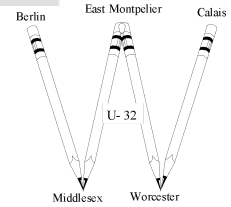


# Washington Central Unified Union School District

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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**Washington Central Unified  
Union School District  
School Board Retreat  
Trapp Family Lodge  
700 Trapp Hill Rd.  
Stowe, VT 05672  
8.8.24 12:00-6:00 PM**

12:00-12:15 Welcome & Opener (Icebreaker)

12:15-12:45 Lunch

12:45 - 1:00 Agenda Review  
Retreat Outcome(s):

1:00 - 1:45 Board Learning - Open Meeting Law changes (Scott Cameron)

1:45 - 2:15 Review information from June Retreat

Connecting the work

*What did we learn from our June time together with administrators?*

*How does this impact our work for this coming year?*

2:15 - 2:30 Break

2:30 - 3:00 Strategic Plan Presentation (Goals and Action Steps)

3:00 - 3:30 Affirm Board Goals

**Goal #1: Educational and Academic Outcomes**

**Goal #2: Broadening communication with the community**

**Goal #3: Long Term Planning**

3:30 - 4:30 Board Workplan Elements (workplan to be approved at first regular meeting of the year)

***Board Learning***

***Presentation Cycle***

***Monitoring Cycle***

***Reports to the Board***  
***Meeting Logistics***

Communication and Engagement Plan

4:30 - 4:45 Board Committees - review assignments and charge of each committee?

4:45 - 5:15 Configuration Timeline

5:15 - 5:45 (Action Item) Worcester Board Member Interviews and Appointment  
Executive Session to consider Appointment

Regular Meeting Logistics

- Continue Food (Y/N)?
- Continue to Rotate locations for the first meeting/month?
- Others?

5:45 - 6:00 Closing Activity: Summary and Next Steps

NOTE: To ensure the board has time to conduct its business, the board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.

**WCUUSD Board Norms - Adopted November 18, 2020**

- **Public input** –Notify the community about public forums and opportunities for public comment at board meetings.
- **Community involvement during regular meetings of the board** – Every meeting will include at least one opportunity for public comment. Public comment is an opportunity for board members to listen and ask clarifying questions. If a board member feels a concern raised in public comment warrants further board discussion, they may request that the issue be added to a future agenda.
- **Community dialogue** – The board may periodically schedule community forums that allow for dialogue, questions and answers from the board or the district leadership team.
- **Stay on time** – Start and end on time. The chair may appoint a time-keeper.
- **All voices will be heard** – Every board member gets a chance to speak. Some topics warrant having each board member speak in turn to ensure full representation.
- **Reflection** –To allow time for reflection, the chair and agenda steering committee will plan time for complex or contentious issues to be discussed at more than one meeting before the board votes, except where a decision is urgent.
- **Announcements in reports** – Announcements from the administration will appear in the reports and not as discussion items.
- **Role of the board** – At the end of each board meeting reflect on whether the board remained focused on its policy-making and oversight role during the meeting, rather than operational details that are the responsibility of leadership team.
- **Respect each other** – Listen, allow others to be heard, share concerns, assume positive intentions, be present, and celebrate successes.

**AGENDA KEY**

<b>Agenda Section</b>	<b>Examples</b>	<b>Role/Responsibility</b>	<b>Description</b>
Call to Order	n/a	Board Chair or designee	Formal opening to meeting. Superintendent calls to order during annual reorganization
Public Comment			Opportunity for public comment on items not on the agenda. Board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.
Executive Session	Personnel Student Matter Negotiations		Only for discussion of items covered in VSA §313. Formal actions not taken in Executive Session
Reports to the Board	Superintendent/ COLT Student Report	Administration	Both regular/recurring reports and one-time reports happen here. One-time reports are determined by the Board workplan or requested by the will of the Board. Generally, reports invite clarifying questions but not formal discussion/action
Committee Reports	Finance Policy Education Quality	Board	Chair of the committee reports on substance of most recent committee meeting. Generally, reports invite clarifying questions; any discussion or action items would be listed in the respective section of the agenda
Discussion Items		Board with input from administration	Items on the agenda specifically for discussion of the Board. Chair can seek input from audience during discussions. Generally not intended for action (although nothing prevents the Board from taking an action)
Action Items	Personnel approvals	Board	Items formally on the agenda for Board action. Discussion can occur after a motion is on the table
Consent Agenda	Board Orders Minutes	Board	Designed for items that need proforma approval and/or are sufficiently routine. Board acts on all items in the Consent agenda and does not discuss any item unless it is pulled out during Agenda Adjustments