

MONROE TOWNSHIP BOARD OF EDUCATION
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Monroe Township, NJ 08831
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MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING,
TUESDAY, SEPTEMBER 23, 2014
5:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

BOARD MEMBERS

Ms. Amy Antelis
Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE **

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Mr. Nicholas Tharney

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 18, 2014:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. PUBLIC FORUM***

6. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Superintendent Search facilitated by New Jersey School Boards

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

7. ANTI-BULLYING SCHOOL SELF ASSESSMENT GRADING PRESENTATION

8. APPROVAL OF MINUTES

Public Board of Education Meeting, August 20, 2014
Closed Session Meeting, August 20, 2014

9. COMMITTEE REPORTS

10. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

I. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Denise Martin**, ICR teacher at MTMS effective October 11, 2014.
- B. It is recommended that the Board accept the resignation of **Ms. Joan Fiumefreddo**, secretary in the Guidance Department at the High School, effective October 20, 2014.
- C. It is recommended that the Board accept the resignation of **Ms. Barbara Lombardo**, paraprofessional at Oak Tree School, effective September 30, 2014.
- D. It is recommended that the Board accept the change of date in the resignation of **Ms. Ashley Pecherski**, Physical Education teacher at the High School, effective September 25, 2014.
- E. It is recommended that the Board approve an unpaid leave of absence to **Ms. Cathy Patten**, paraprofessional in the Falcon’s Nest at the High School, effective October 14, 2014 through October 20, 2014.
- F. It is recommended that the Board approve an unpaid leave of absence to **Ms. Shirah Sternfield**, Speech Language Specialist at the Middle School, October 9, 10, 13, 14 and 15, 2014 for religious observance.
- G. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Maria Steffero**, Math teacher at MTMS School effective November 30, 2014 through December 31, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Steffero may be entitled.
- H. It is recommended that the Board approve a maternity leave of absence to **Ms. Kelli Faviano**, Speech Language Specialist at Barclay Brook School effective February 18, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Faviano may be entitled.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Sandy Appel-Bubnowski**, teacher of Language Arts at the High School, effective September 17, 2014 through October 15, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Appel-Bubnowski may be entitled.

- J. It is recommended that the Board approve a medical leave of absence to **Ms. Kerri Tafrow**, teacher of ICS/Resource at MTMS, effective September 22, 2014 through October 3, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Tafrow may be entitled.
- K. is recommended that the Board approve a modification in the date of the medical leave of absence to **Ms. Diane Ostroski**, teacher of grade 1 at Oak Tree School effective October 8, 2014 through November 3, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Ostroski may be entitled.
- L. It is recommended that the Board approve the following additional personnel for the After School Basic Skills for the 2014-2015 school year:

Woodland Paraprofessional

Gail Cocorikis

Mary Lowndes (substitute)

Oak Tree

Stephanie Chin (substitute)

MTMS

Pauline Amabile

Casey Baldini

Erin Berry

Laurie Budrewicz

Natalie Burd

Anju Chawla

Ashley Coppola

Dina Dale

Katherine Doll

Michelle Farace

Judy Firestine

Caitlin Ford

Dawn Fowler

Tina Freedman

Dawn Graziano

Adele Hughes

Kyleen Lauretta

Katie Lederman

Stacy Levier

Melissa Lordi

Bart Mix

David Parnell

Laurie Pike

Lindsay Ostroski

Karissa Sarcone

Patricia Smith

Maria Steffero

Patricia Vangorden

Nicole Wilensky

Kristie Zimmermann

Dorothy Zeier (substitute)

M. It is recommended that the Board approve the following personnel for the After School TAG program for the 2014-2015 school year:

Additional teachers due to increased enrollment

Hardevi Shah - Applegarth Grade 5 Math

Tanya D'Agostino – Applegarth Grade 5 Science

Jessica McDermott – Brookside Grade 3 Math

Ali Heitner – Oak Tree Grade 3 Math

Substitutes

Applegarth

Jennifer Mordes

Barclay Brook

Stacy Blum

Margaret Delmonaco

Brookside

Sarah Levine

Jennifer Corvinus

Jessica McDermott

Woodland

Kristen Hummel

Allison North

Mill Lake

Meryn Kies

Oak Tree

Cassie Shea

Amanda Koekemoer

Terri Gross

Stephanie Chin

Kim Synarski

MTMS

Sharon Rusnak

Nuje Cappo

Jeanne Czapkowski

Fran Balint

Kim Bertini

Jody Heyl

Michele Ballard – All Schools

N. It is recommended that the Board approve **Mr. Zachary Moraldo**, as the Supervisor of Arts and Career Technology at a salary of \$106,583 pro rated, effective September 24, 2014 through June 30, 2015.

O. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Kristina Pesco	Oak Tree	Teacher of grade 1	Step 1 BA \$48,568 pro rated	11-120-100-101-000-060	10/6/14-11/3/14	Leave replacement
2	Vania Olmi Cicio	MTMS	Teacher of French	Step 1 MA+30 \$48,568+\$4350 pro rated pending transcripts	11-130-100-101-000-080	9/25/14-11/7/14	Leave replacement
3	Mari Celeste Massaro	MTMS	Teacher of Italian	117% of contract	11-130-100-101-000-080	9/4/14-6/30/15	Additional section due to increased enrollment
4	Martin Griffin	HS	Teacher of Music	117% of contract	11-140-100-101-000-070	9/1/14-6/30/15	Additional section due to increased enrollment
5	Jennifer Alagna	HS	Teacher of Music	117% of contract	11-140-100-101-000-070	9/1/14-6/30/15	Additional section due to increase enrollment
6	Jamie Neues	HS	Teacher of Language Arts	117% of contract	11-140-100-101-000-070	9/17/14-10/15/14	Leave replacement-additional section
7	Robert Byrnes	HS	Teacher of Language Arts	134% of contract	11-140-100-101-000-070	9/17/14-10/15/14	Leave replacement-additional section
8	Dana Chincarini	HS	Teacher of Language Arts	117% of contract	11-140-100-101-000-070	9/17/14-10/15/14	Leave replacement-additional section
9	Nicole Butler	HS	Teacher of Language Arts	117% of contract	11-140-100-101-000-070	9/17/14-10/15/14	Leave replacement-additional section
10	Beth Wolk	HS	Teacher of Language Arts	117% of contract	11-140-100-101-000-070	9/17/14-10/15/14	Leave replacement-additional section

11	Robert Byrnes	HS	Drama Director	\$4620	11-401-100-100-000-098	2014-2015 school year	Winter production stipend
12	Parker Schmidt	MTMS	Math teacher	Step 1 MA \$48,568+ \$3450	11-130-100-101-000-080	9/1/14-6/30/15	Change on guide
13	Rita Galbreath	HS	School Psychologist	Step 1 MA \$48,568+\$3450 120% pro rated minus 20 days	11-000-219-104-000-093	9/2/14-11/21/14	Change in start date – leave replacement
14	Patrick Nortz	Oak Tree/ Barclay Brook	Teacher of Physical Education	Step 1 BA (80%) \$48,568 pro rated	11-120-100-101-000-060	9/29/14-6/30/15	Change in start date
15	Hildelisa Espinal	Woodland/ Applegarth Oak Tree	Teacher of Spanish	Step 4 BA+15 \$49,173+ \$1,750 pending receipt of transcripts	11-120-100-101-000-030	9/29/14-6/30/15	Change in start date
16	Rebecca Tronco	MTMS	Teacher of Art	Step 1 BA \$48,568 pro rated	11-130-100-101-000-080	9/29/14-1/17/15	Change in start date

P. It is recommended that the Board approve the following non-certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Kimberly Mazza	HS	Secretary ten months	Step 1 – ten month guide \$37,787 7.5 hrs	11-000-240-105-000-070	9/11/14-TBD	Leave replacement
2	Lori Walenty	Mill Lake	Paraprofessional	Step 1 Spec. Ed. \$13.52/hr. 6.75 hrs + \$1.00 for toileting	11-215-100-106-000-093	Retroactive 9/4/14- 6/30/15	Modification in salary to include toileting
3	Anna Tawil	Brookside	Paraprofessional	Step 1 \$12.52/hr 2.5 hrs/	11-190-100-106-000-020	9/24/14- 6/30/15	Replacement position
4	Christine Brix	Mill Lake	Spec. Ed. para	Step 7 Spec. Ed. \$16.27 3.75/hrs	11-213-100-106-000-093	Retroactive 9/4/14- 6/30/15	Transfer to new position
5	Shari Pilcz	Barclay Brook	Spec. Ed. Para	Step 1 \$13.52/hr 5.75 hrs/day	11-215-100-106-000-093	9/24/14- 6/30/15 pending criminal history	Replacement position

6	Michelle Crawley	Applegarth	Cafeteria	Step 1 \$12.52/hr. 2.5hr/day	11-190-100-106-000-098	9/18/14-6/30/15	Change in start date
7	Caitlin Farley	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed + toileting \$13.52/hr. + \$1.00 5.75/hr	11-215-100-106-000-093	9/24/14-6/30/15 pending criminal history	New position
8	Maria Alongi	MECA	Teacher Assistant	\$11.50/hr 5.5 hours	64-990-320-100-000-098	9/24/14-6/30/15	Increase in hours
9	Michelle Lewkowicz	MECA	Teacher Assistant	\$11.50/hr 5.5 hours	64-990-320-100-000-098	9/24/14-6/30/15	Replacement position
10	Jennifer Macaluso	MECA	Teacher Assistant	\$11.50/hr 5.5 hours	64-990-320-100-000-098	9/24/14-6/30/15	New Position
11	Valentin Jaku	MTHS	Custodian	Black Seal \$750 annual	11-000-262-100-000-070	Retroactive to 7/31/14-6/30/15	Salary adjustment

Q. It is recommended that the Board approve the following substitutes for the 2014-2015 school year:

Certificated
Kristina Pesco

9/23/14
Substitute Teacher

Non Certificated
Donna Peles
Rosanne Butta

Substitute Para
Substitute Secretary

II. Board Action

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2014-15 school year.
- D. It is recommended that the Board of Education approve the termination of employee no. 002088 employment by the Board effective immediately based on job abandonment.

- E. It is recommended that the Monroe Township Board of Education approve the suspension with pay of teaching staff member employee no. 001217 effective retroactively to September 17, 2014, pending further action of the Board. The Interim Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.
- F. It is recommended that the members of the Board of Education approve “Heroes & Cool Kids”, a not-for profit organization to provide training, curriculum development, honorariums and printed materials for three days to high school students for a total fee of \$4,500. These efforts are aimed at Peer based outreaches conducted by High School student to Middle school students focusing on bullying, decision making and conflict resolution.
- G. It is recommended that members of the Board of Education approve an assembly at the Middle School “Bystander: A Portrait in Apathy-Bully Prevention” on October 6-10, 2014 at the cost of \$1,295.00.
- H. It is recommended that the Board approve the Handwriting without Tears workshop for teachers in grades Kindergarten through 2 for two sessions at the cost of approximately \$100 (return shipping for the loaner materials). The fee for the workshop has been waived.
- I. It is recommended that the Board approve the previously presented School Safety Self-Assessment for the 2013-2014 School Year.

J. Emergent Hiring (Fingerprinting)

It is recommended that the following personnel be approved for emergent hiring and submission of criminal history review (fingerprinting) to the Middlesex County Superintendent of Schools/NJ Department of Education:

Certificated Staff

Hildelisa Espinal
 Patrick Nortz
 Rebecca Tronco

Teacher of Spanish
 Teacher of Physical Education
 Teacher of Art

Non-Certificated

Jennifer Macaluso

MECA paraprofessional

- K. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
89440	Lakeview School	9/9/14	\$432.84 per diem

11. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Bayada Nurses 1460 Livingston Avenue, North Brunswick, NJ 08902 to provide nursing services for the 2014/2015 school year at the following rates:

RN \$54.50 per hour

LPN \$44.50 per hour

These rates remain the same as last year.

2. It is recommended that members of the Monroe Township Board of Education approve Ross Haber Associates, Inc. to continue working with the Monroe Township Board of Education for the 2014/2015 school year for the following services:

1. Update the enrollment projection for the District with the 2014/2015 student count.
2. Meet with the Ad Hoc Committee as needed as well as any on site meetings required during this project.
3. Update the attendance zone map as needed including processing the current student data base.
4. Work with the District at public presentations regarding the project.

The fee for these services is \$150/hour and is estimated to cost a total of \$6,000 for the 2014/2015 school year.

3. It is recommended that the Board of Education approve the appointment of David B. Rubin, P.C. as Special Counsel to the Board in the matter entitled Kathleen Kolupanowich v. Anthony Prezioso, Monroe Township Board of Education, Middlesex County, Agency Ref. No. C13-14, OAL Dkt. No. EEC 09925-2014 N, at the rate of \$180 per hour in accordance with the previously submitted proposal.

BE IT FURTHER RESOLVED that notice of the award of the above described contract for legal services shall be provided as required by N.J.S.A. 18A:18A-5a(1).

BE IT FURTHER RESOLVED that this resolution and the Agreement shall be maintained on file and available for public inspection in the Board’s office.

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

4. It is recommended that the Board of Education approve the previously submitted agreement between MET and the Board for services relating to a legal matter at the hourly rate of \$85 per hour not to exceed \$2,500. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

B. TRANSFER #2

It is recommended that members of the Board of Education approve Transfer #2 for Fiscal Year 2014/2015 as previously submitted.

C. BILL LIST

It is recommended that the bills totaling \$5,510,378.12 for August 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2014, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the August 2014 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. ADDENDUM TO TEAMSTERS LOCAL UNION NO. 11 AGREEMENT

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Addendum to the Collective Bargaining Agreement between Teamsters Local No. 11 and Monroe Township Board of Education as related to Article 14- Insurance Protection.

F. CONTRACT RENEWAL – HEARTLAND PREPAYMENT SERVICE PROVIDER

It is recommended that members of the Monroe Township Board of Education approve the contract renewal between Heartland School Solutions and the Monroe Township Board of Education for the 2014-2015 school year for Nutrikids Annual Support and Licenses for a fee of \$3269.00.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA
Prepared by

September 23, 2014
Meeting Date

12. BOARD PRESIDENT'S REPORT

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Superintendent conducted interviews for Assistant Superintendent

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

15. PUBLIC FORUM***16. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, October 15, 2014 7:00 p.m. Monroe Township High School

17. ADJOURNMENT

* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.

- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

*** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.