MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
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MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

"The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education."

Mission Statement

"The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment."

AGENDA
PUBLIC MEETING
WEDNESDAY – APRIL 25, 2012
7:00 P.M.

HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Lou Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim
Ms. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 20, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PUBLIC FORUM*

7. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. ENROLLMENT

	3/31/12	2/29/12	Difference	3/31/11	Difference
Barclay Brook School	457	454	+3	499	-42
Brookside School	532	530	+2	681	-149
Mill Lake School	443	442	+1	671	-228
MTMS	1393	1392	+1	862	+531
Oak Tree	838	827	+11	844	-6
Woodland School	523	520	+ 3	514	+9
Monroe High School	1760	1759	+1	1648	+112
Total Elementary & Secondary	**5946**	**5924**	**+22**	**5719**	**+227**

I. Enrollment (cont'd)

	Monroe			Jamesburg		
School	***Feb***	***March***	***Difference***	***Feb.***	***March***	***Difference***
Academy Learning Center	12	12		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	1	1				
CPC Upper	2	2				
East Mountain	0	2	Plus 2	0	1	Plus 1
Eden	2	2		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	1	1				
New Roads Parlin	3	3				
New Roads Somerset	0	0				
Mary Dobbins School	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	1	1				
Middlesex County Acad.	0	0		0	0	
Midland	1	1		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	3	3		1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
UMDNJ	2	2		2	2	
Total	48	50		8	9	
*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services						

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
83089	WD	4	504	Merlette	9/7/2011	
78615	MS	8	Med	Consiglio, Barclay, Pace, Dawson	9/27/2011	
79109	WD	5	Med	Faughnan, Brunotte, Trent	9/26/2011	
85758	HS	9	CST	Profaci, Pepe, Hardt, Simmonds	10/26/2011	
85153	HS	11	CST	Quindes, Simmonds, Riggi,	11/30/2011	
87332	HS	10	CST	Ongaro, Simmonds	11/18/2011	
85107	HS	11	SUS	Pepe	1/5/2012	3/12/2012
83528	HS	12	Med	Education Inc	1/17/2012	3/12/2012
78015	HS	11	Med	New Hope	1/7/2012	
84034	BS	3	Med	Mancuso	1/13/2012	
70304	HS	12	SUS		12/9/2011	
80757	MS	7	Med	Professional Ed Svc. Inc	1/4/2012	
77897	HS	10	CST	Brookfield Schools	12/8/2011	
77536	HS	11	CST	Ballard	2/8/2012	
84326	HS	11	CST	Percherski	2/9/2012	
85729	HS	11	CST	Percherski	2/9/2012	
78774	HS	9	504	Gold, Drust	2/17/2012	
70572	HS	10	SUS	Lustgarten, Deedy, Kudrak	2/8/2012	
83171	HS	9	Med	Olszewski, Ed. Svc. Grimaldi, Bigos, Simmons	2/13/2012	
78140	HS	9	504	Grimaldi	2/22/2012	
81161	MS	7	Med	Magee, Murphy, Morse, Ostroski, Earl	2/24/2012	
83354	HS	12	CST	MacKenzie, Hardt, Rose	2/15/2012	
85090	HS	11	Med	Simmons	2/15/2012	
81422	HS	12	Med	Ballard, Lee	2/21/2012	
83538	HS	12	Sus	Butler	3/19/2012	3/26/2012
87245	HS	9	Sus	Gold	3/22/2012	3/26/2012
85950	HS	10	Sus	Grimaldi, Hardt, Di Meola, Lombardi, Platt, Quindes	3/22/2012	
77511	HS	11	Sus	Varacallo	3/26/2012	
82089	MTMS	6	Med	Gorham, Kirchner, Ostroski	4/2/2012	

III. FIRE/LOCKDOWN DRILLS

Barclay Brook School	March 14, 2012
Brookside School	March 7, 2012
Mill Lake School	March 20, 2012
Monroe Middle School	March 23, 2012
Oak Tree School	March 30, 2012
Woodland School	March 7, 2012
Monroe High School	March 22, 2012

Lockdown

Barclay Brook School	March 5, 2012
Brookside School	March 19, 2012
Mill Lake School	March 21, 2012
Monroe Middle School	March 22, 2012
Oak Tree School	March 28, 2012
Woodland School	March 12, 2012
Monroe High School	March 29, 2012

IV. Personnel

The Superintendent will recommend that the Board approve the Personnel Report following discussion in closed session.

V. Board Action

A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

B. It is recommended that the Board approve the attached list of request for Field Trips.

C. It is recommended that the Board approve the attached list of Student Teacher Placements.

D. It is recommended that the Board accept the attached list of Student Suspensions for the Month of March 2012.

E. It is recommended that the Board approve the AVID Implement Agreement effective July 1, 2012 through June 30, 2013 for a total amount of $29, 901 which includes registration for two schools for $6,630; early bird registration for 34 participants for $22,746.00; and AVID weekly for $525.

F. It is recommended that the Board approve the revised 2012-2013 School Calendar.

G. It is recommended that the Board approve the Professional Development Plan for the 2012-2013 school year.

H. **MCESC Representative Term**
It is recommended that the Board appoint a representative to the Middlesex Regional Educational Services Commission for the 2012-2013 school year.

I. It is recommended that the Board approve the following Policies for a first reading:
Policy 1631 Residency requirement for Person Holding School District Office, Employment or Position
Policy 3324 Right of Privacy (Teaching Staff)
Policy 4324 Right of Privacy (Support Staff)

J. It is recommended that the Board approve the revision of the following Policies and Regulations:

Policy 5600 Pupil Discipline/Code of Conduct
Reg. 5600 Pupil Discipline/Code of Conduct
Policy 9270 Home Schooling and Equivalent Education Outside the Schools
Reg. 9270 Home Schooling and Equivalent Education Outside the Schools

K. It is recommended that the Board approve the following student and placement:

Student No.	School	Tuition	Start Date
83330	East Mountain School	$328.69 per diem	3/7/12
77897	Daytop Preparatory School	$239.87 per diem	3/6/12-3/13/12

8. BUSINESS ADMINISTRATOR'S REPORT

BOARD ACTION

A. BILL LIST
It is recommended that the bills totaling $13,928,496.90 for March 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling $30,935.89 for March 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 2012, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal

year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the March 2012 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. TRANSFER #9

It is recommended that members of the Board of Education approve Transfer #9 as presented for fiscal year 2011/12. A copy is attached hereto.

E. BID AUTHORIZATION – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES: TIME AND MATERIAL RATES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when awarded by members of the Board of Education will be encumbered against the 2012/13 budget.

F. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the District from the following vendors under their respective NJ State Contract #s:

Company Name	State Contract Number	Company Name	State Contract Number
Adelphia Steel Eqip.Co.	A67811 and A70121	Midwest Folding Products	A67816
Allied Plastics	A67827	Palmer Hamilton LLC	A67809
Artco Bell Corporation	A67830	Sico America Inc.	A67824
Brodart Furniture	A66905	Paragon Furniture LLP	A67834 and A62192
Capitol Seating Company	A67832	Grafco	A62171
CDF School Furniture	A67806	Inwood Office Furniture	A67815
Global	A69980	Jasper/Community	A67925
Krueger International Inc.	A67818,A62194, A57057,A66913, A66987		

G. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education appoint Ms. Jodi Liebov as a certified speech and language specialist for the MT SEPA summer program at the rate of $139.45 per day for approximately 25 days.

2. It is recommended that members of the Board of Education approve Bayada Nurses for private nursing services for a fee of $54.50 for an RN per hour or $44.50 per hour for an LPN for (SS).

Additionally, the nurse will also ride the bus with (SS and WS) for an additional $20.00 for the second student (WS) as per his IEP to ride the bus for the 2011-2012 school year.

3. It is recommended that members of the Board of Education approve Anthony Didia to provide piano accompany for Monroe Township Middle School at the rate of $50 for May 21st rehearsal and a rate of $100 for the May 28th concert performance.

H. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR A FIXED ASSETS INVENTORY

WHEREAS, N.J.S.A. 18A:18A-5(a) (2) provides that a board of education may award a contract for unspecifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and
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WHEREAS, Monroe Township Board of Education requires the services of an appraisal firm to perform and update a fixed assets inventory; and

WHEREAS, the need for expertise, extensive training and proven reputation is essential and the performance of the services could not be reasonably described by written specifications; and

WHEREAS, American Appraisal Associates agreed to work with staff to provide the development of detailed property records to support the capital asset reporting requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 (GASB 34); and

WHEREAS, American Appraisal Associates will provide an updated capital assets record to assist in regard to (a.) achieving property accountability and stewardship of assets, and (b.) to obtain a valuation of assets in compliance with the requirements of GAAP, GASB 34, and GAAFR; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract in the amount of $11,500 to American Appraisal Associates in accordance with its written proposal, a copy of which is annexed hereto and incorporated herein.

I. INSURANCE BROKER OF RECORD

It is recommended that members of the Board of Education appoint G. R. Murray Insurance Company as the Board's insurance broker of record for fiscal year 2012/13. The firm of G. R. Murray is not paid a commission or a fee by the Board of Education.

J. BID AUTHORIZATION – PAPER

It is recommended that members of the Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator and Qualified Purchasing Agent to advertise for and solicit bids for paper. This bid when awarded by members of the Board of Education will be encumbered against the 2012/13 budget.

K. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 31, 2010, entitled: "ADOPTION OF THE 2011/12 ANNUAL SCHOOL BUDGET", members of the Board of Education established the school district travel maximum for the 2011/12 school year at the sum of $158,422. Therefore, it is recommended that Members of the Board of Education acknowledge that as of March 31, 2011, $97,628. has been spent.

L. BID AUTHORIZATION – GARBAGE DISPOSAL SERVICES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for garbage disposal services for the 2012-2013 fiscal year.

M. NO CHILD LEFT BEHIND (NCLB) CONSOLIDATED GRANT- REVISION

It is recommended that members of the Board of Education approve the attached revised 11/12 No Child Left Behind (NCLB) Consolidated Grant. Please refer to attached for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA
Prepared by

April 25, 2012
Meeting Date

9. BOARD PRESIDENT'S REPORT

10. COMMITTEE REPORTS

11. OTHER BOARD OF EDUCATION BUSINESS

12. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No.	Date of Incident	School	Offender No.
113	3/27/2012	Oak Tree	86130
114	3/27/2012	Oak Tree	86221 , 86222
115	3/21/2012	HS	85038, 81486
116	3/31/2012	Hs	85920, 80930
117	4/2/2012	ML	85871
118	4/2/2012	HS	85664
119	4/5/2012	Barclay Brook	86103, 87046
120	4/20/2012	MTMS	84086

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

13. PUBLIC FORUM *

14. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, May 9, 2012 – 7:00 P.M. – HIGH SCHOOL

15. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.