



**CONFIDENTIAL SUPPORT STAFF SALARY SCHEDULE**  
**2024-2025**  
**Effective 07/01/2024**  
 updated 07/11/2024

**Salary Plan 030**

Hourly Rate at Step 1	Grade	Minimum Annual Salary	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Maximum Annual Salary
\$27.00	044	\$56,165.00	\$4,680.42	\$4,914.33	\$5,160.08	\$5,418.08	\$5,688.92	\$5,973.50	\$71,682.00
\$27.68	045	\$57,568.00	\$4,797.33	\$5,037.42	\$5,289.25	\$5,553.67	\$5,831.42	\$6,123.00	\$73,476.00
\$28.37	046	\$59,008.00	\$4,917.33	\$5,163.25	\$5,421.50	\$5,692.58	\$5,977.25	\$6,276.00	\$75,312.00
\$29.08	047	\$60,483.00	\$5,040.25	\$5,292.17	\$5,556.83	\$5,834.75	\$6,126.50	\$6,432.83	\$77,194.00
\$29.81	048	\$61,995.00	\$5,166.25	\$5,424.67	\$5,696.00	\$5,980.58	\$6,279.83	\$6,593.83	\$79,126.00
\$30.55	049	\$63,545.00	\$5,295.42	\$5,560.25	\$5,838.17	\$6,130.17	\$6,436.75	\$6,758.83	\$81,106.00
\$31.31	050	\$65,134.00	\$5,427.83	\$5,699.25	\$5,984.17	\$6,283.50	\$6,597.67	\$6,927.83	\$83,134.00
\$32.10	051	\$66,761.00	\$5,563.42	\$5,841.75	\$6,133.92	\$6,440.50	\$6,762.75	\$7,101.00	\$85,212.00
\$32.90	052	\$68,432.00	\$5,702.67	\$5,987.67	\$6,287.17	\$6,601.42	\$6,931.50	\$7,278.33	\$87,340.00
\$33.72	053	\$70,142.00	\$5,845.17	\$6,137.25	\$6,444.08	\$6,766.25	\$7,104.50	\$7,460.00	\$89,520.00
\$34.56	054	\$71,893.00	\$5,991.08	\$6,290.42	\$6,604.92	\$6,935.17	\$7,281.92	\$7,646.17	\$91,754.00
\$35.43	055	\$73,688.00	\$6,140.67	\$6,447.58	\$6,769.83	\$7,108.25	\$7,463.75	\$7,837.25	\$94,047.00
\$36.31	056	\$75,528.00	\$6,294.00	\$6,608.58	\$6,939.08	\$7,285.92	\$7,650.08	\$8,032.83	\$96,394.00
\$37.22	057	\$77,413.00	\$6,451.08	\$6,773.67	\$7,112.25	\$7,467.83	\$7,841.25	\$8,233.50	\$98,802.00
\$38.15	058	\$79,347.00	\$6,612.25	\$6,942.83	\$7,289.83	\$7,654.42	\$8,037.25	\$8,439.42	\$101,273.00
\$39.10	059	\$81,328.00	\$6,777.33	\$7,116.08	\$7,471.83	\$7,845.42	\$8,237.92	\$8,650.08	\$103,801.00
\$40.08	060	\$83,361.00	\$6,946.75	\$7,294.00	\$7,658.75	\$8,041.50	\$8,443.58	\$8,866.08	\$106,393.00
\$41.08	061	\$85,445.00	\$7,120.42	\$7,476.33	\$7,850.17	\$8,242.75	\$8,654.83	\$9,087.75	\$109,053.00
\$42.11	062	\$87,579.00	\$7,298.25	\$7,663.08	\$8,046.33	\$8,448.58	\$8,871.00	\$9,314.50	\$111,774.00
\$43.16	063	\$89,769.00	\$7,480.75	\$7,854.75	\$8,247.33	\$8,659.75	\$9,092.75	\$9,547.58	\$114,571.00
\$44.24	064	\$92,014.00	\$7,667.83	\$8,051.25	\$8,453.83	\$8,876.50	\$9,320.33	\$9,786.33	\$117,436.00
\$45.34	065	\$94,314.00	\$7,859.50	\$8,252.50	\$8,665.08	\$9,098.42	\$9,553.33	\$10,030.92	\$120,371.00

<u>Class Title</u>	<u>Range</u>
Administrative Assistant I*	044
Administrative Assistant II*	048
Administrative Assistant III*	052
Business Support Assistant II	060
Employee Benefits Technician	058
Executive Assistant I, HR	060
Executive Assistant II	062
Executive Assistant III	065

\*Designated positions only

**GENERAL PROVISIONS**

1. Step increments on the salary schedule will be granted in accordance with procedures outlined in the Personnel Commission Rules and Regulations.
2. Vacation, leave, and holidays shall be granted in accordance with adopted SDCOE policies and the Personnel Commission Rules and Regulations.
3. Classified employees are automatically members of the Public Employees Retirement System.
4. Confidential employees receive a 5% stipend.
5. Confidential employees receive a 3% Long-Term Valued Service stipend upon completion of 10, 14, 19, and 24 years.