

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
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MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING,
WEDNESDAY, AUGUST 20, 2014
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

BOARD MEMBERS

Ms. Amy Antelis
Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE **

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Mr. Nicholas Tharney

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted August 15, 2014:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. PUBLIC FORUM***

6. COMMITTEE REPORTS

7. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Dr. Jeff Gorman**, Assistant Superintendent of Schools, effective August 31, 2014.
- B. It is recommended that the Board accept the resignation of **Mr. Ryan Zettlemyer**, teacher of Music at MTMS, effective August 30, 2014.
- C. It is recommended that the Board accept the resignation of **Ms. Dale Conklin**, paraprofessional at Barclay Brook School, effective September 1, 2014.
- D. It is recommended that the Board accept the resignation of **Mr. Ross Schultz**, as Boys Soccer Coach at the HS retroactive to July 31, 2014.
- E. It is recommended that the Board accept the resignation of **Mr. Chris Sidler**, as Boys Soccer Coach at MTMS retroactive to August 13, 2014.

- F. It is recommended that the Board accept the resignation of **Ms. Rebecca Bergeron**, Spanish Teacher at Woodland, effective August 30, 2014.
- G. It is recommended that the Board accept the resignation of **Ms. Michelle McCorkle**, Athletic Trainer for the Fall/Winter/Summer effective August 12, 2014.
- H. It is recommended that the Board rescind the contract of **Ms. Meredith Meade-Norins**, School Psychologist at the High School, retroactive July 31, 2014.
- I. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Trisha Abrams**, teacher of grade 3 at Woodland School effective October 12, 2014 through October 20, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Abrams may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Sinead Kelly**, teacher of World Languages at the High School effective October 6, 2014 through March 31, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kelly may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Melissa Mazur**, teacher of Spanish at the High School effective October 24, 2014 through January 2, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Mazur may be entitled.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Marie Claire Louisius**, teacher of French at MTMS, effective September 15, 2014 pending further action of the Board (for a period of eight weeks) in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Louisius may be entitled.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara Groza**, custodian at the High School, effective August 18, 2014 through September 5, 2014. It is further recommended that Ms. Groza wishes to utilize her three personal days and the remaining leave shall be without pay except to the extent of any sick days Ms. Groza may be entitled to.
- N. It is recommended that the Board approve an extended medical leave of absence to **Mr. Leslaw Lenczyk**, custodian at the High School, effective July 28, 2014 through August 27, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Lenczyk may be entitled.

- O. It is recommended that the Board approve an extended medical leave of absence to **Mr. Robert Learn**, Bus Driver in the Transportation Department effective July 1, 2014 through December 20, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Learn may be entitled
- P. It is recommended that the Board approve the following staff for the After Schools TAG Program for the 2014-2015 school year (\$77.56 per session and paraprofessional paid on their step on guide):

Barclay Brook

Bethany Duino – Lead Teacher 1 day per week

Kristin Miller – Lead Teacher 1 day per week

Karen Herkert – substitute Paraprofessional 1 hr/week

Oak Tree

Sherry Holmes – grade 3 Language Arts

Brookside

Kristin Miller – grade 5 Science

- Q. It is recommended that the Board approve the following personnel for the School Goals Committee for the 2014-2015 school year at a stipend of \$286:

Mill Lake School

Jennifer Wirth

Kristie DeLuca

Melissa Fletcher

Karen Berecsky

Sandra Talbott

- R. It is recommended that the Board approve the following teachers for World Language Forum at the High School for the 2014-2015 school year, 1 teacher one hour per day on a rotational basis for 120 days at the hourly instructional rate (\$53.87) account no. 11-140-100-101-000-070:

Kathryn Tervo

Sara Cox

Melissa Mazur

Jovanna Quindes

Patrick Comey

- S. It is recommended that the Board approve the following teachers for Health/Physical Education After School Make-ups at the High School for the 2014-2015 school year, 1 teacher, 1 hour per day on a rotation basis, for a total of 72 days at the hourly instructional rate (\$53.87) account no. 11-140-100-101-000-070:

Sandra Mascali

Sean Field

- T. It is recommended that the Board approve the following teachers for After School Detention at the High School for the 2014-2015 school year, 1 teacher for 1 hour 40 minutes per day, on a rotational basis for 180 days at the hourly non-instructional rate (\$44.85) account no. 11-140-100-101-000-070:

Renee Hardt
Ben Ostner
Susan Stasi
Carre Tringali
Christopher Thumm

- U. It is recommended that the Board approve the following teachers for Writing Lab at the High School for the 2014-2015 school year, 1 teacher one hour per day on a rotational basis for 180 days at the hourly instructional rate (\$53.87) account no. 11-140-100-101-000-070:

Robert Byrnes	Dana Chincarini
Sharon DeMarco	Andrea Feminella
Renee Hardt	Michelle Jodon
Renata MacKenzie	Mary O’Leary
Kim Ruotolo	Carre Tringali
Beth Wolk	

- V. It is recommended that the Board approve the following teachers for After School Science at the High School for the 2014-2015 school year, 2 teacher one hour per day on a rotational basis for 180 days at the hourly instructional rate (\$53.87) account no. 11-140-100-101-000-070:

Matthew Olszewski
George Pangalos
Edgar Esteves
Katharine Bruno
James McIntire
Jeffrey Francis

- W. It is recommended that the Board approve the following teachers for History Forum at the High School for the 2014-2015 school year, 1 teacher one hour per day on a rotational basis for 120 days at the hourly instructional rate (\$53.87) account no. 11-140-100-101-000-070:

Jaclyn Abruzzese
Thomas Donovan
Laura Granett
Melissa Schwartz
Kenneth Chanley
Abbe Lustgarten
Christopher Thumm
Jessica Cocivera

- X. It is recommended that the Board approve the following personnel at the High School for the After School Testing Center for 1 hour per day, one teacher per day on a rotational basis for 180 days, at the hourly instructional rate (\$53.87) for the 2014-2015 school year, account no. 11-140-100-101-000-070:

Jessica Cocivera
Christina Basile
Robert Byrnes
Sharon DeMarco
Erica Friedman
Deborah Stapenski
Deanna Dale
Dana Chincarini
Kenneth Chanley
Jaclyn Abruzzese
Carre Tringali
Michael Wall
Kim Ruotolo
Jordanna Riggi

- Y. It is recommended that the Board approve the following teachers for CMAC at the High School for the 2014-2015 school year, 2 teachers one hour per day on a rotational basis for 180 days at the hourly instructional rate \$53.87 account no. 11-140-100-101-000-070:

Samantha Grimaldi
Nicolette Hommer
George Pangalos
Katerina Profaci
Michael Wall
Elysia Price
Kathleen Dougherty
Katelyn Goodman

- Z. It is recommended that the Board approve the following personnel at the High School for After School Cafeteria Supervision Session 1 for 2 hours per day two teachers per day on a rotational basis for 180 days at the hourly non-instructional supplemental rate (\$44.85) for the 2014-2015 school year, account no. 11-140-100-101-000-070:

Renata MacKenzie	Christina Basile
Abbe Lustgarten	Scott Wall
Sherry Holmes	Matthew Hardt
Jessica Cocivera	Deborah DeBoer
Nicole Gross	Michelle Jodon
Michael Wall	Lorraine Ongaro
Kenneth Chanley	Melissa Wolverton
Deanna Dale	Michelle Ballard
George Pangalos	Laura Granett
Danielle Drust	Christine Garner-Duane
Deborah Stapenski	Susan Stasi
Seema Talaria	Carre Tringali

AA. It is recommended that the Board approve the following personnel at the High School for After School Cafeteria Supervision Session 2 (second session 4:15-6:15), for 2 hours per, two teachers per day on a rotational basis for 180 days at the hourly non-instructional supplemental rate (\$44.85) for the 2014-2015 school year, account no. 11-140-100-101-000-070:

Kenneth Chanley	Nicole Gross
Jovanna Quindes	Michael Wall
Lorraine Ongaro	Michelle Ballard
Laura Granett	Susan Stasi
Carre Tringali	Sherry Holmes
Christina Basile	Deborah Stapenski
Deanna Dale	Deborah DeBoer
Danielle Drust	Christine Garner-Duane
Abbe Lustgarten	Melissa Wolverton

BB. It is recommended that the Board approve the following coaching positions at the Middle School for the 2014-2015 school year (account no. 11-402-100-100-000-098):

Head Wrestling Coach	Ben Ostner	Step 3	\$4069
Asst. Wrestling Coach	Anthony Arcaro	Step 2	\$2394
Girls Basketball	Chris Sidler	Step 3	\$4069
Boys Basketball	Michael Collins	Step 3	\$4069
Baseball Coach	Gary Snyder	Step 3	\$3758
Softball Coach	Kathy Dillon	Step 3	\$5781 (grandfathered)
Girls Soccer Coach	Leigh Vogtman 50%	Step 3	\$3760 (50%)
	Marissa Santoriello 50%	Step 3	\$3760 (50%)
Field Hockey	Stephanie Haring	Step 2	\$3382
Head Cross Country	William Jacoutot	Step 3	\$4149
Asst. Cross Country	Gary Snyder	Step 3	\$2697

CC. It is recommended that the Board approve the following advisors at the Middle School for the 2014-2015 school year (account no. 11-401-100-100-000-098):

Student Council	Nancy Markwell	\$2054
Yearbook	Kathryn McManus	\$2873
Yearbook Business Mgr.	Fern Liebross	\$572
Builder's Club	Michelle Murphy 50%	\$2054 (50%)
	Donna Montgomery 50%	\$2054 (50%)
Band Director	David Rattner	\$2054
Asst. Band Director	James Capes	\$1722
Jazz Band	David Rattner	\$1557
MS School of Arts Coord.	Robert Howatt, Jr.	up to 20 hours non-instruction \$44.85
Athletic Coord. Fall/Winter	Cheryl Whinna	\$3,990 per season
Spring		
National Honor Society	Nancy Markwell 50%	\$1447 (50%)
	Adele Hughes 50%	\$1447 (50%)
Team Leader	Laurie Pike 50%	\$1592 (50%)
	Maria Steffero 50%	\$1592 (50%)

DD. It is recommended that the Board approve the following certificated staff for the 2014-2015 school year:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Lauraine Santoro	MTMS	Teacher of Handicapped	Step 1 BA \$48,568	11-212-100-101-000-093	9/1/2014-6/30/15	Resignation replacement – tenure track
2.	Courtney Kuey	MTMS	Teacher of Handicapped	Step 1 BA \$48,568	11-213-100-101-000-093	On or before 11/1/14-6/30/15	Resignation replacement position tenure track
3	Justine Carnevale	MTMS	Social Worker	Step 1 MA 120% minus 20 days \$48,568+\$3450	11-000-219-104-000-093	9/1/14-6/30/15	New position tenure track
4	Bayu Sutrisno	HS	Guidance Counselor	Step 1 MA \$48,568+\$3450	11-000-218-104-000-098	9/1/14-6/30/15	New position tenure track
5	Stacey Liebross	Mill Lake	Speech Thereapist	Step 8 MA \$60,313+\$34501 20% minus 20 days prorated	11-000-216-100-000-098	10/1/14-6/30/15	Retirement replacement tenure track
6	Christian Stine	HS	Teacher of Math	Sep 1 BA \$48,568	11-140-100-101-000-070	9/1/14-6/30/15 pending criminal history	Resignation replacement – tenure track
7	Alysha Epstein	Applegarth	Teacher of Handicapped	Step 1 MA \$48,568+\$3450 pro rated	11-213-100-101-000-093	9/2/14-12/15/14	Leave replacement
8	Rita Galbreath	HS	School Psychologist	Step 1 MA \$48,568+\$3450 120% pro rated minus 20 days	11-000-219-104-000-093	8/21/14-11/21/14 pending certification and criminal history	Leave replacement
9	Rebecca Tronco	MTMS	Teacher of Art	Step 1 BA \$48,568 pro rated	11-130-100-101-000-080	9/1/14-1/17/15	Leave replacement
10	Courtney Cox	HS	Special Education	Step 1 BA \$48,568 pro rated	11-213-100-101-000-093	9/1/14-2/2/15 Pending criminal history	Leave replacement
11	Monica Kupczak	Woodland	Special Education	Step 1 BA \$48,568 pro rated	11-213-100-101-000-093	9/22/14-1/5/15 pending criminal history	Leave replacement

12	Sarah Cummings	MTMS	Teacher of Industrial Arts		11-130-100-101-000-080	9/1/14-6/30/15 pending certification	Transfer from Math position
13	Jaclyn Puleio	HS	Math Department Coordinator	\$7582 stipend plus 20 hours summer work at the hourly supplemental \$53.87	11-140-100-101-000-070	8/1/14-6/30/15	Resignation replacement
14	Diane Peterson	HS	Guidance	117% of contract	11-000-218-104-000-098	9/2/14-10/15/14	Leave position Additional section
15	Michele Rockoff	HS	Guidance	117% of contract	11-000-218-104-000-098	9/2/14-10/15/14	Leave position Additional section
16	Shawanda Beale	HS	Guidance	117% of contract	11-000-218-104-000-098	9/2/14-10/15/14	Leave position Additional section
17	Brooke Yudell	HS	Guidance	117% of contract	11-000-218-104-000-098	9/2/14-10/15/14	Leave position Additional section
18	Cathy Ielpi	HS	Guidance	117% of contract	11-000-218-104-000-098	9/2/14-10/15/14	Leave position Additional section
19	Kerri Kirchner	MTMS	ICR/MD	117% of contract	11-213-100-101-000-093	9/2/14-6/30/15	Additional section – increased enrollment
20	Ashley Ebert	MTMS	ICR	117% of contract	11-213-100-101-000-093	9/2/14-6/30/15	Additional section – increased enrollment
21	Sharon Rusnak	MTMS	ICR	117% of contract	11-213-100-101-000-093	9/2/14-6/30/15	Additional section – increased enrollment
22	Sherri Fatovic	MTMS	Avid Tutor Coordinator	10 hours monthly at the hourly supplemental \$53.87	11-130-100-101-000-080	9/1/14-8/31/15	Ongoing
23	Sherri Fatovic	HS	Avid Tutor Coordinator	10 hours monthly at the hourly supplemental \$53.87	11-140-100-101-000-070	9/1/14-1/30/15	Ongoing

24	Renata MacKenzie	HS	Avid Tutor Coordinator	10 hours monthly at the hourly supplemental \$53.87	11-140-100-101-000-070	2/1/15-8/31/15	Ongoing
25	Chris Sidler	HS	Boy's Asst. Soccer Coach	Step 3 \$5784	11-402-100-100-000-098	2014-2015 school year	Coaching
26	Laura Frankfort	HS	Asst. Competition Cheerleading	Step 1 \$3302 (50%)	11-402-100-100-000-098	2014-2015 school year	Coaching

EE.It is recommended that the Board approve the following non-certificated staff for the 2014-2015 school year:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Marta Lenczyk	Oak Tree	Custodian	\$20.33/hr+2 nd shift \$.55 8/hrs	11-000-262-100-000-030	7/1/14-6/30/15	Transfer increase in hours (location correction)
2	Diane Matthews	High School	Security	Step 11 \$25.39/hr 10:00 a.m. to 6:00 p.m.	11-000-266-100-000-070	9/1/14-6/30/15	Time change due to the non-replacement of the 2:00 pm to 10:00 pm security
3	Katelyn Hill	MECA	Teacher Asst.	\$11.50/hr for 3.75 hrs	64-990-320-100-000-098	9/1/14-6/30/15	Replacement position
4	Lisa Cannata	MECA	Office Clerk – 10 months	\$25,841.00	64-990-320-100-000-098	9/1/14-6/30/15	Replacement position
5	Brian Barry	Mill Lake	Security	Step 2 \$21.64/hr for 8 hrs/day	11-000-266-100-000-070	9/22/14-6/30/15 pending criminal history	Replacement position
6	Ronald Hondo	High School	Security	Step 2 \$21.64/hr for 8 hrs/day	11-000-266-100-000-070	9/22/14-6/30/15 pending criminal history	Replacement position

7	Mary Gonzalez	Transportation	Driver	Step 2 \$21.64/hr for 6 hrs/day	11-000-270-160-000-096	9/22/14-6/30/15	Replacement position
8	Spencer Peles	HS Guidance	Secretary	Step 1 10 month guide \$37,787	11-000-240-105-000-070	9/1/14-6/30/15 pending criminal history	Retirement replacement tenure track
9	Jennifer Sokoloski	Brookside	Paraprofessional	\$1.00/hr extra for education degree	11-213-100-106-000-093	9/1/14-6/30/15	Modification in salary
10	Maryann Pipala	Mill Lake	Spec. Ed. Para	3.75/hrs	11-213-100-101-000-093	9/1/14-6/30/15	Transfer

FF. It is recommended that the Board approve the following substitutes for the 2014-2015 school year:

Certificated

Anne Cugini

Substitute Teacher

Stephanie Modzelewski

Substitute Teacher

Rachel Roth

Substitute Teacher

Kumar Teena

Substitute Teacher

Melissa Lane

Substitute Teacher

Brittany Turco

Substitute Teacher

Lexah Coppotelli

Substitute Teacher

(Pending Criminal History)

Non Certificated

Denise Parascando

Substitute Bus Driver

Jack Rosmarin

Substitute Bus Driver

Melissa Goretsky

Substitute Para/Secretary

II. BOARD ACTION

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.

C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.

D. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2014-15 school year.

E. It is recommended that the Board approve the following Policies and Regulations for a first reading:

Policy 2412	Home Instruction Due to Health Conditions (M)
Reg. 2412	Home Instruction Due to Health Conditions (M)
Policy 2417	Student Intervention and Referral Services (M)
Reg. 2417	Student Intervention and Referral Services (M)
Policy 2481	Home or Out-of School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition (M)
Reg. 2481	Home or Out-of School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition (M)
Policy 3282	Use of Social Networking Sites
Policy 3283	Electronic Communications Between Teaching Staff Members and Students (M) (NEW)
Policy 4283	Electronic Communications Between Support Staff Members and Students (M) (NEW)
Policy 5200	Attendance (M)
Policy 5450	Competitive Co-Curricular Activities/Interscholastic Athletic Awards
Policy 5610	Suspension (M)
Reg. 5610	Suspension (M)
Policy 5611	Removal of Students for Firearms Offenses (M)
Reg. 5611	Removal of Students for Firearms Offenses (M)
Policy 5612	Assaults on District Board of Education Members or Employees (M)
Reg. 5612	Assaults on District Board of Education Members or Employees (M)
Policy 5613	Removal of Students for Assaults with Weapons Offenses (M)
Reg. 5613	Removal of Students for Assaults with Weapons Offenses (M)
Policy 5620	Expulsion
Policy 8462	Reporting Potentially Missing or Abuse Children (M)
Reg. 8462	Reporting Potentially Missing or Abuse Children (M)

F. It is recommended that the Board approve the following classes, instructors, and salaries for the Fall 2014 Adult Education program:

Instructor Name	Class	Dates	Salary
Bischel, Rick	Golf	9/23-10/14	\$79 pp
Briskin, Alan	File and Folder Management	10/2	\$20 pp
Briskin, Alan	Internet Security	11/18-12/9	\$35 pp
Briskin, Alan	Microsoft Word Basic	9/23-11/14	\$35 pp
Briskin, Alan	Microsoft Word Intermediate	10/16-11/13	\$35 pp
Briskin, Alan	Advocating for Your Child with Dyslexia-Basic	11/13	\$35 pp
Brugger, Mark	Rights	10/2	\$10 pp
Brugger, Mark	Dyslexia: Making it Personal	10/9	\$10 pp
Brugger, Mark	From Awareness to Advocacy: The Parent's Journey	10/16	\$10 pp
Brugger, Mark	Intervention, Audiobooks, & a Champion	10/23	\$10 pp
Brugger, Mark	What is Dyslexia?	10/30	\$10 pp
Chubenko, Michelle	Genealogy 101	10/2	\$75 per night
Chubenko, Michelle	Researching Your Ancestor's Locality	10/16	\$75 per night

Chubenko, Michelle	Discovering Your Ancestor's Life Events	10/23	\$75 per night
Chubenko, Michelle	Discover Your Immigrant Origins	10/30	\$75 per night
DeRuiter, Carol	Poems of the Civil War	11/4	MTCAC
DeRuiter, Carol	Langston Hughes: Voice of the Harlem Renaissance	11/18	MTCAC
DeRuiter, Carol	Memoir Writing Workshop	9/23-10/28	\$30 pp
Faro, Teri	Modern Line Dancing	9/23-10/28	\$47.40 pp/7 minimum
Lattinelli, Carla	Holiday Meals-Fall Harvest Foods	10/14/10/28	\$11 pp/per night
Lattinelli, Carla	Holiday Meals-Thanksgiving Dinner!	11/4, 11/18	\$11 pp/per night
Lattinelli, Carla	Holiday Meals-Celebrate!	12/9	\$11 pp
Lattinelli, Carla	Holiday Meals-The Complete Experience	10/14-12/9	\$66 pp
Francis, Phensri	Thai Cooking - Meal Starters	11/11	\$18.90 pp
Francis, Phensri	Thai Cooking - Main Dishes	11/25	\$18.90 pp
Francis, Phensri	Thai Cooking - Appetizers, Salads, Dessert	12/2	\$18.90 pp
Francis, Phensri	Thai Cooking - Exotic Entrees	12/16	\$18.90 pp
		11/11-	
Francis, Phensri	Thai Cooking - The Complete Experience	12/16	\$67.90 pp
Heyer, Robert	Watercolor - Intermediate	9/23-11/18	\$50 pp
Kadoche, Salomon	Painting with an Emphasis on Drawing	10/2-12/11	\$65 pp
Kapel, Rochelle	Full Body Exercise	9/23-11/18	\$4.75 pp/per class
Kapel, Rochelle	Full Body Exercise	10/2-12/11	\$4.75 pp/per class
Kapel, Rochelle	Full Body Exercise (Tuesday and Thursday)	9/23-12/11	\$4.75 pp/per class \$220/based on registration
Kijak, Ken	Ballroom Dancing	9/23-12/9	
Kuroscepova, Valentina	Introduction to Mosaics	9/23-12/9	\$66 pp
Mahler, Maurice	Edward Hopper-New Film from France	9/23	MTCAC
Mahler, Maurice	The Stein Family-Gertrude Stein, Picasso, & Matisse	9/30	MTCAC
Mahler, Maurice	Life Drawing	10/7-11/18	\$47 pp
Malone, Michael	Line Dancing	10/2-11/13 9/23, 9/30, 10/2, 10/7, 10/9, 10/14, 10/21, 10/28, 11/18,	\$42 pp
Martucci, Ann	Mah Jongg	11/25	\$6 pp/per night
Morales, Hector	Percussion from Around the Globe	10/7	MTCAC
Morales, Hector	Songwriting Today	10/14	MTCAC
Morolda, Kathleen	Women's Watercolor Workshop	9/11-9/12	\$360 pp
Morolda, Kathleen	Women's Watercolor Workshop	9/15-9/16 9/11 and	\$360 pp
Morolda, Kathleen	Women's Watercolor Workshop	9/12 9/15 and	\$260 pp
Morolda, Kathleen	Women's Watercolor Workshop	9/16	\$260 pp \$340/based on registration
Nachimson, Sharon	ESL Grammar & Conversation	9/23-11/18	\$340/based on registration
Nachimson, Sharon	ESL Reading & Writing	10/2-12/11	\$224/based on registration
Nachimson, Sharon	French for Travelers/Beginning French	10/2-12/11	\$224/based on registration

Osman, Bill	Mindset Matters	9/30	\$150
Renz, Robert	Pottery (Tuesdays)	9/23-12/9	\$80 pp
Renz, Robert	Pottery (Thursdays)	10/2-12/11	\$80 pp
Renz, Robert	Pottery (Tuesdays and Thursdays)	9/23-12/11	\$80 pp
Roberts, Michael	Financial Planning for Special Needs	12/11	No salary
Roberts, Michael	Identity Theft Protection	12/9	No salary
Roberts, Michael	Maximize your Social Security Retirement Benefits	9/23	No salary
Roberts, Michael	Medicare-What You Need to Know Now!	10/14	No salary
Sardella, Marisa	Zumba Fitness	10/2-12/11	\$4.75 pp/per class
Scofield, Joanne	Introduction to Interior Design	10/2-10/30	\$53 pp
Shapiro, Barbara	Jewelry Design: Bracelet-Toggle Clasp	10/21	\$12.60 pp
Shapiro, Barbara	Jewelry Design: Bracelet-Memory Wire	10/28	\$12.60 pp
Shapiro, Barbara	Jewelry Design: Earrings-Beginner	10/23	\$12.60 pp
Shapiro, Barbara	Jewelry Design: Earrings-Intermediate	10/30	\$12.60 pp
Shapiro, Barbara	Jewelry Design: Earrings-Advanced	11/13	\$12.60 pp
Shapiro, Barbara	Jewelry Design: Necklace-Pendant	9/23	\$12.60 pp
Silverstein, Donna	Cupcake Creations	10/2 10/9, 10/16, 10/23, 11/13, 11/20,	\$10 pp
Silverstein, Donna	Cupcake Decorating for Kids	12/11	\$10 pp/per night
Silvestri, Joseph	Financial Strategies for a Successful Retirement	10/2-10/16	No salary
Sky, Marc	Lose Weight with Hypnosis	9/23	\$21 pp/per class
Sky, Marc	Past Lives	10/2	\$21 pp/per class
Sky, Marc	Psychic Reading	10/30	\$21 pp/per class
Sky, Marc	Spirit Encounters	10/30	\$21 pp/per class
Sky, Marc	Stop Smoking with Hypnosis	9/23	\$21 pp/per class
Sky, Marc	Superpower Memory	10/2	\$21 pp/per class
Stroul, Elliott	Guitar/Intermediate Instruction	9/23-11/25	\$80 pp
Sykes, Allen	Hatha Yoga	10/2-12/11	\$4.75 pp/per class
Waldman, Debra	Drawing from Square One	10/2-12/11	\$80 per night
Waldman, Debra	Drawing with Colored Pencils	9/23-12/9	\$80 per night \$610/based on registration
Wood, Janet	Bridge-Better Bidding	10/2-12/11	
Wyatt, Ron	Practical Travel Photography	9/30	MTCAC
Wyatt, Ron	Sports Photography/Minor Leagues to Olympic Games	10/21	MTCAC

MTCAC: Sponsored by the Monroe Township Cultural Arts Commission; no payment by the BOE.

G. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
81597	The Newgrange School	9/4/14	\$288.65 per diem
82658	The Shore Center	7/1/14	\$263.25 per diem \$212.50 one on one aide
81469	Mercer Elementary	9/4/14	\$245.00 per diem
85156	Joseph Cappello School	7/14/14	\$245 per diem

8. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve WorkRight PT, Inc. to provide physical therapy services for out of district student placements at a rate of \$120.00 per session for the 2014-2015 school year. This fee is unchanged from the previous year.

B. TRANSFER #9

It is recommended that members of the Board of Education approve Transfer #9 for Fiscal Year 2013/2014 as previously submitted.

C. BILL LIST

It is recommended that the bills totaling \$12,706,815.75 for June 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for June 2014, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the June 2014 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$3,557,533.94 for June 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

F. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$401,213.68 for June 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

G. 2013/2014 SUMMARY CASH REPORT

Be it Resolved, that members of the Board of Education hereby certify that they are in receipt of the Summary Cash Report for the fiscal year ending June 30, 2014.

H. INSURANCE COVERAGE FOR DISTRICT IPADS – 2014-2015 SCHOOL YEAR

WHEREAS, there exists a need for insurance coverage for District iPads as an extraordinary unspecifiable service pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-5a(10); and

WHEREAS the Business Administrator/Board Secretary has presented a certification to the Board of Education that will be maintained in the Board offices that describes the nature of the work; states that it is not possible to write specifications; and explains why the contract is an extraordinary unspecifiable service; and

WHEREAS, N.J.S.A. 18A:18A-5a (2) requires that an award of a contract as an extraordinary unspecifiable service without competitive bids must be publicly advertised; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

- (a) The previously submitted contract between Worth Avenue Group and the Board for insurance coverage for District iPads is hereby awarded without competitive bidding as an extraordinary unspecifiable service. A notice shall be published once in an official newspaper stating: (1) the nature, duration, service, and amount of the contract; and (2) that the resolution and contract are on file and available for public inspection in the office of the Board of Education; and
- (b) The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid contract.

I. CONTRACT RENEWAL –RAPID TUITION / CHILD CARE CENTER PAYMENT PROCESSOR

It is recommended that members of the Monroe Township Board of Education renew the previously submitted contract for Rapid Tuition to provide merchant services as a payment processor for the Monroe Employee Childcare Academy at a rate of \$7.95 per month for the 2014-2015 school year.

J. JOINT TRANSPORTATION AGREEMENT

It is recommended that members of the Monroe Township approve the previously submitted joint transportation agreement between Monroe Township Board of Education and East Windsor Regional to provide transportation services for joiner district students for the 2014-2015 school year.

K. AUTHORIZATION TO PURCHASE

Pursuant to N.J.S.A. 18A:18A-3(a), members of the Monroe Township Board of Education designate Michael C. Gorski, CPA, the Qualified Purchasing Agent for the Board of Education and authorize him to award contracts that do not to exceed in the aggregate in a contract year the total sum of \$36,000 (bid threshold) without public advertising for bids. Furthermore, Michael C. Gorski, CPA is authorized to solicit competitive quotations pursuant to N.J.S.A 18A:18A-37a, and to award contracts pursuant to N.J.S.A. 18A:18A-3(c),

L. EMPLOYEE ASSISTANCE PROGRAM PLAN AGREEMENT

It is recommended that members of the Board of Education approve the previously submitted Employee Assistance Program Plan Agreement between Saint Barnabas Management Services and the Monroe Township Board of Education for the period commencing October 1, 2014 and until September 30, 2015 for a fee of \$24,888.50 which will be made in quarterly payments. This fee is unchanged from previous years.

M. DONATION

It is recommended to the members of the Monroe Township Board of Education to accept and acknowledge a \$1,000 donation to the Monroe Township Board of Education above the use of building charges made by Kam & Sunny Kaila, The Sikh Games, Nanak Naam Jihaj, Gurdara as a gesture of appreciation for the use of facilities.

N. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED , that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

NJSBA Advanced Boardsmanship
Princeton, NJ

Staff/Board Member	Date of Travel	Mileage Reimbursement* (a)	Workshop Fee
Board Member			
Kathy Kolupanowich	09/27/14	\$12.40	\$200

*(a) Mileage calculated at 20 miles one way at \$.31/mile.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA

Prepared by

August 20, 2014

Meeting Date

9. BOARD PRESIDENT’S REPORT

10. OTHER BOARD OF EDUCATION BUSINESS

11. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Board to receive attorney advice in relation to board ethics.
- RFP for legal services process update

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

12. PUBLIC FORUM***

13. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Saturday, August 23, 2014 10:00 a.m. Monroe Township High School

14. ADJOURNMENT

* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

*** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.