

**MONROE TOWNSHIP BOARD OF EDUCATION**

**423 Buckelew Avenue  
Monroe Township, NJ 08831  
(732) 521-1500  
Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA  
Business Administrator/ Board Secretary**

**Vision Statement**

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

**Mission Statement**

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

**AGENDA**  
**PUBLIC MEETING,**  
**WEDNESDAY, JANUARY 14, 2015**  
**7:00 P.M.**  
**MONROE TOWNSHIP HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(Recording Board Meetings)\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE – LED BY STUDENT BOARD MEMBER
3. ROLL CALL

**BOARD MEMBERS**

Ms. Michele Arminio  
Mr. Marvin Braverman  
Ms. Jill Demaio  
Mr. Lew Kaufman  
Ms. Kathy Kolupanowich  
Mr. Thomas Nothstein  
Mr. Doug Poye  
Mr. Anthony Prezioso  
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE \*\*

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Mr. Nicholas Tharney

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted January 9, 2015:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PARCC ASSESSMENT

7. PUBLIC FORUM\*\*\*

8. APPROVAL OF MINUTES

Public Board of Education Meeting, October 15, 2014

Closed Session Meeting, October 15, 2014

9. COMMITTEE REPORTS

10. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>12/31/14</u>	<u>11/30/14</u>	<u>Difference</u>	<u>12/31/13</u>	<u>Difference</u>
Applegarth School	359	357	+2	346	+13
Barclay Brook	376	372	+4	405	-29
Brookside School	464	463	+1	481	-17
Mill Lake School	387	385	+2	396	-9
MTMS	1529	1527	+2	1456	+73
Oak Tree	689	683	+6	616	+73
Woodland School	454	451	+3	496	-42
Monroe High School	<u>2069</u>	<u>2066</u>	<u>+3</u>	<u>1959</u>	<u>+110</u>
<b>Total Elementary &amp; Secondary</b>	<b><u>6327</u></b>	<b><u>6304</u></b>	<b><u>+23</u></b>	<b><u>6155</u></b>	<b><u>+172</u></b>

**I. ENROLLMENT (CONT'D)**

<b><i>School</i></b>	<b>Monroe</b>			<b>Jamesburg</b>		
	<b><i>Dec.</i></b>	<b><i>Jan.</i></b>	<b><i>Difference</i></b>	<b><i>Dec.</i></b>	<b><i>Jan.</i></b>	<b><i>Difference</i></b>
Academy Learning Center	11	11		2	2	
Bridge Academy	1	1				
Center for Lifelong Learn	2	2				
Childrens Center of Monm.	2	2		1	1	
Collier	2	2		1	1	
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Joseph Cappello	2	2				
Lakeview School	2	2				
Mary Dobbins School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	4	4				
Morris Union Jointure DCL	1	1				
Newgrange School	3	3				
Newmark High School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	2	2				
<b>Total</b>	<b>49</b>	<b>49</b>		<b>5</b>	<b>5</b>	

**II. HOME INSTRUCTION**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85038	OOD/MTHS	12	CST	Lyons, M. Hardt, S. Mackenzie, Hladek	9/4/2014	
78609	MTHS	11	504	Mazur, Goodman, Chincarini, Tolboom	9/4/2014	
89615	ML	4H	Medical	DeBlasio, Faughnan	9/4/2014	
79109	MTMS	8	CST	G. Schnitzer, K. Earl, C. Faughnan	9/4/2014	
88303	BB	1	Medical	Kendall, Pilgrim, Prestridge	9/16/2014	
78774	MTHS	12	504	Neues, Morolda, Ed. Services Commission	9/16/2014	
89423	BES	5	504	Rubenstein	10/10/2014	
83106	MTMS	8	504	L. Alagna, K. Doll, Antioquia, K. Earl, Ostroski	10/13/2014	
78140	MTHS	12	504	Neues, J. Puleio	10/16/2014	
78284	MTHS	11	Medical	Professional Education Services, Inc	10/20/2014	
85830	MTHS	11	CST	Olszewski, Deedy, Ed. Services Commission, Rose	10/1/2014	
89205	ML	1	Medical	S. Comey	11/13/2014	
78394	MTHS	12	504	Ballard, Stapenski, Minter	12/1/2014	
83122	MTHS	10	504	Calella, Mazur	9/5/2014	
88002	BES	3	Medical	Bertini	11/24/2014	

**III. FIRE/LOCKDOWN DRILLS**

Applegarth School----- December 1, 2014  
 Barclay Brook School ----- December 11, 2014  
 Brookside School ----- December 17, 2014  
 Mill Lake School ----- December 1, 2014  
 Monroe Middle School----- December 1, 2014  
 Oak Tree School ----- December 1, 2014  
 Woodland School ----- December 16, 2014  
 Monroe High School ----- December 16, 2014

**Lockdown**

Applegarth School----- December 18, 2014  
 Barclay Brook School----- December 17, 2014  
 Brookside School ----- December 11, 2014  
 Mill Lake School ----- December 19, 2014  
 Monroe Middle School----- December 19, 2014  
 Oak Tree School ----- December 9, 2014  
 Woodland School ----- December 19, 2014  
 Monroe High School ----- December 22, 2014

**IV. PERSONNEL**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Carol Ann Gigliello**, Special Education teacher at Woodland School, effective July 1, 2015.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Dr. Lynn Barberi**, Principal at Mill Lake School, effective August 1, 2015.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Lisa Quinn**, Special Education teacher at Oak Tree School, effective March 15, 2015.
- D. It is recommended that the Board accept the resignation of **Ms. Danielle Drust**, as the Science Coordinator at the High School.
- E. It is recommended that the Board accept the resignation of **Mr. Zachary Morolda**, as the Assistant Wrestling Coach at the High School, effective December 19, 2014.
- F. It is recommended that the Monroe Township Board of Education approve a leave of absence with pay for staff member Thomas Taylor, Sr. effective retroactively to December 13, 2014 through January 14, 2015. Mr. Taylor's leave of absence shall be designated as FMLA leave pursuant to the Family and Medical Leave Act, 29 U.S.C. 2601, et seq., as appropriate. The Interim Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.
- G. It is recommended that the Board approve a medical leave of absence to **Mr. Joseph Vena**, custodian at the High School, retroactive to December 17, 2014 through January 4, 2015. It is further recommended that Mr. Vena will utilize any remaining sick days and vacation days he may have available.
- H. It is recommended that the Board approve a maternity leave of absence to **Ms. Paula Seitz**, Special Education teacher at Barclay Brook School, effective March 23, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Seitz may be entitled.
- I. It is recommended that the Board approve a modification in the maternity leave of absence to **Dr. Kelly Roselle**, Supervisor of Language Arts and World Languages, retroactive to December 17, 2014 through March 29, 2015. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Dr. Roselle may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Shirah Sternfield**, Speech teacher at MTMS and High School, effective March 30, 2015 through June 10, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association

covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sternfield may be entitled.

- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Kathleen Wood**, teacher of grade 6 at MTMS, effective March 30, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wood may be entitled.
- L. It is recommended that the Board approve an extended medical leave of absence to **Ms. Diane Matthews**, Security at the High School effective January 14, 2015 through January 31, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Matthews may be entitled.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Mary Anne Pipala**, Paraprofessional at Mill Lake School retroactive to January 5, 2015 through January 19, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Pipala may be entitled.
- N. It is recommended that the Board approve a medical leave of absence to **Mr. Erik Strommen**, Bus Driver in the Transportation Department, retroactive to January 12, 2015 through January 23, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Strommen may be entitled.
- O. It is recommended that the Board approve a leave of absence to **Ms. Jaime Roche**, Speech Language Pathologist at Woodland School effective January 12, 2015 through January 16, 2015. Ms. Roche is entitled to utilize her one remaining family illness day and the four remaining days will count against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11b-1 et seq., as appropriate.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Nancy Mitrocsak**, Director of Food Services, effective February 9, 2015 through May 1, 2015. It is further recommended that this shall be without pay except to the extent of any sick days Ms. Mitrocsak may have available.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara Doll**, Coordinator of Human Resources, effective February 5, 2015 through March 9, 2015. It is further recommended that this shall be without pay except to the extent of any sick days Ms. Doll may have available.

R. It is recommended that the Board approve a medical leave of absence to **Ms. Lisa Price Labenski**, Teacher of Grade at Woodland School retroactive to December 16, 2014 through January 26, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Labenski may be entitled.

S. It is recommended that the Board approve the following teachers as substitutes for CMAC at the High School retroactive to 1/5/15-6/30/15 at the hourly instructional rate \$53.87 account no. 11-140-100-101-000-070:

Peter Ruckdeschel  
Sara Sanguiliano  
Abbey Gold  
Susan Okulewicz  
Jaclyn Puleio

T. It is recommended that the Board approve the following coaches at the High School for the 2014-2015 school year:

Marissa Santoriello	Assistant Softball	Step 2	\$5202
Chris Thumm	Assistant Tennis	Step 1	\$4076
Elysia Price	Assistant Girls Lacrosse	Step 2	\$5202

U. It is recommended that the Board approve the following personnel (pending enrollment) for the Saturday Academy effective January 24, 2015 through April 25, 2015 for a total of 10 Saturdays, account Title 1, Teachers/Nurses hourly instructional supplemental \$53.85, Secretary Step on guide, custodian step on guide, security step on guide, bus drivers step on guide:

**Teachers (20-231-100-101-000-098)**

Casey Baldini (MTMS)  
Michelle Ballard (MTHS)  
Patricia Clark (Woodland)  
Ashley Coppola (MTMS)  
Tanya D'Agostino (Applegarth)  
Andrea Forlenza (MTMS)  
Lisa Guiral (Woodland)  
Natalie Michael (Woodland)  
Jeannine Morse (Applegarth)  
Lorraine Ongaro (MTHS)  
Christina Perrine (Elem Art - Travel)  
Nanci Quarino (Brookside)  
Ann Ratcliffe (Brookside)  
Nicholas Reinhold (Woodland)  
Lisa Varacallo (Brookside)



**Secretary (11-000-240-105-000-080)**

Amy Pole

**Tech Person 11-000-252-100-000-080**

John Mazzola

**Nurse (20-231-000-101-000-098)**

Deborah Dowd

**Custodian (on a rotating basis) 11-000-262-100-000-010**

Mark Daldos (Barclay Brook)

Waclawa Gierlachowska (Brookside)

Steven Hartman (Barclay Brook)

Warren Lay (Barclay Brook)

*Substitutes (to be called on a rotating basis as needed)*

**Substitute Administrator**

James Higgins

**Substitute Secretary**

Lois Castrovince (Brookside)

Deborah Gialanella (Central Office)

Linda Foertsch (Central Office)

Florence Muniz (PPS)

Donna Ryfkogel (Central Office)

Renee Zappone (Applegarth)

**Substitute Teachers**

Kimberly Bertini (Brookside)

Jessica Boll (Applegarth)

Danielle Cocuzza (Brookside)

Lauren Dipierro (Applegarth)

Sarah Levine (Brookside)

Abbe Lustgarten (MTHS)

Jessica McDermott (Brookside)

Angel Pavese (Brookside)

Lisa Russolese (Applegarth)

Scott Wall (MTHS)

**Substitute Nurse**

Catherine Lestigni (MTHS)

Susan Talocka (Brookside)

Cynthia Weiler (Mill Lake)

**Substitute Tech Person**

Nicholas Veni (MTHS)

- V. It is recommended that the Board approve the change in hours of the following bus drivers in the Transportation Department, effective February 1, 2015 through June 30, 2015:

<i>DRIVER</i>	<i>Current Hours</i>	<i>Increased to</i>	<i>Rationale</i>
Dawn Krempecki	6.0	8.0	midday route

- W. It is recommended that the Board approve **Ms. Samantha McCloud** as the Assistant Principal for Brookside/Woodland School effective February 2, 2015 through June 30, 2015 at a salary of \$96,68.46 prorated.

- X. It is recommended that the Board approve the following certificated staff on the following step on guide:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1	Robin Shulman	HS	Teacher of Handicapped	Step 5MA \$49,692+\$3450 prorated	11-213-100-101-000-093	1/21/15-6/30/15 pending criminal history	Resignation replacement tenure track
2	Eugene Giaquinto	HS	Teacher of Business	Step 5MA \$49,692 pro rated	11-140-100-101-000-070	On or before 3/16/15-6/30/15 pending criminal history	Transfer replacement tenure track
3	Cheryl Schnabolk	HS	Social Worker	72% of Step 1 MA \$48,992+\$3450 minus 12 summer days = \$35,698.68 pro rated	11-000-219-104-000-093	1/15/15-4/6/15 pending criminal history	Leave replacement
4	Danielle Mazza	Applegarth	Teacher Grade 5	Step 1 MA \$48,992+\$3450	11-120-100-101-000-060	2/23/15-6/30/15	Leave replacement
5	Celia Heyman	District	Behavior Specialist	\$57,209 pro rated	11-000-219-104-000-093	12/15/14-4/2/15	Change in start date
6	Christopher Himmelheber	HS	Biology	117% of Step 9A DR \$68,482+\$5750	11-140-100-101-000-070	Retroactive to 12/11/14-2/11/15	Leave replacement

7	Edgar Esteves	HS	Biology	117% Step 3MA \$49,192+\$3450 prorated	11-140-100- 101-000-070	Retroactive to 12/11/14- 2/11/15	Leave replacement
8	Mark Stranieri	HS	Biology	117% of Step 2BA \$48,992 pro rated	11-140-100- 101-000-070	Retroactive to 12/11/14- 2/11/15	Leave replacement
9	Peter Ruckdeschel	HS	Alternate HS Assessment- Math	Instructional rate \$53.87 not more than 68 hours	11-140-100- 101-000-070	Retroactive to 1/12/15- 6/30/15	AHSA formerly SRA
10	Nichole Gross	HS	Alternate HS Assessment- Language Arts	Instructional rate \$53.87 not more than 68 hours	11-140-100- 101-000-070	Retroactive to 1/12/15- 6/30/15	AHSA formerly SRA
11	Jaclyn Puleio	HS	SCIP	n/a		12/15/14- 6/30/15	Resignation replacement
12	Amanda McGarry	Oak Tree	SCIP	n/a		1/15/14- 6/30/15	Resignation replacement
13	Michelle Furnari	Applegarth	Teacher After School Basic Skills Substitute	\$77.56 per session	11-120-100- 101-000-050	1/5/15- 6/30/15	Substitute
14	Dean Quest	HS	Intramural sports	25% of \$2049	11-402-100- 100-000-098	2014-2015 school year	25% position
15	Frances Balint	MTMS	Science Competition Club	Hourly instructional rate \$53.87		2014-15 school year	Pending enrollment
16	Patrick Nortz	HS	Asst. wrestling coach	Step 2 \$5667	11-402-100- 100-000-098	2014-15 school year	Resignation replacement
17	Kristen Skrocki	Brookside	Grade 5 Special Ed.	Step 1 MA \$48,992+\$3450 prorated	11-213-100- 101-000-093	1/15/15- 3/13/15	Leave replacement

Y. It is recommended that the Board approve the following non certificated staff on the following step on guide:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1	Jack Rosmarin	Transportation	Bus Driver	Step 2 \$21.85/hr 6.0/hrs day	11-000-270- 160-000-096	1/5/15- 6/30/15	Retirement replacement

2	Eliot Feldman	District	Webmaster	\$1100 stipend	11-000-252-100-000-070	7/1/14-6/30/15	stipend
3	Margaret Glynn	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$14.71/hr. 3.75 hrs./day	11-213-100-101-000-093	12/15/14-6/30/15	Change in start date
4	Stacy D'Aversa	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed. \$14.71/hr for 1.0/hr day	11-213-100-106-000-093	1/6/15-6/30/15	New position-due to enrollment increase
5	Bonnie DiBenedetto	Mill Lake	Spec. Ed Para	Step 1 Spec. Ed. \$14.71/hr. 6.75hrs/day + toileting \$2.00/hr	11-215-100-106-000-093	2/1/15-6/30/15	Correction to include toileting
6	Donna Johansson	Mill Lake	Spec. Ed. Para	Step 5 Spec. Ed. \$15.42/hr for 3.75 hrs/day	11-204-100-106-000-093	2/1/15-6/30/15	Transfer replacement position
7	Maria Granda	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed. \$14.71/hr +toileting \$2.00/hr for 3.75/hrs	11-215-100-106-000-093	1/15/15-6/30/15	Transfer
8	Audra Perschilli	Mill lake School	Spec. Ed. Para	Step 7 Spec. Ed. \$17.47 6.75hrs/day+ \$2.00 toileting	11-215-100-106-000-093	2/1/15-6/30/15	Correction to include toileting
9	Renee Zappone	Apple-garth	Spec. Ed. Para Reg. Ed. Para	Step 7 Spec. Ed. \$17.47/hr for 2.25hr and Step 7 Reg. Ed \$15.47 for 1.5 hrs	11-213-100-106-000-093 11-190-106-100-000-050	1/15/15-6/30/15	Transfer
10	Michelle Delaney	Oak Tree	Paraprofessional	\$70 annual for PD credit	11-213-100-106-000-093	9/3/14	Professional development credit
11	Nancy Simon	Oak Tree	Paraprofessional	\$70 annual for PD credit	11-213-100-106-000-093	9/3/14	Professional development credit
12	Donna Magliaro	Oak Tree	Paraprofessional	\$1.00 hr for educational degree	11-190-100-106-000-060	1/14/15	Adjustment to salary
13	Anthony Spirito	Transportation	Paraprofessional	3.75 hrs/day	11-000-270-107-000-096	1/5/15-6/30/15	Increase in hours due to resignation



**Non Certificated**

Tracey Hammill  
 Bridget Bukowczyk  
 Gina Ward

Substitute Paraprofessional  
 Substitute Paraprofessional  
 Substitute Paraprofessional

**V. BOARD ACTION****A. Residency Contracts**

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contracts whose family is under contract for future residency in Monroe Township.

- B. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- D. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2014-2015 school year.
- E. It is recommended that the Board approve the previously submitted list of Student Suspensions for December 2014.
- F. It is recommended that the Board of Education approve: (1) the suspension with pay of bus driver John Lizzio, retroactive to January 12, 2015 through January 14, 2015; and (2) Mr. Lizzio's suspension from any late run assignments, effective January 15, 2015 through January 22, 2015. The Interim Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- G. **2014-2015 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period - 11/14/14-1/13/15:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
12/3/14	HS	substance abuse – confirmed	

- H. It is recommended that the Board approve the following curriculum, club and textbook for the 2014-2015 school year:

Modern Music Elective, Grade 8  
 Multimedia, Grade 7  
 Fundamentals of Literary, Grade 11  
 Dynamics of Geometry

Club:  
Debate Club

Textbook:  
Spanish e-Book – Revision

11. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Delta-T-Group, One Woodbridge Center, 5<sup>th</sup> Floor, Suite 512, Woodbridge, NJ to provide nursing coverage for the 2014-2015 school year at the following rates:

RN \$41.75 per hour  
LPN \$33.00 per hour

B. TRANSFER #5

It is recommended that members of the Board of Education approve Transfer #5 for Fiscal Year 2014/2015 as previously submitted.

C. TRANSFER #6

It is recommended that members of the Board of Education approve Transfer #6 for Fiscal Year 2014/2015 as previously submitted.

D. BILL LIST

It is recommended that the bills totaling \$7,137,073.79 for November 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. BILL LIST

It is recommended that the bills totaling \$11,325,644.35 for December 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

F. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2014, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with

N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2014 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

G. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for December 2014, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the December 2014 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

H. BI-ANNUAL REPORTS

It accordance with N.J.A.C.6A:23-2.11(2) 4, it is recommended that members of the Board of Education approve the Board Secretary's and Treasurer's Summary Reports for the six months ending December 31, 2014.

I. CONTRACT RENEWAL - PEG CENTRAL LEI WEB MEDIA HOSTING

It is recommended that members of the Monroe Township Board of Education authorize and approve PEG Central Web Media Hosting Services hosted by HB Communications, 60 Dodge Avenue, P.O. Box 689, North Haven, CT 06473 through a shared services agreement with Monroe Township Municipality for a total cost of \$2,925.00 whereas the Monroe Township Board of Education's share will be \$1462.50 for the period of 10/01/2014 to 09/30/2015. The rate has decreased slightly from last year.

J. CONTRACT RENEWAL – CDK

It is recommended that members of the Monroe Township Board of Education authorize and approve CDK Systems, Inc. for user Windows Licensing at a fee of \$5,000.00 for the 2014-2015 school year. The fee has increased \$125.00 from the previous year.

K. CONTRACT RENEWAL - BLACKBOARD CONNECT

It is recommended that members of the Monroe Township Board of Education authorize and approve Blackboard Connect Services to provide the Alert Now Notification System at a fee of \$12,600 for the 2014-2015 school year. The fee has increased \$1,370.00 due to the increase of student/staff enrollment.



L. DONATION – MONROE TOWNSHIP HIGH SCHOOL DIAMOND CLUB

It is recommended that the members of the Monroe Township Board of Education accept and acknowledge a \$6,000 donation to the Monroe Township Board of Education by the Monroe Township High School Diamond Club for the installation of a new score board.

M. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

<b>Board Member</b>	<b>Title of Program</b>	<b>Dates of Program</b>	<b>Transportation Reimbursement Mileage, Tolls &amp; Parking</b>	<b>Program Fee</b>
Tom Nothstein	Highlights from Workshop 2014 Princeton, NJ	January 24, 2015	\$25.00	\$200 for NJSBA Members
Doug Poye	Highlights from Workshop 2014 Princeton, NJ	January 24, 2015	\$25.00	\$200 for NJSBA Members
Tom Nothstein	Governance II Mandated Training Monroe Township, NJ	April 16, 2015	\$5.00	No fee for NJSBA Members
Michele Arminio	Governance II Mandated Training Monroe Township, NJ	April 16, 2015	Participant declines reimbursement	No fee for NJSBA Members
Tom Nothstein	Leadership Conference Princeton, NJ	February 7, 2015	\$25.00	\$200 for NJSBA Members

N. 2016 PRE-DISASTER MULTI-JURISDICTIONAL MITIGATION PLAN

WHEREAS, the County of Middlesex has received a grant from the Federal Emergency Management Agency (“FEMA”) to re-write the Middlesex County Multi-Jurisdictional Pre-Disaster Mitigation Plan, which expires in January of 2016; and

WHEREAS, the Monroe Township Board of Education has been invited to participate in the redevelopment of the plan; and

WHEREAS, the grant, in the amount of \$250,000.00, requires a 75/25 split, with FEMA paying \$187,500.00 and the County and its partners contributing \$62,500.00 in an in-kind match, consisting of a collection of hours that all partners contribute to the completion of the plan; and

WHEREAS, by participating in the multi-jurisdictional pre-disaster mitigation planning process, the Board will be expected to contribute in-kind services (non-paid documented hourly work by the Board’s central administration).

NOW, THEREFORE, BE IT RESOLVED, by the Monroe Township Board of Education as follows:

1. The Board hereby authorizes participation in the Middlesex County Multi-Jurisdictional Pre-Disaster Mitigation Plan process.
2. The Board agrees to contribute in-kind services to the completion of the plan.

3. Gerald Tague, Director of Facilities, is hereby appointed as the Local Liaison for the Monroe Township Board of Education.
4. The Business Administrator/Board Secretary is hereby authorized and directed to sign the required statement of intent and submit a certified copy of this resolution and the signed statement of intent to the Middlesex County Office of Emergency Management.

O. INTRODUCTION OF REFUNDING ORDINANCE FOR PORTIONS OF THE BOARD'S SERIES 2006 AND SERIES 2008 OUTSTANDING BONDS ESTIMATED TO ACHIEVE APPROXIMATE PRESENT VALUE SAVINGS OF APPROXIMATELY \$3,770,765 OR 5.777% OF THE CURRENT DEBT SERVICE SUBJECT TO CHANGE IN INTEREST RATES PRIOR TO THE SALE OF THE REFUNDING BONDS.

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF A PORTION OF THE BOARD'S OUTSTANDING SCHOOL DISTRICT BONDS, SERIES 2006 DATED APRIL 1, 2006, AND SCHOOL DISTRICT BONDS, SERIES 2008, DATED MARCH 4, 2008, APPROPRIATING NOT TO EXCEED \$75,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$75,000,000 SCHOOL DISTRICT REFUNDING BONDS OF THE BOARD OF EDUCATION FOR FINANCING THE COST THEREOF

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** Pursuant to N.J.S.A. 18A:24-61 *et seq.* of the School Bond Law of the State of New Jersey (the "State"), the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the "Board"), is hereby authorized to refund all or a portion of each of the Board's outstanding (i) School District Bonds, Series 2006 dated April 1, 2006, originally issued in the aggregate principal amount of \$26,800,000, and (ii) School District Bonds, Series 2008 dated March 4, 2008, originally issued in the aggregate principal amount of \$41,900,000.

**Section 2.** In order to finance the cost of the purpose described in Section 1 hereof and the costs of issuance associated therewith, negotiable refunding bonds of the Board are hereby authorized to be issued in the aggregate principal amount of not to exceed \$75,000,000 pursuant to N.J.S.A. 18A:24-61 *et seq.* of the School Bond Law of the State.

**Section 3.** An aggregate amount not to exceed \$750,000 for costs of issuing the refunding bonds, including, without limitation, underwriter's discount, original issue discount, if any, bond insurance, if any, and all legal, accounting, printing and fiduciary expenses, has been included in the aggregate principal amount of refunding bonds authorized herein.

**Section 4.** The purpose of the refunding is to reduce the annual debt service expenses of the Board.

**Section 5.** The Board hereby acknowledges and agrees that, in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement will be prepared as of the date of this refunding bond ordinance by the Chief Financial Officer of the Township of Monroe, being every municipality comprised within the School District, giving effect to the proposed authorization of bonds of the School District in the aggregate amount not to exceed \$9,725,000, which amount represents the amount of the refunding debt in excess of the debt to be refunded, and that the supplemental debt statement has been filed in the Office of the Clerk of the Township of Monroe and in the Office of the Secretary of the Board prior to the introduction of this refunding bond ordinance. The Board hereby directs the Secretary of the Board to have the supplemental debt statements filed in the Office of the Division of Local Government Services in the Department of Community Affairs prior to final adoption of this refunding bond ordinance.

**Section 6.** A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State prior to final adoption.

**Section 7.** This refunding bond ordinance shall take effect immediately upon final adoption, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this refunding bond ordinance as finally adopted.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

January 14, 2015

Meeting Date

12. BOARD PRESIDENT'S REPORT
13. OTHER BOARD OF EDUCATION BUSINESS
14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Receive attorney advice regarding the Code of Ethics for School Board Members.

- HIB

Incident No.	Date	School	Student No.
11	12/10/2014	HS	78090, 80849, 86635,78133
12	12/12/2014	Woodland	85403, 85481
13	12/12/2014	MTMS	81945
14	12/15/2014	MTMS	84106, 82251, 86406
15	12/15/2014	MTMS	84262
16	12/23/2014	MTMS	82800
17	1/9/2015	HS	88674, 78896

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

15. PUBLIC FORUM\*\*\*

16. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, January 21, 2015 6:00 p.m. Monroe Township High School

17. ADJOURNMENT

\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

\*\* The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

\*\*\* Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.