

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
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MICHAEL C. GORSKI
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY – JANUARY 12, 2011
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Mr. Lew Kaufman, Board President
Mr. Marvin I. Braverman, Board Vice President
Mr. Ken Chiarella
Mr. Mark Klein
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Mr. Lou Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Reena Dholakia
Mr. Jonathan Kim

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted January 7, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PRESENTATION – STUDENT DATA ANALYSIS

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Public Board of Education Meeting November 17, 2010

Public Board of Education Meeting December 15, 2010

Closed Session Minutes, December 15, 2010

9. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>12/31/10</u>	<u>11/30/10</u>	Increase+ <u>Decrease-</u>	<u>12/31/09</u>	<u>Difference</u>
Applegarth School	863	860	+3	798	+65
Barclay Brook School	489	489	0	533	-44
Brookside School	680	681	-1	670	+10
Mill Lake School	666	667	-1	678	-12
Oak Tree	830	827	+3	749	+81
Woodland School	512	512	0	515	-3
Monroe High School	<u>1661</u>	<u>1658</u>	<u>+3</u>	<u>1610</u>	<u>+51</u>
Total Elementary & Secondary	5701	5694	+7	5553	+148

I. Enrollment (cont'd)

<u>School</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Difference</u>	<u>Dec.</u>	<u>Jan.</u>
Academy Learning Center	13	13		1	1
Bridge Academy	1	1			
Cambridge	1	1			
Center School	2	2		1	1
Childrens Center of Monm.	1	1		1	1
Collier	4	3	Minus 1		
CPC Upper	4	4		1	1
East Mountain	1	1			
Eden	2	2		1	1
Harbor School	2	2			
KIVA				1	1
New Roads Parlin	5	5		1	1
New Roads Somerset	1	1			
Matheny School				1	1
Mercer Elementary	1	1			
Mercer High School	2	2			
Mercer Cty Reg. Day	2	2			
Midland	2	2		1	1
Millstone WW/Plainsboro	1	1			
Morris Union Jointure DCL	1	1			
Newgrange School	1	1			
Oakwood School	1	1			
Princeton Child Develop Inst.	1	1			
Raritan Valley Academy					
Rugby	1	1		1	1
School for Hidden Intellig.	1	1			
Schroth School	1	1			
Spotswood High School				1	1
UMDNJ	1	1		1	1
Total	53	52		12	12

II. Home Instruction

Student#	Reason	Grade	Teachers	School	Start Date	End Date	Hrs. per week
78387	504/Med	8	Somerset Med. Cent.	AMS	10/8/2010	11/8/2010	5
81240	504/Med	7	Cundari,Murphy	AMS	10/12/2010		5
86402	Med	5	Trent	WL	10/11/2010	10/8/2010	5
50033	SUS	12	Lyons	HS	10/20/2010	10/27/2010	2
86528	MED	3	Quinn	OT	10/22/2010	10/26/2010	5
50129	Med	12	Princeton House	HS	10/18/2010	11/10/2010	10
85835	Med	K	Children's Hosp.	K	10/13/2010		5
78774	504/Med	8	Weiner	AMS	10/26/2010		5
83089	504/Med	3	Embrace Kids Found.	ML	9/20/2010		5
85782	Med	1	For Keeps Program	ML	10/28/2010		5
85140	Med/IEP	12	Olszewski	HS	11/17/2010		2
50015	Med	12	Lyons,McKenzie,DiMeola,Ballard	HS	11/21/2010		10
85107	SUS	10	Lyons,Wall, Farell	HS	10/15/2010	11/8/2010	10
77903	Med	9	Professional Ed. Services	HS	11/3/2010	11/11/2010	10
81283	Med	8	Summit Oaks Hosp.	AMS	10/19/2010		5
85704	SUS	12	Latwis	HS	11/12/2010		10
77897	Med	9	UMDNJ	HS	11/17/2010		10
70355	Med	11	Professional Ed. Serv.	HS	10/26/2010	12/13/2010	10
78360	Med	8	Massaro,Crisco,Earl,Best	AMS	12/13/2010	1/4/2011	5
77504	Med	10	Drust,Morolda,Mazur,Grannet,Rose,Fennessey	HS	11/22/2010	12/13/2010	10
86582	Med	10	Wall,Lyons,Riggi,	HS	12/14/2010		10
81545	Med	10	Schwartz,Drust,goldstein,Specht,Ogin, Hardt	HS	12/3/2010		10
85226	Med	1	Leston	BB	12/14/2010	12/20/2010	5
80973	Med	8	Fowler,Earl,Consiglio,Best,Weiner	AMS	11/30/2010	1/3/2011	10
78140	Med/504	8	Consiglio,Sullivan,Best,Earl,Murphy	AMS	11/10/2010	12/23/2010	3
81370	Med	7	Massaro,Earl,Morse,trent	AMS	12/7/2010	12/20/2010	5
83539	SUS	11	Quindes,Demeola,Friedman,Mackenzie	HS	12/7/2010		10
50089	Med	12	Minter,Ongaro,Quest,Latwis	HS	12/13/2010		10

III. Fire Drill

Applegarth School -----December 7, 2010
 Barclay Brook School-----December 10 and 13, 2010
 Brookside School -----December 17, 2010
 Mill Lake School -----December 13 and 21, 2010
 Oak Tree School -----December 10, 2010
 Woodland School -----December 17, 2010
 Monroe High School -----December 23, 2010

Lockdown

Applegarth School -----December 21, 2010
 Barclay Brook School-----December 15, 2010
 Brookside School -----December 22, 2010
 Mill Lake School -----December 22, 2010
 Oak Tree School -----December 21, 2010
 Woodland School -----December 21, 2010
 Monroe High School -----December 9, 2010

Bus Drills

Barclay Brook/Brookside	358/370 Buckelew Avenue, MT	October 26, 2010	9:00 a.m.
Applegarth	227 Applegarth Road, MT	September 29, 2010	8:00 a.m.
Monroe Twp High School	1629 Perrineville Road, MT	November 23, 2010	7:15 a.m.
Woodland	42 Harrison Avenue, MT	November 30, 2010	9:00 a.m.
Oak Tree	226 Applegarth Road, MT	December 17, 2010	9:15 a.m.
East Brunswick Vocational	112 Rues Lane, E. Brunswick	September 29, 2010	9:00 a.m.
Immaculate School	23 Manalapan Rd. Spotswood	October 4, 2010	8:00 a.m.

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.

D. It is recommended that the Board accept the attached list of Student Suspensions for the month of December 2010.

E. It is recommended the Board approve the following curriculum for the 2010-2011 school year:

Honors Laboratory Physics
Grade 7 Social Studies

F. It is recommended that the Board approve the following student and placement:

Student No.	School	Per Diem Rate	Dates
83539	Middlesex County Academy	\$154.70 per diem	Start date 1/18/11 for 45 days

G. **2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 9/1/10 through 12/23/10 -----\$168.84 (\$82.62 reimbursed to district)

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
11/23/10	MTHS	substance abuse – confirmed	
12/6/10	MTHS	substance abuse – confirmed	
12/6/10	MTHS	substance abuse – confirmed	
12/7/10	MTHS	fight	
12/14/10	MTHS	possession of alcohol	
12/21/10	Brookside	theft	

10. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$9,420,028.55 for November 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,451,215.97 for November 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$525,999.61 for November 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2-11(b). In accordance with N.J.A.C. 6A:23-2-11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2010 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2-11(a).

E. TRANSFER #5

It is recommended that members of the Board of Education approve Transfer #5 as presented for Fiscal Year 2010/11 A copy is attached hereto.

F. ANNUAL SCHOOL ELECTION RESOLUTION

It is recommended that members of the Board of Education adopt the attached resolution regarding the Annual School Election scheduled for Wednesday, April 27, 2011.

G. SCHOOL ELECTION – APRIL 27, 2011

- a. It is recommended that members of the Board of Education designate the following public places to post election notices:

Applegarth Middle School
Barclay Brook Elementary School
Brookside Elementary School
Mill Lake Elementary School
Monroe Township High School
Oak Tree Elementary School
Woodland Elementary School
Board of Education Administration Building
Monroe Township Municipal Library
Monroe First Aid Squad Building
Monroe Township Community Center
Monroe Township Fire & EMS Facility
Township of Monroe Municipal Building in the Office of the Clerk of the Municipality

- b. It is further recommended that the Board of Education approve the following polling places:

Brookside Elementary School
Oak Tree Elementary School
Woodland Elementary School
Clearbrook Cultural Center
Concordia Clubhouse
Encore Monroe
Monroe Village
The Ponds Clubhouse
Regency Clubhouse
Rossmoor Clubhouse
Whittingham Towne Center
Monroe Township Community Center
Monroe Township Fire & EMS Facility
Monroe Township First Aid Building
Monroe Township Library

H. SALE OF DISTRICT TEXTBOOKS AND COMPUTER HARDWARE (IT EQUIPMENT)

It is recommended that members of the Board of Education authorize Michael C. Gorski Business Administrator/Board Secretary and Purchasing Agent to advertise for and to accept sealed bids for the sale of district textbooks and computer hardware (IT Equipment), which are out-of-date and have served beyond their useful lives. Please refer to attached documents for a listing of computer hardware (IT Equipment).

I. SALE OF DISTRICT INDUSTRIAL ARTS EQUIPMENT

It is recommended that members of the Board of Education authorize Michael C. Gorski Business Administrator/Board Secretary and Purchasing Agent to advertise for and to accept sealed bids for the sale of district industrial arts equipment, which are out-of-date and have served beyond their useful lives. Please refer to attached documents for a listing of industrial arts equipment.

J. ENGAGEMENT AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the Engagement Agreement between Kevin O'Keefe, d/b/a Circus Minimus and the Monroe Township Board of Education. Please refer to the attached Engagement Agreement for supplemental information.

K. BID AUTHORIZATION – NEW HIGH SCHOOL ARTS AND CAREER TECHNOLOGIES EQUIPMENT AND SUPPLIES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for Arts and Career Technologies equipment and supplies for the New Monroe Township High School.

L. STATE CONTRACT PURCHASE

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to purchase and install 58 Exton 2 Input PoleVault systems for overhead projectors for the future Monroe Township Middle School from M&S Communications Group under NJ State Contract #A73982. See attached for supplemental information.

M. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training program and informational event:

Lou Masters – New Board Member Orientation – March 5, 2011 – Manchester High School Estimated Mileage & tolls reimbursement about \$30.

O. TERMINATION OF TEMPORARY CLASSROOM TRAILERS LEASES

It is recommended that the Board of Education terminate the leases for the temporary classroom trailers at: (1) Brookside School; (2) Barclay Brook School; (3) Applegarth School; and (4) Monroe Township High School in accordance with the terms of the leases and the attached schedule. The Superintendent of Schools, the Board's Business Administrator/Board Secretary and the Director of Facilities are hereby authorized and directed to take all necessary steps to implement the aforesaid actions of the Board.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

January 12, 2011
Meeting Date

11. BOARD PRESIDENT'S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel Matter – Employee no. 002052

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM *

16. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, FEBRUARY 16, 2011 – 7:00 P.M. – HIGH SCHOOL

17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

**** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.**

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.