MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI
Business Administrator/
Board Secretary

Vision Statement

"The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education."

Mission Statement

"The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment."

AGENDA

PUBLIC MEETING
WEDNESDAY, OCTOBER 12, 2011
7:00 P.M.

HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Louis C. Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim
Mr. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted October 7, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS REPORT

6. PRESENTATION – I –PADS

7. PUBLIC FORUM *

8. APPROVAL OF MINUTES

Public Board of Education Meeting – July 20, 2011
Closed Session Meeting – July 20, 2011

9. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. Enrollment

	9/30/11	9/30/10	Difference
Barclay Brook School	449	491	-42
Brookside School	530	681	-151
Mill Lake School	438	667	-229
MTMS	1386	864	+522
Oak Tree	814	822	-8
Woodland School	523	512	+11
Monroe High School	1783	1661	+122
Total Elementary & Secondary	**5923**	**5698**	**+225**

I. (Enrollment cont'd)

	Monroe			Jamesburg		
School	***June***	***Sept.***	***Difference***	***June***	***Sept.***	***Difference***
Academy Learning Center	14	13	Minus 1	1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	0	1	Plus 1			
Childrens Center of Monm.	1	1		1	1	
Collier	1	0	Minus 1			
CPC Upper	4	2	Minus 2	1	0	Minus 1
East Mountain	1	2	Plus 1			
Eden	2	2		1	1	
Ewing High School	1	0	Minus 1			
Harbor School	2	1	Minus 1			
KIVA	0	1	Plus 1	1	0	Minus 1
New Roads Parlin	5	3	Minus 2	1	0	Minus 1
New Roads Somerset	1	1				
Matheny School				1	0	Minus 1
Mary Dobbins School	0	1	Plus 1			
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	2	1	Minus 1			
Middlesex County Acad.	0	1	Plus 1			
Midland	2	1	Minus 1	1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy				1	0	Minus 1
Rugby	1	2	Plus 1	1	0	Minus 1
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Spotswood High School				1	0	Minus 1
UMDNJ	1	1		1	1	
Total	52	48		12	5	

II. Home Instruction

Student	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85904	HS	10	CST	Ed Svc Commission	9/7/2011	
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
84129	HS	10	CST	Friedman, C. Pepe, Kudrak	9/7/2011	9/28/2011
81818	BS	5	Med	Levinson	9/20/2011	
85836	BS	5	Med	Ed Svc Commission, Valville	9/7/2011	
85730	OD	11	CST	Ed Svc Commission	9/7/2011	
86521	HS	11	SUS	Weinstein	9/23/2011	9/26/2011
85930	HS	10	Med	Grimaldi, Morolda	9/7/2011	
83901	WD	3	Med	Ciccarella	9/9/2011	9/26/2011
83089	WD	4	504		9/7/2011	
81564	HS	10	CST	Ed Svc Commission	9/7/2011	
87233	ML	PS	Med	Sadik, Harduby, Chelton	9/7/2011	
84262	OT	5	Med	Princeton House	9/7/2011	

III. Fire Drills/Lock Down Drills

Barclay Brook School ---------- September 21, 2011
Brookside School ---------- September 14, 2011
Mill Lake School ---------- September 9, 2011
Monroe Middle School----------September 7 and 26, 2011
Oak Tree School ---------- September 9, 2011
Woodland School ---------- September 15, 2011
Monroe High School ---------- September 28, 2011

Lockdown

Barclay Brook School----------September 23, 2011
Brookside School ----------September 27, 2011
Mill Lake School ---------- September 26, 2011
Monroe Middle School----------September 26, 2011
Oak Tree School ---------- September 22, 2011
Woodland School ----------September 23, 2011
Monroe High School ---------- September 26, 2011

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

A. **Violence, Vandalism, and Substance Abuse** In accordance with N.J.S.A. 18A:17-46, the Annual District Report and the Incident Listing for Violence, Vandalism, and Substance Abuse is being presented for public review.

B. It is recommended that the Board approve the revisions to the 2011 Memorandum of Agreement between Education and Law Enforcement Officials.

C. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

D. It is recommended that the Board approve the attached list of request for Field Trips.

E. It is recommended that the Board approve the attached list of Student Teacher Placements.

F. It is recommended that the Board approve the attached list of Student Suspensions for the month of September 2011.

G. It is recommended that the Board approve the following student and placement:

Student No.	School	Per Diem Rate	Dates
50402	The Rugby School	$320.73	9/26/11
77897	East Mountain School	$328.69	9/19/11
84129	East Mountain School	$328.69	9/29/11

H. It is recommended that the Board approve the submission of proposal for the IDEA FUNDS for fiscal year the 2012:

IDEA B – Basic $947,779.00
IDEA B – Preschool $ 43,933.00

I. **2011-2012 Violence/Substance Abuse/Estimated Violence/Vandalism Costs**
previously reported for the period 9/1/11 through 9/30/11 --- $100.00

Date	**School**	**Incident**	**Cost to District**
9/22/11	MTHS	Damage to Property	$100.00
9/15/11	Woodland	Harassment, Intimidation Or bullying	
9/20/11	MTHS	Harassment, Intimidation Or bullying	

10. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling $12,388,164.29 for September 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling $3,372,112.85for September 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling $117,576.63 for September 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal

year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the September 2011 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #3

It is recommended that members of the Board of Education approve Transfer #3 as presented for fiscal year 2011/12. A copy is attached hereto.

F. CAPITAL RESERVE ACCOUNT MAXIMUM AMOUNT

It is recommended that members of the Board of Education approve the Annual Report Maximum Capital Reserve Statement as follows:

The Monroe Township Board of Education School District has 124 projects identified in its Five Year Long Range Facility Plan that have not yet been initiated or advanced. The 124 projects have an estimated total cost over the five-year period of $7,997,358.

It is estimated that the district may be eligible for state debt service or EDA grant funds for these projects in the amount of $1,950,132. Accordingly, the estimated local share of these projects is $6,047,226.

The Local share amount of $6,047,226 represents the maximum amount the Monroe Township Board of Education School District may deposit in its capital reserve fund for the 2011/12 school year.

CERTIFICATION:

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Dr. Kenneth R. Hamilton, Superintendent of Schools

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Mr. Michael C. Gorski CPA, Business Administrator

G. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN (CMP) AND ANNUAL MAINTENANCE BUDGET (M1)

It is recommended that members of the Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (M1); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M1) for the Monroe Township School District in compliance with Department of Education requirements.

H. SPECIAL REVENUE FUNDS

It is recommended that members of the Board of Education formally approve all grant applications 2011/12 and accept 2011/2012 funds for the following special revenue programs:

Title I, Part A: Improving Basic Programs Operated by Local Education Agencies;

Title II, Part A: Teacher and Principal Training and Recruiting Fund;

Title III,: Grants and sub-grants for English Language Acquisition and Language;

IDEA Part B/Basic in the amount of $947,779;

IDEA Part B/Pre-School in the amount of $43,933;

Safety Grant;

Impact Grant;

Excellent Educators for NNJ

Please refer to attached for supplemental information.

I. BENECARD - #6 AMENDMENT TO MANAGEMENT SERVICES AGREEMENT - BENECARD SERVICES, INC.

It is recommended that members of the Board of Education approve the attached "SIXTH AMENDMENT TO AGREEMENT TO PROVIDE FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES" between the Monroe Township Board of Education and Benecard Services, Inc.

J. BENECARD - #7 AMENDMENT TO MANAGEMENT SERVICES AGREEMENT - BENECARD SERVICES, INC.

It is recommended that members of the Board of Education approve the attached "SEVENTH AMENDMENT TO AGREEMENT TO PROVIDE FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES" between the Monroe Township Board of Education and Benecard Services, Inc.

K. BID REJECTION

It is recommended that the Board of Education, in accordance with the bidding documents for the bids having been due on August 17, 2011, reject all bids received on August 17, 2011 as to all items bid pursuant to the Supplemental Technology Supplies procurement by reason of no bids having been received for the 10" Industrial Cabinet Saw and the consequent impracticality of awarding contracts for accessories for a unit for which no bids were received. It is further recommended that the Board of Education abandon the solicitation of bids in the Supplemental Technology Supplies procurement received on August 17, 2011 and procure said goods on the basis of quotations in accordance with N.J.S.A. 18A:18A-3, as the aggregate cost of these items is estimated to be under the bid threshold. The Superintendent of Schools, the Business Administrator/Board Secretary, and the Board Attorney, acting on the Board's behalf, are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

L. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Meridian Pediatrics Associates, PC for neurological evaluations at the fee of $175.00 per evaluation for the 2011-2012 school year.

2. It is recommended that members of the Board of Education approve Brookfield Schools to provide home instruction for our students who are hospitalized at The Castle Program @ Virtua (Camden), The Underwood program (Woodbury), the for KEEPS program at St. Peter's (New Brunswick) and the YES program at Lakeland at a rate of $53.87 per hour.

M. SAINT BARNABAS

It is recommended that members of the Board of Education approve the attached agreement between the Monroe Township Board of Education and Saint Barnabas Management Services to provide the Employee Assistance Program Plan. Please refer to attachment for supplemental information.

N. AGREEMENT

It is recommended that members of the Board of Education acknowledge receipt of and approve the enclosed agreement between Rams Associates, LP d/b/a Wall Sports Arena (Lessor) and Monroe Township Board of Education (Lessee) which covers use of the Wall Sports Arena as related to activities regarding the High School Ice Hockey Team.

O. NJ ARM ASSET & REBATE MANAGEMENT PROGRAM

It is recommended that members of the Board of Education accept and acknowledge the arbitrage rebate reports prepared for by PFM Asset & Rebate Management Program for the School District Bond Series 2004, Bond Series 2006, and Bond Series 2008, whereas, no liabilities existed as of June 30, 2011 subsequent to the payment and satisfaction of the 2006 Bond Series liability of $158,965.13 paid to the Internal Revenue Service by its due date of June 6, 2011.

P. ACCOUNT SIGNATORIES

It is recommended that members of the Board of Education authorize Eric Platt, Robert Goodall and James Cernansky as signatories on the following Wells Fargo bank accounts; Monroe Township High School Activities Fund, Monroe Township High School Student Activities – School Store Account, and Monroe Township High School Store Sales Tax Account.

Q. CHECKS ACCEPTANCE

It is recommended that members of the Board of Education acknowledge receipt of and acceptance of two check contributions; one in the amount of $6,400. from the First Tee Foundation and one in the amount of $15,000 from the Sparks Program. These checks were presented to help support expansion of programs and services provided for Physical Education and golf programs.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI	OCTOBER 12, 2011
Prepared by	Meeting Date

11. BOARD PRESIDENT'S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment Intimidation and Bullying Reports

Personnel Matters: Superintendent's Evaluation

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM *

16. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, NOVEMBER 16, 2011 – 7:00 PM - AT THE HIGH SCHOOL

17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.