



SGCA Regular Board Meeting Minutes March 14, 2024

I. Opening Items
A. Record Attendance

All Board Members were present at Rollcall:

- o Janeal Cimino
- o Glad Donahue
- o Rose Faramarzi-Rad
- o Gloria Maxwell
- o Bob McGuire

B. Bob McGuire called the meeting to order at 6:32 PM.

C. Approval of the Agenda

Glad Donahue made a motion to approve the Agenda.

Gloria Maxwell seconded the motion.

Rollcall vote was taken. Motion passed unanimously.

D. Public Comments:

Bob McGuire read a statement about public comments and the chat function was disabled after the public comment period.

Who spoke	Subject Matter
No Public Comments	

E. Approval of Board Meeting Minutes:

a. Special Board Meeting February 27, 2024

Glad Donahue motioned to approve the February 27, 2024 meeting minutes.

Rose Faramarzi-Rad seconded.

Rollcall vote was taken. Motion passed unanimously.



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b. Special Board Meeting February 29, 2024

Gloria Maxwell motioned to approve the February 29, 2024 meeting minutes.

Rose Faramarzi-Rad seconded.

Rollcall vote was taken. Motion passed unanimously.

c. Special Board Meeting March 5, 2024

Glad Donahue motioned to approve the February 27, 2024 meeting minutes.

Gloria Maxwell seconded.

Rollcall vote was taken. Motion passed unanimously.

II. Closed Session

A. Janeal Cimino made a motion to go into Closed Session.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. Motion passed unanimously.

B. Janeal Cimino made a motion to come out of Closed Session.

Gloria Maxwell seconded the motion.

Rollcall vote was taken. Motion passed unanimously.

Action taken in Closed Session: Bob McGuire reported out that there was no reportable action taken during closed session.

III. Director's Update:

Julie Haycock gave an update on her first week as interim CEO. She has been busy meeting with staff. Staff have been positive, helpful and supportive. Julie gave a quick update on Payroll, and that she has been in communication with Pen Serve and Gallagher regarding benefits, and meeting with department heads. She then gave an



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update on AP, Ordering Team, Compliance Team, Enrichment Team, SIS & CalPad Teams, and Records Team. Hopes to have a more indepth update at the next meeting as she settles into the position.

IV. Operations

A. Budget Update - Creative Back Office

Have received a draft of the Audit and will be reviewing before presenting to the board at the next meeting. Will also present a revised budget at the next meeting. Presented an indepth look at present budget and financials. Is available to meet with Finance Committee at any time to answer questions or go into more detail.

B. Discussion and Possible Action - Approval of Interim CEO Employment Contract

Janeal Cimino motioned to approve the contract for Interim CEO with a compensation package of \$150,000 annualized prorated from date of hire to end of school year.

Glad Donahue seconded.

Rollcall vote was taken. Motion passed unanimously.

C. Discussion and Possible Action - Hiring of Governing Board Assistant

Julie Haycock suggested hiring a Governing Board Assistant to help with governance related items. The job would be estimated at 5 hours a week.

Suggested hiring Bryanna Brossman who has extensive experience and has worked with our schools in the past. Janeal Cimino motioned to hire Bryanna Brassman as Governing Board Assistant.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. Motion passed unanimously.

D. Discussion and Possible Action - Hiring of Business Assistant

Janeal Cimino motioned to not take action on this item.



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Glad Donahue seconded.

Rollcall vote was taken. Motion passed unanimously.

E. Discussion and Possible Action - Addition of April Board Meeting

Glad Donahue motioned to add a board meeting April 18, 2024 at 6:30.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. Motion passed unanimously.

V. Closing Items

A. Bob McGuire requested Brown Act Training since we have new members. Bob will talk with Julie about setting this up.

B. Next regular scheduled Board Meeting is April 18, 2024 at 6:30 PM.

C. Janeal Cimino motioned to adjourn the meeting. Glad seconded. Meeting adjourned at 8:23PM. Rollcall vote was taken. Motion passed unanimously.

Noted by:

Glad Donahue

[Glad Donahue \(May 13, 2024 10:21 PDT\)](#)

Board Secretary

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Final Audit Report

2024-05-13

Created:	2024-05-12
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 Signer g.donahue.board@sequoiagrove.org entered name at signing as Glad Donahue

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 Document e-signed by Glad Donahue (g.donahue.board@sequoiagrove.org)

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 Agreement completed.

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