MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

"The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education."

Mission Statement

"The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment."

AGENDA
PUBLIC MEETING
THURSDAY – MARCH 22, 2012
7:00 P.M.

HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Lou Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim
Ms. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 16, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PRESENTATION AND ADOPTION OF THE 2012-2013 SCHOOL BUDGET

7. REVISED PUBLIC MEETING SCHEDULE APPROVAL APRIL AND MAY 2012

8. PUBLIC MEETING SCHEDULE APPROVAL – JUNE 2012 THROUGH JANUARY 2013

9. PUBLIC FORUM*

10. APPROVAL OF MINUTES
Public Meeting January 18, 2012
Closed Session January 18, 2012
Public Meeting February 15, 2012
Closed Session February 15, 2012

11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. ENROLLMENT

	2/29/12	1/31/11	Difference	12/28/11	Difference
Barclay Brook School	454	452	+2	495	- 41
Brookside School	530	531	-1	683	-153
Mill Lake School	442	441	+1	666	-224
MTMS	1392	1388	+4	863	+529
Oak Tree	827	827	0	835	- 8
Woodland School	520	519	+1	513	+ 7
Monroe High School	1759	1759	0	1649	+110
Total Elementary & Secondary	**5924**	**5917**	**+7**	**5704**	**+220**

I. Enrollment (cont'd)

	Monroe			Jamesburg		
School	***Jan.***	***Feb.***	***Difference***	***Jan.***	***Feb.***	***Difference***
Academy Learning Center	13	12	Minus 1	1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	1	1				
CPC Upper	2	2				
Eden	**2**	**2**		**1**	**1**	
Harbor School	1	1				
Hawkswood School	0	1	Plus 1			
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	1	1				
New Roads Parlin	3	3				
New Roads Somerset	1	0	Minus 1			
Mary Dobbins School	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	1	1				
Middlesex County Acad.	1	0	Minus 1	1	0	Minus 1
Midland	1	1		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	3	3		0	1	Plus 1
School for Hidden Intellig.	1	1				
Schroth School	1	1				
UMDNJ	1	2	Plus 1	2	2	
Total	49	48		8	8	
*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services						

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
83089	WD	4	504	Merlette	9/7/2011	
78615	MS	8	Med	Consiglio, Barclay, Pace, Dawson	9/27/2011	
82564	OD	12	CST	Ed Svc Commission	9/23/2011	2/2/2012
79109	WD	5	Med	Faughnan, Brunotte, Trent	9/26/2011	
85758	HS	9	CST	Profaci, Pepe, Hardt, Simmonds	10/26/2011	
86528	OT	4	Med	Winther	11/8/2011	11/28/2011
85153	HS	11	CST	Quindes, Simmonds, Riggi,	11/30/2011	
87332	HS	10	CST	Ongaro, simmonds	11/18/2011	
85107	HS	11	SUS	Pepe	1/5/2012	
85920	HS	10	SUS	Grimaldi, Massaro, Snagusky, Thumm	1/25/2012	2/16/2012
32125	HS	12	Sus	Kelly	12/15/2012	12/16/2011
83528	HS	12	Med	Education Inc	1/17/2012	
78015	HS	11	Med	New Hope	1/7/2012	
78196	HS	12	CST	Lyons, Rose, Pepe, C.,	1/27/2012	2/25/2012
84034	BS	3	Med	Mancuso	1/13/2012	
70304	HS	12	SUS		12/9/2011	
87150	BS	4	Med	Education Inc	1/26/2012	2/1/2012
87342	MS	8	Med	Professional Ed Svc. Inc	12/15/2011	1/31/2012
80757	MS	7	Med	Professional Ed Svc. Inc	1/4/2012	
77897	HS	10	CST	Brookfield Schools	12/8/2011	
81283	HS	9	CST	Simmons, DiMeola, Ed Svc Commission	12/16/2011	2/6/2012
70454	HS	10	SUS	Quindes	1/14/2012	1/15/2012
77536	HS	11	CST	Ballard	2/8/2012	
84326	HS	11	CST	Percherski	2/9/2012	
85729	HS	11	CST	Percherski	2/9/2012	
78774	HS	9	504	Gold	2/17/2012	
70572	HS	10	SUS	Lustgarten, Deedy, Kudrak	2/8/2012	
83171	HS	9	Med	Olszewski, Ed. Svc. Grimaldi, Bigos, Simmons	2/13/2012	
85523	OT	4	CST	Iadevaia, Holmes	3/1/2012	
78140	HS	9	504	Grimaldi	2/22/2012	
81161	MS	7	Med	Magee, Murphy, Morse, Ostroski	2/24/2012	
83354	HS	12	CST	MacKenzie, Hardt, Rose	2/15/2012	
85090	HS	11	Med	Simmons	2/15/2012	
70572	HS	10	Sus	Lustgarten, Deedy, Kudrak	2/8/2012	
81422	HS	12	Med	Ballard, Lee	2/21/2012	

III. FIRE/LOCKDOWN DRILLS

Barclay Brook School ----------	February 1, 2012
Brookside School ----------	February 14, 2012
Mill Lake School ----------	February 23, 2012
Monroe Middle School----------	February 1, 2012
Oak Tree School ----------	February 2, 2012
Woodland School ----------	February 2, 2012
Monroe High School ----------	February 17, 2012

Lockdown

Barclay Brook School----------	February 6, 2012
Brookside School ----------	February 27, 2012
Mill Lake School ----------	February 17 , 2012
Monroe Middle School----------	February 24, 2012
Oak Tree School ----------	February 27, 2012
Woodland School ----------	February 23, 2012
Monroe High School ----------	February 29, 2012

IV. PERSONNEL

I. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. BOARD ACTION

A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

B. It is recommended that the Board approve the attached list of request for Field Trips.

C. It is recommended that the Board approve the attached list of Student Teacher Placements.

D. It is recommended that the Board accept the attached list of Student Suspensions for the Month of February 2012.

E. It is recommended that the Board approve the revised 2011-2012 school calendar.

F. It is recommended that the Board approve the 2012-2013 school calendar.

G. It is recommended that the Board of Education approve tuition for students to attend Middlesex County Arts High School and Middlesex County Arts Middle School for the 2012-2013 school year as follows: Grades 9-12, 14 week program $815 per student; Grades 6-8, 12 week program $800 per student which includes roundtrip transportation.

H. It is recommended that the Board approve the following non-affiliate job descriptions:

Program Director/Head Teacher
PreSchool Assistant Teacher

I. It is recommended that the Board approve the creation of the following clubs and advisors on a volunteer basis for the first year:

Peace Ambassadors – Cathy Ielpi and Doreen Mullarney
Italian American Club – Guiseppe Callella

J. It is recommended that the Board approve the Falcon 5K run benefit for the Arthritis Foundation that the High School Athletic Training Club and Spanish Honor Society are hosting on May 20, 2012.

K. It is recommended that the Board approve the following student and placement:

Student No.	School	Tuition	Start Date
81283	UMDNJ Therapeutic Day	$5,400 per month	2/6/12
83636	Hawkswood School	$284 per diem	2/20/12
78196	East Mountain School	$328.69 per diem	3/12/12
86569	East Windsor School	$71.44	1/18/12
86570	East Windsor School	$66.21	1/19/12
86571	East Windsor School	$66.21	1/19/12

12. BUSINESS ADMINISTRATOR'S REPORT

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling $ 9,367,695.46 for February 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling $840,623.97 for February 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling $195,458.11 for February 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2012, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2012 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #8

It is recommended that members of the Board of Education approve Transfer #8 as presented for fiscal year 2011/12. A copy is attached hereto.

F. AUTHORIZATION TO PURCHASE

It is recommended that the Board of Education adopt the following resolution authorizing Michael C. Gorski, CPA, Business Administrator/Board Secretary, as the district's Qualified Purchasing Agent.

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c), the Monroe Township Board of Education (sometimes "Board") may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by law; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) the Board, by a general delegation of power, may establish a bid threshold in an amount not to exceed $36,000 if the Purchasing Agent is qualified pursuant to N.J.S.A. 40A:11-9(a) and (c); and

WHEREAS, Michael C. Gorski, CPA, Business Administrator/Board Secretary, is the Board's Purchasing Agent and is qualified pursuant to N.J.S.A. 40A:11-3(a) and (c) and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3 (a) and (c), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, in the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) and N.J.S.A. 18A:18A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract: (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but to greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in N.J.S.A. 18A:18A-5 (except for professional services and work performed by employees of the Board) without advertising for bids but after solicitation of at least two competitive quotations (if practicable) as required by law; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education pursuant to the aforesaid statutes as follows:

(1) The bid threshold for the Board is hereby established to be $36,000.00.

(2) Michael C. Gorski, CPA is duly authorized to award contracts that amount in the aggregate, to less than $5,400.00 (which is 15 percent of the bid threshold of $36,000.00) without advertisement for bids and without solicitation of competitive quotations; and

(3) Michael C. Gorski, CPA is duly authorized to seek competitive quotations for and to award contracts as provided by law that either:

(a) amount, in the aggregate, to less than $36,000.00, but to greater than $5,400.00; or

(b) are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees).

(4) Michael C. Gorski, CPA is duly authorized to purchase any goods or services pursuant to a State contract that amounts, in the aggregate, to less than $36,000.00 without prior approval of the Board. All such purchases made through State contracts will be approved by the Board on a retroactive basis at least once each school year.

BE IT FURTHER RESOLVED that this resolution supersedes all prior resolutions on these subjects.

G. NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP ERIC NORTH SUBFUND APPLICATION FOR 2012 SAFETY GRANT PROGRAM BOARD RESOLUTION TO APPLY

It is recommended that members of the Monroe Township Board of Education approve the submission of grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of $19,840.00 for the period July 1, 2012 through June 30, 2013. Please refer to attachment for supplemental information.

H. BID AWARD – GROUNDS CARE MAINTENANCE

It is recommended that members of the Monroe Township Board of Education award the Grounds Care Maintenance bid to Pleasant View Landscaping for Base Contract with hourly rate for special projects & Alternate LS1 in the total amount of $72,997. Please refer to the attached bid analysis for supplemental information.

I. PARTIAL ROOF REPLACEMENT

It is recommended that members of the Board of Education approve the following resolution: "Be It Resolved that the Monroe Township Board of Education approve the submission of the partial roofing replacement project at the Brookside Elementary School to the New Jersey Department of Education for review and Department approval as an "Other" Capital Project; with Amendment of the Long Range Facilities Plan to be consistent with this project. Further, the Board authorized DI Group Architecture, LLC to make this submission to the Department of Education on behalf of the district. State funding is not being requested.

J. BID AUTHORIZATION – BROOKSIDE SCHOOL PARTIAL ROOF REPLACEMENT

It is recommended that members of the Board of Education authorize Michael C. Gorski, CPA, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for roof replacement at Brookside School.

K. BANK APPROVAL

It is recommended that members of the Board of Education approve Provident Bank as a depository and provider of the majority of banking services to the District effective July 1, 2012 pursuant to the results of the RFP (Request for Proposal) for Bank Services.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI — March 22, 2012
Prepared by — Date

13. BOARD PRESIDENT'S REPORT

14. COMMITTEE REPORTS

15. OTHER BOARD OF EDUCATION BUSINESS

16. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No.	Incident Date	School	Student No.
107	3/9/2012	HS	85824
108	3/14/2012	BS	84006
109	3/19/2012	BS	83690

Superintendent's Evaluation Framework
Oak Tree Principal Search

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

17. PUBLIC FORUM *

18. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, April 18, 2012 – 7:00 P.M. – HIGH SCHOOL

19. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.