. Refer to D02 if the blade length is 3-inches or greater.

C12 POSSESSION OF PROHIBITED SUBSTANCE OR DANGEROUS OBJECTS

In possession of any illegal or controlled substance. Student will be held responsible for items found in student's possessions (book bag, jacket, purse, etc.). Illegal or controlled substances include tobacco, alcohol, narcotics, drugs prohibited by law, over-the-counter medicines and prescription medications not prescribed for use by the student in possession of them. This also includes e-cigarettes, vape pens, "edibles" and any other substance prohibited by law and/or the district. In the event intervention is provided to a student, NSC will not be prevented from suspending or expelling the student. (For possession or use of tobacco, discipline may be reduced if the student actively participates in a prevention program). In the event a student enrolls into the prevention program but fails to actively attend 80% or more of the program will result in full penalty. **Marijuana, in any form, is not allowed on any school property or sanctioned event.**

C13 SEXUAL HARASSMENT (II)

Unwelcomed sexual advances, requests for sexual favors, other verbal or physical conduct of a sexual nature, or conduct as defined in C15 – Sexting which:

- Substantially interferes with educational opportunities.
- Creates an intimidating, hostile, or offensive educational environment; or
- Otherwise adversely affects a student's educational opportunities.

C14 SEXUAL MISCONDUCT

A student shall not engage in intimate physical, sexual contact with another person, including, but not limited to: consensual sexual intercourse, oral sex, or intentional touching of the other person's genitals, groin, inner thigh, buttock or breast, or the clothing covering those areas, other inappropriate behavior of a sexual nature including displays of sexual parts.

C15 SEXTING

Forwarding, sending, using, sharing, viewing, or possessing a sexually explicit image via text message, email, social networking websites and/or other electronic means using school property (computers, devices, networks, or servers) on school grounds or at school-sponsored activities/events. Acts that occur off school grounds, outside of school-sponsored activities or on student-owned devices that result in disruption to the orderly operation of the school environment are punishable under this provision.

C16 THEFT OR RECEIPT OF STOLEN PROPERTY

Taking or conspiring to take without permission of the owner or custodian, receiving or possessing property known to be stolen valued at $100.00 or more.

C17 THREATS OF VIOLENCE/INTIMIDATION

Threats are defined as gestures, posturing, verbal comments, pictorial, written statements or multi-media form made to harm an individual's life, family, physical well-being, emotional well-being/ personal property.

C18 VERBAL DISCRIMINATION/ASSAULT

Communicating threats against an employee or volunteer of the school district or making a bomb threat or similar threat at a school building, other school property, or a school-related event. Name-calling, racial or ethnic slurs, or derogatory statements directed at, and offensive to another person.

MIDDLE SCHOOL LEVEL 3 INFRACTIONS MAJOR

LEVEL 3 INFRACTIONS	1st OFFENSE	2nd OFFENSE	3rd OFFENSE
C01 ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS	Parent Conference Restorative Practices and OSS 5-10 days	Parent Conference Restorative Practices and OSS 10 days (DH)	Parent Conference OSS 10 days & *DH
C02 BULLYING/CYBERBULLING	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 5-7 days	Parent Conference OSS 10 days & *DH
C03 DESTRUCTION OF PROPERTY	Parent Conference Restorative Practices and OSS 1-5 days	Parent Conference Restitution, Restorative Practices and OSS 5-10 days, & possible *DH	Parent Conference Restitution OSS 10 days *DH
C04 FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT	Parent Conference Restorative Practices and OSS 5-10 days, Possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C05 FAILURE TO MEET CONDITIONS OF SUSPENSION	Parent Conference an additional OSS 3-5 days	Parent Conference an additional OSS 5-10 days *DH	Parent Conference an additional OSS 5-10 days, *DH
C06 FIGHTING	Parent Conference Restorative Practices and OSS 5-10 days/possible *DH	Parent Conference Restorative Practices and OSS 5-10 days/possible *DH	Parent Conference OSS 10 days, *DH
C07 GAMBLING	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C08 HARASSMENT	Parent Conference Restorative Practices and OSS 5-7 days	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH

C11 **POSSESSION OF A KNIFE (less than 3 inches)**	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 10 days, *DH	Parent Conference OSS 10 days, *DH
C12 **POSSESSION OF PROHIBITED SUBSTANCE or DANGEROUS OBJECTS**	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C13 **SEXUAL HARASSMENT**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days, *DH
C14 **SEXUAL MISCONDUCT**	Parent Conference Restorative Practices and OSS 3-5 days, Counselor/Social Worker Referral	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days, *DH
C15 **SEXTING**	Parent Conference Restorative Practices and OSS 3-5 day	Parent Conference Restorative Practices and OSS 5-10 days, *DH	Parent Conference OSS 10 days, *DH
C16 **THEFT OR RECEIPT OF STOLEN PROPERTY (more than $100)**	Parent Conference Restorative Practices Parent Conference Restitution OSS 3-5 days	Parent Conference Restitution, Restorative Practices and CARE Team, OSS 5-10 days, *DH	Parent Conference Restitution OSS 5-10 days *DH
C17 **THREATS OF VIOLENCE/INTIMIDATION**	Parent Conference Restorative Practices OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 5-10 days, possible DH	Parent Conference OSS 10 days, *DH
C18 **VERBAL DISCRIMINATION VERBAL ASSAULT**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH

High School

Level 3 Infractions MAJOR

C01 ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS

The act of knowingly and intentionally admitting or allowing an unauthorized person(s) into any school building, without expressed permission from any authorized person, through any unopened door or unmonitored point of entry in a manner that breaches any method of established security.

C02 BULLYING/CYBERBULLYING

Written, verbal, or physical conduct or any electronic communication that is intended to place one or more students or other persons in fear of harm or cause substantial emotional distress by directly or indirectly doing the following:

- Substantially interfering with educational opportunities.
- Adversely affecting the ability of a student(s) to participate in or benefit from school programs.
- Having an actual and substantial detrimental effect on a student's physical or mental health; or
- Causing a substantial disruption of the orderly operation of school.

The use of any electronic communication (i.e. internet, personal digital assistant (PDA), smartphone, or wireless handheld device), network or technology, including social media (e.g. Facebook, Twitter, Tumblr, Instagram, etc.), to bully is cyberbullying. Bullying and cyberbullying are prohibited against all students, educators, employees, parents/guardians, contractors, agents, or volunteers.

***NOTE: Victims of bullying will be automatically referred for counseling and the parent will be notified.**

C03 DESTRUCTION OF PROPERTY

Acts that result in a substantial threat of or actual destruction of property of $100.00 or more, which significantly necessitates altering a school's operation and activities. Specifically included are acts which result in:

- Significant damage to the physical plant or property.
- Conditions that require the evacuation of students; or
- The inability of a school to perform its functions.

C04 FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT

Activating a fire alarm system in any school building on school property and/or reporting a fire or bomb when none exists.

C05 FAILURE TO MEET CONDITIONS OF SUSPENSION

Failure to meet conditions of suspension is defined as coming within 1,000 feet of any public school in the district while on suspension.

C06 FIGHTING

A physical altercation between one or more students that does not cause serious injury but requires physical restraint.

C07 GAMBLING

Participating in games of chance or skill for money or profit.

C08 HARASSMENT

Written, verbal, or physical conduct that is persistent or pervasive that causes emotional distress or does the following to one or more students directly or indirectly:

- Substantially interferes with educational opportunities.
- Adversely affects the ability of students to participate in or benefit from school programs; or
- Causes a substantial disruption to the orderly operation of schools.

C09 HAZING

Any intentional, knowing, or reckless activity which endangers the physical safety, causes mental distress, embarrassment, humiliation, or ridicule of a student done for the purpose of being initiated into, affiliated with, participating in or becoming a member of any organization, team, group, club, school activity, regardless of whether the activity is done with or without the consent of the person(s) being hazed.

C10 LOITERING/TRESPASSING

A student will not enter upon the premises of the school district, other than the location to which the student is assigned, without authorization from proper school authorities. If removed, suspended, or expelled from school, a student will not return to the school premises without permission of the proper school authorities. If a student is found trespassing or loitering, additional out of school suspension days can be added as a part of the consequences.

C11 POSSESSION OF A KNIFE

Any knife, regardless of blade length or total size, straight razor, box cutter with razor, or any instrument which has been altered to be used as a weapon in a manner similar to a knife, such as a letter opener or file. Refer to D02 if the blade length is 3-inches or greater.

C12 POSSESSION OF PROHIBITED SUBSTANCE OR DANGEROUS OBJECTS

In possession of any illegal or controlled substance. Students will be held responsible for items found in student's possessions (book bag, jacket, purse, etc.). Illegal or controlled substances include tobacco, alcohol, narcotics, drugs prohibited by law, over-the-counter medicines and prescription medications not prescribed for use by the student in possession of them. This also includes e-cigarettes, vape pens, "edibles" and any other substance prohibited by law and/or the district. In the event intervention is provided to a student, NSC will not be prevented from suspending or expelling the student. (For possession or use of tobacco, discipline may be reduced if the student actively participates in a prevention program). In the event a student enrolls into the prevention program but fails to actively attend 80% or more of the program will result in full penalty. **Marijuana, in any form, is not allowed on any school property or sanctioned event.**

C13 SEXUAL HARASSMENT (II)

Unwelcomed sexual advances, requests for sexual favors, other verbal or physical conduct of a sexual nature, or conduct as defined in C05 – Sexting which:

- Substantially interferes with educational opportunities.
- Creates an intimidating, hostile, or offensive educational environment; or
- Otherwise adversely affects a student's educational opportunities.

C14 SEXUAL MISCONDUCT

A student shall not engage in intimate physical, sexual contact with another person, including, but not limited to: consensual sexual intercourse, oral sex, or intentional touching of the other person's genitals, groin, inner thigh, buttock or breast, or the clothing covering those areas, other inappropriate behavior of a sexual nature including displays of sexual parts.

C15 SEXTING

Forwarding, sending, using, sharing, viewing, or possessing a sexually explicit image via text message, email, social networking websites and/or other electronic means using school property (computers, devices, networks, or servers) on school grounds or at school-sponsored activities/events. Acts that occur off school grounds, outside of school-sponsored activities or on student-owned devices that result in disruption to the orderly operation of the school environment are punishable under this provision.

C16 THEFT OR RECEIPT OF STOLEN PROPERTY

Taking or conspiring to take without permission of the owner or custodian, receiving or possessing property known to be stolen valued at $100.00 or more.

C17 THREATS OF VIOLENCE/INTIMIDATION

Threats are defined as gestures, posturing, verbal comments, pictorial, written statements, or multi-media form made to harm an individual's life, family, physical well-being, emotional well-being/ personal property.

C18 VERBAL DISCRIMINATION/ASSAULT

Communicating threats against an employee or volunteer of the school district or making a bomb threat or similar threat at a school building, other school property, or a school-related event. Name-calling, racial ethnic slurs, or derogatory statements directed at, and offensive to another person.

HIGH SCHOOL LEVEL 3 INFRACTIONS MAJOR

LEVEL 3 INFRACTIONS	1st OFFENSE	2nd OFFENSE	3rd OFFENSE
C01 ADMITTANCE OF UNAUTHORIZED INDIVIDUALS INTO SCHOOL BUILDINGS	Parent Conference Restorative Practices and OSS 5-10 days	Parent Conference Restorative Practices and OSS 10 days (DH)	Parent Conference OSS 10 days & *DH
C02 BULLYING/CYBERBULLYING	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 5-7 days	Parent Conference OSS 10 days & *DH
C03 DESTRUCTION OF PROPERTY	Parent Conference Restorative Practices and OSS 1-5 days	Parent Conference Restitution, Restorative Practices and OSS 5-10 days, & possible *DH	Parent Conference Restitution OSS 10 days *DH
C04 FALSE ALARM/MISUSE OF EMERGENCY EQUIPMENT	Parent Conference Restorative Practices and OSS 5-10 days, Possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C05 FAILURE TO MEET CONDITIONS OF SUSPENSION	Parent Conference an additional OSS 3-5 days	Parent Conference an additional OSS 5-10 days *DH	Parent Conference an additional OSS 5-10 days, *DH
C06 FIGHTING	Parent Conference Restorative Practices and OSS 5-10 days/possible *DH	Parent Conference Restorative Practices and OSS 5-10 days/possible *DH	Parent Conference OSS 10 days, *DH
C07 GAMBLING	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C08 HARASSMENT	Parent Conference Restorative Practices and OSS 5-7 days	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH

C09 **HAZING**	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C10 **LOITERING/TRESPASSING**	Parent Conference Restorative Practices and ADDITIONAL OSS 3-5 DAYS	Parent Conference Restorative Practices and *DH	Parent Conference *DH
C11 **POSSESSION OF A KNIFE (less than 3 inches)**	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 10 days, *DH	Parent Conference OSS 10 days, *DH
C12 **POSSESSION OF PROHIBITED SUBSTANCE or DANGEROUS OBJECTS**	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH
C13 **SEXUAL HARASSMENT**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days, *DH
C14 **SEXUAL MISCONDUCT**	Parent Conference Restorative Practices and OSS 3-5 days, Counselor/Social Worker Referral	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days, *DH
C15 **SEXTING**	Parent Conference Restorative Practices and OSS 3-5 days	Parent Conference Restorative Practices and OSS 5-10 days, *DH	Parent Conference OSS 10 days, *DH
C16 **THEFT OR RECEIPT OF STOLEN PROPERTY (more than $100)**	Parent Conference Restorative Practices and Parent Conference Restitution, OSS 3-5 days	Parent Conference Restitution, Restorative Practices and CARE Team, OSS 5-10 days, *DH	Parent Conference Restitution OSS 5-10 days *DH
C17 **THREATS OF VIOLENCE/INTIMIDATION**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 5-10 days, possible DH	Parent Conference OSS 10 days, *DH

C18 **VERBAL DISCRIMINATION** **VERBAL ASSAULT**	Parent Conference Restorative Practices and OSS 5-10 days, possible *DH	Parent Conference Restorative Practices and OSS 10 days *DH	Parent Conference OSS 10 days *DH

Elementary
LEVEL 4 Infractions SEVERE

Nothing in this policy shall be interpreted to prevent the NSC from imposing discipline under the district's Code of Conduct handbook for underlying the above-listed offenses even if the adult charge or juvenile petition has been dismissed or acquitted of the specific act in criminal or juvenile court, provided it is proved by a preponderance of the evidence that the student committed the underlying act.

D01 ARSON

The willful and malicious burning or attempt to burn any part of property that belongs to, or is under contract with the school district, or property of persons employed by the district or on school property, or the setting of fires on school property. Students found guilty of this offense are subject to mandatory expulsion.

D02 BOMB or SIMILAR THREATS

Communicating terroristic threats, including bomb threats, or committing terrorist acts directed at any student, employee, volunteer, contractor, physical plant, or property.

D03 CRIMINAL SEXUAL CONDUCT

Means a violation as set forth in the Michigan Penal Code. (MCL 750.520b to MCL 750.520g). It includes sexual penetration or sexual contact that occurs:

- with another person under 13 years of age.
- with another person at least 13 but less than 16 years of age under certain circumstances.
- when the actor knows the victim is mentally or physically incapable or is aided and abetted by 1 or more persons.
- when a weapon is used, or an item fashioned into a weapon.
- when concealment or the element of surprise is used to overcome the victim; or
- when force is used to accomplish sexual penetration or contact, or the actor causes personal injury and force, or coercion is used.

It is sexual contact with another person at least 13 but less than 16 years of age, AND the other person is 5 or more years older.

Sexual contact is the intentional touching of the intimate parts of the body of another person for a sexual purpose, for revenge, to inflict humiliation, or out of anger.

D04 GANG ACTIVITY

Participating in gang, gang-like activity, or group violence are also punishable under this provision. Gang or gang-like activity includes an ongoing organization, association, or group of two or more individuals who display one or more of the following:

- Wear or display insignia, signs that intentionally identify the student as a member of the group.

- Have a high rate of interaction among themselves to the exclusion of others; or
- Are frequently involved in anti-social, delinquent, or criminal activity.

D05 PHYSICAL ASSAULT OF AN EMPLOYEE, VOLUNTEER OR CONTRACTOR

Intentionally causing or attempting to cause physical harm to an employee, volunteer, or contractor through force or violence.

D06 PHYSICAL ASSAULT OF ANOTHER STUDENT CAUSING GREAT BODILY HARM

Intentionally causing or attempting to cause physical harm to a student through force or violence. Acts that result in permanent injury or disfigurement.

D07 POSSESSION OF A FIREARM

Firearm means: (a) any weapon (including a pistol, rifle, starter gun, gun, zip gun, pellet gun, and BB gun, or any other type of gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (c) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device, such as any explosive, incendiary device, bomb, grenade, poison gas or rocket. Students found guilty of this offense are subject to mandatory expulsion.

D08 POSSESSION OF DANGEROUS WEAPONS

Possession of weapons and objects (other than guns) such as brass knuckles, explosives, M-80 or similar firecrackers and clubs, daggers, dirks, stilettos, knives with a blade over 3 inches, pocketknife opened by a mechanical device, iron bar, brass knuckles or other devices which have the capacity to cause serious injury or death.

Possession is defined to include:

- Carrying the item.
- Storing the item in a space used by or assigned to a student such, as a locker or a desk.
- Having the item under one's control, such as hiding a weapon in the building or on school grounds; or
- Voluntarily permitting another person to store the item in an assigned school space without reporting it to staff members.

D09 SALE/DISTRIBUTION OR USE OF CONTROLLED SUBSTANCES OR ILLEGAL MATERIALS

THE USE OF To attempt, conspire to sell, sell or distribute any illegal or controlled substance or a substance represented to another person as illegal or controlled. Students will be charged under this section if they are in possession of an illegal or controlled substance that is packaged for sale. Illegal or controlled substances include tobacco, alcohol, narcotics, drugs prohibited by law, over-the-counter medicines and prescription medications not prescribed for use by the student in possession of them. This includes e-cigarettes, vape pens, "edibles" and any other substance prohibited by law and/or the district. Students found guilty of the second offense C12 within the same school and in the same school year will be charged with a D09 – Other Illegal Conduct (an expellable offense). In the event intervention is provided to a student, NSC will not be prevented from suspending or expelling the student. (For possession or use of tobacco, discipline may be

reduced if the student actively participates in a smoking cessation program.) **Marijuana, in any form, is not allowed on any school property or sanctioned event.**

D10 USE OF A WEAPON OR AN OBJECT AS A WEAPON

Use of a weapon or dangerous object is defined to include:

- Using a weapon or dangerous object in a physical altercation with staff or other students.
- Having a weapon in one's possession during a physical altercation.
- Threatening a person with a weapon or dangerous object.
- Using a weapon or dangerous object while committing robbery.
- Extorting or coercing through threat or actual use of a weapon or dangerous object; or
- Discharging of a firearm.

ELEMENTARY SCHOOLS LEVEL 4 INFRACTIONS SEVERE

LEVEL 4 INFRACTIONS	CONSEQUENCE
D01 **ARSON**	OSS, 10 days *DH
D02 **BOMB OR SIMILAR THREATS**	OSS, 10 days *DH
D03 **CRIMINAL SEXUAL CONDUCT**	OSS, 10 days *DH
D04 **GANG ACTIVITY**	OSS, 10 days *DH
D05 **PHYSICAL ASSAULT OF AN EMPLOYEE, VOLUNTEER, OR CONTRACTOR**	OSS, 10 days *DH
D06 **PHYSICAL ASSAULT OF ANOTHER STUDENT CAUSING GREAT BODILY HARM**	OSS, 10 days *DH
D07 **POSSESSION OF A FIREARM ARSON**	OSS, 10 days *DH
D08 **POSSESSION OF DANGEROUS WEAPONS**	OSS, 10 days *DH
D09 **SALE/DISTRIBUTION OR USE OF CONTROLLED SUBSTANCES OR ILLEGAL MATERIALS**	OSS, 10 days *DH
D10 **USE OF A WEAPON OR AN OBJECT AS A WEAPON**	OSS, 10 days *DH

*DH Disciplinary Hearing

MIDDLE SCHOOL LEVEL 4 INFRACTIONS SEVERE

LEVEL 4 INFRACTIONS	CONSEQUENCE
D01 **ARSON**	OSS, 10 days *DH
D02 **BOMB OR SIMILAR THREATS**	OSS, 10 days *DH
D03 **CRIMINAL SEXUAL CONDUCT**	OSS, 10 days *DH
D04 **GANG ACTIVITY**	OSS, 10 days *DH
D05 **PHYSICAL ASSAULT OF AN EMPLOYEE, VOLUNTEER, OR CONTRACTOR**	OSS, 10 days *DH
D06 **PHYSICAL ASSAULT OF ANOTHER STUDENT CAUSING GREAT BODILY HARM**	OSS, 10 days *DH
D07 **POSSESSION OF A FIREARM ARSON**	OSS, 10 days *DH
D08 **POSSESSION OF DANGEROUS WEAPONS**	OSS, 10 days *DH
D09 **SALE/DISTRIBUTION OR USE OF CONTROLLED SUBSTANCES OR ILLEGAL MATERIALS**	OSS, 10 days *DH
D10 **USE OF A WEAPON OR AN OBJECT AS A WEAPON**	OSS, 10 days *DH

*DH Disciplinary Hearing

HIGH SCHOOL LEVEL 4 INFRACTIONS SEVERE

LEVEL 4 INFRACTIONS	CONSEQUENCE
D01 **ARSON**	OSS, 10 days *DH
D02 **BOMB OR SIMILAR THREATS**	OSS, 10 days *DH
D03 **CRIMINAL SEXUAL CONDUCT**	OSS, 10 days *DH
D04 **GANG ACTIVITY**	OSS, 10 days *DH
D05 **PHYSICAL ASSAULT OF AN EMPLOYEE, VOLUNTEER, OR CONTRACTOR**	OSS, 10 days *DH
D06 **PHYSICAL ASSAULT OF ANOTHER STUDENT CAUSING GREAT BODILY HARM**	OSS, 10 days *DH
D07 **POSSESSION OF A FIREARM ARSON**	OSS, 10 days *DH
D08 **POSSESSION OF DANGEROUS WEAPONS**	OSS, 10 days *DH
D09 **SALE/DISTRIBUTION OR USE OF CONTROLLED SUBSTANCES OR ILLEGAL MATERIALS**	OSS, 10 days *DH
D10 **USE OF A WEAPON OR AN OBJECT AS A WEAPON**	OSS, 10 days *DH

*DH Disciplinary Hearing

NORMANDY SCHOOLS COLLABORATIVE

2024-2025 CALENDAR

JULY 2024
4| Independence Day (District Closed)

AUGUST 2024
5-16 | Professional Development
19| First Day of School

SEPTEMBER 2024
2 | Labor Day (District Closed)
11 | Progress Reports Due
13 | 1st Quarter Progress Reports Sent Home
20| Professional Development (No Students)

OCTOBER 2024
4 | Professional Development (No Students)
11 | 1st Quarter Ends
14| 2nd Quarter Begins
24 |PM Parent Conferences (Regular School Day)
25 | AM Parent Conferences (No Students)

NOVEMBER 2024
5 | Election Day (District Closed)
13 | Progress Reports Due
15 | 2nd Quarter Progress Reports Sent Home
15 | Professional Development (No Students)
25-29 | Thanksgiving Break (District Closed)

DECEMBER 2024
13 | Professioanl Development (No Students)
20 | 2nd Quarter Ends
23-31 | Winter Break (District Closed)

JANUARY 2025
1-3 | Winter Break (District Closed)
6 | Teacher Work Day (No Students)
7 | Students Return; 3rd Quarter Begins
17 | Professional Development (No Students)
20 | Dr. Martin Luther King, Jr. Day (District Closed)

FEBRUARY 2025
5 | Progress Reports Due
7 | 3rd Quarter Progress Reports Sent Home
14 | Professional Development (No Students)
17 | President's Day (District Closed)

MARCH 2025
7| 3rd Quarter Ends
10 |4th Quarter Begins
13 | PM Parent Conferences (Regular School Day)
14 | AM Parent Conferences (No Students)
17-21 | Spring Break (District Closed)

APRIL 2025
4 | Professional Development (No Students)
16 | Progress Reports Due
17 | 4th Quarter Progress Reports Sent Home
18 | District Closed

MAY 2025
22 | 4th Quarter Ends
22 | Last Day of School for Students
23 | Teacher Work Day
26 | Memorial Day (District Closed)

JUNE 2025
19 | Juneteenth (District Closed)

JULY 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2024

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024

S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
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24	25	26	27	28	29	30

DECEMBER 2024

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2025

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

No School for Staff and Students
Professional Development (No Students)
Students Return/Classes Resume
Parent-Teacher Conferences

185 Teacher Contact Days; 164 School Days

1st Qt - 37 Days 2nd Qt - 41 Days 3rd Qt - 40 Days 4th Qt - 46 Days

STAY CONNECTED

STAY UPDATED

Normandy Schools Collaborative -

VISIT OUR NEW WEBSITE

- See school information and link directly to the school's pages
- Complete online registration
- Find out about Community Resources like Beyond Housing and more

normandysc.org

CATCH UP ON BOARD MEETINGS

- Learn about important events impacting our students and the district
- Visually see and hear from our Joint Executive Governing Board Members
- Discover new and innovative ideas that are happening in the Normandy Schools Community.

YOUTUBE

FOLLOW US ON SOCIAL MEDIA

- **Facebook** - @NormandySchools
- **Linkedin** - Normandy Schools Collaborative
- **Instagram** - @NormandySchools
- **Twitter** - @NormandSC1

UP-TO-DATE NEWS

STAY TUNED FOR OUR NEW APP COMING SOON!

Student and Parent(s)/Legal Guardian(s) Affidavit

Dear Students and Parent(s)/Legal Guardian(s):

Normandy Schools Collaborative is committed to provide a safe school environment. Please review this Student Code of Conduct in order to help us achieve this goal. Please sign the affidavit below and return to your child's classroom teacher. This document acknowledges your receipt of this information for which every St. Louis Public School student is responsible. Thank you for your cooperation in helping make our schools safe places for learning.

Purpose of the Student Code of Conduct

- Create a consistent set of expectations for student behavior
- Reinforce positive behavior and provide students with opportunities to develop appropriate social skills
- Outline interventions and consequences for students who engage in inappropriate behavior
- Explain the rights and responsibilities of all members of the school community
- Engage students in a safe, positive and supportive learning environment

Student Pledge

- I pledge to be in attendance and on time for class every day.
- I pledge to be safe, responsible, respectful and prepared.
- I pledge to be a problem solver.
- I pledge to work hard, do my best, and be proud of myself.

Parent/Guardian Pledge

- I pledge my child will be in attendance and on time for class every day.
- I pledge to teach my child to be safe, responsible, respectful, and prepared.
- I pledge to be a responsible advocate for my child.
- I pledge to be engaged in my child's learning.
- I pledge to support my child in following the Student Code of Conduct.
- By signing this pledge, I understand and accept the responsibility of the Student Code of Conduct, for as long as I am a parent in the Normandy Schools Collaborative

Student Signature: _____

Date: _____

Parent/Legal Guardian Signature: _____

Date: _____