

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
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MICHAEL C. GORSKI
**Business Administrator/
Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, SEPTEMBER 21, 2011
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Louis C. Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim
Mr. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 16, 2011:

- a. At all Schools,
- b. Home News Tribune,
- c. Cranbury Press, and
- d. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS REPORT

6. PUBLIC FORUM *

7. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

I. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

II. Board Action

- A. It is recommended that the Board approve the following Regulations for a second and final reading:

Regulation 2361.1 Acceptable Use of Computer - iPads

Regulation 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of request for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Teacher Placements.
- E. It is recommended that the Board approve a correction in amount of the previously approved agreement between the Monroe Township School District and Smarter Education Solutions for Assessment Related platform and related services, in the amount of \$34,700.00 effective October 1, 2011.
- F. It is recommended that the Board approve the following curriculum documents for the 2011-2012 school year:

Math Grade K
Math Grade 1
Math Grade 2
Math Grade 6
Math Grade 7
Math Grade 8
Math: Project Based Learning
Computer Programming Grades 9-12
Fundamentals of Math Grade 11
Fundamentals of Math Grade 12
Probability & Statistics Grade 12
Science Grade 1

Science Grade 2
Science Grade 3
Science Grade 6
Science Grade 7

G. It is recommended that the Board approve the following student and placement:

Student No.	School	Tuition	Start Date
70105	Middlesex County Academy	29,340 per year	9/2/11
50399	Kiva High School	\$17,200 per year	9/7/11
85157	The Childrens Home	\$304.60 per diem	8/8/11

8. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$5,128,797.05 for July 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$373,984.04 for July 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling \$108,801.36 for July 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the July 2011 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #1

It is recommended that members of the Board of Education approve Transfer #1 as presented for fiscal year 2011/12. A copy is attached hereto.

F. BILL LIST

It is recommended that the bills totaling \$3,830,904.80 for August 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

G. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,007,282.18 for August 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary

H. BILL LIST – NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling \$119,560.27for August 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

I. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the August 2011

Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

J. TRANSFER #2

It is recommended that members of the Board of Education approve Transfer #2 as presented for fiscal year 2011/12. A copy is attached hereto.

K. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Middlesex Regional Educational Services Commission to provide home instruction to students hospitalized at the Children's Specialized Hospital, New Brunswick, NJ at a rate of \$60.00 per hour.

L. AUTHORIZATION TO PURCHASE DIESEL FUEL UNDER STATE CONTRACT

It is recommended that members of the Board of Education authorize Michael Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase diesel fuel from Taylor Oil Company, Inc. in accordance with specifications of State Contract Notice of Award T-1844 and Contract 70977. Please refer to the attached document for supplemental information.

M. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of

the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

NEW JERSEY SCHOOL BOARDS 2011 WORKSHOP & EXHIBITION:

OCTOBER 24 – 26, 2011 ATLANTIC CITY, NEW JERSEY

Staff/Board Member	Date(s) of Travel	Tolls & Mileage Reimbursement	Hotel**	Meals	Workshop Fee*(a) \$750.
Board Members					
Kathy Kolupanowich	10/24, 10/26	\$40	\$280	\$165	
Marvin Braverman	10/24, 10/25	\$40	\$140	\$99	
Mark Klein	10/24, 10/26	\$40	\$280	\$165	

John Leary	10/24, 10/26	\$40	\$280	\$165	
Administrators					
Dr.Kenneth Hamilton	10/24, 10/26	\$40	\$280	\$165	
Mr. Michael Gorski	10/24, 10/26	\$40	\$280	\$165	

*(a)Workshop fee of \$750. includes up to 11 attendees. Additionally, the service credit can be applied for a net cost to District of \$0.

**Hotel \$140/night plus taxes. Board members to reimburse \$40/night.

N. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

Staff/Board Member	Date(s) of Program	Date	Tolls & Mileage Reimbursement (Estimated)
Board Members			
Kathy Kolupanowich	Governance IV - Legal Update	10/26	No cost
Mark Klein	Governance III-Student Achievement	10/25	No cost

O. IDEA BASIC ARRA - REVISED

It is recommended that members of the Board of Education approve the enclosed revised 2009-2011 IDEA ARRA BASIC budget and IDEA BASIC ARRA staff for 2011-2012.

P. IMPACT GRANT – REVISED

It is recommended that members of the Board of Education approve the enclosed revised 2010-2011 Impact Grant budget and staff.

Q. NEW HIGH SCHOOL POWER & DATA WIRING CHANGES

It is recommended that members of the Board of Education approve Change Order No. E-5 to the contract between the Monroe Township Board of Education and Tru-Val Electric Corporation in the amount of \$83,077.00 for Tru-Val Electric to furnish, deliver and install new/supplemental electrical power wiring for added food service equipment and technology components as well as adds and deducts for lighting and power changes.

R. BID AWARD

It is recommended that members of the Monroe Township Board of Education approve the vendors as per the attached bid District Summary as related to Family/Consumer Science Supplemental equipment and supplies. Please refer to attached for supplemental information.

S. BID AWARD

It is recommended that members of the Monroe Township Board of Education approve Freehold Music Center to supply 1 Yamaha baby grand, 1 Yamaha grand and 4 Yamaha upright pianos. Please refer to attached for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C . GORSKI
Prepared by

SEPTEMBER 21, 2011
Meeting Date

9. BOARD PRESIDENT'S REPORT10. COMMITTEE REPORTS11. OTHER BOARD OF EDUCATION BUSINESS12. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel: Substitute Bus Driver

Student Matters: Harassment, Intimidation and Bullying Incidents

File No.	Date	School	Student No.
1	9/8/2011	MTMS	79163
2	9/9/2011	Oak Tree	82486
3	9/9/2011	Woodland	83144
4	9/12/2011	Brookside	82955
5	9/15/2011	Barclay Brook	85995

6

9/16/2011

Barclay Brook

85995

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

12. PUBLIC FORUM *

13. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, OCTOBER 12, 2011 – 7:00 PM - AT THE HIGH SCHOOL

14. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.