

MONROE TOWNSHIP BOARD OF EDUCATION

423 Buckelew Avenue

Monroe Township, NJ 08831

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Michael C. Gorski

Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING

WEDNESDAY, SEPTEMBER 11, 2013

7:00 P.M.

MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **MOMENT OF SILENCE IN MEMORY OF SEPTEMBER 11, 2001**

4. ROLL CALL

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Board Vice President
Ms. Amy Antelis
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Louis Masters
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider
Ms. Francesca Speranza

5. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 5, 2013:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

6. STUDENT BOARD MEMBER'S REPORT

7. PRESENTATION OF CERTIFICATE OF APPRECIATION TO LEAH WAGNER

8. SEPTEMBER 11TH REMEMBRANCE BY MTHS CHORUS, MTMS STUDENTS

9. PUBLIC FORUM*

10. APPROVAL OF MINUTES

Public Board of Education Meeting, August 21, 2013

Closed Session Public Meeting, August 21, 2013

11. COMMITTEE REPORTS

12. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

II. Board Action

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

C. It is recommended that the Board approve the attached list of requests for Field Trips.

D. It is recommended that the Board approve the attached list of Student Teachers for the 2013-2014 school year.

E. It is recommended that the Board approve the following textbook for the 2013-2014 school year:

Campbell Biology in Focus AP Edition

F. It is recommended that the Board approve the following curriculum for the 2013-2014:

Drama & Acting I
 Internet Marketing
 Marketing I
 Personal Finance
 Piano II
 Video Production I
 Video Production II
 Working With Children II
 Working With Children III
 AP Economics
 AP Calculus AB-BC
 AP Calculus BC
 AP Computer Science A

G. It is recommended that the Board approve the adoption of the Strategic Plan reviewed at the August 24, 2013 Board retreat. (see attached)

H. It is recommended that the board approve the adoption of the following Board Goals:

- Goal 1: To adopt the strategic plan and implement the goals articulated in the plan over the 2013-2014 school year;
- Goal 2: Review, evaluate and assess current programs and structures; Identify and develop a schedule for review; for the coming year the focus area will be extra and co-curricular programming; and
- Goal 3: Develop a budget philosophy, parameters and framework for developing the 2014-2015 budget.

I. It is recommended that the Board approve the following classes, instructors, dates and salaries for the 2013 Adult Education Fall session (pending enrollment):

<u>Instructor</u>	<u>Course Name</u>	<u>Dates</u>	<u>Salary</u>
Binns, Russ	Watercraft and Safe Boating, Personal	10/1, 10/3	\$55 pp
Binns, Russ	Watercraft and Safe Boating, Personal	10/29, 10/31	\$55 pp
Bischel, Rick	Golf	9/17-10/15	\$139 pp
Briskin, Alan	Computer Basics	11/26	\$20 pp
Briskin, Alan	File and Folder Management	11/19	\$20 pp
Briskin, Alan	Microsoft Word - Basic	9/24-10/15	\$35 pp
Briskin, Alan	Micorosft Word - Intermediate	10/22-11/12	\$35 pp
Camilleri, William	Getting the Most out of your Smartphone and Tablet	11/12-12/3	\$25 ph/based on reg.

Cook, Christine	Use your iPad/iPad Mini for Digital Photography	10/8-10/29	\$25 ph/based on reg.
Cook, Christine	Photography, Fine Art, or "Photoshop-ed" Discussion Class	10/3	\$25 ph/based on reg.
Cook, Christine	Snap, Beautify, and Share Photos via your iPhone	10/10, 10/17	\$25 ph/based on reg.
Curran, Irene	Charles Dickens – “Mr. Christmas”	12/3	MTCUC
Curran, Irene	Edgar Allen Poe – The Poet, Storyteller, and the Man Behind the Writing	10/29	MTCUC
Curran, Irene	Toning	9/23-11/25	\$220
Greenberg, Roslyn	Orchid Growing for Everyone	10/1, 10/8	\$120/based on reg.
Gutwilik, Jack	Let's Play the Drums!	9/24-11/26	\$80 pp
Heyer, Robert	Watercolor - Intermediate	9/24-11/12	\$50 pp
Kadoche, Salomon	Pastels	9/26-12/5	\$65 pp
Kapel, Rochelle	Full Body Exercise	9/24-12/17	\$4.75 pp/per class
Kapel, Rochelle	Full Body Exercise	9/26-12/19	\$4.75 pp/per class
Kapel, Rochelle	Full Body Exercise (Tuesday and Thursday)	9/24-12/19	\$4.75 pp/per class
Kijak, Ken	Ballroom Dancing	9/24-11/26	\$220/based on reg.
Mahler, Maurice	Georgia O'Keefe, the Life and Art of	11/14	MTCAC
Mahler, Maurice	Monet's Garden at Giverny	10/10	MTCAC
Mahler, Maurice	Life Drawing	9/24-11/26	\$65.00 pp
Martucci, Ann	Mah Jongg	9/24-11/21	\$6 pp/per night
Morales, Hector	Latin Music Ensembles	10/24	MTCAC
Morolda, Kathleen	Women's Watercolor Workshop - Overnight	9/26-9/27	\$360 pp
Morolda, Kathleen	Women's Watercolor Workshop - Overnight	9/30-10/1	\$360 pp
Morolda, Kathleen	Women's Watercolor Workshop - Day only	9/26-9/27	\$260 pp
Morolda, Kathleen	Women's Watercolor Workshop - Day only	9/30-10/1	\$260 pp
Osman, Bill	Seasonal Special	11/19	MTCAC
Osman, Bill	Wizard of Oz	10/17	MTCAC
Princeton Driving School	Driving Course	10/19 and 11/16	\$79 pp
Renz, Robert	Pottery	9/24-11/26	\$80 pp
Renz, Robert	Pottery	9/26-12/5	\$80 pp
Renz, Robert	Pottery	9/24-12/5	\$80 pp
Roberts, Michael	Savvy Medicare - What Baby Boomers Need to Know	10/31	No salary
Roberts, Michael	Savvy Social Security - What Baby Boomers Need to Know	10/10 and 12/5	No salary
Rypisi, Kacie	Zumba® Fitness	9/25-12/4	\$4.75 pp/per class
Sibelman, Jessica	What is Classical Music?	10/1	MTCAC
Sibelman, Jessica	What is a Symphony?	10/15	MTCAC
Sibelman, Jessica	I Like Your Form/Learning the Structure of Symphony	10/29	MTCAC
Sibelman, Jessica	Absolute Music and Program Music	11/12	MTCAC
Sibelman, Jessica	What is a Conductor?	11/26	MTCAC
Sidhu, Veronica	Health Benefits of Indian Spices	9/24	\$25.00
Silvestri, Joseph	Financial Strategies for a Successful Retirement	10/1, 10/8, 10/15	No salary
Sky, Marc	Amazing Psychic Powers	9/26	\$21 pp/per class

Sky, Marc	Lose Weight with Hypnosis	9/24, 12/3	\$21 pp/per class
Sky, Marc	Past Lives	9/26	\$21 pp/per class
Sky, Marc	Psychic Reading	10/3, 11/21	\$21 pp/per class
Sky, Marc	Reduce Stress with Hypnosis	10/8	\$21 pp/per class
Sky, Marc	Spirit Encounters	10/3, 11/21	\$21 pp/per class
Sky, Marc	Stop Smoking with Hypnosis	9/24, 12/3	\$21 pp/per class
Sky, Marc	Superpower Memory	10/8	\$21 pp/per class
Stroul, Elliott	Guitar/Basic Instruction	9/24-11/26	\$80 pp
Sykes, Allen	Hatha Yoga	9/26-12/12	\$4.75 pp/per class
Wood, Janet	Basic Intermediate Bridge	9/26-11/21	\$610/based on reg.

13. BUSINESS ADMINISTRATOR’S /RECOMMENDATIONS

A. CONTRACT RENEWAL – HEARTLAND PREPAYMENT SERVICE PROVIDER

It is recommended that members of the Monroe Township Board of Education acknowledge and approve Heartland Payment Systems contract renewal for the 2013-2014 school year for a fee of \$5085, which includes annual maintenance fee, support for annual POS system, software enhancements, free and reduced annual maintenance, and extended warranties on POS equipment. This is a reduction of \$515.00 from last year’s fee.

B. ACES NATURAL GAS - RESOLUTION

A RESOLUTION BINDING THE MONROE TOWNSHIP SCHOOL DISTRICT
TO PURCHASE NATURAL GAS SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS

RESOLUTION NUMBER_____

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Monroe Township School District/Middlesex County is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS

number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number_____

adopted by _____ at its meeting on _____ 20__.

BY: _____ ATTESTED BY: _____
Name and Title Name and Title

On Behalf of: _____

County of _____, State of New Jersey

C. ACES ELECTRIC – RESOLUTION

A RESOLUTION BINDING THE MONROE TOWNSHIP
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS

RESOLUTION NUMBER_____

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective

Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Monroe Township School District/Middlesex County is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number_____

adopted by _____ at its meeting on _____ 20__.

BY: _____ ATTESTED BY: _____

On Behalf of: _____

County of _____, State of New Jersey

D. CONTRACT RENEWAL - PEG CENTRAL LEI WEB MEDIA HOSTING

It is recommended that members of the Monroe Township Board of Education authorize and approve PEG Central Web Media Hosting Services hosted by Leightronix Services through a shared services agreement with Monroe Township Municipality for a total cost of \$2988.00 whereas the Monroe Township Board of Education's share will be \$1494.00 for the period 10/01/2013 to 09/30/2014. The rate is unchanged from last year.

E. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2012-2013 school year. The district will pay On-Tech an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district. Please see contract for specific details.

F. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2013-2014 school year. The district will pay On-Tech an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district. Please see contract for specific details.

G. CONTRACT – METZ CULINARY MANAGEMENT

It is recommended that the Board of Education approve, retroactively to July 1, 2013, the previously submitted Agreement between the Monroe Township Board of Education and Metz Culinary Management, Inc. for the 2013-2014 school year. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Agreement.

Dated: September 11, 2013

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

September 11, 2013

Meeting Date

14. BOARD PRESIDENT'S REPORT15. OTHER BOARD OF EDUCATION BUSINESS16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Board to receive attorney advice in relation to board governance issues.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

17. PUBLIC FORUM*

18. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

Wednesday, September 25, 2013 7:00 p.m. - at Monroe Township High School

19. ADJOURMENT

*Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.