

# Application: Children's Aid College Prep Charter School

Drema Brown - dbrown@childrensaidcollegeprep.org  
2023-2024 Annual Report

## Summary

ID: 0000000227

Status: Annual Report Submission

## Entry 1 – School Information and Cover Page

Completed - Aug 1 2024

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2024**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

CHILDREN'S AID COLLEGE PREPARATORY CHARTER SCHOOL 800000071164

**b. Unofficial or Popular School Name**

CACPCS

**c. CHARTER AUTHORIZER (As of June 30th, 2024)**

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. School Unionized**

Is your charter school unionized?

No

**d. District/CSD of Location**

CSD #12 - BRONX

**e. Date of Approved Initial Charter**

Sep 13 2011

**f. Date School First Opened for Instruction**

Aug 28 2012

**g. Approved School Mission and Key Design Elements**

*(Regents, NYCDOE and Buffalo BOE authorized schools only)*

The mission of Children’s Aid College Prep Charter School (“CACPCS”) is to prepare students for success in high school, college and life by providing them with a rigorous instructional experience; addressing their physical and social-emotional needs; fostering a sense of pride and hope; and serving as a safe and engaging community hub.

CACPCS partners with Children’s Aid (“CA,” formerly known as The Children’s Aid Society) to deliver a community school approach towards education. The community school strategy is based on evidence showing that an integrated focus on academics, expanded learning opportunities, physical and mental health, social-emotional learning, and family and community partnership is crucial for student success. At CACPCS, these elements form the foundation of the school. CACPCS prioritizes a rigorous classroom environment, co-teaching, an extended school day and school year, afterschool, summer camp, enrichment opportunities, and comprehensive student supports such as mental and social-emotional well-being services, parent engagement, support for families, and medical, dental and vision services at a nearby Children’s Aid health clinic or other community-based providers.

**h. School Website Address**

<https://www.cacpcs.org/>

**i. Total Approved Charter Enrollment for 2023-2024 School Year**

640

**j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment**

602

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8

I. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No
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FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1232 Southern Blvd., Bronx, NY 10459	347-871-9002	NYC CSD 12	K-5	K-5	3-5

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Casey Vier	Principal	347-871-9002	917-624-0430	<a href="mailto:cvier@childrensaidthcollegeprep.org">cvier@childrensaidthcollegeprep.org</a> .
Operational Leader	Jennifer Matias	Operations Manager	347-871-9002	929-544-9919	<a href="mailto:jmatias@childrensaidthcollegeprep.org">jmatias@childrensaidthcollegeprep.org</a> .
Compliance Contact	Drema Brown	Head of School	347-401-3109	347-871-9002	<a href="mailto:dbrown@childrensaidthcollegeprep.org">dbrown@childrensaidthcollegeprep.org</a> .
Complaint Contact	Drema Brown	Head of School	347-401-3109	347-871-9002	<a href="mailto:dbrown@childrensaidthcollegeprep.org">dbrown@childrensaidthcollegeprep.org</a> .
DASA Coordinator	LeRon Barrino	Dean of Students	347-871-9002	917-624-0502	<a href="mailto:lbarrino@childrensaidthcollegeprep.org">lbarrino@childrensaidthcollegeprep.org</a> .
Phone Contact for After Hours Emergencies	Drema Brown	Head of School	347-401-3109	347-871-9002	<a href="mailto:dbrown@childrensaidthcollegeprep.org">dbrown@childrensaidthcollegeprep.org</a> .

**m1b. Is site 1 in public space or in private space?**

Private Space

**m1c. Is site 1 in a co-located or not in a co-located facility?**

**Responses Selected:**

Not Co-Located

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

### Site 1 Certificate of Occupancy (COO)

[Final COO\\_2024 Submission.pdf](#)

**Filename:** Final COO\_2024 Submission.pdf **Size:** 46.6 kB

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### Site 1 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

[1232 Southern Blvd Fire Inspection Certificate\\_2024.pdf](#)

**Filename:** 1232 Southern Blvd Fire Inspection Certificate\_2024.pdf **Size:** 310.8 kB

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### School Site 2

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## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1919 Prospect Ave., Third Floor, Bronx, NY 10457	347-871-9002	NYC CSD 12	6-8	6-8	No

**m2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Robin Fleshman	Principal	347-871-9002	347-416-3116	<a href="mailto:rfleshman@childrensaidcollegeprep.org">rfleshman@childrensaidcollegeprep.org</a> .
Operational Leader	Andre Clarke	Operations Manager	347-871-9002	917-903-9063	<a href="mailto:aclarke@childrensaidcollegeprep.org">aclarke@childrensaidcollegeprep.org</a> .
Compliance Contact	Drema Brown	Head of School	347-401-3109	347-871-9002	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a> .
Complaint Contact	Drema Brown	Head of School	347-401-3109	347-871-9002	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a> .
DASA Coordinator	Ashley Brown	Dean of Students	347-871-9002	917-504-3153	<a href="mailto:abrown@childrensaidcollegeprep.org">abrown@childrensaidcollegeprep.org</a> .
Phone Contact for After Hours Emergencies	Drema Brown	Head of School	347-401-3109	347-871-9002	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a> .

**m2b. Is site 2 in public space or in private space?**

Public Space

**m2c. Is site 2 in a co-located or not in a co-located facility?**

**Responses Selected:**

Co-Located with a District School

**m2d. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	N/A	No		No		Yes

**n. List of owned, rented, leased facilities not used to educate students and the purpose of each.**

Separate by semi-colon (;)

N/A

**o1. Total Number of School Calendar Days**

180

**o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)**

January 2024	21
February 2024	16
March 2024	19
April 2024	13
May 2024	22
June 2024	11
July 2023	0
August 2023	4
September 2023	19
October 2023	21
November 2023	18
December 2023	16

#### **CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR**

**p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school's board of trustees' bylaws, enrollment policy, discipline policy, or complaint policy.**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

Does the school have any material or non-material revisions approved or pending?

No

## ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Drema Brown
Position	Head of School
Phone/Extension	347-401-3109
Email	<a href="mailto:dremab@childrensaidnyc.org">dremab@childrensaidnyc.org</a>

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

### Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

### Responses Selected:

Yes



Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Date

Aug 1 2024



Thank you.

## Entry 2 – Links to Critical Documents on School Website

Completed - Aug 1 2024

### Instructions

**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;

3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;<sup>[2]</sup> (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

<sup>[1]</sup> Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

<sup>[2]</sup> SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

## Entry 2 – Links to Critical Documents on School Website

School Name: Children's Aid College Prep Charter School

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**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	<a href="https://www.cacpcs.org/our-school/financials">https://www.cacpcs.org/our-school/financials</a>
2. Board meeting notices, agendas and documents	<a href="https://www.cacpcs.org/our-school/board">https://www.cacpcs.org/our-school/board</a>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	<a href="https://www.cacpcs.org/our-school/financials">https://www.cacpcs.org/our-school/financials</a>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://drive.google.com/file/d/1sq_ZOafGtqZh9S4PEEWTiKO7aIzWGdPj/view">https://drive.google.com/file/d/1sq_ZOafGtqZh9S4PEEWTiKO7aIzWGdPj/view</a>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://drive.google.com/file/d/17zDL6bRKGnsq_XL4UYwrGbJTOCct33zR/view">https://drive.google.com/file/d/17zDL6bRKGnsq_XL4UYwrGbJTOCct33zR/view</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://docs.google.com/document/d/1ng3RuXdiH0cLt1YDbFALXb1MtVNTdCPa/edit#hea">https://docs.google.com/document/d/1ng3RuXdiH0cLt1YDbFALXb1MtVNTdCPa/edit#hea</a>
6. Authorizer-approved FOIL Policy	<a href="https://drive.google.com/file/d/1rgTG3LMEDwgJ_McZXiLQhApGtdzdwuE/view">https://drive.google.com/file/d/1rgTG3LMEDwgJ_McZXiLQhApGtdzdwuE/view</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.nysed.gov/sites/default/files/2014%20Subject%20Matter%20List.pdf">https://www.nysed.gov/sites/default/files/2014%20Subject%20Matter%20List.pdf</a>

Thank you.



## Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2024

### Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [MRumph Trustee-Financial-Disclosure-Form 2024](#)

Filename: MRumph\_Trustee-Financial-Disclosur\_c6liFKz.pdf Size: 166.3 kB

### [MDeLong Trustee-financial-disclosure-form 2024](#)

Filename: MDeLong\_Trustee-financial-disclosu\_WgwaRGs.pdf Size: 328.6 kB

### [A Velasquez Trustee Disclosure of Financial Interest form 2024](#)

Filename: A\_Velasquez\_Trustee\_Disclosure\_of\_\_DLkQqEf.pdf Size: 1.6 MB

### [Lolita Jackson Trustee CACPCSfinancial-disclosure-form 2024](#)

Filename: Lolita\_Jackson\_Trustee\_CACPCSfinan\_aDuqOiA.pdf Size: 467.1 kB

### [PBoyer Trustee Disclosure of Financial Interest form 2024](#)

Filename: PBoyer\_\_Trustee\_Disclosure\_of\_Fina\_CwFJEak.pdf Size: 1.5 MB

### [JGoldman Trustee financial disclosure form 2024](#)

Filename: JGoldman\_Trustee\_financial\_disclos\_ipBa4nk.pdf Size: 2.2 MB

### [N Bershadker Trustee financial disclosure form 2024](#)

Filename: N\_Bershadker\_Trustee\_financial\_dis\_gxOljCM.pdf Size: 3.5 MB

### [S Escamilla Trustee financial-disclosure-form 2024](#)

Filename: S\_Escamilla\_Trustee\_financial-disc\_woATLz0.pdf Size: 343.6 kB

Filename: B\_Leventhal\_Trustee\_Annual\_financi\_TBZASLZ.pdf Size: 327.6 kB

## Entry 4 – Board of Trustees Membership Table

Completed - Aug 1 2024

### Instructions

#### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 4 – Board of Trustees Membership Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

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**Authorizer:**

Who is the authorizer of your charter school?

SUNY

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**1. 2023-2024 Board Member Information (Enter info for each BOT member)**

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2023- 2024
1	Michelle DeLong	michelle delong @yahoo .com	Chair	Executive, Learning, Achievement and Evaluation, Governance and Finance and Audit Committee	Yes	6	06/30/20 24	06/30/20 26	11
2	Beth Leventhal	bethple venthal @gmail. com	Vice Chair	Executive, Learning, Achievement and Evaluation, Governance and Finance and Audit Committee	Yes	5	06/30/20 23	06/30/20 25	11
3	Michelle Rumph	mrumph 79@gm	Treasurer	Executive,	Yes	3	06/30/20 23	06/30/20 25	12

		<a href="mailto:ail.com">ail.com</a>		Finance					
4	Nina Bershadker	<a href="mailto:nin.bershadker@gmail.com">nin.bershadker@gmail.com</a>	Secretary	Executive, Finance	Yes	5	06/30/2024	06/30/2026	12
5	Jane Goldman	<a href="mailto:anegoldman@yahoo.com">anegoldman@yahoo.com</a>	Trustee/Member	Executive, Learning, Achievement and Evaluation	Yes	5	06/30/2024	06/30/2026	9
6	Phoebe Boyer	<a href="mailto:pboyer@childrensaidnyc.org">pboyer@childrensaidnyc.org</a>	Trustee/Member	Executive, Governance	Yes	4	06/30/2024	06/30/2026	10
7	Sandra Escamilla	<a href="mailto:sescamilla@childrensaidnyc.org">sescamilla@childrensaidnyc.org</a>	Trustee/Member	Executive, Learning, Achievement and Evaluation	Yes	2	06/30/2024	06/30/2026	9
8	Lolita Jackson	<a href="mailto:lolitaj@aol.com">lolitaj@aol.com</a>	Trustee/Member	Executive, Governance	Yes		06/30/2023	06/30/2025	5 or less
9	Anita Velazquez	<a href="mailto:anitavelazquez12@gmail.com">anitavelazquez12@gmail.com</a>	Parent Rep	Executive, Learning, Achievement and Evaluation	Yes	2	06/30/2024	06/30/2025	12

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

12

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	9
b. Total number of Voting Members added during the 2023-2024 school year	9
c. Total number of Voting Members who left the board during 2023-2024 school year	0
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	15

Thank you.

Entry 6 – Enrollment & Retention



## Instructions for submitting Enrollment and Retention Efforts

### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

### **\*SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

## **Entry 6 – Enrollment and Retention of Special Populations**

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## Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	<p>CACPCS utilized the following outreach strategies to engage SWDs and their parents as part of its recruitment efforts during the 2023-24 school year:</p> <p>(1) Hosted recruitment presentations at preschools and day care centers in the community, including Children's Aid (CA) early childcare centers and programs run by other preschool providers serving Students with Disabilities in which we highlight the range of services we provide to Students with Disabilities;</p> <p>(2) Conducted in-person school tours and open houses at both CACPCS school locations to provide prospective families with an opportunity to see our learning environment;</p> <p>(3) Leveraged the relationships and network of community contacts of the CACPCS Board, CACPCS staff, and CA leadership and staff, including staff at multiple CA program sites in close proximity to the CACPCS school buildings such as the CA Bronx Family Center (which runs foster care and preventive services).</p> <p>(4) CACPCS's Recruitment Manager works hard to build a rapport with prospective families to learn more</p>	<p>Given that 18% of CACPCS's students were Students with Disabilities in 2023-24, CACPCS plans to increase its appeal to families of Students with Disabilities while increasing its capacity to serve the needs of Students with Disabilities by adding a full-time Special Education and Intervention Coordinator to support the needs of our middle school Students with Disabilities. These two strategies: increasing our appeal to this population and our capacity to be responsive and meet their needs.</p> <p>First, we created a recruitment video focused on providing families of Students with Disabilities with more of a window into what a day in the life of a student is like at CACPCS. This video was completed at the end of the 2024-25 recruitment season and has been used at enrollment events as families make their final decisions. Second, increasing supervision of our special education programs and services at both school location, will allow our current Director of Special Education and Intervention to focus on CACPCS's Kindergarten through 5th Grade Students with Disabilities while the Coordinator focuses on Grades 5-8 and supports the transition from 5th to 6th grade. Lowering the case loads of our Special Education and Intervention supervisors will allow these supervisors to provide families with</p>

	<p>about their interests and needs during the recruitment and enrollment processes.</p> <p>(4) We enrolled students over-the-counter in grade levels with no waiting lists so that opportunities remained available throughout the year to Students with Disabilities.</p>	<p>more direct support throughout the year with following up with their services. This should help with retention of Students with Disabilities as well because we will be more responsive and engaged with them every step of the way.</p>
English Language Learners	<p>Although CACPCS has consistently made investments in its recruitment efforts over the years, a focus for 2023-24 was to increase investments in the recruitment of ELLs/MLLs through:</p> <ul style="list-style-type: none"> <li>• Increased investment in translation services to ensure timely translation of all recruitment materials into Spanish, Arabic, and French, which are three of the most dominant languages for elementary and middle school students in CSD 12.</li> <li>• Increased investments in a multilingual, year-round marketing and communication strategy focused specifically on describing CACPCS to multilingual families including ads pushed out across the Bronx via ads on public transportation.</li> <li>• Ensuring the Community School Director and other key staff were made aware of trends in enrollment and school resources were made available to newcomer and migrant families in the community who may be looking for supportive school environments.</li> </ul>	<p>Given that CACPCS ended the 2023-24 school year exceeding its enrollment target for this population of students, CACPCS plans to continue the recruitment strategies utilized in 2023-24 during the 2024-25 school year. The CACPCS staff and leaders who work most closely with the English Language Learners enrolled at CACPCS will continue to be responsive to the feedback received from the parents and caregivers of ELLs.</p>

<p>Economically Disadvantaged</p>	<p>CACPCS utilized the following outreach strategies to engage families from this target group in 2023-24:</p> <ol style="list-style-type: none"> <li>1) Posted flyers and placed notices in visible locations throughout the community served year-round (e.g. community centers, local businesses)</li> <li>2) Displayed print and digital advertisements on MTA buses and subway stations that have routes in CSD 12;</li> <li>3) Hosted recruitment presentations at preschools and day care centers in the community, including Children's Aid (CA) early childcare centers and programs run by other preschool providers;</li> <li>4) Provided electronic and hardcopy CACPCS applications to preschools in the community;</li> <li>5) Conducted in-person school tours and open houses at both CACPCS school locations;</li> <li>6) Leveraged the relationships and network of community contacts of the CACPCS Board, CACPCS staff, and Children's Aid (CA) leadership and staff, including staff at multiple CA program sites in</li> <li>7) Ran social media ad campaigns year-round rather than at the height of the</li> </ol>	<p>Given that CACPCS slightly surpassed its enrollment targets during the 2023-24 school year, CACPCS plans to continue the recruitment strategies utilized in 2023-24 during the 2024-25 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies.</p>
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recruitment season;

8) Enrolled students over-the-counter in grade levels with no waiting lists;

9) Utilized CACPCS's existing parent body to serve as ambassadors to spread the word about CACPCS.

10) Hosted open houses virtually and in-person and in many languages to make them more accessible to more parents and caregivers.

11) Connecting with community partners - Outreach and engagement of community partners to deepen the school's connections to organizations and community leaders who were most connected to CACPCS's target communities.

## Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	<p>The CACPCS school model provides support to Students with Disabilities that has positively influenced their return to CACPCS. However, continued improvements to the school experience further supported CACPCS's retention efforts. More specifically, understanding that students thrive in the school's highly responsive environment that promotes individualized student supports.</p> <p>CACPCS continued its focus on delivering the comprehensive range of school day and integrated support services. These services were designed and coordinated by a team that included the Community School Director, the Director of Special Education and Interventions, and other members of the school's leadership team. These comprehensive supports included a range of academic intervention programs available to students, leveraged the school's co-teaching and small group instructional approach, and prioritized ensuring that all students' needs were understood and addressed. This team of professionals also coordinated regular communication with parents and caregivers throughout the year and planned</p>	CACPCS plans to continue the retention strategies utilized in 2023-24 during the 2024-25 school year for this population of students.

	experiences to build connections between parents and staff.	
English Language Learners	<p>CACPCS implemented strategies to increase ELL enrollment and the school continued to serve larger groups of non-native English speakers and recognized a need to focus on targeted ELL supports to maintain a high ELL retention rate.</p> <p>In 2023-24 there was a specific focus on assigning ELLs to staff better-equipped to meet their needs and/or who spoke the same native language to support CACPCS's ELL students.</p> <p>The maintained one full-time MLL Interventionist to work directly with students, with classroom teachers as a co-teacher in classrooms with large numbers of ELLs and as a trainer to help teachers incorporate specific ELL-focused strategies in their practice.</p> <p>CACPCS focused staff recruitment to bring in more bilingual staff.</p>	<p>CACPCS plans to continue the retention strategies utilized in 2023-24 during the 2024-25 school year for this population of students.</p>
Economically Disadvantaged	<p>CACPCS focused its retention efforts on the following four strategies in 2023-24:</p> <p>(1) Increased investments in retention strategies - Increased investments in a marketing and communications strategy that</p>	<p>CACPCS plans to continue the retention strategies utilized in 2023-24 during the 2024-25 school year for this population of students. The Manager of Recruitment leverages her on-going engagement with families one-on-one and in</p>

	<p>tells our unique school story.</p> <p>(2) Increased parent engagement - To increase parent engagement, CACPCS's school leadership, specifically the Principals, Academic Deans, Director of Special Education and Interventions and Community School Director (supported by the Head of School, Operations Managers and Operations Assistants), were responsible for increasing parent engagement efforts that would support retention including:</p> <ul style="list-style-type: none"><li>• Increased after school and summer program options; increased enrichment, school-wide community building events, etc.</li><li>• Improved the school experience - CACPCS deepened the school culture work, especially at the middle school</li></ul> <p>CACPCS plans to continue the retention strategies utilized in 2022-23 during the 2023-24 school year</p> <p>(3) creating positive campus-wide experiences for students and their families in collaboration with the two other schools on the middle school campus and implementing a middle school transition program to support/retain students in the transition from 5th to 6th grade.</p>	<p>small groups to continue to inform CACPCS's retention strategies.</p>
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**Entry 7 – Employee Fingerprint Requirements Attestation**

Completed - Aug 1 2024

**Entry 7 – Employee Fingerprint Requirements Attestation**



## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 9 – School Calendar**

Completed - Aug 1 2024

[Instructions for submitting School Calendar](#)

### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year **AND** the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

## Sample Calendar:

12 Month Calendar 2021-2022				
184 Instructional Days				
<b>July</b>				
Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
<b>August</b>				
Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
<b>September (18)</b>				
Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
<b>October (20)</b>				
Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
<b>November (18)</b>				
Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
<b>December (17)</b>				
Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
<b>January (20)</b>				
Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
<b>February (15)</b>				
Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
<b>March (23)</b>				
Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
<b>April (15)</b>				
Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
<b>May (21)</b>				
Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
<b>June (17)</b>				
Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Staff Report - August 23rd

Early Dismissal Days

Holiday/Recess (No Students or Staff)

Superintendent's Conference Day (No School for Students)

Regents and School-level Exams

September 8, 2021 All Grade Levels Report

June 24, 2022 - Last Day of School

## [2024-2025 CACPCS SY Calendar published](#)

Filename: 2024-2025\_CACPCS\_SY\_Calendar\_published.pdf Size: 579.8 kB

## Entry 11 – Progress Toward Goals

Incomplete

## Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**Entry 11 – Progress Toward Goals**

**PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

**1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024**.

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

## 2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
Academic Goal 45				
Academic Goal 46				
Academic Goal 47				
Academic Goal 48				
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Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

#### 4. ORGANIZATION GOALS

**For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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## 2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2022-2023 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

**Thank you.**

## Entry 11 – Progress Toward Goals (SUNY-Authorized Charter Schools Only)

Incomplete

### Instructions

#### SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2024.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

## Entry 12 – Audited Financial Statements

Incomplete

#### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**. SUNY-authorized charter schools are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE:** This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.

## Entry 12a – Audited Financial Report Template (SUNY)

Incomplete

#### Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Statement Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

## Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Aug 1 2024

**SUNY-authorized charter schools** should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024**.

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024**.

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

**[2024-25-Budget-and-Quarterly-Report-Template-CACPCS](#)**

**Filename:** 2024-25-Budget-and-Quarterly-Repo\_IZ49Kpp.xlsx **Size:** 537.8 kB

**[FY25 SUNY Budget Narrative](#)**

**Filename:** FY25\_SUNY\_Budget\_Narrative.pdf **Size:** 173.8 kB

**Optional Additional Documents to Upload (BOR)**

Incomplete

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
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**Trustee Name:**

Michelle Rumph

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**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

(646) 457-7792

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**Business Address:**

691 St. Nicholas Avenue, New York, NY 10030

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**E-mail Address:**

mrumph79@gmail.com

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**Home Telephone:**

9177212054

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**Home Address:**

68 Bradhurst Avenue, New York, NY 10039

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7/10/24

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
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**Trustee Name:**

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**Name of Charter School Education Corporation:**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes          No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes          No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

---

**Home Telephone:**

---

**Home Address:**

---

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Anita Velazquez

**Name of Charter School Education Corporation:**

Children's Aid College Prep. Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Daughter Student. 6th grade.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.





7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

avelazquez0422@gmail.com

**Home Telephone:**

(646) 633-7055

**Home Address:**

8035 Newbold Ave #54 Bronx NY 10462

Orta Velazquez

**Signature**

07/30/2024

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

---

**Name of Charter School Education Corporation:**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes            No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes            No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

- 
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

-

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**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

---

**Home Telephone:**

---

**Home Address:**

---

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Phoebe Boyer

---

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Children's Aid provides comprehensive management services (CMO) to Children's Aid College Prep Charter School.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>
Children's Aid	Children's Aid provides services to Children's Aid College Prep Charter School through a management Services Agreement	\$2,000,000	Phoebe C. Boyer President & CEO of Children's Aid	Recusal from voting on any transaction involving Children's Aid

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**Business Telephone:**

212-949-4921

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**Business Address:**

117 West 124th Street, 5th Floor, New York, NY 10027

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**E-mail Address:**

pboyer@childrensaidnyc.org

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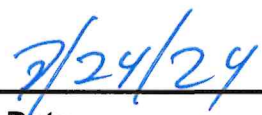
**Home Telephone:**

---

**Home Address:**

333 Central Park West, New York, NY 10025

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Signature	Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

Disclosure of Financial Interest by a Current or Former Trustee	
1. Name of the trust or trust agreement:	
2. Name of the trustee:	
3. Name of the settlor or grantor:	
4. Name of the beneficiary:	
5. Name of the trust or trust agreement:	
6. Name of the trustee:	
7. Name of the settlor or grantor:	
8. Name of the beneficiary:	
9. Name of the trust or trust agreement:	
10. Name of the trustee:	
11. Name of the settlor or grantor:	
12. Name of the beneficiary:	
13. Name of the trust or trust agreement:	
14. Name of the trustee:	
15. Name of the settlor or grantor:	
16. Name of the beneficiary:	
17. Name of the trust or trust agreement:	
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25. Name of the trust or trust agreement:	
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95. Name of the settlor or grantor:	
96. Name of the beneficiary:	
97. Name of the trust or trust agreement:	
98. Name of the trustee:	
99. Name of the settlor or grantor:	
100. Name of the beneficiary:	

Trustee Name: Jane M. Goldman

Name of Charter School Education Corporation:  
Children's Aid College Prep

- Board Trustee

- ☐ Yes ☒ No

---

- ☐ Yes ☒ No

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

---

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

---

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

jane goldman 21 @ gmail . com

---

<sup>Cell</sup>  
**Home Telephone:**

516 - 840 - 9066

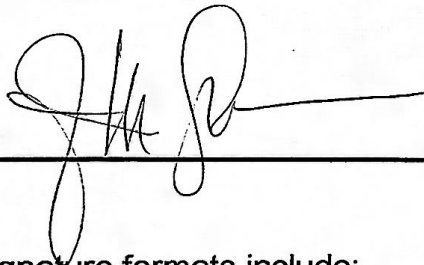
---

**Home Address:**

630 Park Avenue, 9A, New York, NY 10065

---

**Signature**



**Date**

7/12/2024

---

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nina Bershadker

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

nina.bershadker@gmail.com

**Home Telephone:**

046-645-4778

**Home Address:**

17 Bonnie Briar Lane, Larchmont, NY 10538

 7/24/29

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

---

**Name of Charter School Education Corporation:**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes          No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes          No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

- 
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

-

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

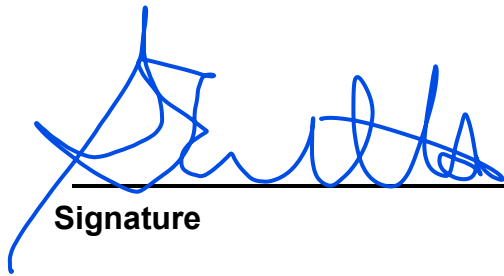
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**Home Telephone:**

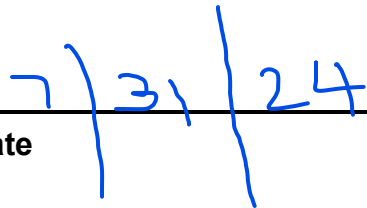
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**Home Address:**

---



**Signature**



**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

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**Name of Charter School Education Corporation:**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes          No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes          No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>



-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

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**Home Telephone:**

---

**Home Address:**

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*Beth Luventhal*

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



## 2024-2025 CALENDAR

Instructional Days: 182

August 21- MS Virtual Parent Connection  
August 22 - ES Parent Orientation  
August 23 - Kindergarten Social  
August 27 - First Day of School

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Feb 12 - 12pm Dismissal  
Feb 17-21 - Mid-Winter Recess

Sept 2 - Labor Day  
Sept 5 - Yellow Bus Service Begins  
Sept 17 - MS Open House (6-8)  
Sept 18 - ES Open House (K-2)  
Sept 19 - ES Open House (3-5)  
Sept 25 - 12pm Dismissal

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Mar 12 - 12pm Dismissal  
Mar 14 - Report Card Distribution  
Mar 21 - Parent-Teacher Conferences  
Mar 31 - Eid al-Fitr

Oct 3 & 4 - Rosh Hashana  
Oct 11 - Progress Reports  
Oct 14 - Indigenous Peoples' Day  
Oct 23 - 12pm Dismissal

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

April 14 - 18 - Spring Recess  
April 23 - 12pm Dismissal

Nov 1 - Diwali  
Nov 5 - Election Day  
Nov 11 - Veterans Day  
Nov 13 - 12pm Dismissal  
Nov 15 - Report Card Distribution  
Nov 22 - Parent-Teacher Conferences  
Nov 28-29 - Thanksgiving Recess

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2 - Progress Reports  
May 21 - 12pm Dismissal  
May 26 - Memorial Day

Dec 18 - 12pm Dismissal  
Dec 23-31 - Winter Recess

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					







June 5 - 6 - Anniversary & Clerical Day  
June 18 - 12pm Dismissal  
June 19 - Juneteenth  
June 20 - Report Card Distribution  
June 24 - Grade 5 Graduation  
June 25 - Grade K & 8 Graduation  
June 26 - Last Day of School/12pm Dismissal







Jan 1 - Winter Recess  
Jan 2 - School Resumes  
Jan 10 - Progress Reports  
Jan 15 - 12pm Dismissal  
Jan 20 - Martin Luther King Jr. Day  
Jan 29 - Lunar New Year

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Parent Conference/Orientation School Closed Academics Early Dismissal First & Last Day of School Graduation



 Parent Conference/Orientation  School Closed  Academics  Early Dismissal  First & Last Day of School  Graduation

 Parent Conference/Orientation  School Closed  Academics  Early Dismissal  First & Last Day of School  Graduation

## SUNY Charter Schools Institute

### Budget Narrative

**Education Corporation Name:** Children's Aid College Prep Charter School

**Date:** July 1, 2024

**Fiscal Contact Name:** Drema Brown

**Fiscal Contact Email:** [dbrown@childrensaidthcollegeprep.org](mailto:dbrown@childrensaidthcollegeprep.org)

#### 1. What steps has the Education Corporation taken to ensure it has enacted a conservative budget?

Given that CACPCS's 2023-24 active enrollment was 602, slightly higher than the budgeted enrollment of 580, CACPCS is submitting a Board-approved budget with enrollment projected at 600 students for the 2024-25 school year. CACPCS's active enrollment was in the range of 615-620 for approximately half of the school year in 2023-24. A budgeted enrollment of 600 for the 2024-25 school year is fairly conservative given CACPCS's approved chartered enrollment of 650 for the year. Special Education per pupil revenue was also budgeted slightly lower for 2024-25 at 19% compared to previous years during which this revenue was budgeted at 20-21%.

Finally, the Head of School developed the contingency plan below if enrollment drops below 600 during the 2024-25 school year. This contingency plan includes enrollment checkpoints throughout the year and expense reduction strategies.

##### *Checkpoint 1: September 5, 2024*

- (1) Hold on any new hires or position vacancies for the remainder of the year;

##### *Checkpoint 2: October 2, 2024 (BEDS Day)*

- (2) Reduce/eliminate additional stipends to an amount to close any budget gaps;
- (3) Validate financial data (audit results will be a focus so we may be able identify issues monthly reviews with Children's Aid's Fiscal team through FY25;

##### *Checkpoint 3: December 11, 2024*

- (4) Make additional Wrap program reductions (fewer after school program days up to 25%);
- (5) Lessen/eliminate remaining hybrid days to avoid any coverage expenses;

##### *Checkpoint 4: January 15, 2025*

- (6) Additional lay-offs where programs are significantly lagging behind enrollment.

**2. How much of the Education Corporation's ESSER Funds will be spent by the deadline of September 30, 2024? If the Education Corporation has remaining ESSER Funds with no current plans to spend it, do they plan on applying for an extension if one is available?**

100% of the Education Corporation's ESSER funds will be spent by September 30, 2024. The education corporation spent its ESSER 2 allocation by the September 30, 2023 deadline and intends to spend 100% of its remaining ARP funds by September 30, 2024 including spending the final \$1M of its \$2.4M ARP allocation during the 2023-24 school year.

**3. How does the Education Corporation plan to ensure the sustainability of programs enacted using ESSER funding when it ends on September 30, 2024?**

CACPCS has worked to ensure the sustainability of programs enacted through the use of ESSER funding by ensuring that any programs or positions supported by ESSER funding had other funding sources by the end of the 2023-24 school year. For example, CACPCS applied for and was granted a competitive NYSED Stronger Connections grant for \$1M which will largely be used to support school day and after school tutoring and enrichment programming for middle school students to support their on-going engagement and success in school. Additionally, Children's Aid's Development Team and the CACPCS Trustees engage in fundraising on behalf of CACPCS each year to support investments in the same kinds of positions, programs and services supported by ESSER funding over the last three years.

**4. Does the Education Corporation anticipate any major investments or expenses during the upcoming year?**

While CACPCS does not anticipate any major new investments or expenses during the upcoming school year, investments in significant after school and summer academic supports and enrichment programming will continue to be a major investment during the 2024-25 school year. Funding for these programs will be supported by the fundraising efforts described above in response to Question #3.



# FDNY

Apr 29, 2024

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL  
ELEMENTARY SCHOOL

1232 Southern Boulevard  
Bronx, NY 10459--1904

Re: Fire Safety Inspection Report

**BIN:** 2117981

**FDNY Account:** 38100244

**DCID:**

**Facility Type:** Charter School

**DBA:** CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL  
ELEMENTARY SCHOOL

**Premises:** 1232 SOUTHERN BOULEVARD BRONX NY 10459

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 08/31/2023 at 02:36 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.



The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire  
Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857



# FDNY

# Certificate of Occupancy

**CO Number: 220405176F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx <b>Address:</b> 1232 SOUTHERN BOULEVARD <b>Building Identification Number (BIN):</b> 2117981	<b>Block Number:</b> 02979 <b>Lot Number(s):</b> 14  <b>Building Type:</b> New	<b>Certificate Type:</b> Final <b>Effective Date:</b> 05/01/2019
<b>This building is subject to this Building Code: 2008 Code</b>			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-B (2014/2008 Code) <b>Building Occupancy Group classification:</b> E (2014/2008 Code) <b>Multiple Dwelling Law Classification:</b> None		
<b>No. of stories:</b> 6 <b>Height in feet:</b> 74 <b>No. of dwelling units:</b> 0			
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Acting

Commissioner



# Certificate of Occupancy

CO Number:

220405176F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	399	100	A-3		3	MULTIPURPOSE ROOM, USE AS A GYMNASIUM OR AUDITORIUM IN CONJUNCTION WITH 1ST FLOOR. TOTAL OCCUPANT LOAD IS 399 WHEN USED AS AN AUDITORIUM (STAGE 50 + AUDITORIUM 349). 349 PERSONS WHEN USED A GYMNASIUM. OCCUPANT LOAD FOR THIS FLOOR IS 451 WHEN USED AS AN AUDITORIUM, 401 WHEN USED AS A GYMNASIUM.
CEL	16	50	B		3	OFFICES
CEL	27	40	E		3	CLASSROOM /MULTIPURPOSE
CEL	6	75	F-2		3	ELECTIRCAL, MECHANICAL, AND GAS METER ROOM
CEL	3	100	S-1		3	STORAGE ROOMS
001 001 308		100	A-3		3	CORRIDOR/ASSEMBLY
001 001 7		50	B		3	OFFICES
001 001 28		60	E		3	LIBRARY/MEDIA
001 001 1		75	F-2		3	TELECOM
001 001 1		100	S-1		3	STORAGE ROOMS
002 002 149		100	A-3		3	OUTDOOR EXERCISE CLASSROOM



Borough Commissioner



Acting

Commissioner

# Certificate of Occupancy

CO Number: 220405176F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002 15	50	B		3	OFFICES	
002 002 198	100	E		3	CLASSROOMS	
002 002 1	75	F-2		3	ELECTRICAL RM	
003 003 1	100	S-1		3	ACCESSORY STORAGE(SCIENCE PREP)	
003 003 150	100	E		3	CLASSROOMS	
003 003 189	100	A-3		3	CAFETERIA	
003 003 1	75	F-2		3	ELECTRICAL	
003 003 7	50	B		3	KITCHEN/SERVERY	
003 003 1	100	S-1		3	STORAGE ROOM	
003 003 1	100	U		3	TRASH ROOM	
003 003 2	50	B		3	STAFF LOUNGE	
004 004 1	100	S-1		3	STORAGE	
004 004 19	50	B		3	OFFICES	



Borough Commissioner



Acting

Commissioner

# Certificate of Occupancy

CO Number: 220405176F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004 004 29	100	A-3		3	BREAK OUT SPACE	
004 004 229	40	E		3	CLASSROOMS	
004 004 1	75	F-2		3	ELECTRICAL ROOM	
005 005 58	100	A-3		3	OUTDOOR EXERCISE/CLASSROOM	
005 005 259	40	E		3	CLASSROOMS	
005 005 1	75	F-2		3	ELECTRICAL/IT	
005 005 2	50	B		3	STAFF LOUNGE	
005 005 2	100	S-1		3	STORAGE ROOMS	
006 006 9	50	B		3	OFFICES	
006 006 1	75	F-2		3	ELEC. IT	
006 006 126	40	E		3	CLASSROOMS	
006 006 196	100	A-3		3	TERRACE	
ROF 6	75	F-2		3	MECHANICAL AND ELECTRICAL ROOMS	



Borough Commissioner



Acting

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number: **220405176F**

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
ROF	2	100	S-1		3	STORAGE ROOM
BICYCLE PARKING FOR 7 BIKES AT 1 PER 10,000 SF.						
END OF SECTION						



Borough Commissioner



Acting

Commissioner

END OF DOCUMENT