

Monroe- Gregg School District Facility Usage Guidelines



Eligible Groups

It is the intent of the Board of School Trustees to give first consideration to the school and community within the confines of Monroe-Gregg Township. Any group requesting use of a school facility must have a representative who is at least twenty- one (21) years of age, a resident of Monroe-Gregg Township, and be financially responsible. A facility use form and proof of liability insurance must be submitted to the Administration Office for approval. Payment if applicable is due at the time of the reservation.

Rental Categories

Group 1: Any school group or civic organization directly supporting Monroe-Gregg School District. Examples are extra-curricular clubs and activities, Parent Teacher Organizations (PTO/PTA), booster clubs, and government agencies. Also included are youth leagues, Boy Scouts, Girl Scouts, and 4-H.

Weekdays 8am- 9pm:	There will be no charge unless a supervisor and/or custodian is required. (To be determined by district).
Saturdays 8am- 9pm:	\$30.00 per hour for each supervisor and/or custodian.

Group 2: Athletic travel teams including AAU teams.

Weekdays 8am- 9pm:	Indoors- No charge for indoor team practices. \$25.00 per hour for games/scrimmages requiring use of any indoor equipment. Outdoors- See Rental Schedule.
Saturdays 8am- 9pm:	Indoors- \$30.00 per hour for each supervisor and/or custodian. \$25.00 per hour for games/scrimmages requiring use of any indoor equipment. Outdoors- See Rental Schedule.

Group 3: Any adult community organization not directly related to the school district but supports community activities. Examples include Lions Club, Rotary, Neighborhood Associations, and churches.

Weekdays 8am- 9pm:	There will be no charge unless a supervisor and/or custodian is required. (To be determined by district).
Saturdays 8am-9pm:	\$30.00 per hour for each supervisor and/ or custodian.

Group 4: Any organization not identified in Groups 1, 2, or 3.

Weekdays 8am- 9pm:	See Rental Schedule
Saturdays 8am- 9pm:	See Rental Schedule

Monroe- Gregg School District Fee Schedule for Use of Facilities

	Weekdays 8am- 9pm	Saturdays 8am- 9pm
ELEMENTARY SCHOOL:		
Cafeteria	\$50.00	\$75.00
Gymnasium	\$50.00	\$75.00
Outdoor Pavilion	\$30.00	\$30.00
 MIDDLE SCHOOL:		
Gymnasium	\$50.00	\$75.00
 HIGH SCHOOL:		
Auditorium	\$200.00	\$250.00
Gymnasium	\$75.00	\$75.00
Aux Gymnasium	\$50.00	\$75.00
Cafeteria	\$50.00	\$75.00
Athletic Fields	\$100.00	\$200.00

NOTE:

- All rates listed are for a 2-hour minimum. Any time over 2 hours will be an additional \$30.00 per hour for each custodian. Rates are calculated from the time a building/facility is opened until it is vacated.
- Rentals for profit making activities by outside groups will require Superintendent approval.
- Charges may be waived or adjusted by the Superintendent.
- Charges must be paid at the time of the reservation.