

**MONROE TOWNSHIP BOARD OF EDUCATION**  
423 Buckelew Avenue  
Monroe Township, NJ 08831  
(732) 521-1500  
Fax (732) 521-1628

**MICHAEL C. GORSKI, CPA**  
Business Administrator/ Board Secretary

**Vision Statement**

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

**Mission Statement**

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

**AGENDA**  
**PUBLIC MEETING,**  
**WEDNESDAY, DECEMBER 10, 2014**  
**7:00 P.M.**  
**MONROE TOWNSHIP HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(Recording Board Meetings)\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

**BOARD MEMBERS**

Ms. Amy Antelis  
Ms. Michele Arminio  
Mr. Marvin Braverman  
Mr. Ken Chiarella  
Mr. Lew Kaufman  
Ms. Kathy Kolupanowich  
Mr. Thomas Nothstein  
Mr. Doug Poye  
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE \*\*

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Mr. Nicholas Tharney

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted December 5, 2014:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. STUDENT RECOGNITION – ESSAY CONTEST

7. 2014 HENRY RICKLIS HOLOCAUST MEMORIAL COMMITTEE ESSAY WRITING CONTEST

8. PRESENTATION OF PLAQUES TO BOARD MEMBERS AMY ANTELIS AND KEN CHIARELLA

9. FOOD SERVICE PROGRAM PRESENTATION – FDA REQUIREMENTS AND MENU OFFERINGS

10. PUBLIC FORUM\*\*\*

11. COMMITTEE REPORTS

12. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>11/30/14</u>	<u>10/31/14</u>	<u>Difference</u>	<u>11/30/13</u>	<u>Difference</u>
Applegarth School	357	360	-3	346	+11
Barclay Brook	372	369	+3	403	-31
Brookside School	463	460	+3	482	-19
Mill Lake School	385	380	+5	395	-10
MTMS	1527	1525	+2	1455	+72
Oak Tree	683	686	-3	617	+66
Woodland School	451	449	+2	498	-47
Monroe High School	<u>2066</u>	<u>2067</u>	<u>-1</u>	<u>1964</u>	<u>+102</u>
<b>Total Elementary &amp; Secondary</b>	<b>6304</b>	<b>6296</b>	<b>+8</b>	<b>6160</b>	<b>+144</b>

**I. ENROLLMENT (cont'd)****Out of District Placements**

<u>School</u>	<b>Monroe</b>			<b>Jamesburg</b>		
	<u>Nov.</u>	<u>Dec.</u>	<u>Difference</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Difference</u>
Academy Learning Center	12	11	Minus 1	2	2	
Bridge Academy	1	1				
Center for Lifelong Learn	1	2	Plus 1			
Childrens Center of Monm.	2	2		1	1	
Collier	2	2		1	1	
Eden	2	3	Plus 1	1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Joseph Cappello	2	2				
Lakeview School	2	2				
Mary Dobbins School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	5	4	Minus 1			
Morris Union Jointure DCL	1	1				
Newgrange School	3	3				
Newmark High School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	2	2				
<b>Total</b>	<b>49</b>	<b>49</b>		<b>5</b>	<b>5</b>	

**II. HOME INSTRUCTION**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85038	OOD/MTHS	12	CST	Lyons, M. Hardt, S. Mackenzie, Hladek	9/4/2014	
78609	MTHS	11	504	Mazur, Goodman, Chincarini, Tolboom	9/4/2014	
89615	ML	4H	Medical	DeBlasio, Faughnan	9/4/2014	
79109	MTMS	8	CST	G. Schnitzer	9/4/2014	
88303	BB	1	Medical	Kendall, Pilgrim, Prestridge	9/16/2014	
78774	MTHS	12	504	Neues, Morolda, Ed. Services Commission	9/16/2014	
89423	BES	5	504	Rubenstein	10/10/2014	
83106	MTMS	8	504	L. Alagna, K. Doll, Antioquia, K. Earl, Ostroski	10/13/2014	
78140	MTHS	12	504	Neues, J. Puleio	10/16/2014	
78284	MTHS	11	Medical	Professional Education Services, Inc	10/20/2014	
85830	MTHS	11	CST	Olszewski, Deedy, Ed. Services Commission	10/1/2014	
82804	MTMS	7	Medical	Magee, Heyl, Schmidt, Levier, Baldini	10/29/2014	
86525	MTMS	8	Medical	Education, Inc.	10/27/2014	
84156	MTHS	9	Medical	Comey, Feminella, Granett, Wall, Price, Miller, Bruno	11/5/2014	
89205	ML	1	Medical	Comey	11/13/2014	
82523	OOD	9	CST	A. Hartman, N. Chelton, Oxford	11/12/2014	

**III. FIRE/LOCKDOWN DRILLS**

Applegarth School----- November 10, 2014  
 Barclay Brook School ----- November 4, 2014  
 Brookside School ----- November 24, 2014  
 Mill Lake School ----- November 24, 2014  
 Monroe Middle School----- November 3, 2014  
 Oak Tree School ----- November 3, 2014  
 Woodland School ----- November 5, 2014  
 Monroe High School ----- November 25, 2014

**Lockdown**

Applegarth School----- November 12, 2014  
 Barclay Brook School-----November 13, 2014  
 Brookside School -----November 12, 2014  
 Mill Lake School -----November 17, 2014  
 Monroe Middle School-----November 20, 2014  
 Oak Tree School ----- November 14, 2014  
 Woodland School -----November 25, 2014  
 Monroe High School -----November 26, 2014

#### IV. PERSONNEL

- A. It is recommended that the Board accept the resignation of **Ms. Courtney Pepe**, Special Education teacher at the High School, effective January 20, 2014.
- B. It is recommended that the Board accept the resignation of **Ms. Courtney Pepe**, as After School TAG teacher and After School Basic Skills teacher effective December 18, 2014.
- C. It is recommended that the Board accept the resignation of **Mr. Steven MacKenzie**, as Assistant Freshman Basketball Coach, effective December 10, 2014.
- D. It is recommended that the Board accept the resignation of **Ms. Danielle Drust** as Advisor of the Class of 2015 (50%), Student Council (50%) and After School cafeteria duty effective December 3, 2014.
- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Carmela Faulkner**, teacher of Special Education at Oak Tree School, effective March 9, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Faulkner may be entitled.
- F. It is recommended that the Board approve a maternity leave of absence to **Ms. Ashley Pepe**, teacher of Special Education at Barclay Brook School, effective February 23, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Pepe may be entitled.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Karley Rose Nesby**, paraprofessional at Barclay Brook School and the Transportation Department, effective December 1, 2014 through January 31, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Nesby may be entitled.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara Hilker**, teacher of ICS at the High School effective January 20, 2015 pending further action of the Board (for a period of approximately 6-8 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Hilker may be entitled.

- I. It is recommended that the Board approve a medical leave of absence to **Ms. Jodi Rubenstein**, teacher of Special Education at Brookside School effective January 14, 2015 pending further action of the Board (for a period of approximately 8 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rubenstein may be entitled.
- J. It is recommended that the Board of Education approve a medical leave of absence for custodian **Mr. Valentin Jaku**, retroactive to December 1, 2014 through December 14, 2014. Mr. Jaku will utilize 8.5 paid sick leave days during this leave of absence and the remainder of the leave shall be without pay. The Interim Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- K. It is recommended that the Board approve an extended medical leave of absence to **Ms. Diane Matthews**, Security at the High School effective December 12, 2014 through January 14, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Matthews may be entitled.
- L. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Maria Steffero**, Math teacher at MTMS School effective December 31, 2014 through January 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Steffero may be entitled.
- M. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Ania Shanholtzer**, Guidance Counselor at Applegarth School effective February 17, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Shanholtzer may be entitled.
- N. It is recommended that the Board approve an extended medical leave of absence to **Ms. Maryse Naman**, Social Worker at the High School, effective January 5, 2015 through April 6, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Naman may be entitled.
- O. It is recommended that the Board accept the return to work of **Ms. Susan Matusiak**, custodian at Barclay Brook/Central Office, effective December 1, 2014.

P. It is recommended that the Board approve **Mr. Zachary Moraldo**, as the Supervisor of Arts and Career Technology at a salary of \$106,583 pro rated, effective December 11, 2014 through June 30, 2015.

Q. It is recommended that the Board approve the following certificated staff on the following step on guide:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1	Rita Galbreath	HS	Psychologist	Step 1 MA 120% minus 20 days \$48,992+\$3450 prorated	11-000-219-104-000-093	11/24/14-6/30/15	Resignation replacement tenure track
2	Jillian Troutman	Barclay Brook	Teacher grade 2	Step 1 BA \$48,992 pro rated	11-120-100-101-000-010	1/5/15-5/26/15	Leave replacement
3	Celia Heyman	District	Behavior Specialist	\$57,209 pro rated	11-000-219-104-000-093	12/11/14-4/2/15 pending criminal history	Leave replacement
4	Kaitlin Tully	MTMS	Teacher of the Handicapped	Step 3 BA \$49,192 pro rated	11-213-100-101-000-093	12/17/14-6/30/15	Change in start date
5	Lauren McElroy	HS	Athletic Trainer	Step 1 BA \$48,992 pro rated	11-402-100-100-000-098	12/1/14-6/30/15	Change in start date
6	Marissa Pilgrim	Barclay Brook	Teacher grade 1	Step 6A MA	11-120-100-101-000-010	9/1/14-6/30/15	Omitted from renewals on board agenda 11/19/14
7	Danielle Drust	HS	Interim Vice Principal	\$107,062.19 pro rated	11-402-100-100-000-098	12/11/14-6/30/15	Correction in salary, no differential for Masters
8	Samantha Britton	Woodland	Grade 4	Step 1 BA \$48,992 pro rated	11-120-100-101-000-030	2/2/15-6/30/15	Leave replacement extension of contract
9	Samantha Britton	Woodland	Grade 4 Math TAG	\$77.56 per session	11-230-100-101-000-093	Feb. 2014 to May 2014	Extension due to leave position
10	Rebecca Tronco	MTMS	Art Teacher	Step 1 BA \$48,992 pro rated	11-130-100-101-000-080	1/19/14-6/30/15	Extension of contract – leave replacement



11	Alyssa Choma	Applegarth	Guidance Counselor	Step 1 MA \$48,568+ \$3450 prorated	11-000-218-104-000-098	2/17/15-6/30/15	Extension of contract leave replacement
12	Frank Ruopoli	MTMS	Math Teacher	Step 1 BA \$48,568 pro rated	11-130-100-101-000-080	12/23/14-1/30/15	Leave replacement Extension of contract
13	Maria Naumik	HS	Teacher of Art	Step 11 MA 100%	11-140-100-101-000-070	9/1/14-6/30/15	Correction to Board minutes 11/19/14 which approved her for 72%
14	Kelly Faviano	BB/MTMS	Speech	Step 3MA 115%	11-000-216-100-000-098	9/1/14-6/30/15	Correction in percentage
15	Fran Schwartz	MTMS	Styles of Dance After school Club	Hourly instructional rate \$53.87 hr.	11-130-100-101-000-080	2014-15 school year pending enrollment	Correction in hourly rate
16	Thomas Jinks	MTMS	TAG Grade 8 Math	\$77.56 per hour for 1.5 hrs.	11-130-100-101-000-080	12/22/14-6/30/15	Resignation replacement
17	Ashley Coppola	MTMS	TAG grade 8 Science	\$77.56 per hour for 1.5 hrs.	11-130-100-101-000-080	12/22/14-6/30/15	Resignation replacement
18	Colleen Duffy	MTMS	Girls Basketball coach	Volunteer		Winter 2014-2015	volunteer
19	Lisa McHugh	Barclay Brook	SCIP teacher	No salary		1/6/15-5/26/15	Leave replacement

R. It is recommended that the Board approve the following non-certificated staff on the following step on guide:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1	Jackie Koslowitz	MTMS	Para	1 credit \$70 annual	11-213-100-101-000-093	9/3/14-6/30/15	Modification to salary
2	Karen Chu	Brookside	Security	4 credit \$100 annual	11-000-266-100-000-020	10/24/14-6/30/15	Modification to salary

3	Gursharan Kaur	Mill Lake	Para Cafeteria	Step 1 Reg. Ed. \$12.71/hr. 2.5 hrs./day	11-190-100-106-000-098	11/24/14-6/30/15	Change in start date
4	Shari Pilcz	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed. \$14.71/hr. 5.75 hrs./day + \$1.00/hr. for educational degree and \$2.00 toileting	11-215-100-106-000-093	10/27/14-6/30/15	Modification in salary to include toileting
5	Maryann Pipala	Mill Lake	Spec. Ed. Para	Step 2 Spec. Ed \$14.81 + \$2.00 toileting 3.75/hrs.	11-215-100-106-000-093	9/1/14-6/30/15	Omitted from November 19, 2014 agenda
6	Lisa Romano	Barclay Brook	Spec. Ed Para	Step 3 Spec. Ed \$14.91/hr. 6.75hrs/day	11-213-100-106-000-093	12/8/14-6/30/15	Transfer to new position
7	Elissa Franey	Applegarth	Spec. Ed. Para	Step 3 Spec. Ed \$14.91/hr. 6.5hrs/day	11-213-100-106-000-093	Retroactive to 12/1/14-6/30/15	Transfer to new position
8	Michelle Baird	Oak Tree	Para – Kindergarten	Step 1 Reg. Ed \$12.71 + \$1.00 for education degree 3.75/hrs	11-190-100-106-000-060	12/15/14-6/30/15	Position vacated by transfer
9	Maria Bartomeo	MTMS	Spec. Ed. Para	Step 1 Spec. Ed.\$14.71/hr. 3.75 hrs./day	11-213-100-101-000-093	12/11/14-6/30/15 pending criminal history	Position vacated by transfer
10	Bonnie DiBenedetto	Mill Lake	Spec. Ed Para	Step 1 Spec. Ed.\$14.71/hr. 6.75hrs/day	11-215-100-106-000-093	2/1/15-6/30/15	Position vacated by transfer
11	Margaret Glynn	MTMS	Spec. Ed. Para	Step 1 Spec. Ed.\$14.71/hr. 3.75 hrs./day	11-213-100-101-000-093	12/11/14-6/30/15 pending criminal history	New position
12	Jennifer Patricolo	MTMS	Spec. Ed. Para After School Club	Step 3 Spec. Ed. 1.5 hrs. week \$14.91/hr.	11-213-100-101-000-093	10/28/14-1/29/15	After school club
13	Thomas Taylor	MTMS	Spec. Ed. Para After School Club	Step 3 Spec. Ed. 1.5 hrs. week twice a week \$14.91/hr.	11-213-100-101-000-093	10/28/14-1/29/15	After school club
14	Joseph Visicaro	HS	Asst. Boys Basketball Coach	Step 1 \$5071 pro rated		Effective 12/11/14	Resignation replacement

15	Nicole Hansen	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$14.71/hr. plus toileting \$2.00/hr. plus \$1.00 degree	11-212-100-106-000-093	12/4/14-6/30/15	Modification in contract to include toileting
16	Megan Williams	HS	Volunteer asst girls basketball	Volunteer		Effective 12/11/14 pending criminal history	Volunteer

S. It is recommended that the Board approve the following substitutes for the 2014-2015 school year:

**Certificate**

Charanjit Momi	Substitute Teacher
Caitlin McHugh	Substitute Teacher
Shandy Moses-McDonald	Substitute Teacher
Kenneth LeCompte	Substitute Teacher
Reetika Sood	Substitute Teacher
Kimberly Spezzacatena	Substitute Teacher
Michele Baird	Substitute Teacher

**Non Certificated**

Marie Maresca	Substitute Paraprofessional
James Granata	Substitute Paraprofessional
Melissa Lane	Substitute Paraprofessional
Stefanie La Rocca	Substitute Paraprofessional
Mindy Hall	Substitute Paraprofessional
Joan Capp	Substitute Secretary

**V. BOARD ACTION**

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2014-2015 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for November 2014.
- E. It is recommended that the Board approve the previously submitted revised Supervisor of Mathematics and Education Technology job description.

- F. It is recommended that the Board of Education approve: (1) the suspension with pay of secretary Spencer Peles, retroactive to November 25, 2014 through December 10, 2014; and (2) accept Mr. Peles' resignation, effective at the close of business on December 10, 2014. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- G. It is recommended that the Board of Education approve the following policies and regulations for a second and final reading. The Interim Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

Bylaw 1110	Organizational Chart
Policy 1522	School-level Planning (M) ABOLISHED
Policy 2425	Physical Education
Policy 5200	Attendance
Regulation 5200	Attendance
Policy 5305	Health Services Personnel
Policy 5308	Student Health Records (M)
Reg. 5308	Student Health Records (M)
Policy 5310	Health Services (M)
Reg. 5310	Health Services (M)
Policy 5339	Screening for Dyslexia (M)
Policy 5460	High School Graduation
Policy 5512	Harassment, Intimidation and Bullying
Policy 5530	Substance Abuse
Reg. 5530	Substance Abuse
Policy 5600	Student Discipline/Code of Conduct (M)
Reg. 5600	Student Discipline/Code of Conduct (M)
Policy 5756	Transgender Students (NEW)
Policy 7510	Use of School Facilities
Regulation 7510	Use of School Facilities
Policy 8505	Wellness Policy/Nutrient Standards for Meals and other Foods (M)

**H. MCESC Representative Term**

Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Monroe Township Board of Education elected Douglas Poye to the Representative Assembly of the Middlesex Regional Educational Services Commission at their meeting held on December 10, 2014 for a term from January 1, 2015 to December 31, 2015.

**13. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS**

**BOARD ACTION**

**A. PROFESSIONAL APPOINTMENTS**

1. It is recommended that members of the Board of Education approve Brookfield School, 1009 Berlin Road, Cherry Hill, NJ 08034 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$53.87 per hour for the 2014-2015 school year.

2. It is recommended that members of the Board of Education approve the Township of Monroe, Department of Police to provide special police services at various school functions for the period of January 1, 2015 through June 30, 2015. The fees for these special police services are \$98 per hour for 2015 and or a greater amount per hour on a holiday.

3. It is recommended that members of the Board of Education approve Reid Sound to provide theatrical labor at the following rates effective January 2, 2015 to December 31, 2015:

Stagehand	\$40.00 per hour, 6 hour minimum
Audio Engineer	\$50.00 per hour, 10 hour minimum
Lighting Technician	\$50.00 per hour, 10 hour minimum

4. It is recommended that members of the Board of Education approve Peter Saleh, 395 Halladay Street, Jersey City, 07304 to provide Percussion Arrangements for the High School Marching Band for a fee of \$1,250.00 for the 2014-2015 school year. The fee has remained unchanged from last year.

**B. CONTRACT RENEWAL - ICE RENTAL AGREEMENT**

It is recommended that members of the Board of Education renew the previously submitted agreement between Rams Associates, LP d/b/a Jersey Shore Arena and the Monroe Township Board of Education to provide ice rental time for the 2014-2015 school year at a rate of \$415.00 per hour.

**C. AGREEMENT - THE INTERLOCAL PURCHASING SYSTEM (TIPS)**

WHEREAS, the Monroe Township Board of Education, pursuant to the authority granted by New Jersey P.L. 2011, Chapter 139, desires to participate in The Interlocal Purchasing System (TIPS) offered by Region VIII Education Service Center; and

WHEREAS, the Board believes that such participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program, will be highly beneficial to the taxpayers through the anticipated savings to be realized.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that that the Board has identified a stated need for participation in The Interlocal Purchasing System (TIPS) and thus, hereby approves the Interlocal Agreement with Region VIII Education Service Center.

BE IT FURTHER RESOLVED by the Board that the Business Administrator/Board Secretary is hereby authorized and directed to sign and deliver any and all necessary documents in connection therewith for and on behalf of the Monroe Township Board of Education.

D. RESOLUTION OF THE MONROE TOWNSHIP PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

WHEREAS, the Monroe Township Public School District Board of Education (The “Board”), a regular operating public school district in the State of New Jersey has identified an anticipated capital improvement project (the “Project”) for which it wishes to seek the approval of the New Jersey Department of Education (“DOE”); and

WHEREAS, the anticipated Project identified by the Board is as follows:

- a. Woodland Elementary School:
  - i. Partial Reroof/Building Envelope

WHEREAS, the Board, through its architect DIGroup Architecture, LLC (“the Architect”), intends to submit an application for this Project to the DOE for approval; and

WHEREAS, in connection with the anticipated Project, the Board has prepared an Amendment Request Form associated with its Long Range Facilities Plan (the “Plan”) to include said Project; and

WHEREAS, the Board, through the Architect, intends to submit the Amendment to the Plan to the DOE for approval:

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby authorizes the Architect to submit to the DOE for approval an application for said Project.

Section 2. The Board hereby authorizes the Architect to submit to the DOE for approval the Amendment to the Plan incorporating the Project.

E. RESOLUTION - REIMBURSEMENT OF BOARD MEMBERS FOR COST OF CRIMINAL HISTORY BACKGROUND CHECK

It is recommended that members of the Monroe Township Board of Education authorize and approve the reimbursement of Board Members for costs related to criminal history background check in accordance with Board Bylaw 0142, Board Member Qualifications, Prohibited Acts and Code of Ethics.

F. CONTRACT RENEWAL- GROUNDS CARE MAINTENANCE

It is recommended that members of the Board of Education approve the contract extension for grounds care service between the Monroe Township Board of Education and Pleasant View Landscaping (“PVL”) for the landscaping season from April 1, 2015 through December 1, 2015. Administration has negotiated that the rate remains unchanged from last year.

G. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members’ and employees’ duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of

attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Board Member Orientation Weekend – Governance I**

<b>Board Member</b>	<b>Title of Program</b>	<b>Dates of Program</b>	<b>Transportation Reimbursement Mileage, Tolls &amp; Parking</b>	<b>Program Fee</b>
Jill Demaio	New Board Member Orientation Conference	January 9-11, 2015	\$25.00	No fee for NJSBA Members
Steve Riback	New Board Member Orientation Conference	March 13-15 2015	\$25.00	No fee for NJSBA Members

H. 2015/2016 PRELIMINARY BUDGET CALENDAR

It is recommended that members of the Monroe Township Board of Education approve the previously submitted 2015/2016 Preliminary Budget/School Election Calendar.

I. BID AWARDS- EDUCATIONAL DATA SERVICES BIDS FOR SCHOOL SUPPLIES

It is recommended that members of the Board of Education extend the unit prices and addendum catalog discounts for the period December 1, 2014 to November 30, 2015 as follows:

General Classroom Supplies to School Specialty Inc. of Appleton, Wisconsin as awarded through the Southern Cooperative bid of 10/10/2013, General Classroom Supplies, #26EDCP received by ESC of Morris County, NJ and

Specialty Area Educational Supplies per the attached list of vendors and conditions as awarded through the New Jersey Cooperative Bid of 10/01/2014 and 10/08/14 #26ESC of Morris County.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

December 10, 2014

Meeting Date

14. BOARD PRESIDENT'S REPORT

15. OTHER BOARD OF EDUCATION BUSINESS



16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Personnel Matters
- HIB

<b>Incident No.</b>	<b>Date</b>	<b>School</b>	<b>Student ID</b>
10	11/24/2014	MTMS	84010
11	11/19/2014	MTHS	78090, 80849 86635, 78133

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

17. PUBLIC FORUM\*\*\*18. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Monday, January 5, 2015 7:00 p.m. Monroe Township High School

19. ADJOURNMENT

\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

\*\* The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

\*\*\* Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.