



STUDENT HANDBOOK

2024-2025

Roselawn High School 2024-2025 Student Handbook

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Turlock Unified School District

Board of Trustees

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Lori Carlson, Clerk
Mary Jackson, Member
Jose Sanchez, Member
Daniel Benedict, Member
Paola Maldonado, Member
Joe A. Souza, Member

District Administration

Dana Salles Trevethan, Superintendent
Marjorie Bettencourt, Assistant Superintendent/Finance and Accountability
David Lattig, Assistant Superintendent/Educational Services
Barney Gordon, Assistant Superintendent/Business Services
Fernando Ureno, Interim Assistant Superintendent/Human Resources

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Shellie Santos, Director of Elementary Education
Alice Solis, Director of English Learners, Assessment and Special Programs
Ericka Tschantz, Director of Special Education
John Acha, Director of Secondary Education
Marie Russell, Director of Communications, Family Engagement, and Outreach
Joseph Silveira, Director of Human Resources

Scott Richardson, Director of Maintenance-Operations
Judy Huerta, Director of Early Childhood Education
Dolores Flores, Director of Transportation
Robert Brogdon, Director of Technology Operations
Jennifer Lew-Vang, Director of Child Nutrition

Turlock Unified School District

SCHOOL IN SESSION

SCHOOL CALENDAR 2024-2025

☒ Holiday

SCHOOL VACATIONS & HOLIDAYS

- Independence Day (observed) July 4
- Labor Day Sept. 2
- Veterans Day Nov. 11
- Thanksgiving Nov. 25 - 29
- Winter Break Dec. 23 - Jan. 3
- Martin Luther King, Jr. Day Jan. 20
- Lincoln's Birthday (observed) Feb. 13
- In Lieu Admission Day Feb. 14
- Washington's Birthday Feb. 17
- Spring Break Apr. 18 - 25
- Memorial Day May 26
- Juneteenth June 19
- MINIMUM DAYS**
- First Day of School* Aug. 13
- TK-6 Parent Teacher Conf. Nov. 18 - 22
- Day Before Winter Break Dec. 20
- Last Day of School May 30

EARLY RELEASE DAYS

Every Wednesday

K-6 TRIMESTERS

- Trimester 1 Aug. 13 - Nov. 8
- Trimester 2 Nov. 12 - Feb. 28
- Trimester 3 Mar. 3 - May 30

7-12 QUARTERS/SEMESTER DATES

- Quarter 1 Oct. 11
- Quarter 2/Semester 1 Dec. 20
- Quarter 3 Mar. 14
- Quarter 4/Semester 2 May 30

JULY 2024

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AUGUST 2024

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SEPTEMBER 2024

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NOVEMBER 2024

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JANUARY 2025

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MAY 2025

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JUNE 2025

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Note: August 9, 12, and October 21 are teacher workdays per the TUSD and TTA collective bargaining agreement.
 *First day of school for TK and Kindergarten will remain as a regular day schedule (both a.m. and p.m. sessions)
 Board Approved: November 15, 2022
 Board Approved Update: February 20, 2024

Turlock Unified School District

Stay Connected with Family Link

TUSD Family Link parent portal provides parents with access to their student academic information including grades and assignments as well as simple steps to update student data and approve annual authorizations online. Creating an account is as easy as providing your email address to your school office which will be followed by an email with the Family Link logon information.

Child Nutrition

Meals will be offered to all students at no cost for 2024-2025. Lunch applications are no longer required to participate in the meal program. However, TUSD will request that parents complete the Household Family Survey which provides important information to our district in planning student services and programs. Students who wish to purchase extra items such as milk or bottled water (where applicable) will need to create an online payment account with MySchoolBucks. Parents can make payments to their child's meal account 24/7, 365 days a year, view cafeteria purchases, track meal account balances, set up low-balance email reminders, and schedule recurring payments all online! Visit www.myschoolbucks.com to create an account today! (Convenience fee of \$2.75 per transaction will apply) **All students who wish to purchase milk are encouraged to take a reimbursable meal, which includes milk, entrée, and/or fruit/vegetable, at no cost**

STRATEGIC PLAN

WHY?

VISION

All students will become self-motivated, responsible citizens who graduate college and career ready.

BELIEFS

1. Every person is unique and has inherent value.
2. Every person can be a successful learner.
3. People are accountable for their actions.
4. Family engagement is essential to the academic and social-emotional success of students.
5. Honesty, integrity, and respect build trust in all relationships.
6. Motivation, grit, and mindfulness are necessary to achieve full potential.
7. High expectations yield greater levels of performance.
8. A quality education enriches all lives by creating and expanding opportunities.
9. Positive role models inspire excellence.
10. A service mindset is vital to a thriving community.

HOW?

LCAP GOALS

1. Curriculum & Instruction: Provide guaranteed & viable learning from highly qualified teachers who use adopted materials and effective instructional practices to implement standards.
2. Safety & Security: Uphold policies and procedures, & maintain facilities that reflect a safe, secure environment & inclusive culture.
3. Academic Achievement: Utilize a multi-tiered system of supports to increase academic achievement and promote college & career readiness among all students.
4. Parent Engagement: Expand opportunities to increase parent & family involvement to support District initiatives.
5. Social/Emotional Supports: Provide social and emotional learning to enhance student success.

WHAT?

MISSION

Turlock Unified School District will deliver effective instruction in a safe, equitable, supportive environment in partnership with our families and diverse community.

OBJECTIVES

1. Students will demonstrate proficiency in all subjects.
2. Students will achieve personal goals tailored to their aspirations for college and career.
3. Students will develop and demonstrate positive character traits.
4. Students will earn a diploma or successfully complete their Individualized Education Program (IEP).



Turlock Unified School District

Adopted by the TUSD Board of Trustees: June 2, 2020

NOTICE OF NONDISCRIMINATION

The Turlock Unified School District is committed to equal opportunity for all individuals. The District prohibits discrimination, harassment, intimidation and bullying based on actual or perceived race, creed, religious beliefs, religious creed, marital status, pregnancy, veteran or military status, medical condition, genetic information, ancestry, age, disability, gender, gender identity, gender expression, nationality, color, race or ethnicity, religion, sexual orientation, the presence of any sensory, mental or physical disability or association with a person or a group with one or more of these perceived or actual characteristics. TUSD shall promote programs which ensure that discriminatory practices are eliminated in all acts related to school activity, programs, employment, or school attendance within a school under the jurisdiction of the superintendent of the school district.

The District requires that school personnel take immediate steps to intervene when it is safe to do so and when he or she witnesses an act of discrimination, harassment, intimidation, or bullying. Questions or complaints of alleged discrimination should be directed to the Director of Student Services at (209) 667-0887 or 1574 East Canal Drive, Turlock, CA 95380.

Roselawn High School Vision Statement

The vision of Roselawn High School is to work collaboratively to ensure that all students will achieve personal success in their learning, becoming responsible and productive citizens.

Roselawn High School Mission Statement

Roselawn High School is committed to providing a positive, safe, supportive, and academically comprehensive student-centered program that accommodates the varied learning styles of all students. In partnership with our families and diverse community, our goal is to empower students to think critically, develop positive character traits, and acquire technological skills necessary to achieve their fullest potential, becoming college and career ready.

Roselawn High School

"Home of the Dragons"

**350 N. Kilroy Ave.
Turlock, CA 95380**

Telephone: 209-226-6450
Fax: 209-634-8730

Office Hours: Monday-Friday 7:30am – 4:00pm

2024-2025 SCHOOL CALENDAR

August 13.....	First Day of School
September 2.....	Labor Day Holiday
September 5.....	Back to School Night
September 19.....	Picture Day
October 11	Quarter 1 Ends
TBD	RHS Red Ribbon Week
November 11.....	Veterans' Day Holiday
November 25-29.....	Thanksgiving Break
December 20.....	Quarter 2/First Semester Ends
Dec. 23 thru Jan. 3	Winter Break
January 20	Dr. Martin Luther King, Jr. Holiday
February 13-17	Presidents' Holidays & In Lieu Admissions Day
March 14.....	Quarter 3 Ends
April 18 thru April 25.....	Spring Break
May 27.....	Memorial Day
TBD.....	Prom
TBD	Senior Awards
TBD	Graduation
May 30.....	Quarter 4/Semester 2 Ends
May 30.....	Last Day of School



ROSELAWN HIGH SCHOOL STAFF

CERTIFICATED STAFF

Michelle Bliss	Principal
Rachel Moran	Counselor
Maria Aceves-Scott	Teacher, Resource Specialist
Paul Alvarado	Teacher, CTE Criminal Justice
Atour Bejan	Teacher, Math/Business
Patricia Garcia	Teacher, English
Elizabeth Pike	Teacher, Art/Photography
Jim Sanchez	Teacher, Science
Jordan Serpa	Teacher, CTE Video Arts
Natalie Sylvia	Teacher, English
Mike Trainor	Teacher, Physical Education
April Welch	Teacher, Social Science
Oscar Zagazeta	Teacher, Math
Nurse	Christine Herrera

CLASSIFIED STAFF

Yadira Valencia	Administrative Secretary I
Carol Stanfield-Thoresen	Secretary II
Guillermo Benitez	Campus Supervisor
Bobby Estacio	Campus Supervisor
Alma Aceves	Bilingual Para-professional
Isaac Diaz	Bilingual Para-professional
Maria Muniz Calderon	Bilingual Para-professional
Elisabeth Jauregui	Special Education Para-professional
Flavio Freitas	Custodian/Groundskeeper

BELL SCHEDULE

A.M. SESSION		P.M. SESSION	
Period 1	8:30 to 9:18	Advisement	11:00 to 11:19
Period 2	9:20 to 10:08	Period 5	11:21 to 12:09
Period 3	10:10 to 10:58	Lunch	12:09 to 12:39
Advisement	11:00 to 11:19	Period 5	12:41 to 1:29
Period 5	11:21 to 12:09	Period 6	1:31 to 2:19
Lunch	12:09 to 12:39	Period 7	2:21 to 3:09

ROSELAWN HIGH SCHOOL PHILOSOPHY

Roselawn High School is an accredited high school that fulfills the academic and personal needs of students seeking an environment which is different than the traditional education model. The school also offers a wide range of elective courses. The size of the staff and student body allows for the development of a strong community atmosphere. The faculty continues to improve instruction and adjust course offerings to provide students a diverse educational program with high standards and program equity. The staff strives to instill an awareness and positive attitude in the following areas:

1. A respect for governing laws of this country.
2. A respect for the cultural backgrounds and traditions of all.
3. The individual's worth in society.
4. The individual's need for an education addressing their well-being and vocational preparation.
5. The need for a courteous, positive understanding and respectful attitude towards others.

ROSELAWN HIGH SCHOOL'S PURPOSE

Graduation: To develop a program equity model in the district leading towards a viable high school diploma.

Employment Preparation: To develop within the student the skills, attitudes, knowledge and attributes that help him/her develop goals for a higher education/vocation.

Responsible Citizenship: To develop in students an attitude of respect and awareness of laws, traditions, and cultural backgrounds of our society.

Maturity: To develop an open-minded, responsible, inquiring, more mature individual through discussion, experiences, projects, and co-operative endeavors.

Roselawn High School
350 N. Kilroy Rd.
Turlock, CA 95380

PRINCIPAL'S MESSAGE

On behalf of the Turlock Unified School District Board of Trustees, Administration and Staff at Roselawn High School, I welcome you to the 2024-2025 school year. Our goal is to provide you with a meaningful educational experience. This student handbook will give you an orientation on several areas including but not limited to district and site policies, discipline and dress code, attendance and safety, important dates and more. It is very important to read the information in your handbook and feel free to ask any staff member if you have questions.

You will find that Roselawn High School is unique. We are smaller than a comprehensive high school and our teachers get to know students on a one-on-one basis. Because of our size, in many cases, we are able to provide more individualized help to meet the needs of our students.

Our ultimate goal is for you to graduate and to prepare you for your future plans: higher education, career, military. We hold high academic and social standards at Roselawn, and we will exhaust our efforts to provide you with the opportunity to succeed. I encourage you to take part in your education and reach your potential.

Thank you – Michelle Bliss, Principal

ADMISSION / ENROLLMENT

All transfers (voluntary and involuntary) to Roselawn High School are reviewed by the Turlock High School, Pitman High School and eCademy Administrations. An Appeals' Panel has been appointed by the Superintendent. This panel hears appeals requested by parents regarding involuntary transfers to Roselawn. The panel bases its decision on what is educationally best for the student. The decision of the Appeals Panel is final.

Roselawn also accepts voluntary transfer requests from students who require an alternative education. Voluntary enrollment is based on need of student and availability of space.

An orientation conference consisting of the student, parent/s and principal or designee is held prior to enrolling. At this meeting the registration packet is filled out and the principal reviews the school's programs, rules, and regulations. New enrollees should bring a copy of their transcript and immunization record when enrolling. Upon entering Roselawn High School, students will be provided a placement test for English Language Arts and for Mathematics. This placement test result will serve as a baseline to determine students' academic growth in both disciplines.

STUDENT RESPONSIBILITIES

KNOWLEDGE OF THE RULES: As a student at Roselawn High School you are expected to know and obey rules and regulations of the school, including attendance expectations and procedures, discipline, and behavior philosophies, as well as consequences for misconduct. Knowledge of how credits are earned is very important. As young adults you are responsible for knowing what is expected of you. Basically, what is expected is mature and responsible behavior from all students. A careful review of this handbook should clarify any questions and misunderstandings you may have.

COURTEOUS TREATMENT OF OTHERS: Just as you are entitled to expect dignity, courtesy, and respect from others, you have a responsibility to treat other persons on this campus and in the community with courtesy and respect. This applies towards fellow students as well. This would include refraining from rowdy behavior, making rude or derogatory remarks, or otherwise interfering with the rights of others.

NEIGHBORHOOD POLICY: Students should always respect both the property and privacy of our neighbors. When students: park, litter, loiter, and smoke in front of other's property or use disrespectful behavior or profanity; this directly reflects upon the character of the school, staff, and student body. We encourage positive relationships with our neighbors. Parking or making u-turns in neighbors' driveways should be avoided.

DISCIPLINE PHILOSOPHY: The staff at Roselawn High School is here to help you get the finest education possible, not to impose rules or discipline upon you. Every high school, however, just like every civilized society, must have rules and the means to

enforce those rules to prevent disorder and chaos. Our educational philosophy which is directly affected by student conduct is: "**Teachers have the right to teach and Students have the right to learn!**"

When problems occur, every reasonable effort will be made to rectify them to the mutual satisfaction of all concerned. Persons who behave irresponsibly, however, must expect to be held accountable for their behavior. Persons who repeatedly or seriously violate the Education Code will be brought before the School Board for an expulsion hearing.

DISCIPLINE PROCEDURES: Any misconduct which interferes with the learning environment will be handled in a timely manner with appropriate consequences. Some discipline infractions, but not all, may result in a verbal warning from staff members. Instructors are expected to maintain classroom control and will handle the majority of discipline problems in the classroom with the student or contact the parent. When a staff member sends a student to the office then the consequences written in the Discipline Chart become effective. Infractions carry over and are cumulative in nature. All referrals are documented and put into the computer's data system for future reference. Certain actions may result in immediate removal from class and/or school.

POSITIVE BEHAVIOR SUPPORTS: All schools in the TUSD have implemented Positive Behavior Supports (PBIS) at their schools since the spring of 2014.

ATTENDANCE POLICY

PLEASE READ THIS SECTION CAREFULLY! Roselawn High School is a Continuation High School and offers students the opportunity to earn variable credits. This means that students may make up credits needed for graduation. Credits cannot be earned if a student has excessive absences.

Absences: When a student is absent from school it is the responsibility of the parent or guardian to call the school the day of the absence to verify why the student is out. Absences must be verified with a phone call or a written signed note from the parent/guardian within three days of the absence. Absences that are not verified will be considered unexcused.

Excused/Unexcused absences: Students should make every effort to be in school every day.

The only absences that will be excused are for illness or emergency. All other absences will be considered unexcused unless it is an activity that cannot take place at any other time except during the school day (funerals, court dates etc.)

Habitual truancy (5 or more days of unexcused absences) will result in a written referral to SART (School Attendance Review Team)

TARDIES: Being on time to class is very important and taken very seriously by Roselawn's staff. Students are allowed five tardies per term with no consequence. On the sixth tardy (and for each tardy following the sixth) the student will be issued a detention. **There are no excused tardies.** Excessive tardies may also result in a referral to SART.

SCHOOL SAFETY

- In order to ensure a safe and secure school campus, all students are required to be in their seat at the final attendance bell.
- Students that are not in their assigned locations on campus and/or loitering about the campus are engaging in unsafe behavior which jeopardizes the safety of all members of the campus community.
- Students that fail to respond to multiple interventions and supports, **MAY** be suspended pending a parent conference and restorative conversation.

POLICY DEFINITIONS

What is considered "TARDY"?

- A student is considered tardy to class when he/she is not inside the classroom before the bell rings.**
- A tardy in excess of 10 minutes will result in a cut.
- Some teachers may require students to be seated before the bell rings.

PERMISSION TO LEAVE CLASS: Students may only leave class with the permission of the teacher. Office and bathroom passes must be displayed to any school staff member upon request. Students with a bathroom pass may not go to the office or other area of the school.

SART / SARB: School Attendance Review Team & School Attendance Review Board:

Parents and students may be referred to the SART and/or SARB for attendance and/or behavior problems. The SART is made up of school administration and staff members and SARB is made up of representatives of the community, site and district personnel, probation officers and others. This Board helps the school in addressing the problems of a truant or insubordinate student. Conditions are set for the student and parent(s)/guardian which help solve problems by using available community services or the legal system if necessary. The SART will be the first step in addressing attendance problems of students.

Parents will receive written notification when their child has been truant, excessively tardy, or insubordinate. If the SART process is not productive then upon receiving final notification, a SARB hearing will be set up for the parents and student to appear for a hearing. Attendance is mandatory at these meetings or automatic referral to another alternative setting will be made by the SARB office.

**Students with a work permit may not work on the day they are absent or suspended.
Failure to follow this rule will result in the loss of work permit.**

ALTERING/FORGING NOTES: Students found guilty of forging signatures or altering absence slips/notes will receive detention for the first offense and suspension for any further incidents. Notes of any kind for any reason may not be signed by a student even if he/she has been given permission to do so by a parent or guardian (eighteen-year-old students are allowed to write their own notes with administrative approval).

CHANGE OF ADDRESS OR TELEPHONE NUMBER: Please notify the Attendance Clerk immediately if you change your mailing address, home telephone number, or if your emergency contact or their phone number changes.

GUIDELINES FOR DISTRICT STAFF AND PARENTS REGARDING STUDENT FEES, DONATIONS AND FUNDRAISING: Recently the issue of fees, charges, deposits, donations and fundraising related to courses and activities has been at the forefront of public attention locally and nationally. There is a guide for District staff and parents, with the twin goals of school-community cooperation to support programs and legal compliance while providing that support on our District. Taken as a whole, the intent of the guide is to emphasize that the question is not whether schools and their communities can raise money to support programs – they can – but how funds can be raised through lawful means.

ADDITIONAL PROGRAMS AND SERVICES

DISTRICT'S FOOD POLICY

The Turlock Unified School District (TUSD) is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating. TUSD adopted a "Wellness Policy" that supports healthy choices for all students. Foods served to students apart from their lunch must be made and labeled by a certified retailer. Sharing of foods is prohibited during lunchtimes. All fundraisers during school hours must meet the nutritional guidelines in the Wellness Policy. TUSD encourages healthy choices for celebrations and class parties.

FREE/REDUCED LUNCH PROGRAM:

All students who qualify are eligible to receive breakfast and lunch at Roselawn HS, for free or at a reduced price. All students must have an application on file and we ask that all parents fill one out for their child during their enrollment appointment. Families need only fill out one application for TUSD. Transfer students who qualified previously do not need to fill out another form if transferring during the year. Applications are available in the office for those new to the district or did not previously qualify or fill one out. Lunch form applications, provided by the District's Food Service Department, must be filled out yearly.

PREGNANT AND PARENTING TEEN PROGRAM: Students may speak to their counselor for information regarding community services available for pregnant and parenting teens. Depending on availability, parenting classes may be offered outside the students' regularly scheduled school day.

TRANSFER POLICY:

Students wishing to return to Turlock High School or Pitman High School must apply during a specified period of time. Students may apply for transfer prior to the beginning of first and third quarter (December for spring and May for fall term). The counselor will gather information on each student and present it to a committee made up of the Roselawn High School Principal and Counselor, Turlock or Pitman High School Assistant Principals, Deans, and Head Counselors. The RHS counselor will inform each student of the decision. In addition to the criteria needed to return to Turlock or Pitman High, a student's individual potential for academic and social success is also a determinate factor when reviewing student placement. Decisions are final. SEE FOLLOWING CRITERIA.

Return requirements for transferring students:

- Must be enrolled at Roselawn for a full quarter.
- Maintain a minimum of 90% attendance for a full quarter.
- No suspensions or major discipline problems during the semester applying
- No "F" grades received
- On track for graduation (have enough credits to graduate from Turlock or Pitman High on schedule)

Voluntary transfers may also apply to their home school at these times.

ADULT SCHOOL

Students who need to make up credits or need extra help in certain academic areas may concurrently enroll in the Turlock Adult School. Students wishing to attend Turlock Adult School may set up an appointment with the counselor at Roselawn. Classes are on a first-come first-served basis, with seniors receiving priority. All students must abide by the rules and regulations set up by Turlock Adult School for attendance and behavior. These classes will generate a maximum of five (5) credits per semester. Students will be dropped for non-attendance.

SUMMER SCHOOL

Roselawn High School students may earn credits needed by attending summer school at Turlock Unified School District's Summer School Program. Students may also earn credits through other programs available during the summer such as ROP or work experience. See counselor for information.

SCHOOL NURSE

The school nurse is on campus for a limited time once a week to maintain health records and administer general first aid. Periodic vision and hearing screenings are other services provided by the nurse. Referrals can be made through the office. For additional information please ask office personnel.

SPECIAL EDUCATION AND PSYCHOLOGIST SERVICES

Roselawn has a Resource Program which serves students who qualify under state special education guidelines. The school psychologist is available on an as-needed basis.

STUDENT ACTIVITIES

BE INVOLVED! Popular activities may include; JR/SR Prom, Grad Night, Student Government, fundraising activities, Red Ribbon Week, excellent attendance/behavior activities, Super Student luncheons and Student of the Month Rotary Luncheon.

Roselawn participates in a number of athletic competitions with other alternative schools throughout the year including; volleyball, basketball and softball. Students must meet eligibility requirements (academic, attendance, behavior).

Academic and Art competitions are held throughout the year. Many of our students actively participate and receive recognition and awards for their efforts.

ELIGIBILITY REQUIREMENTS FOR ACTIVITIES

RHS has a very limited number Extra and/or Co-curricular activities and the following eligibility requirements are for RHS activities ONLY and any Roselawn student involved in any TUSD activity such as "Occupational Olympics" must meet the TUSD's eligibility criteria that follows:

(TUSD)

Extracurricular and Co-curricular Activities - Eligibility Requirements

- The grade point average used to determine eligibility shall be based on grades of the last previous grading period during which the student attended class at least a majority of the time. (Education Code 35160.5)
- A student loses his/her eligibility or has it restored the 1st Friday after the end of each grading period.
- For fall eligibility, students who complete courses taken during the summer (grade replacement) may have his/her eligibility restored upon successful completion.

(RHS)

It is a privilege to participate in activities that will require a student to miss class. Students with attendance less than 85% during the term of participation may be ineligible to participate. Students must also have a minimum "C" Grade Point Average (2.0) with no "F" grades for the previous grading period (term and earn a minimum of 10 credits. A grade of "Incomplete" shall not be considered a passing grade and will receive "0" credits for the averaging of points for eligibility purposes. Students who are suspended during the quarter of the activity are ineligible to participate in activities without authorization of the administration. A student's discipline and attendance records will be reviewed for eligibility. Coaches and other staff requiring students to miss class are responsible for student's eligibility notification. All questions regarding a student's eligibility status should be directed to staff member in charge of activity.

SUPPORT GROUPS/COUNSELING

There are many support groups and diversion classes available through local agencies. See Counselor for names of agencies serving students and parents.

WORK PERMITS & WORK EXPERIENCE

Work permits are required for students under the age of 18 to work. Work permit applications may be picked up in the office. Students with academic, attendance, or behavior problems may have their permit revoked.

DISCIPLINE POLICY

A DISCIPLINE CHART IS INCLUDED AT THE END OF THIS HANDBOOK AND PLACED IN EACH CLASSROOM. PLEASE READ CAREFULLY AND BE AWARE OF VIOLATIONS AND THEIR CONSEQUENCES.

ABUSE OF SCHOOL PERSONNEL: Abuse of school personnel, their property, or their families will not be tolerated. This includes actions that occur on or off campus, whether during school hours or non-school hours. Any deliberate act intended to cause injury, insult, or property loss will result in disciplinary action at school as well as possible criminal prosecution. Adequate complaint and appeal procedures are available if you feel that you have a legitimate grievance against any employee of the district.

ABUSE OF STUDENTS: State law forbids any act that is likely to injure, degrade, or disgrace any student. This law, which also prohibits hazing, is punishable by a fine and imprisonment in county jail. Students who violate this rule are also subject to suspension and/or a recommendation to the Board of Trustees for expulsion.

SEXUAL HARASSMENT

BP 5145.7(a)

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Examples of Sexual Harassment

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment under state and/or federal law, in accordance with the definitions above, include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Title IX Coordinator/Compliance Officer

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee investigate, and/or resolve sexual harassment complaints processed under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

Title IX Coordinator
Director of Student Services
1574 E. Canal Drive, Turlock, CA 95380
(209) 667-0632 (ext. 3)

Reporting Complaints

A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator. The report shall be made regardless of whether the alleged victim files a formal complaint or requests confidentiality.

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures and shall consider the complainant's wishes with respect to the supportive measures implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be nondisciplinary, nonpunitive, and designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other

party, including measures designed to protect the safety of all parties or the district's educational environment or to deter sexual harassment. Supportive measures may include, but are not limited to, counseling, course-related adjustments, modifications of class schedules, mutual restrictions on contact, increased security, and monitoring of certain areas of the campus. (34 CFR 106.30, 106.44)

The district shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the district's ability to provide the supportive measures. (34 CFR 106.30)

Emergency Removal from School

A student shall not be disciplined for alleged sexual harassment under Title IX until the investigation has been completed. However, on an emergency basis, the district may remove a student from the district's education program or activity, provided that that district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

BICYCLES: Students are to walk bikes upon entering the campus. It is recommended that students secure the bikes with heavy duty chains/cables and locks.

BUS BEHAVIOR: Any student who violates safety and/or behavior guidelines established for student conduct on Turlock Unified School District transportation/buses is subject to losing the privilege of being transported by the district provided bus services. The discipline policy is progressive and normally a first offense, depending on severity, will result in a written warning/ referral, possible detention and for some violations suspension and removal from bus for a specified time. A second offense for a minor infraction may result in a parent notification and possible detention. Further offense for a minor infraction will result in the loss of transportation privileges for a specific amount of days. If the student continues to commit bus infractions, the student will lose transportation privileges for the remainder of the year. Video cameras installed on buses are for the safety of students and staff. Students are not permitted to change seats. Graffiti or damages to a seat in which a student was seated will be charged to the last person seen in that seat. Please report any damages seen to the bus driver.

Bus Rules and Regulations

The Transportation Department needs your assistance to make sure that each student rider is assured a safe and secure ride to school. It is important to remember that the students being transported are under the direct authority of the bus driver and it is the student's responsibility to follow the rules to protect their privilege of riding the bus. (EC §§ 44807; 48900; Board Policy 5131.1)

Level I: Minor Offenses	
1. Riders shall follow the instructions and directions of the bus driver at all times.	<p>Step 1: Verbal Warning-Bus driver reviews behavior expectations with student.</p> <p>Step 2: Parent Notification-Student reviews bus behavior expectations with site administrator and bus driver. Parent is notified in writing and Bus Rules & Regulations sent home.</p> <p><u>Step 3: (1) Day Bus Suspension</u>-Student shall be denied bus privileges for one (1) school day. Parent is notified in writing and is requested to attend a conference with principal or designee.</p> <p><u>Step 4: (3) Day Bus Suspension</u>-Student shall be denied bus privileges for three (3) school days. Parent is notified in writing and is requested to attend a conference with principal or designee.</p> <p><u>Step 5: (5) Day Bus Suspension</u>-Student shall be denied bus privileges for five (5) school days. Parent is notified in writing and is requested to attend a conference with principal or designee.</p> <p>Step 6: Semester Suspension-Students shall be denied bus privileges for <i>remainder of semester</i>.</p> <p>Bus Appeal Process: (1) If the parent/guardian wishes to appeal the removal, the first level of appeal is the site Principal. (2) If the parent/guardian is not satisfied with the decision of the site Principal, the parent/guardian may appeal to Student Services.</p>
2. Riders shall keep the bus and the area around the bus stop clean and litter free.	
3. Be at bus stop (5) minutes prior to scheduled bus arrival and stand in a safe place.	
4. Using a cellular telephone or electronic device while on the bus.	
5. Form a line to board the bus, and not move toward the bus until it has come to a complete stop and doors are fully opened. (Enter or leave the bus through other than the main door unless directed by the bus driver.)	
6. Take turns while loading or unloading from the bus.	
7. Proceed promptly and be seated face forward, keep feet on the floor in front of the seat. Remain seated at all times while the bus is in motion. (Refusing to remain seated, changing seats, climbing over our under seats, refusing to share seats with other students is prohibited.)	
8. Extend any part of the body outside the windows, or throw any object either out of the bus windows or inside the bus.	
9. Eating, drinking, or littering on the bus.	
10. Any noise or behavior that could distract the driver, such as loud talking, loud yelling, or refusing to maintain low voice while on the bus.	
11. Live animals (other than service animals), reptiles, or insects shall not be carried aboard the bus.	
12. Bringing skateboards, scooters, balls or glass containers aboard the bus.	
13. Obstructing seats, aisle or emergency exit with their body or personal belongings. Bringing large items that can't be safely and conveniently stored without causing discomfort or unreasonable annoyance to passengers.	
14. Upon reaching their destination, remain seated until the bus comes to a complete stop and upon the signal from the driver, unfasten any restraint system, enter the	
15. Silence will be maintained while approaching stop signs, signals, rail road crossings, or during foggy or inclement weather.	
16. Be alert for traffic when entering/ leaving the bus and always cross the street in front of the bus at the discretion of and/or under control of the driver.	
17. Disembark at their normal boarding points, unless they present authorization signed by a parent and a school official.	
18. Kindergarten students not met at the bus stop by an adult, or designee, will be taken back to their school office.	
19. Damaging or defacing any part of a bus shall be reimbursable by the parents/guardians of the individuals responsible.	
Prior to any disciplinary measure students should first be given consequences that are paired with meaningful interventions, instruction and guidance (i.e., corrective feedback and re-teaching).	
Level II: Major Infractions	

<p>Depending on the severity of the offense, an automatic denial of bus riding privileges may be imposed for the following:</p> <ol style="list-style-type: none"> 1. Fighting, biting, spitting, or hostile behavior. 2. Obscene language or gestures directed at the bus driver, aide, other students or the public. 3. Vandalism to the bus (e.g., damaging or defacing the bus or tampering with bus equipment, such as bus controls, radio, camera, safety devices or emergency exits) or private property. 4. Exiting the bus through a window or emergency exit (except during an emergency) 5. Any weapons or hazardous items brought on the school bus. 6. Any matches, cigarettes, vape pens, e-cigarettes, alcohol, and/or controlled substances brought on the school bus. 7. Any time school, transportation and/or public authorities must be dispatched to a bus due to student(s) misconduct. 	<p><u>Step 1: (5) Day Bus Suspension-</u> Student shall be denied bus privileges for five (5) school days. Parent is notified in writing and is requested to attend a conference with principal or designee.</p> <p>Step 2: (10) Day Bus Suspension- Student shall be denied bus privileges for ten (10) school days. Parent is notified in writing and is requested to attend a conference with principal or designee.</p> <p><u>Step 3: Semester Suspension-</u> Students shall be denied bus privileges for <i>remainder of semester</i>.</p>
<p>Depending on the circumstances, alternatives to suspension from the bus may be used as determined by the site administration.</p>	

CHEATING AND PLAGIARISM: Cheating and plagiarism will not be tolerated and may result in a reduced or failing grade on the test, paper or project. Disciplinary action will be administered by the teacher for the first offense. Flagrant or repeated incidents will be referred to the administration for appropriate action. This may include possible removal from the class with a failing grade, suspension.

CLOSED CAMPUS: In order to keep students in a supervised, safe and orderly environment, the Turlock Unified School district Board of Trustees has established closed campuses for all district schools, BP 5112.5. Students shall not leave the school grounds at any time during the school day without the written permission of their parents/guardians and school authorities. Students who leave school without authorization shall be classified truant and subject to disciplinary action. Ed Code: 35160; 35160.1; 44808.5. Roselawn High School students are also subject to disciplinary action if found on any other school campus, without permission from the school administration office, during the school day.

DEFIANCE: Defiance is the refusal to obey lawful authority. Students at Roselawn High School who defy any member of the school staff will be suspended. The teachers and other members of the staff are required by district policy and state law to provide proper supervision over students. They can only do this if the students are willing to obey them. It is essential, therefore, that our students submit to the lawful authority of school officials.

This means that you are to obey the instructions of any member of the staff at Roselawn High. This does not mean just obeying your own teachers in class -- it means obeying any district personnel at any time and in any place whether at school or at a school activity. If you think the personnel member is mistaken, you are to obey them. Mistakes can and do

occur, but the place to resolve this is in the administration office, not in the classroom or elsewhere. (Report problems to the office immediately, preferably in writing) Continued defiance of school rules will result in suspension and/or expulsion. Students have come to the realization that their space at Roselawn is a valued one and they must productively attend and behave in a manner that shows respect for themselves and their school.

TURLOCK UNIFIED SCHOOL DISTRICT

Promoting Student Safety through Appropriate School Attire (Grades K-12)

Dress and Grooming Guidelines

It is the District's intent to provide a safe and secure learning environment for all students, grades K-12. The purpose of our dress guidelines are to ensure that student clothing does not present a health or safety hazard or create a distraction that would interfere with the educational process. It is expected that clothing worn to school activities be neat, clean, acceptable in appearance, and be within the bounds of decency and good taste as appropriate for school. (E.C. 35291.5; B.P. 5132)(c)

The District believes that appropriate dress and grooming contribute to a productive learning environment. The District expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction, which would interfere with the educational process.

The District recognizes that, in order to promote student safety and a positive school climate, the staff, parents/guardians, and students must be involved in the development of the policy. Students and parents/guardians shall be informed about the school dress code at the beginning of the school year and when revised. A student who violates the minimum Dress Code shall be subject to appropriate disciplinary action.

In partnership with students and parents, the Turlock Unified School District administration and staff requests review of students' attire to ensure it meets the following dress code guidelines before arriving to school:

Students MUST Wear:

- Top with straps
- Bottom: pants, skirts, shorts, etc. covering buttocks (no micro minis or short shorts with entire thigh exposed)
- Shoes (no backless footwear for elementary students)
- **Secured** clothing that protects and covers personal body parts

Students MAY Choose to Wear:

- Hats, including religious headwear
- Hooded shirts/jackets (over the head is allowed)

- Teachers/staff may direct students to remove/adjust the position of hats/hoods over the head on campus in situations that include, but are not limited to, classroom activities, headphone/earbud use issues, or visual identification of a student's face. This does NOT apply to any headwear worn for religious reasons.

Students CANNOT Wear:

- Clothing that depicts violent language or images
- Clothing that includes, but is not limited to hats, shoes, headgear, belts, shirts, pants, piercings, key chain holders that are deemed a potential threat to student and/or staff safety
- Clothing accessories that can create a danger to other students on campus or at school events (spiked neck or wrist bands, pointed rings, large medallions, heavy or long chains, and other hazardous objects).
- Clothing that illustrates images or language depicting drugs or alcohol (or any illegal item or activity) or the use of same
- Clothing that displays hate speech, profanity, pornography
- Clothing that includes images or language that create a hostile or intimidating environment based on any protected class
- Clothing that is sheer or see-through, (clothing must be opaque)
- Visible underwear, bralettes, bandeau tops, sports bras, or backless shirts including "tube tops"
- Unsecured clothing that allows personal body parts to be visible with movement or contact
- Helmets, hoods, or other headgear that obscures a student's identity (except as a religious observance)
- For identification purposes, a student's face must be clearly visible, including when taking school photos; this may require removal of a hood and/or hat

Examples of clothing deemed a potential threat to student and/or staff safety:

- Pants oversized at the waist such as folded in at the waist or belt line (e.g. student with a 32" waist should wear pants no larger than 32" waist)
- Wearing pants below the waistline (sagging)
- Steel-toe combat style boots
- Jewelry, insignia, colors, paraphernalia, materials, apparel, clothing or attire worn or carried on campus, or at school activities, that may be intimidating to students/staff
- Solid red or blue items including, but not limited to, scrunchies, belts, shoelaces, and beanies
- Predominately red or blue shirts or sweatshirts (two or more articles of clothing)
- Red or blue items hanging over the shoulder or out of pockets
- Red or blue apparel exposed under any shirt or collar
- Non-team color or intimidating hats, knit caps, baseball-type caps, or head gear
- Bandanas, red or blue belts, red or blue shoelaces, or red or blue rags

DRUGS/ALCOHOL: The Turlock Unified School District has a ZERO TOLERANCE for drugs or their use. The possession, use, sales or being under the influence of unlawful drugs or alcohol is forbidden while at school or any school activity. Students who violate this rule may be taken into custody by the Stanislaus County Sheriff's Department and will be suspended. Students arrested on a felony drug charge may be recommended for expulsion.

Repeat offenses of drug/alcohol violations or a first offense for sales or possession for the purpose of sale will result in a 5-day suspension pending a recommendation to the Board of Trustees for expulsion. Students coming to school under the influence will be sent home from 3-5 days (clothes/fingers with a strong odor of drugs, red/glassy eyes, etc.).

Students who are involved in actions related to the procurement of any controlled substance by accepting and retaining money for said procurement but who subsequently fail to deliver the substance, are still in violation of school policy pertaining to illegal drug transactions. Students involved in incidents of this nature may be referred to the Turlock Police Department and be subject to suspension and /or recommendation to the Board of Trustees for expulsion.

State law also forbids offering a substance for sale as a drug even though the substance is not actually an unlawful drug. Violation of this rule will result in referral to the Stanislaus Turlock Police Department and suspension pending a possible recommendation to the Board of Trustees for expulsion.

DRIVING RESTRICTIONS: The California Education Code, Section 48902 permits the principal of any secondary school, prior to suspension or expulsion, to notify appropriate law enforcement authorities of any acts of students which violate prohibitions against the sale, purchase, possession and/or being under the influence of alcoholic beverages or other illegal and/or controlled substances.

Beginning January 1989, the Vehicle Code specifies that for any person under the age of 21 years who has been convicted of possessing or using alcohol or other illegal and/or controlled substances; there is a one-year mandatory suspension of driving privileges. Minors between 13 and 16 years of age, who received such a conviction, would experience a one-year delay in obtaining their driver's license once they reach the age of 16.

CANINE DETECTION: Roselawn High School may contract with a canine contraband detection service dependent on funding availability. Students found to be in possession of any drugs/alcohol or weapon/dangerous object (whether on their person, inside belongings, or in their vehicle), during a search, will be disciplined accordingly.

PARKING AND TRAFFIC REGULATIONS: The California Vehicle Code is enforced on the Roselawn Campus. The maximum speed limit is 5 miles per hour. Students who endanger the lives or property of themselves or others by speeding or driving recklessly will be cited by the Turlock Police Department or the California Highway Patrol.

Car stereos must be turned down in the parking areas as they disturb classes and neighbors. Students playing excessively loud stereos and fail to heed warnings will be suspended and loss of driving privileges to school may occur. Please inform friends and family that wait for you of this rule. They may also be reported and cited by authorities.

Student drivers must be licensed and are expected to drive carefully and to observe all traffic laws. Loitering in or about vehicles parked in the Roselawn parking lot is not permitted. Students are not allowed to visit their cars during the school day without administrative/designee permission. Make sure all materials, assignments, cleats, etc., are in your possession before leaving your vehicle. Students must have a vehicle registration form on file for any vehicle driven to school. The parking area in front of the office is off limits to student vehicles. The administration will report traffic violators to Turlock Police Department

ALL VEHICLES, PARKED WITHIN THE SCHOOL PROPERTY, ARE SUBJECT TO SEARCH (IE; CANINE ALERTS, DRIVER OR PASSENGERS IN POSSESSION OR UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE, ETC.).

LITTERING: All persons at Roselawn High School are expected to assist in keeping the campus clean. Sufficient trashcans are placed about the campus to enable everyone to avoid littering with only a minimal effort. If you are observed walking away from a mess, or otherwise creating litter, you will be promptly reminded about your responsibilities. Failure to clean your mess will result in disciplinary action. *Be Proud of Your Campus!*

The instructional day on the RHS campus includes:
1st-5th periods (8:30-12:39 PM) and 5th-8th periods (11:00AM-3:09 PM)

ELECTRONIC DEVICES: All TUSD students are prohibited from using cellular phones, smart watches, and other mobile communication devices school-wide during the instructional school day. However, during lunch, middle school and 7th-12th grade students may use their devices.

All students TK-12th grade may use such devices in the classroom with prior authorization from the classroom teacher when being used for a valid instructional or other school-related purpose. With the exception of middle school and 7th-12th grade student usage at lunch, all such devices must be turned off prior to the first bell and stored away from view of the student and others during the instructional school day while on campus until the final bell, except when deemed medically necessary.

CELL PHONE USAGE

Students are required to have their cell phones turned off and put away in backpack upon entering their classrooms. Cell phones shall remain off and put away during the class period or a school-related activity (e.g., school assembly, club meeting, etc.), except when medically necessary.

- **Board Policy 5131** -- Cell phones, smart watches and other communication devices – Pursuant to TUSD Board policy, students are permitted in junior high/middle school and high school to use cellular phones, smart watches and other mobile communication devices during their respective lunch period.
- No student shall use an electronic device with a video or voice recording function or camera in a manner which infringes on the privacy rights of other students or individuals.
- Students may be allowed to use their cell phones at the discretion of the classroom teacher for instructional purposes. Subsequent to the usage, it is the student's responsibility to turn off their phone and put the phone away.
- If the teacher allows cell phone usage for instruction, then the following procedures shall apply: (1) teacher shall direct students when to take out and turn on the phones, (2) teacher shall monitor usage, and (3) teachers shall direct students to shut off and put away the cell phones prior to the end of the class period or before leaving the classroom.
- The purpose is to teach students respectful and responsible usage of smartphones in a safe and caring learning environment.
- It is the student's responsibility to turn off their cell phones during school hours. The School shall not be responsible for the loss, theft, or destruction of any device brought on to school property.
- Students are allowed to use their cell phones before school, passing periods, during lunch, and after school. Students should not be calling, texting, posting or accessing social media at any other times during the school day. Students are required to have their cell phones turned off and put away upon entering their first classroom in the morning, except when medically necessary. Students should ask their classroom teacher or Student Services secretary to use the phone if there is a need to contact their parents during class or passing period.

No student shall be prohibited from possessing or using a cellular phone, smart watch, or any other mobile communication device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

Policy TURLOCK UNIFIED SCHOOL DISTRICT (cf. 5145.12 - Search and Seizure)

Students shall not use mobile communications devices, even in hands-free mode, while driving on school grounds or to and from a school-related activity.

A student who violates this policy may be prohibited from possessing a mobile communications device at school or school-related events and/or may be subject to further discipline in accordance with Board policy and administrative regulation.

INTERNET USAGE:

- Student and parent/guardian must sign a Technology Acceptable Use Agreement
- On-site computer lab use is for school work only
- Email and chat room usage, as well as inappropriate websites, are not permitted

INTERNET USER POLICIES: The computers at Roselawn provide access to the Internet and Microsoft Office (Word, Excel, Power Point, Access, etc.). All school rules and regulations are in effect as well as, including, but not limited to, having a signed Internet Usage Form on file. **BE AWARE THAT STUDENTS' COMPUTER ACTIVITY IS MONITORED AT ALL TIMES!**

CHROMEBOOK POLICY: Each student will receive a Chromebook for their personal use to complete classwork. The Chromebook is for STUDENT USE ONLY to complete assignments. Abuse of this privilege may result in termination of the right to have a TUSD Chromebook assigned to the student.

Chromebooks are the property of the school where they are assigned. If a student leaves Roselawn and enrolls at another school, within the district, the student must return the Chromebook to Roselawn and request another from the new school.

STUDENT ID CARDS

In an effort to increase campus safety and security, all TUSD 7-12 grade students are required to carry a student ID card in their pocket, purse or backpack. All students shall carry their ID daily while on or about the school campus during school hours or at school activities. For safety purposes, all 7-12 grade TUSD students shall present their student ID card upon request by school staff. *If the card is lost, the student will be required to purchase a replacement card.*

FREEDOM OF EXPRESSION

Board Policy 5145.2

Students

Distribution of Printed Materials and Petitions by Students

The principal or designee may provide bulletin boards on which students and student organizations may post materials of general interest. Students also may post or distribute handbills, leaflets, and other printed material, whether produced within or outside of the school. Students may collect signatures on petitions concerning school or non school issues.

Disclaimer

All student-prepared materials distributed or posted at school shall bear the following disclaimer in type of readable size. The disclaimer may be placed on the material by the distributing person or entity, or by the District.

"This activity is not sponsored by the Turlock Unified School District."

Printed materials or petitions may be distributed only:

1. Before or after school or during lunch time
2. In locations that do not obstruct the normal flow of traffic within school or at entrances

No student shall use coercion to induce students or any other persons to accept printed matter or to sign petitions. No funds shall be collected for any material distributed.

Clothing, Buttons, and Badges

A student shall not wear buttons, badges, armbands, or other clothing bearing slogans or sayings that either:

1. Intrudes upon the rights of others including derogatory and injurious remarks directed at students' minority status such as race, religion, and sexual orientation
2. Causes substantial disruption to school activities

No employee shall interfere with a student's wearing of such items solely on the grounds that the message may be controversial or unpopular with students or staff.

(cf. 5131.4 - Student Disturbances)

(cf. 5132 - Dress and Grooming)

(cf. 5136 - Gangs)

(cf. 5144 - Discipline)

Board Policy 5145.2(b)

Every student is entitled to constitutional rights as a citizen of the US while attending Roselawn School. This includes the right to say what a student wishes, distribute literature, or put up posters so long as it is not obscene, libelous, slanderous, or likely to cause a disruption to learning and the school environment. This does not mean a student can speak out of turn in class, make insulting remarks, or disregard the instructions of teachers and staff.

Students may put up posters or signs with prior administrative approval. All posters or signs must bear the following disclaimer in type of readable size. The disclaimer may be placed on the material by the distributing person or entity, or by the district. "This activity is not sponsored by the Turlock Unified School District." For information, please check with the office staff.

"During school hours, and within one hour before the time of opening and within one hour after the time of closing of school, pupils of the public school shall not be solicited on school premises by teachers or others to subscribe or contribute to the funds of, to become members of, or to work for, any organization not directly under the control of the school authorities." (E.C. 51520).

SARB Guidelines

I. Truancy Letters (K-12)

- A. School will send up to **3 TRUANCY Letters** for cumulative and/or unexcused absences at the following intervals:
 - 1. **Truancy Letter #1** – Mandatory Truancy Letter – (3 unexcused absences K-12)
 - 2. **Truancy Letter #2** – SART Notification Letter – (5 unexcused absences 3-12)
 - 3. **Truancy Letter #3** – DART Referral Letter – (10 cumulative absences K-2; 10 unexcused absences 3-6; 15 unexcused absences 7-9; 15 unexcused per semester 10-12)
- B. School site send a list of all Truancy Letter #1 to Student Services at the end each month. (Student Services will complete mandated costs for attendance.)
- C. **Legal definition of unexcused absence: An unexcused absence is recorded for a full day absence or a period cut in excess of 30 minutes.** Only 1 unexcused absence may be counted each day. (e.g., student has 2 periods of cuts in excess of 30 minutes in a single school. This is counted as 1 unexcused absence.)
- D. Attendance Timeline: All attendance K-9 rolls over to 0 for the next year and each semester 10-12

II. School Attendance Review Team (SART)

- A. Parents sent Truancy Letter #2 notifying them of the date and time of the SART meeting
- B. SART members may consist of a single administrator and parent or a multidisciplinary team and parent
- C. Administrator to review pattern of attendance, impact of attendance on educational outcomes, discuss reasons for absences, and notify parent of potential DART and SARB referral
- D. Develop SART attendance contract

III. District Attendance Review Team (DART)

- A. Schools Fax DART referral to Student Services, with the following attachments:
 - 1. Truancy letters #1, #2, #3
 - 2. SART Attendance contract
- B. District Attendance Review Team (DART)
 - 1. Student Services Director Meets with Student and parent(s)
 - 2. Problem solve attendance interventions
 - 3. Develop Individual Attendance Plan (IAP)
 - 4. Noncompliance with IAP may result in referral to county SARB
- C. School Attendance Review Board (SARB)
 - 1. Multiagency Team including Sheriff Department, CPS, SCOE, non-profit agencies
 - 2. SARB held at Stanislaus County of Education (SCOE)
 - 3. Community resources and interventions
 - 4. SARB Directives developed
 - 5. Noncompliance of SARB directives may result in criminal complaint and court hearing.

ROSELAWN HIGH SCHOOL GRADUATION REQUIREMENTS

Students are issued a high school diploma that meets minimum competencies established by Turlock Unified School District as well as state mandated graduation requirements.

Credit requirements include:

English	40 credits
Life Science	10 credits
Physical Science	10 credits
Math	20 credits
World History*	10 credits
US History*	10 credits
American Government	5 credits
Economics	5 credits
Physical Education	20 credits
Visual/Performing Arts	10 credits
Electives	50 credits
College/Career	5 credits
Health Character Ed	5 credits
Total	200 credits

***Community Service Learning Requirement:**

Community Service Learning requirement promoting responsible citizenship through active participation in a thoughtfully organized service experience as follows:

11th Grade: 5 hours of community service completed by the end of the 2nd semester.

- Student/Parent Guardian verification form
- Service Learning Log
- Service-Learning Completion Form
- This represents 5% of the history 2nd semester grade

12th Grade: 10 hours of community service/community service reflection

- Student/Parent Guardian Verification form
- Service Learning Log
- Service Learning Completion Form
- Community Service Reflection
- This represents 10% of the American Government semester grade

Student Accountability

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

Grounds for Suspension and Expulsion: Grades K-12

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows and in the sections "Additional Grounds for Suspension and Expulsion: Grades 4-12" and "Additional Grounds for Suspension and Expulsion: Grades 9-12" below:

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))
2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))
3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))
4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))
5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))
6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))
7. Stole or attempted to steal school property or private property (Education Code 48900(g))
8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing prescription products (Education Code 48900(h)) Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))
9. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))
10. Knowingly received stolen school property or private property (Education Code 48900(l))
11. Possessed an imitation firearm (Education Code 48900(m))

Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))
12. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288,

288a, or 289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))

13. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))
14. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))
15. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

16. Engaged in an act of bullying (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to self or property; cause the student to experience a substantially detrimental effect on physical or mental health; or cause the student to experience substantial interferences with academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in the section "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

Electronic act means the creation or transmission originated on or off the school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to: (Education Code 48900(r))

- a. A message, text, sound, video, or image
- b. A post on a social network Internet web site, including, but not limited to, posting to or creating a burnpage or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above. Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of the student's age, or for a person of the student's age and disability. (Education Code 48900(r))

17. Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31 (Education Code 48900(t))
18. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

Additional Grounds for Suspension and Expulsion: Grades 4-12

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that the student:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

Additional Grounds for Suspension and Expulsion: Grades 9-12

Any student in grades 9-12 may be suspended, but not expelled, for disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))

Suspension by Superintendent, Principal or Principal's Designee

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to have committed any of the acts listed in the Board policy under "Authority to Expel" for which a recommendation of expulsion is required. (Education Code 48915(c))

The Superintendent, principal, or designee may impose a suspension for a first offense if it is determined that the student violated any of items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class for the purpose of adjustment, the student may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

1. **Informal Conference:** Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against the student, and shall be given the opportunity to present the student's version and evidence. (Education Code 48911)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference and the conference shall be held within two school days, unless the student waives the right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

2. **Administrative Actions:** All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)
3. **Notice to Parents/Guardians:** At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall also be notified in writing of the suspension. (Education Code 48911)

This notice shall state the specific offense committed by the student. (Education Code 48900.8) In addition, the notice may state the date and time when the student may return to school.

4. **Parent/Guardian Conference:** Whenever a student is suspended, school officials may request a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

If school officials request to meet with the parent/guardian, the notice may state that the law requires the parent/guardian to respond to such requests without delay. However, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied reinstatement solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)
 - a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.
 - b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternativeschool would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)
 - c. If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)
 - d. If the student involved is a homeless child or youth, the Superintendent or designee shall notify the district liaison for homeless students. (Education Code 48918.1)

In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct the behavior and keep the student in school.

On-Campus Suspension

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The on-campus suspension classroom shall be staffed in accordance with law.
2. The student shall have access to appropriate counseling services.
3. The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.
4. The student shall be responsible for contacting the student's teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification may be made in writing. (Education Code 48911.1)

Bully-Free @ TUSD Guidelines

The Turlock Unified School District is committed to promoting schools in which students are advocates for the well-being of each other. It is well documented that positive interactions lead to individuals feeling valued, confident, and secure. All of our schools are Bully-Free zones; we are committed to having our schools safe and supportive for all. All students receive the Bully-Free@TUSD Policy/Guidelines in their enrollment packets. Roselawn High School is dedicated to student success providing a safe and secure learning environment. Harassment, including bullying in any form, will not be tolerated.

EXPLANATION OF TERMS

CLASSROOM MANAGEMENT

We believe that the teacher is the essential element to successful classroom management, thus classroom management programs will be maintained by the classroom teacher.

DETENTION

The term detention is used on the discipline chart in reference to a formal detention program offered after school in lieu of suspension with administrative approval. Work Detail may also be offered.

DUE PROCESS (Education Code 48903 a, b, d)

Prior to suspension, a conference will be held in which the pupil shall be informed of the reason for the disciplinary action and the evidence against him/her and shall be given the opportunity to present his/her version and evidence in his/her defense. (Administrator/designee assigns suspensions)

SUSPENSION

Suspension means the temporary removal of a pupil, for adjustment purposes, from ongoing instruction. Suspension also means that the student is not to attend or participate in school activities for the duration of the suspension.

PARENT CONFERENCE AFTER SUSPENSION

Every effort will be made to make parent contact on the day a student is suspended, and a suspension notice will be mailed home. A parent conference **MUST** be held prior to a student returning to school from a suspension. Please contact the school office to make a conference appointment with the Principal or Designee.

EXPULSION

The maximum penalty for any disciplinary violation is Expulsion. A student who is expelled shall not attend any school or alternative instructional program within the Turlock School District for the duration of the expulsion. A student who is expelled must notify any district in which he/she wishes to enroll. The Board of Trustees presides over the expulsion hearing and acts on the recommendation to expel or not to expel.

ASSAULT

Assault is specifically defined as an unlawful attempt, coupled with present ability, to commit a violent injury to someone.

BATTERY

Battery is defined as willful and unlawful use of force or violence upon another.

FIGHTING

A physical confrontation between two or more students.

ADMINISTRATORS INFORMATION

The California Penal Code applies in the following situations:

Penal Code 240, 242, and 243.4 support our actions in violations of sections listed under Violations Against Persons.

Penal Codes 245, 626.9 and 626.10 support our actions in violations of sections listed under Dangerous Items