

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
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MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY – DECEMBER 15, 2010
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Mr. Lew Kaufman, Board President
Mr. Marvin I. Braverman, Board Vice President
Mr. Ken Chiarella
Mr. Mark Klein
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Mr. Lou Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Reena Dholakia
Mr. Jonathan Kim

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 10, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. AVID STUDENT PRESENTATION

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Special Public Meeting October 27, 2010

9. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>11./30/10</u>	<u>10/31/10</u>	Increase+ <u>Decrease-</u>	<u>11/30/09</u>	<u>Difference</u>
Applegarth School	860	862	-2	799	+61
Barclay Brook School	489	489	0	531	-42
Brookside School	681	681	0	670	+11
Mill Lake School	667	668	-1	677	-10
Oak Tree	827	819	+8	747	+80
Woodland School	512	511	+1	512	0
Monroe High School	<u>1657</u>	<u>1657</u>	<u>0</u>	<u>1611</u>	<u>+46</u>
Total Elementary & Secondary	5693	5687	+6	5547	146

I. Enrollment (Cont'd)

<u>School</u>	Monroe			Jamesburg		
	<u>Nov.</u>	<u>Dec.</u>	<u>Difference</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Difference</u>
Academy Learning Center	13	13		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	3	4	Plus 1			
CPC Upper	4	4		1	1	
East Mountain	1	1				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA				1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	2	1	Minus 1			
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	2	2				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy				1	0	Minus 1
Rugby	1	0	Minus 1	1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	53	52		12	11	

II. Home Instruction

Student#	Reason	Grade	Teachers	School	Start date	End date	Hrs per week
78387	504/Med	8	Somerset Med. Cent.	AMS	10/8/2010		5
81240	504/Med	7	Cundari, Murphy	AMS	10/12/2010		5
86402	Med	5	Trent	WL	10/11/2010		5
80832	Med	7	Earl, Murphy, Kiss	AMS	10/4/2010	11/8/2010	5
50033	SUS	12	Lyons	HS	10/20/2010		2
86528	MED	3	Quinn	OT	10/22/2010		5
50129	Med	12	Princeton House	HS	10/18/2010		10
85835	Med	K	Children's Hosp.	K	10/13/2010		5
78774	504/Med	8	Weiner	AMS	10/26/2010		5
83089	504/Med	3	Embrace Kids Found.	ML	9/20/2010		5
50399	Med	11	New Hope	HS	10/8/2010	11/23/2010	10
81008	SUS	9	Grannet	HS	11/11/2010	11/30/2010	2
85782	Med	1	For Keeps Program	ML	10/28/2010		5
85140	Med/IEP	12	Olszewski	HS	11/17/2010		2
50015	Med	12	Lyons, McKenzie, DiMeola, Ballard	HS	11/21/2010		10
85107	SUS	10	Lyons, Wall, Farell	HS	11/12/2010		10
77903	Med	9	Professional Ed. Ser.	HS	11/3/2010		10
50033	SUS	12	Lyons	HS	10/20/2010	11/15/2010	2
77961	SUS	9	Olszewski	HS	11/16/2010	11/30/2010	2
81283	Med	8	Summit Oaks Hosp.	AMS	10/19/2010		5
85704	SUS	12	Latwis	HS	11/12/2010		10
77897	Med	9	UMDNJ	HS	11/17/2010		10
70355	Med	11	Professional Ed. Serv.	HS	10/26/2010		10

III. Fire Drill

Applegarth School ----- November 9, 2010
 Barclay Brook School----- November 12 and 22, 2010
 Brookside School ----- November 17, 2010
 Mill Lake School ----- November 12 and 17, 2010
 Oak Tree School ----- November 11 and 29, 2010
 Woodland School ----- November 15, 2010
 Monroe High School ----- November 16, 2010

Lockdown

Applegarth School -----	November 23, 2010
Barclay Brook School-----	November 17, 2010
Brookside School -----	November 29, 2010
Mill Lake School -----	November 30, 2010
Oak Tree School -----	November 12, 2010
Woodland School -----	November 23, 2010
Monroe High School -----	November 24, 2010

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board accept the attached list of Student Suspensions for the month of November 2010.
- E. It is recommended that the Board accept the IMPACT grant award in the sum of \$61,313 for the 2010-2011 school year.
- F. It is recommended that the Board accept the Monroe Township Board of Education Educational Assistance Plan.
- G. It is recommended that the Board approve an Autism Awareness Program at Brookside School on January 13, 2011 (two assemblies) “Just 2 Moms” in the amount of \$225.00. Program will be funded through the ARRA grant (account no. 20-252-100-000-098).
- H. It is recommended that the Board approve Apple to provide Apple Professional Development to staff members in January 2011. There will be two days of training at a fee of \$4,500.00. Program will be funded through the ARRA grant (account no. 20-252-200-000-300).

- I. It is recommended that the Board approve the following curriculum for the 2010-2011 school year:

Algebra I AB
 Algebra I
 Algebra II
 Algebra II Honors
 Computer Programming Honors

- J. It is recommended that the Board approve **Ms. Sharon Biggs**, Administrative Assistant to the Superintendent, as the District's Anti-Bullying Liaison.

- K. It is recommended that the Board approve the re-adoption of the following Policies:

4111	Creating Positions
4145	Layoffs
4150	Discipline
4152	Freezing or Reducing Wages
4161	Examination for Cause
4214	Conflict of Interest
4215	Code of Ethics
4321	Acceptable Use of Computer Network/Computers and Resources by Support Staff Members
4415	Substitute Wages
4425	Work Related Disability Pay
4431	Uncompensated Leave

- L. It is recommended that the Board approve the revisions of the following Policies:

168	Recording Minutes
1110	Organizational Chart
1550	Affirmative Action Program for Employment and Contract Practices/Employment Plan
4140	Termination
4219	Commercial Driver Controlled Substances and Alcohol Use Testing

- M. **2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 9/1/10 through 11/30/10 -----\$136.46

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
10/27/10	MTHS	Substance abuse - confirmed	
12/2/10	MTHS	vandalism	\$120.00
12/8/10	Brookside	fight	

10. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$7,180,283.59 for October 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,452,447.27 for October 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST–NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$274,055.26 for October 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the October 2010 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #4

It is recommended that members of the Board of Education approve Transfer #4 as presented for fiscal year 2010/11. A copy is attached hereto.

F. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve the firm of “Gerard Stankiewicz of Samuel Klein and Company” to perform the 2010/11 audit in the amount of

\$35,900. and the ASSA in the amount of \$4,250. It is further recommended that the firm of “Gerard Stankiewicz of Samuel Klein and Company” be approved to perform other services during fiscal year 2010/11 as needed. Other services as may be required during the contract period, as requested, will be billed at hourly rates as indicated below and determined by the degree of skill required for the respective services(no change from prior year):

Partners or Principals	\$110. to \$150.
Managers or Supervisors	\$85. to \$105.
Staff Members or Para-Professionals	\$50. to \$80.

For 2010/11, Gerard Stankiewicz or equivalent will be billed at \$145 per hour which is no change from prior year.

Please refer to the enclosed document for supplemental information.

2. It is recommended that members of the Board of Education approve New Hope Foundation to provide home instruction for students who are in an in-patient treatment facility for a fee of \$300 per week or any part thereof for the 2010/11 fiscal year.
3. It is recommended that members of the Board of Education approve Rutgers Project NSTM (National Setting Therapeutic Management) for the following clinical services at a rate of \$3,500:
 - Programmatic assessment of current district program
 - Behavioral Needs Assessment/Program Evaluation of student’s behavior in the current academic placement
 - Comprehensive file review
 - Classroom observation and staff interviews
 - Comprehensive Program Evaluation/Behavioral Needs Assessment Report

G. PURCHASE AUTHORIZATION – CHEERLEADING SUPPLIES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to procure sports supplies and equipment from Leisure Sporting Goods under State Contract #A66833.

H. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2010-2011 funding year. Please refer to attachment for supplemental information.

I. 2011/2012 PRELIMINARY BUDGET/SCHOOL ELECTION CALENDAR

It is recommended that members of the Board of Education approve the attached 2011/2012 Preliminary Budget/School Election Calendar.

J. PUPIL TRANSPORTATION

It is recommended that members of the Board of Education approve the attached schedule of “Transportation Jointures Other Districts Change” for student transportation. Please refer to the attached analysis for supplemental information.

K. PUPIL TRANSPORTATION

It is recommended that members of the Board of Education approve the attached schedule of “District Routes Joint Agreements Change” for student transportation. Please refer to the attached analysis for supplemental information.

L. CAPITAL RESERVE WITHDRAWAL

It is recommended that members of the Monroe Township Board of Education authorize and approve a withdrawal from the “Capital Reserve Account” in the amount of \$19,118. to “Fund 12 Construction Services”, account #12-000-400-450, for a “VUVE1253 Unit Ventilator” for Mill Lake Elementary School Annex.

M. GRANT ACCEPTANCE

It is recommended that members of the Board of Education acknowledge receipt of and accept a check in the amount of \$23,156. from New Jersey School Boards Association Insurance Group as related to the 2010 Safety Grant Program awarded by Educational Risk Insurance Consortium-North, a sub-fund of the New Jersey School Boards Association Insurance Group.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI

Prepared by

DECEMBER 15, 2010

Meeting Date

11. BOARD PRESIDENT’S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Student Matter – Student No. 85704
- Personnel – MTEA matter - grievances
- Policy 8860 - Memorials

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM *

16. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, JANUARY 12, 2011 – 7:00 P.M. – HIGH SCHOOL

17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.