

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, NJ 08831
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**MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING & PRELIMINARY BUDGET HEARING

MONDAY, MARCH 17, 2014

7:00 P.M.

MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

BOARD MEMBERS

Ms. Amy Antelis
Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE **

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Ms. Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted March 7, 2014:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PRESENTATION AND ADOPTION OF THE PRELIMINARY 2014-2015 SCHOOL BUDGET

7. JOE HOMOKI, AD HOC COMMITTEE CHAIRPERSON / RECOMMENDATION

8. PUBLIC FORUM***

9. APPROVAL OF MINUTES

Public Board of Education Meeting, January 15, 2014

Closed Session Meeting, January 15, 2014

Public Board of Education Meeting, February 10, 2014

Closed Session Meeting, February 10, 2014

Special Public Board of Education Meeting, February 20, 2014

Closed Session Meeting, February 20, 2014

10. COMMITTEE REPORTS

11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>2/28/14</u>	<u>1/31/14</u>	<u>Difference</u>	<u>2/28/13</u>	<u>Difference</u>
Applegarth School	350	346	+4	288	+62
Barclay Brook School	403	405	-2	443	-40
Brookside School	478	479	-1	542	-64
Mill Lake School	398	400	-2	428	-30
MTMS	1458	1457	+1	1387	+71
Oak Tree	643	633	+10	600	+43
Woodland School	500	497	+3	522	-22
Monroe High School	<u>1950</u>	<u>1953*</u>	<u>-3</u>	<u>1898</u>	<u>+52</u>
Total Elementary &	6180	6170	+10	6108	+72

***Corrected figure – last month reported as 1956**

I. Enrollment (cont'd)**Out of District Placements**

<u>School</u>	Monroe			Jamesburg		
	<u>Feb.</u>	<u>March</u>	<u>Difference</u>	<u>Feb.</u>	<u>March</u>	<u>Difference</u>
Academy Learning Center	11	12	Plus 1	1	1	
Bridge Academy	2	2				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	2	Plus 1	2	1	Minus 1
Collier	1	1		1	0	Minus 1
CPC Upper	1	1				
East Mountain	0	0		1	1	
Eden	2	2		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	3	3				
Middlesex County Acad.	0	0		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	3	3				
Newmark High School	1	1				
Nuview Academy	0	0		1	1	
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy	0	0		1	1	
Rugby	1	2	Plus 1	1	1	
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Search Day Program	1	1				
The Shore Center	1	1				
UMDNJ	3	3				
Total	47	50		10	8	

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
77917	MTHS	12	CST	Ed. Svc. Commission	9/9/2013	
79109	OOD	7	CST	G. Schnitzer	9/9/2013	
85038	OOD	11	CST	Reiff, Lyons, Wolk, Hardt, Drust	9/11/2013	
78609	MTHS	10	Illness	Reiff, Mazur, Feminella, Ed. Svc. Commission, Gorham	9/16/2013	
85936	MTHS	12	Admin	M. Hardt, Lyons, Mazur	10/8/2013	
77903	MTHS	12	CST	Ongaro, Pepe, Rose, Wolverton	10/10/2013	
78774	MTHS	11	504	Dougherty, Francis, Massaro, Abruzzese, Simmons	10/24/2013	
78140	MTHS	11	504	Sran, Roth, Neues, Romano	10/24/2013	
85153	OOD	12	CST	Fennessy	11/14/2013	
83183	MTMS	8	Illness	Pace, Heyl, Viszoki, Ed. Svc. Commission, Louisus	12/16/2013	
81224	MTHS	12	Illness	Professional Education Services, Lyons	1/2/2014	
82089	MTMS	8	Illness	Hoehler, Heyl, Gorham, Kirchner, Murphy	1/16/2014	
77921	MTHS	12	504	Stapenski, Deedy, Morolda, Corbisiero	1/15/2014	
86619	MTHS	11	504	Roth, Tervo, Dabkowski	1/17/2014	
88303	BB	KF	Illness	Cortina	1/16/2014	
88080	MTHS	11	CST	Deedy, Ongaro, McDonald, Cerny	1/16/2014	
82053	MTHS	9	SUS	Neues, Mazur, Lyons	2/24/2014	
85830	MTHS	10	Illness	Professional Education Services	2/21/2014	
87358	MTHS	10	SUS	Lobello, Reiff	3/3/2014	
87433	MTHS	10	SUS	Quest	3/5/2014	
78703	MTHS	10	SUS	Goldstein	2/28/2014	

III. Fire Drills/Lockdown Drills

Applegarth School----- February 24, 2014
 Barclay Brook School ----- February 20, 2014
 Brookside School ----- February 14, 2014
 Mill Lake School ----- February 24, 2014
 Monroe Middle School-----February 20, 2014
 Oak Tree School ----- February 6, 2014
 Woodland School ----- February 4, 2014
 Monroe High School ----- February 24, 2014

Lockdown

Applegarth School-----	February 27, 2014
Barclay Brook School-----	February 26, 2014
Brookside School -----	February 24, 2014
Mill Lake School -----	February 20, 2014
Monroe Middle School-----	February 21, 2014
Oak Tree School -----	February 20, 2014
Woodland School -----	February 27, 2014
Monroe High School -----	February 27, 2014

IV. Personnel

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Judy P. Leonard**, teacher of Basic Skills at Oak Tree School, effective July 1, 2014.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Barbara Hirsch**, teacher of Special Education and Integrated Preschool at Mill Lake, effective July 1, 2014.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Irene Curran**, teacher of Language Arts at MTMS, effective July 1, 2014.
- D. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Deborah Recca**, Secretary to the Principal at Barclay Brook School, effective July 1, 2014.
- E. It is recommended that the Board accept the resignation of **Ms. Kelly Molitoris**, teacher of Basic Skills at Barclay Brook, effective March 14, 2014.
- F. It is recommended that the Board accept the resignation of **Ms. Ashley Dwyer**, Paraprofessional at MTMS, effective March 21, 2014.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Sonny DeMarco**, teacher of grade 5 at Applegarth School, effective May 12, 2014 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. DeMarco may be entitled.
- H. It is recommended that the Board approve a maternity leave of absence to **Ms. Damaris Dominguez**, Guidance Counselor at the High School, effective May 14, 2014 through October 15, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Dominguez may be entitled.

- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Danielle Sano**, teacher of grade 1 at Barclay Brook School effective April 23, 2014 through January 14, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sano may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Jamie Newcomb**, Guidance Counselor at Woodland School effective June 13, 2014 through November 30, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Newcomb may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Maria Steffero**, Math teacher at MTMS School effective May 12, 2014 through November 30, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Steffero may be entitled.
- L. It is recommended that the Board approve a modification in the start date of the maternity leave of absence of **Ms. Jaclynn Merlette**, Special Education Teacher at Brookside School, effective February 14, 2014 through June 30, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Merlette may be entitled.
- M. It is recommended that the Board approve an extended medical leave of absence to **Ms. Jacqueline Ray**, Bus Driver in the Transportation Department, retroactive to February 6, 2014 through March 31, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Ray may be entitled.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Linda Frezel**, paraprofessional at Mill Lake School, retroactive to January 9, 2014 through April 28, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Frezel may be entitled.

- O. It is recommended that the Board approve an extended medical leave of absence to **Ms. Eleanor Walker**, Bus Driver in the Transportation Department, retroactive to February 17, 2014 through April 7, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Walker may be entitled.
- P. It is recommended that the Board approve an extended medical leave of absence to **Ms. Delores Irato**, Bus Driver in the Transportation Department, retroactive to February 14, 2014 through March 17, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Irato may be entitled.
- Q. It is recommended that the Board approve an extended medical leave of absence to **Ms. Judy Leonard**, Basic Skills teacher at Oak Tree School, retroactive to March 3, 2014 through June 30, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Leonard may be entitled.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Regina Martyka**, Bus Driver in the Transportation Department, retroactive to February 21, 2014 through February 28, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Martyka may be entitled.
- S. It is recommended that the Board approve a medical leave of absence to **Ms. Norma Bomba**, Security Guard at the High School, retroactive to March 7, 2014 through April 21, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Bomba may be entitled.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Sandra Talbott**, teacher of Resource at Mill Lake School, retroactive to March 14, 2014 through April 18, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Talbott may be entitled.

- U. It is recommended that the Board approve a medical leave of absence to **Ms. Angela Bonura**, paraprofessional at Barclay Brook School, retroactive to March 11, 2014 through March 25, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Bonura may be entitled.
- V. It is recommended that the Board approve an unpaid leave of absence to **Ms. Karen O'Connell**, teacher of grade 1 at Barclay Brook, for a period of two weeks to commence approximately on March 24, 2014. Ms. O'Connell's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- W. It is recommended that the Board approve an unpaid leave of absence to **Ms. Wendy Blank**, Media Coordinator at the High School, effective March 19, 2014 through March 31, 2014. Ms. Blank will utilize her 3 personal days, and 3 family illness days. The remaining 3 days will be unpaid days and will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- X. It is recommended that the Board approve a leave of absence to **Ms. Agnes Carney**, Bus driver in the Transportation Department, effective April 30, 2014 through May 2, 2014. It is further recommended that one day will be used as a Personal Day and the two remaining days will be unpaid.
- Y. It is recommended that the Board approve a medical leave of absence to **Mr. Warren Lay**, Lead Custodian at Barclay Brook School, effective March 17, 2014 through April 18, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Lay may be entitled.
- Z. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Dana McGee**, School Psychologist at the High School effective July 1, 2014 through November 21, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. McGee may be entitled.
- AA. It is recommended that the Board approve the following personnel for salary guide changes retroactive to February 1, 2014:

John Allen	Step 9 BA+15
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- BB. It is recommended that the Board make an adjustment in the split stipend for the Yearbook Advisor at MTMS as follows:

Yearbook Advisor Stipend \$2873	Kathryn McManus 75%
	Mark Antioquia 25%

CC. It is recommended that the Board approve the following Clubs and Advisors at MTMS at the hourly instructional rate (\$53.87) pending enrollment:

Academic Challenge Club	Susan Pace
Card Making Club	Eunice Cuyos
Club Mud	Maria Naumik
Creative Writing Club	Nicole Wilensky
Forensics Club	Jeanne Czapkowski
Green Thumb Club	Michael Joffe
Friends of Rachel	Dana Oberheim and Fran Schwartz(50/50)
Industrial Arts Club	Mr. Glassmacher
Messy Experiments	Ms. Post and Ms. Heyl (50/50)
Monroe Pops	Sam Schneider
Programming Club	Donna Montgomery
Rock Band Club	Michael Cappel and Scott Weiner(50/50)
S.A.D.D (Student Against Destructive Decisions)	Julie Lebrun and Susanna Sullivan-Jardine (50/50)
Sewing Club	Michelle Murphy

DD. It is recommended that the Board approve the following Clubs and Advisors at MTMS at the hourly non-instructional rate (\$44.85) pending enrollment:

Cheer Workout Club	Dawn Fowler
Film Director and Critic's Club	Gary Katzowsky
Fun Time Club	Misty Corbisiero
Intermural Flag Football	Mr. Bonich
Nail Art Club	Jessica Consiglio
Sports Club	Scott Messinger
Volleyball Club	Mike Collins
Walking Club	Bonnie Brenner
Wrestling Club	William Jacoutot

EE. It is recommended that the following staff be approved as substitutes for the MTMS Saturday Academy Program for Spring 2014:

Kristie Zimmermann
 Kerri Kirchner
 Dana Speizer

FF. It is recommended that the Board approve the following staff as musicians for the 7th and 8th grade play at MTMS on March 13, 14 and 15, 2014 at the following rates:

Christopher Ciarlariello	Flute	\$800
James Capes	Bass	\$600
Yale Snyder	Percussion	\$600
Samuel Schneider	French Horn	\$600

GG. It is recommended that the Board approve the following staff at MTMS for the NJHS Faculty Review Board for 1 hour each at the non-instructional rate (\$44.85):

Laurie Budrewicz
 Mark Antioquia
 Angela Best
 Eve Solow
 Linda Magee

HH. It is recommended that the Board approve the following non-certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Valentin Jaku	HS	Custodian	Step 1 \$19.94 + \$.54 night premium 8 hr/day	11-000-262- 100-000-070	3/18/14- 6/30/14	Resignation replacement
2	Jane Casella	Mill Lake	Para – Cafeteria	Step 1 \$12.52 for 2.5hrs/day	11-190-106- 100-000-040	3/18/14- 6/30/14	Replacement position
3	Harold Mee	Transportation	Lead Mechanic	\$72,000 pro rated	11-000-270- 160-000-096	3/18/14- 6/30/14 pending criminal history	Retirement replacement
4	Marta Lenczyk	Woodland	Custodian	Step 1 \$19.94 + \$.54 night premium 6 hr/day	11-000-262- 100-000-030	3/18/14- 6/30/14	Transfer replacement
5	Jennifer Updale	Mill Lake	Paraprofessional	\$1.00/hr addition for degree	11-213-100- 106-000-093	3/18/14- 6/30/14	Education degree differential
6	Laura Cassamassino	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed. \$13.52/hr for 3.75/hr day	11-213-100- 106-000-093	3/18/14- 6/30/14	Transfer to new position
7	Nydia Santiago	HS	Spec. Ed. Para	Step 1 Spec. Ed. \$13.52/hr for 3.5/hr day	11-213-100- 106-000-093	3/18/14- 6/30/14	Replacement for Transferred position (50%)

8	Donna Peles	HS	Spec. Ed. Para	Step 1 Spec. Ed. \$13.52/hr for 3.5/hr day	11-213-100-106-000-093	3/18/14-6/30/14	Replacement for Transferred position (50%)
9	Gail Cocorikis	Woodland	Basic Skills Paraprofessional			3/18/14-6/30/14	Substitute
10	Christopher Bierman	Oak Tree	Security	Step 2 \$21.64/hr 8 hrs	11-000-266-100-060	3/18/14-6/30/14 pending criminal history	New position
11	John Painter	Woodland	Security	Step 2 \$21.64/hr 8 hrs	11-000-266-100-030	3/18/14-6/30/14 pending criminal history	New position
12	Kevin O'Brien	Mill Lake	Security	Step 2 \$21.64/hr 8 hrs	11-000-266-100-040	3/18/14-6/30/14 pending criminal history	New position
13	Lisa Choborda	Woodland	Spec. Ed. Para	Step 4 Spec. Ed. \$13.84/hr for 6.75/hr day	11-213-100-106-000-093	3/18/14-4/11/14	Transfer to Leave replacement
14	Lauren LoBue	Oak Tree	Spec. Ed. Para	Step 1 Spec. Ed. \$13.52/hr for 3.75 hrs/day	11-213-100-106-000-093	3/24/14-6/30/14	New position
15	Kathy Antonicelli	Oak Tree	Spec. Ed. Para	Step 1 Spec. Ed. \$13.52/hr for 3.75 hrs/day	11-213-100-106-000-093	3/18/14-6/30/14	New position
16	Edward Namowicz	Applegarth	Security	Step 11 \$25.39/hr 8:30 a.m. to 4:30 p.m.	11-000-266-100-000-080	3/18/14-6/30/14	Transfer of school and shift
17	Chester McNeil	HS	Security	Step 7 \$24.98 2:30 p.m. to 10:30 p.m.	11-000-266-100-000-070	3/18/14-6/30/14	Shift time change of 30 minutes to overlap day security

18	Dina Urbano	Mill Lake	Para – Cafeteria	Step 1 \$12.52 for 2.5/hrs day	11-190-106- 100-000-040	3/18/14- 6/30/14	Replacement position
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II. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Denise Dimeola	HS	Special Education teacher	100% of step on guide	11-213-100-101-000-093	Retroactive from 2/10/14-6/30/14	Reduction of contract from 117% transfer of position
2.	Benjamin Ostner	HS	Special Education teacher	117% of step on guide	11-213-100-101-000-093	Retroactive from 2/10/14-6/30/14	Increase in contract from 100% transfer of position
3.	Jeffrey Mark Shanfield	HS	Special Education	Step 1 MA \$48,568+ \$3450 prorated	11-213-100-101-000-093	Retroactive from 2/11/14-6/30/14	Maternity leave replacement position
4.	Rosemarie Armstrong	HS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	1/2/14-2/3/14	Retirement replacement – change in end date
5.	Melissa Mazur	HS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	1/2/14-2/3/14	Retirement replacement – change in end date
6.	Kathryn Tervo	HS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	1/2/14-2/3/14	Retirement replacement – change in end date
7.	Natasha Carannante	HS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	1/2/14-2/3/14	Retirement replacement – change in end date
8.	Anthony Carannante	HS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	1/2/14-2/3/14	Retirement replacement – change in end date

9.	John Allen	HS	Coordinator of World Language	\$7582 stipend	11-140-100-101-000-070	2/14/14-6/30/14	Resignation replacement
10.	Kristine Thielman	District	School Psychologist	Step 1 MA+30 \$48,568+\$4,350 120% minus 20 days	11-000-219-104-000-093	10/11/13-6/30/14	Correction in salary
11.	Anthony Figliano	Oak Tree/ Applegarth	Teacher of Music	Step 1 BA \$48,568 pro rated	11-120-100-101-000-060	4/4/14-6/30/14	Extension of contract Maternity leave replacement
12.	Linda Eosso	Brookside	Teacher of the Handicapped	Step 1 MA+30 \$48,568+\$4350	11-213-100-101-000-093	2/18/14-6/30/14	Change in start date Maternity leave replacement
13.	Mark Stranieri	HS	Asst. Coach Spring Track	Step 1 \$5071	11-402-100-100-000-098	Spring 2014	Coaching position
14.	Chris Virag	HS	Asst. Baseball Coach	Volunteer		Spring 2014	Volunteer
15.	Allison Goodman	HS	Asst. Girl's Lacrosse	Step 2 \$5202	11-402-100-100-000-098	Spring 2014	Coaching position
16.	Susan Rosati	HS	FCS	134% of contract	11-140-100-101-000-070	9/9/13-9/29/13	Two additional sections until start of the FCS teacher – modification in end date
17.	Jill Kalyankar	HS	FCS	134% of contract	11-140-100-101-000-070	9/9/13-9/29/13	Two additional sections until start of the FCS teacher – modification in end date
18.	Desiree Farra	HS	FCS	117% of contract	11-140-100-101-000-070	9/9/13-9/29/13	Two additional sections until start of the FCS teacher – modification in end date

19.	Kristin Miller	Barclay Brook	IAQ Coordinator	(up to 10 hrs. month at non-instructional rate \$44.85)	11-120-100-101-000-010	4/22/14-6/30/14	Maternity leave replacement
20.	Lauren Scarpa	Oak Tree	Basic Skills	Step 1 MA \$48,568 pro rated	11-130-100-101-000-060	3/4/14-6/30/14	Extended Leave replacement position
21.	Jaclynn Merlette	Brookside	Technology Resource	50% \$1182	11-120-100-101-000-020	9/1/13-1/31/14	Modification in stipend
22.	Diana Mazurek	Brookside	Technology Resource	50% \$1182	11-120-100-101-000-020	2/1/14-6/30/14	Modification in stipend
23.	Alexa Tringali	Barclay Brook	Teacher of Basic Skills	Step 1 BA \$48,568 pro rated	11-120-100-101-000-010	3/12/14-6/30/14	Extended leave position
24.	Sherri Fatovic	District	Staff Developer	Step 11 MA \$79,502+ \$3450	11-000-223-102-000-098	4/22/14-6/30/14	Transfer – retirement replacement
25.	Cheryl Vitale	MTMS	Teacher of Special Education	\$95 per diem	11-213-100-101-000-093	3/18/14-6/30/14	Maternity leave replacement
26.	Anthony Caranannte	HS	Teacher of Spanish	117% of contract	11-140-100-101-000-070	2/10/14-6/30/14	Teaching additional section due to resignation
27.	Linda LoBello	HS	Teacher of Spanish	117% of contract	11-140-100-101-000-070	2/10/14-6/30/14	Teaching additional section due to resignation
28.	Willberg Rondon	HS	Teacher of Spanish	117% of contract	11-140-100-101-000-070	2/10/14-6/30/14	Teaching additional section due to resignation
29.	Jovanna Quindes	HS	Teacher of Spanish	117% of contract	11-140-100-101-000-070	2/10/14-6/30/14	Teaching additional section due to resignation
30.	Caitlyn Prestridge	Barclay Brook	Teacher of grade 1	\$95 per diem	11-120-100-101-000-010	4/22/14-6/30/14	Maternity leave replacement
31.	Stacy Fretta	Applegarth	School Nurse	Transfer from floating position	11-000-213-100-000-093	3/17/14-6/30/14	Maternity leave replacement
32.	Ryan W. Zettlemoyer	MTMS	Chorus Teacher	\$95 per diem	11-140-100-101-000-080	3/24/14-6/30/14 pending criminal history	Maternity leave replacement

JJ. It is recommended that the Board approve the following substitutes for the 2013-2014 school year:

CERTIFICATED

Barry Kovner	Substitute Teacher
Corinna Mecca	Substitute Teacher
Leslie Levitt	Substitute Teacher
Marla Alkema	Substitute Teacher
Edward Hoplock	Substitute Teacher
Michael Yoson	Substitute Teacher
Samantha Gancz	Substitute Teacher
Rachana Nagalia	Substitute Teacher
Marc Magliaro	Substitute Teacher
Erika Casablanca	Substitute Teacher
Charles Neighbors	Substitute Teacher
Carly Breining	Substitute Teacher
Christine Rosasco	Substitute Teacher
Larissa Ni	Substitute Teacher

Non Certificated

Nancy D'Aversa	Substitute Para
Christina Leilli	Substitute Para
Laura Monaco	Substitute Para
	(Pending Criminal History)
Kevin Gallagher	Volunteer coach
Matthew Liebross	Substitute Avid Tutor
Maria Granda	Substitute Secretary

V. BOARD ACTION

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2013-2014 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for February 2014.
- E. It is recommended that the Board approve the previously submitted 2014-2015 School Calendar.

F. 2013-2014 Violence/Substance Abuse/Estimated Violence/Vandalism Costs for the period 1/28/14-3/14/14:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
1/28/14	HS	Assault	n/a
2/21/14	HS	Assault	n/a
2/24/14	HS	Assault	n/a
3/6/14	HS	fight	n/a
3/11/14	Brookside	threat	n/a

G. It is recommended that the Board approve the previously submitted Policies and Regulations for a first reading:

Policy 8110	Attendance Areas
Policy 8130	School Organization
Policy 8140	Pupil Enrollment
Reg. 8140	Pupil Enrollment
Policy 8210	School Year
Policy 8310	Public Records
Reg. 8310	Public Records
Policy 8320	Personnel Records
Reg. 8320	Personnel Records
Policy 8330	Pupil Records
Reg. 8330	Pupil Records
Policy 8335	Family Educational Rights and Privacy Act

H. It is recommended that the Board approve the following student and placement:

Student No.	School	Tuition	Start Date
85782	Rugby School	\$335.21 per diem	2/10/14
88636	Childrens Center of Monmouth	\$272.75 per diem	2/11/14
88905	Academy Learning Center	\$221.00 per diem and a one on one aide \$181.00 per diem	3/4/14
82520	Mercer High School – transfer from The Shore Center	\$290 per diem	3/24/14

- I. It is recommended that the Board approve the previously submitted Side Bar Agreement between the Monroe Township Board of Education and the Monroe Township Education Association.
- J. It is recommended that the Board approve the following curriculum documents that were reviewed by the Curriculum Committee in December:

- Cabinet Making
- Advanced Materials and Methods for Technology
- Photography
- Culinary Arts I
- Culinary Arts II
- CAD
- Drafting

- K. It is recommended that the Board of Education (1) authorize and direct the President of the Board of Education to file, as the complainant, a School Ethics Act Complaint against Board member Anthony Prezioso pursuant to the School Ethics Act, N.J.S.A. 18A:12-21 et seq.; and (2) authorize Board counsel to represent the Board President in the aforementioned matter. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary and Board counsel hereby are authorized and directed to take all necessary and appropriate steps to implement this action of the Board.

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. TRANSFER #5

It is recommended that members of the Board of Education approve Transfer #5 for Fiscal Year 2013/2014 as previously submitted.

B. BILL LIST

It is recommended that the bills totaling \$15,124,433.29 for January 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST

It is recommended that the bills totaling \$8,197,626.78 for February 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$ 27,867.60 for January 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$ 28,317.56 for February 2014 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

F. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2014, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the January 2014 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

G. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2014, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2014 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

H. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Dr. Frederique Delhay, 4 Cornwell Drive, Suite 101, East Brunswick, NJ 08816 to provide for psychiatric evaluations at the Monroe Township High School at a fee of \$450.00 plus \$100.00 for travel for the 2013/2014 school year.

2. It is recommended that members of the Board of Education approve a nurse from Bayada Nurses, 101 Executive Drive, Suite 4, Morristown, NJ 08057 to attend an overnight high school trip at a fee of \$54.50 per hour for the 2013/2014 school year. Overnight trips are charged 16 hours for a 24 period.

3. It is recommended that members of the Board of Education approve Environmental Safety Management Corporation to provide professional services for Indoor Air Quality, Inspections, Mold inspections and other Certified Industrial Hygiene service support for the 2014/2015 school year at the following rates (unchanged from prior years):

- Certified Industrial Hygienist: \$175.00/hour
- Certified Indoor Environmentalist/Certified Microbial Investigator: \$125.00/hour

4. It is recommended that members of the Board of Education approve Kathleen Ferejohn, CI/CT, 23 Fairview Drive, Middletown, NJ 07748 for Sign Language Interpretation services at the 2014 High School Graduation at a flat rate of \$250.00. This rate is unchanged from the previous year.

5. It is recommended that members of the Board of Education approve Frank Watson, 530 Laurelwood Court, Howell, NJ 07731 to play bagpipes at the 2014 High School Graduation at a flat rate of \$185.00. This is an increase of \$10.00 from the last year which remained in effect for many years.

6. It is recommended that members of the Board of Education approve Edwards Engineering Group, Inc., to provide professional engineering services for design, regulatory compliance submissions, bidding and construction of drainage and site work improvements related to the roof replacement project at Monroe Township Middle School as recommended by the Finance and Building & Grounds Committees as previously submitted at a fee of \$12,865.00.

7. It is recommended that members of the Board of Education approve Ross Haber Associates, Inc. to provide a redistricting study for the purpose of:

- a) Redistricting of the elementary schools
- b) Alternate grade level configurations
- c) Assessing the need for facility expansion

The cost of the study and enrollment projection is \$9,500 as stated in the previously submitted proposal.

I. AUTHORIZATION TO PURCHASE

It is recommended that members of the Monroe Township Board of Education adopt the following resolution for the 2013-2014 and 2014-2015 school years authorizing Michael C. Gorski, CPA, Business Administrator/Board Secretary, as the district's Qualified Purchasing Agent.

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c), the Monroe Township Board of Education (sometimes "Board") may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by law; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) the Board, by a general delegation of power, may establish a bid threshold in an amount not to exceed \$36,000 if the Purchasing Agent is qualified pursuant to N.J.S.A. 40A:11-9(a) and (c); and

WHEREAS, Michael C. Gorski, CPA, Business Administrator/Board Secretary, is the Board's Purchasing Agent and is qualified pursuant to N.J.S.A. 40A:11-3(a) and (c) and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3 (a) and (c), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, in the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) and N.J.S.A. 18A:18A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract: (1) the cost or price

of which amounts, in the aggregate, to less than the bid threshold but to greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in N.J.S.A. 18A:18A-5 (except for professional services and work performed by employees of the Board) without advertising for bids but after solicitation of at least two competitive quotations (if practicable) as required by law; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education pursuant to the aforesaid statutes as follows:

- (1) The bid threshold for the Board is hereby established to be \$36,000.00.
- (2) Michael C. Gorski, CPA is duly authorized to award contracts that amount in the aggregate, to less than \$5,400.00 (which is 15 percent of the bid threshold of \$36,000.00) without advertisement for bids and without solicitation of competitive quotations; and
- (3) Michael C. Gorski, CPA is duly authorized to seek competitive quotations for and to award contracts as provided by law that either:
 - (a) amount, in the aggregate, to less than \$36,000.00, but to greater than \$5,400.00; or
 - (b) are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees).
- (4) Michael C. Gorski, CPA is duly authorized to purchase any goods or services pursuant to a State contract that amounts, in the aggregate, to less than \$36,000.00 without prior approval of the Board. All such purchases made through State contracts will be approved by the Board on a retroactive basis at least once each school year.

BE IT FURTHER RESOLVED that this resolution supersedes all prior resolutions on these subjects.

J. CONTRACT – ALPINE CONSULTING INC. T/A ACCU SCAN

It is recommended that the Monroe Township Board of Education approve the contract between the Board of Education and Alpine Consulting Inc. T/A AccuScan in accordance with Middlesex County Regional Educational Services Commission Contract Number 12/13 -22- Provision of Document Management Services – dated June 28, 2012, for a project involving the scanning of student records in accordance with law.

K. CONTRACT - INFORMATION DESTRUCTION SYSTEMS, LLC

It is recommended that the Monroe Township Board of Education approve the contract between the Board of Education and Information Destruction Systems, LLC in accordance with Middlesex County Regional Educational Services Commission Contract Number 12/13-54 dated 03/15/13, for the destruction of students records in accordance with law, once such records have been scanned by Alpine Consulting Inc. T/A AccuScan pursuant to the Board's prior action on March 17, 2014.

L. MEMORANDUM OF UNDERSTANDING

It is recommended that members of the Board of Education approve the previously submitted Memorandum of Understanding between Pearson Program Measurement Group, Monroe Township Board of Education, Monroe Township School District, and the Monroe Township High School, for future release of the districts name and findings from the participation in the Pearson iBooks Biology Fieldtest.

M. CONTRACT –GMS COMPLIANCE, INC.

It is recommended that members of the Board of Education approve the previously submitted contract between GMS Compliance, Inc. and the Monroe Township Board of Education for the purpose of compliance with Federal Motor Carrier Safety Regulations (“FMCSR”) regarding driver substance abuse/alcohol misuse testing for the 2013/2014 school year for the following fees;

Substance Abuse Test*	\$55.10
Mobile Unit	\$11.00 per drug screen
Breath Alcohol Test	\$32.00 each
Post Accident / After Hours	\$50.00/hr.+ mileage (portal to portal)
Split Specimen at employee’s request	\$225.00 per Positive result (To be reimbursed by Employee to Employer)

*Pricing includes the cost of collection at a Quest or Quest Preferred Site

N. BID AWARD – IT EQUIPMENT

It is recommended that members of the Monroe Township Board of Education award the bid for IT Equipment to dataserv USA, Inc. for the purchase of the districts “as is” surplus of IT Equipment. The bid analysis has been previously submitted.

O. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, The Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational program sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members’ and employees duties; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational program requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount and comply with board policy; and, be it further

RESOLVED, That the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training program and informational events:

Preparing For and Facing the Challenges of School Board Leadership

Board Member	Date	Tolls, Mileage & Parking Reimbursement*(a)	Workshop Fee
Doug Poye	03/29/14	\$20.40	\$175

*(a) Mileage calculated at 20 miles one way at \$.31/mile.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA

Prepared by

March 17, 2014

Meeting Date

13. BOARD PRESIDENT’S REPORT14. OTHER BOARD OF EDUCATION BUSINESS15. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- The Board will retire to closed session to discuss matters falling within the attorney–client privilege, specifically to receive attorney advice regarding:
 1. The Jamesburg’s Representative’s non-participation in closed session regarding a topic on which he has no eligibility to vote pursuant to N.J.S.A. 18A:38-8.1; and
- Personnel Matters: Employee No. 003060
 Employee No. 002044
- Harassment Intimidation and Bullying

Incident No.	Date	School	Student No.
29	2/18/2014	MTMS	88784
30	2/26/2014	Woodland	85541
31	3/5/2014	MTMS	85718
32	3/14/2014	HS	79094

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM ***17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, April 9, 2014 7:00 P.M. Monroe Township High School

18. ADJOURNMENT

* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three cameras may be in use at any time, and all cameras must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A. 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

*** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.