

MONROE TOWNSHIP BOARD OF EDUCATION

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MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, SEPTEMBER 15, 2010
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Mr. Lew Kaufman, Board President
Mr. Marvin I. Braverman, Board Vice President
Mr. Ken Chiarella
Mr. Mark Klein
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Mr. Louis C. Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERSMs. Reena Dholakia
Mr. Jonathan Kim4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 24, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT6. PUBLIC FORUM *7. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

School	<u>9/1/10</u>	<u>6/30/10</u>	<u>Difference</u>
Applegarth School	867	804	+63
Barclay Brook School	487	546	-59
Brookside School	680	665	+15
Mill Lake School	664	682	-18
Oak Tree	818	743	+75
Woodland School	515	515	0
Monroe High School	<u>1675</u>	<u>1598</u>	<u>+77</u>
Total Elementary & Secondary	5706	5553	153

I. Enrollment - Out of District (cont'd)

<u>School</u>	Monroe			Jamesburg		
	<u>June</u>	<u>Sept.</u>	<u>Difference</u>	<u>June</u>	<u>Sept.</u>	<u>Difference</u>
Academy Learning Center	14	13	Minus 1	1	1	
Bridge Academy	0	1	Plus 1			
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Coastal Learning Center	1	0	ESY			
Collier	1	3	Plus 2	1	0	Minus 1
CPC Lower	1	0	Minus 1			
CPC Upper	4	4		2	1	Minus 1
East Mountain	1	1				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	2	Plus 1			
Lamberts Mills Academy	1	0	Minus 1			
Mercer Elementary	1	1				
Mercer High School	2	2		1	0	Minus 1
Mercer Cty Reg. Day	3	2	Minus 1			
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy				1	1	
Rugby	2	1	Minus 1	0	1	Plus 1
School for Hidden Intellig.	0	1	Plus 1			
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	54	53		14	12	

II. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

III. Board Action

- A. It is recommended by the Superintendent of Schools that the Board adopt a resolution naming the new middle school as the Monroe Township Middle School.
- B. It is recommended that the Board approve an early dismissal (half day schedule) for the MTHS students only on Wednesday, September 22, 2010, to allow for utilization of the high school facility to perform a mock middle school day. This simulation will provide valuable information regarding the transition to the new middle school next year.
- C. It is recommended that the Board approve the submission of the American Recovery and Reinvestment Act funds (ARRA) application for special education for the following amounts:

IDEA B–Basic	\$911,350.00
IDEA B–Preschool	\$ 43,757.00

- D. Residency Contract
In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.
- E. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- F. It is recommended that the Board approve the attached list of request for Field Trips.
- G. It is recommended that the Board approve the attached list of Student Teacher Placements.
- H. It is recommended that the Board approve the establishment of AVID tutors to work with students in our district at a rate of \$11.50 per hour for the 2010-2011 school year.
- I. It is recommended that the Board approve the procurement of Rosetta Stone Comprehensive Language Learning Software System which is the only comprehensive package that effectively meetings and complies to the curriculum standards and learning needs of all learners in our elementary school system as it relates to teaching students to communicate in a second world language. Total cost of the classroom version CD Rom network and related one day onsite training is \$43,070.

J. It is recommended that the Board approve the Naviance system that addresses college and career readiness for a cost of \$7,470, which includes a one year Learning style inventory subscription, 8 hours of professional development during a six month period, web-based subscriptions for 4 hours for a six month period and materials for 1600 students.

K. It is recommended that the Board approve the following job descriptions:

Mathematics Lead Teacher grades Pre-K–6
 Mathematics Lead Teacher grades 7-8
 Mathematics Lead Teacher grades 9-12

L. It is recommended that the Board approve the following students for out of district placement for the 2010-2011 school year:

Student No.	School	Start Date	Per Diem Rate
50457	Collier High School	9/8/10	\$263.73
82657	Bridge Academy	9/2/10	\$201.44
83490	Chidden with Hidden Intelligence	9/2/10	\$401.78
82564	New Road School of Somerset	9/2/10	\$213.81
49987	Collier High School	9/8/10	\$263.73

M. It is recommended that the Board approve the attached Settlement Agreement between the Monroe Township Board of Education and the MTEA, NJEA re: Unfair Labor Practice.

N. It is recommended that the Board of Education (1) rescind, retroactive to July 1, 2010, the Superintendent Employment Contract for the period from March 16, 2009 through July 1, 2012; (2) approve, retroactive to July 1, 2010, the previously submitted Superintendent Employment Contract for the period from July 1, 2010 through July 1, 2015; and (3) authorize the Board President and Business Administrator/Board Secretary to take all necessary and appropriate steps to implement the aforementioned action of the Board.

8. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$6,439,477.47 for July 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST–NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,358,373.16 for July 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST–NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling \$358,199.16 for July 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the July 2010 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #1

It is recommended that members of the Board of Education approve Transfer #1 as presented for fiscal year 2010/11. A copy is attached hereto.

F. COMMISSION FOR THE BLIND

It is recommended that members of the Board of Education approve the services provided by the Commission for the Blind to classified Monroe students for fiscal year 2010-2011.

G. BUS SERVICES FOR ATHLETIC TRIPS AND FIELD TRIPS

It is recommended that members of the Board of Education approve the following resolution:

WHEREAS, the Monroe Township Board of Education ('Board') has solicited competitive bids for Bus Services for Athletic Trips and Field Trips; and

WHEREAS, on September 8, 2010, the Board received and publicly opened bids submitted by First Student, Inc., Durham School Service, and Trans-Ed; and

WHEREAS, upon review of the bids, it has been determined that Durham School Service submitted the lowest responsible and responsive bids for Athletic Trips both 16 and 54 passenger vehicles, for Field Trips 16 passenger vehicles and that Trans-Ed submitted the lowest responsible and responsive bid for Field Trips 54 passenger vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that Durham School Service, is hereby awarded the contract for the provision of Bus Services for Athletic Trips for both 16 and 54 passenger vehicles and for Field Trips for 16 passenger vehicles. Additionally, be it resolved that Trans-Ed is awarded the contract for the provision of Bus Services for Field Trips for 54 passenger vehicles, pursuant to the proposals submitted by Durham School Service and Trans-Ed respectively on September 8, 2010, for the period September 16, 2010 through June 30, 2010.

Please refer to attached bid analysis for supplemental information.

H. PROFESSIONAL APPOINTMENTS

It is recommended that members of the Monroe Township Board of Education approve Brookfield Schools to provide home instruction for students placed at the KEEPS Program at St. Peter's University Hospital at the rate of \$53.87 per hour for the 2010/2011 school year.

It is recommended that members of the Board of Education approve Tiffany Spadafora to provide physical therapy services for the 2010/11 fiscal year at the rate of \$65.00 per hour.

It is recommended that members of the Board of Education approve Middlesex County Regional Educational Services Commission to provide the following services:

Psychological or Learning Evaluation at the rate of \$216.00 per evaluation,
Bi-Lingual Psychological or Learning Evaluation at the rate of \$338.00 per evaluation,
Social Evaluation at the rate of \$207.00 per evaluation,
Bi-Lingual Social Evaluation at the rate of \$207.00 per evaluation,
Occupational or Physical Therapy Evaluation at the rate of \$269.99 per evaluation,
Occupational or Physical Therapy Services at the rate of \$84.00 per hour,
Occupational or Physical Therapy home instruction at the rate of \$91.00 per hour,

Speech/Language evaluation at the rate of \$248.00,
 Bi-Lingual Speech/Language Evaluation at the rate of \$351.00,
 Speech Correction services at the rate of \$81.00 per hour,
 Speech home instruction at the rate of \$65.00 per hour,
 Home instruction at the rate of \$36.00 per hour, and
 Home instruction for students at Children's Specialized Hospital at the rate of \$54.00 per hour.

I. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

WHEREAS, Title 18A: 18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Monroe Township Board of Education desires to authorize Michael C. Gorski, Purchasing Agent to make any and all purchases necessary to meet the needs of the school district; and

NOW THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes Michael C. Gorski, Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

Commodity/Services	Vendor	State Contract#
Tires	Perth Amboy Tire Service	A-61418
Diesel Fuel	Petroleum Traders Corp.	A-44185
Cheerleading Supplies	Leisure Sporting Goods	A-66833
General School Supplies	School Specialty & Premier	A-65606

J. SPECIAL REVENUE FUNDS

It is recommended that members of the Board of Education formally approve all grant applications 2010/11 and accept 2009/2010 funds for the following special revenue programs:

Title I, Part A: Improving Basic Programs Operated by Local Education Agencies;
 Title II, Part A: Teacher and Principal Training and Recruiting Fund;
 Title II, Part D: Enhancing Education through Technology;
 Title III,: Grants and sub-grants for English Language Acquisition and Language;
 Title III,: Immigrant;
 IDEA Part B/Basic in the amount of \$911,350;
 IDEA Part B/Pre-School in the amount of \$43,757;
 Safety Grant;

Impact Grant;
Child Assault Prevention Grant;
Smaller Learning Community Program Grant;
ARRA IDEA Basic (2009-2011 revision); and
ARRA IDEA Preschool (2009-2011 revision).

Please refer to attached for supplemental information.

K. B.A.S.C.–RESOLUTION 2010-2011

It is recommended that members of the Board of Education approve the following resolution entitled:

RESOLUTION AUTHORIZING AGREEMENT BETWEEN MONROE TOWNSHIP BOARD OF EDUCATION AND THE B.A.S.C. NETWORK, INC., AS MONROE B.A.S.C.

WHEREAS, N.J.S.A. 18A:18A-5(a)(2) authorizes the award of a contract by the adoption of a resolution at a public meeting without public advertising for bids and bidding therefore, if the subject matter thereof consists of extraordinary unspecifiable services which cannot reasonably be described by written specifications; and

WHEREAS, the Township of Monroe has the need to provide quality before-and-after school care for its students; and

WHEREAS, the Superintendent and the Business Administrator, have stated that it is to the advantage of the Monroe Township Board of Education to enter into a contract with the B.A.S.C. Network, Inc., as Monroe B.A.S.C., to provide before-and-after school care; and

WHEREAS, N.J.A.C. 6A:23-7.1(e).1 provides that changes to the contract shall be within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

WHEREAS, it is difficult to create specifications for quality child-care services, currently enjoyed by more approximately 300 students, and the Monroe Township Board of Education has been satisfied with the services provided by the B.A.S.C. Network, Inc., as Monroe B.A.S.C.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby authorizes an extraordinary unspecifiable services contract with the B.A.S.C. Network, Inc., as Monroe B.A.S.C., with regard to use of Monroe Township Schools to provide before-and-after school care in accordance with an agreement, effective September 1, 2010 to June 30, 2011, a copy of which is on file in the office of the Business Administrator/ Board Secretary; and

IT IS FURTHER RESOLVED that notice of this Contract shall be published once in The Home News Tribune.

I certify to the accuracy of the foregoing, including, but not limited to, the fact that the above before-and-after school care services are needed, that bid specifications would be exceedingly difficult to prepare and that the B.A.S.C. Network, Inc., as Monroe B.A.S.C., is particularly well suited to provide the services required by the Monroe Township Board of Education.

Michael C. Gorski, CPA
Board Secretary/Business Administrator

L. RESOLUTION–LEGAL SERVICES

BE IT RESOLVED by the Monroe Township Board of Education that it hereby designates Bertram E. Busch, Esq., of the firm of Busch and Busch, LLP, to serve as Special Counsel for the following items:

Patrick O'Connor v. Brian Zimmer, Zach Thienert, David Illian, et als.;

and

Complying with the requirements of the Middlesex County Planning Board and the Middlesex County Department of Planning with regard to the construction of the new Monroe Township high school, including but not limited to, the preparation of the deed of widening of Perrineville Road.

The hourly rate to provide these services will be \$155.00 per hour.

M. ATHLETIC CHANGE FUND–INCREASE

It is recommended that members of the Board of Education approve increasing the Athletic Change Fund from \$300 to \$500 due to larger crowds and expanded programs.

N. TRANSACTIONS

It is recommended that members of the Board of Education authorize Michael C. Gorski, School Business Administrator/Board Secretary and Laura Allen, Accounting Supervisor/Office Manager to administer all cash and investment accounts specifically including the authorization to initiate inter and intra account transfers subject to the approval by the other administrator. It is further recommended that members of the Monroe Township Board of Education authorize Joseph Muszel, Bookkeeper; Linda Boone, Payroll Coordinator; and Matthew Boone, Assistant Payroll Coordinator to initiate inter account transfers and intra account transfers subject to approval by Michael C. Gorski and Laura Allen.

O. ROSS HABER ASSOCIATES, INC.–EXTENSION TO CONTRACT

It is recommended that members of the Board of Education approve an extension to the contract previously approved February 24, 2010 for Ross Haber Associates, Inc. to provide additional services as related to redistricting study and enrollment projections for the purpose of realigning school attendance zones based upon a grade level organization. The cost for these extended services is \$8,000. Please refer to the attached for supplemental information.

P. ENVIRONMENTAL SAFETY MANAGEMENT CORPORATION

It is recommended that members of the Monroe Township Board of Education approve Environmental Safety Management Corporation to provide Certified Industrial Hygiene support for Indoor Air Quality. The rate schedule for fiscal year 2010/11 is as follows:

Certified Industrial Hygienist: \$175.00/hour
and
Industrial Hygiene Technician: \$125.00/hour.

The above action authorizes the Business Administrator to sign and administrator contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

SEPTEMBER 15, 2010
Meeting Date

9. BOARD PRESIDENT'S REPORT10. COMMITTEE REPORTS11. OTHER BOARD OF EDUCATION BUSINESS12. CLOSED SESSION–RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

Personnel Matter: Employee # 001942

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

13. PUBLIC FORUM *

14. NEXT PUBLIC BOARD OF EDUCATION MEETING–SEPTEMBER 29, 2010, 7:00 P.M.

15. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.