

MONROE TOWNSHIP BOARD OF EDUCATION

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Monroe Township, NJ 08831

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MICHAEL C. GORSKI, CPA

Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING

WEDNESDAY, SEPTEMBER 25, 2013

7:00 P.M.

MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President

Mr. Ira Tessler, Board Vice President

Ms. Amy Antelis

Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Louis Masters
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider
Ms. Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 19, 2013:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. VIDEO DISTRIBUTION PROPOSAL

7. PRESENTATION - STUDENT ACHIEVEMENT

8. 2014/2015 BUDGET PHILOSOPHY DEVELOPMENT – BOARD DISCUSSION

9. PUBLIC FORUM*

10. APPROVAL OF MINUTES

Special Public Board of Education Meeting, August 24, 2013

Public Board of Education Meeting, September 11, 2013

Closed Session Meeting, September 11, 2013

11. COMMITTEE REPORTS12. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Personnel**

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

II. Board Action

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

C. It is recommended that the Board approve the attached list of requests for Field Trips.

D. It is recommended that the Board approve the attached list of Student Teachers for the 2013-2014 school year.

E. **2012-2013 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/13-6/30/14:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
9/10/13	HS	substance abuse	n/a
9/16/13	HS	fight	n/a

F. It is recommended that the Board approve the first reading of the following new Policies:

Policy 3144.12	Certification of Tenure Charges – Inefficiency (M)
Policy 3144.3	Suspension Upon Certification of Tenure Charge
Policy 3372	Teaching Staff Member Tenure Acquisition
Policy 3373	Tenure Upon Transfer or Promotion
Policy 3374	Tenure Upon Transfer to an Underperforming School

G. It is recommended that the Board approve the revision/re-adoption of the following Policies and Regulations:

Policy 4124	Employment Contract
Policy 5512	Harassment, Intimidation, and Bullying
Reg. 5512	Harassment, Intimidation, or Bullying Investigation Procedures
Policy 5111	Eligibility of Resident/Nonresident Pupils
Regulation 5111	Eligibility of Resident/Nonresident Pupils
Policy 7100	Long-Range Facilities Planning
Regulation 7100	Long-Range Facilities Planning
Policy 7101	Educational Adequacy of Capital Projects
Regulation 7101	Educational Adequacy of Capital Projects
Policy 7230	Gifts, Grants, and Donations
Regulation 7230	Gifts, Grants, and Donations

H. It is recommended that the Board approve the following curriculum for the 2013-2014:

Creative Writing
 Spanish 1A
 Speech-Language
 Introduction to Public Speaking/Modes of Writing
 Journalism II
 School Library Program

13. BUSINESS ADMINISTRATOR'S REPORT /RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$5,583,485.58 for July 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2.11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2013, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the July 2013 Secretary's Report indicates that no line item account in accordance with N.J.A.C.6A:23-2.11(a).

C. TRANSFER #1

It is recommended that members of the Board of Education approve Transfer # 1 as presented for fiscal year 2013/2014. A copy is attached hereto.

D. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Professional Education Services, Inc. 34 S. Delsea Drive, Suite 1, Glassboro, NJ 08028 to provide home instruction to students admitted into a hospital or treatment center at a rate of \$53.87 per hour for the 2013/2014 school year. The rate is unchanged from last year.

2. It is recommended that members of the Board of Education approve Mary Flynn of Peaceful Pathways, LLC, 2317 Huckleberry Road, Manchester, NJ 08759 to give Yoga classes to the special education students at the High School at a fee of \$150.00 per 90 minute class for a total of 4 classes for the 2013-2014 school year.

3. It is recommended that members of the Board of Education approve Rutgers University Behavioral Health Care (formally UMDNJ), 671 Hoes Lane, PO Box 1392, Piscataway, NJ 0885-1392 to provide home instruction for the 2013-2014 school year at a rate of \$55.00 per hour. The rate is unchanged from last year.

E. EMPLOYEE ASSISTANCE PROGRAM PLAN AGREEMENT

It is recommended that members of the Board of Education approve the Employee Assistance Program Plan Agreement between Saint Barnabas Management Services and the Monroe Township Board of Education for the period commencing October 1, 2013 and until September 30, 2014 for a fee of \$24,888.50 which will be made in quarterly payments. Please refer to the attached agreement for specific details. This fee is unchanged from the previous year.

F. BID AWARD - FOOD SERVICE TRUCK

WHEREAS, on September 19, 2013 the Business Administrator/Board Secretary received and opened a single bid for a Step Van Food Service Truck from Gabrielli Kenworth of NJ, LLC in the amount of \$63,480.00; and

WHEREAS, Gabrielli's bid appears to conform to the Board's specifications and has been reviewed by counsel;

NOW, THEREFORE, BE IT RESOLVED that the contract for Step Van Food Service Truck is hereby awarded to Gabrielli Kenworth of NJ, LLC, 2306 Route 130 North, Dayton, NJ 08810, in the amount of \$63,480.00, in accordance with its Proposal and the Board's specifications.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

September 25, 2013

Meeting Date

14. BOARD PRESIDENT'S REPORT

15. OTHER BOARD OF EDUCATION BUSINESS

16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Personnel: Level 3 grievances
- Personnel: Employee No. 002715
- Personnel: Employee No. 001060
- Student Matters: Harassment, Intimidation, and Bullying Incidents

Incident No.	Date of Incident	School	Student ID
1	9/12/13	Oak Tree	86083

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

17. PUBLIC FORUM*

18. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

Wednesday, October 16, 2013 7:00 p.m. - at Monroe Township High School

19. ADJOURNMENT

*Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.