

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI
Business Administrator/
Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

**AGENDA
PUBLIC MEETING
WEDNESDAY, APRIL 13, 2011
7:00 P.M.
HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)****

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Mr. Lew Kaufman, Board President
Mr. Marvin I. Braverman, Board Vice President
Mr. Ken Chiarella
Mr. Mark Klein
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Mr. Lou Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Reena Dholakia
Mr. Jonathan Kim

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 8, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PRESENTATION BY PUPIL PERSONNEL SERVICES – “SHOWCASE FOR STUDENT SUCCESS”

7. PUBLIC FORUM*8. SUPERINTENDENT’S REPORT/RECOMMENDATIONSI. **Enrollment**

	<u>3/31/11</u>	<u>2/28/11</u>	Increase+ <u>Decrease-</u>	<u>3/31/10</u>	<u>Difference</u>
Applegarth School	862	862	0	806	+56
Barclay Brook School	499	495	+4	544	-45
Brookside School	681	681	0	670	+11
Mill Lake School	671	667	+4	679	-8
Oak Tree	844	835	+9	752	+92
Woodland School	514	514	0	517	-3
Monroe High School	<u>1648</u>	<u>1647</u>	<u>+1</u>	<u>1608</u>	<u>+40</u>
Total Elementary & Secondary	5719	5701	+18	5576	+143

I. Enrollment (cont'd)

<u>School</u>	Monroe			Jamesburg		
	<u>March</u>	<u>April</u>	<u>Difference</u>	<u>March</u>	<u>April</u>	<u>Difference</u>
Academy Learning Center	13	13		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learning	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	3	1	Minus 2			
CPC Upper	4	4		1	1	
East Mountain	1	1				
Eden	2	2		1	1	
Ewing High School	1	1				
Harbor School	2	2				
KIVA				1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Matheny School				1	1	
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	2	2				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1		1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	54	52		11	11	

II. Home Instruction

Student#	Reason	Grade	Teachers	School	Start date	End date	Hours per week
78387	Med/504	8	Somerset Med. Center	AMS	10/8/2011		5
81240	504/Med	7	Cundari,Murphy	AMS	10/12/2010		5
85835	Med	K	Children's Hosp.	K	10/13/2010		5
78774	504/Med	8	Weiner	AMS	10/26/2010		5
83089	504/Med	3	Embrace Kids Found.	ML	9/20/2010		5
85782	Med	1	For Keeps Program	ML	10/28/2010		5
85140	Med/IEP	12	Olszewski	HS	11/17/2010		2
50015	Med	12	Lyons,McKenzie,DiMeola,Ballard	HS	11/21/2010		10
81283	Med	8	Summit Oaks Hosp.	AMS	10/19/2010		5
86582	Med	10	Wall,Lyons,Riggi,	HS	12/14/2010		10
81545	Med	10	Schwartz,Drust,goldstein,Specht,Ogin,	HS	12/3/2010		10
50089	Med	12	Minter,Ongaro,Quest,Latwis	HS	12/13/2010		10
79109	Med	4	Ciccarella,Colucci	WL	12/2/2010		10
83151	Med	4	Midd. Ed. Serv. Comm.	WL	1/10/2011		5
85905	SUS	9	Drust,Lobello,Ongaro,Bigos,Lyons	HS	2/1/2011	2/15/2011	8
85157	Med	6	For Keeps Program	OOD	2/3/2011		10
85634	SUS	10	Hardt,Romano,Olszewski,Rose	HS	1/31/2011	3/1/2011	10
85515	Med	1	Papandrea	ML	2/1/2011	3/2/2011	5
85026	Med	9	Professional Ed. Serv.	HS	3/22/2535		10
78519	Med	8	Univ. Behavioral Care	AMS	2/7/2011	3/1/2011	10
86528	Med	3	Quinn	OT	1/28/2011	3/1/2011	5
82677	Med	8	MRESC	AMS	3/22/2011		10
70315	Sus	11	Specht	HS	3/31/2011		2
77863	Med	9	Gold,Demarco,Benjamin	HS	3/29/2011		10
82364	Med	10	Olszewski, Fennessey, Lyons	HS	3/29/2011		10
50399	Med	11	Latwis	HS	3/18/2011		10
77451	Sus	10	Pangalos	HS	3/30/2011		2
80777	Sus	10	Olszewski	HS	3/28/2011		2
85904	Med	9	Donovan,Rose,Drust	HS	2/23/2011		10
77516	Sus	12	Lyons	HS	3/17/2011		2
78853	sus	9	Gold	HS	3/16/2011	3/28/2011	2
85835	Med	K	UCESC	OT	3/4/2011		10
81283	med	8	Papanestor	AMS	3/2/2011		2
86551	Sus	9	Latwis,Beagan,Lobello	HS	3/21/2011		10

III. Fire Drill

Applegarth School -----	March 8, 2011
Barclay Brook School -----	March 2 and 18, 2011
Brookside School -----	March 18, 2011
Mill Lake School -----	March 15 and 28, 2011
Oak Tree School -----	March 28, 2011
Woodland School -----	March 2, 2011
Monroe High School -----	March 28, 2011

Lockdown

Applegarth School -----	March 29, 2011
Barclay Brook School-----	March 30, 2011
Brookside School -----	March 31, 2011
Mill Lake School -----	March 31, 2011
Oak Tree School -----	March 31, 2011
Woodland School -----	March 17, 2011
Monroe High School -----	March 31, 2011

IV. Personnel

The Superintendent will recommend that the Board approve the Personnel Report following discussion in closed session.

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of March 2011.
- E. It is recommended that the Board approve the previously reviewed Professional Development Plan for the 2010-2012 school years.

- F. It is recommended that the Board approve the following new Bylaws, Policies and Regulations for a second and final reading:

Bylaw 141.2	Board Member and Term – Receiving District
Policy 2132	School District Goals and Objectives
Reg. 2440	Summer Session
Policy 2461	Special Education/Receiving Schools
Policy 5561	Use of Physical Restraint

G. **MCESC Representative Term**

Attached is the annual resolution from the Middlesex Regional Educational Services Commission regarding the selection of Monroe Township School District's representative to the Commission for the 2011-2012 school year. The Board may select someone from the Board of Education as the district's representative.

- H. **2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 9/1/10 through 4/11/11 ----\$807.81

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
3/14/11	MTHS	substance abuse – confirmed	n/a
3/15/11	MTHS	possession	n/a
3/15/11	MTHS	Substance abuse – confirmed	n/a
3/18/11	MTHS	fight	n/a
3/23/11	MTHS	assault	n/a
3/28/11	Brookside	assault	n/a
3/28/11	MTHS	assault	n/a

- I. It is recommended that the Board approve the AVID Implementation Agreement for the 2011-2012 school year in the amount of \$6390.00.
- J. It is recommended that the Board approve AVID through Grant Funds in the amount of \$74,235.00.
- K. It is recommended that the Board approve SIAD (Summer Institute for Academic Diversity) through Grant Funds in the amount of \$37,947.00.

9. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,765,739.21 for March 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$775,159.18 for March 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$73,674.43 for March 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the March 2011 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #9

It is recommended that members of the Board of Education approve Transfer #9 as presented for fiscal year 2011/12. A copy is attached hereto.

F. BID AUTHORIZATION – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES: TIME AND MATERIAL RATES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when awarded by members of the Board of Education will be encumbered against the 2011/12 budget.

G. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the New High School from the following vendors under their respective NJ State Contract #s:

Company Name	State Contract Number	Company Name	State Contract Number
Adelphia Steel Equip.Co.	A67811 and A70121	Midwest Folding Products	A67816
Allied Plastics	A67827	Palmer Hamilton LLC	A67809
Artco Bell Corporation	A67830	Sico America Inc.	A67824
Brodart Furniture	A66905	Paragon Furniture LLP	A67834 and A62192
Capitol Seating Company	A67832	Grafco	A62171
CDF School Furniture	A67806	Inwood Office Furniture	A67815
Global	A69980	Jasper/Community	A67925
Krueger International Inc.	A67818,A62194, A57057,A66913, A66987		

H. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Education Incorporated to provide home instruction for students who are hospitalized for a fee of \$36.00 per hour for fiscal year 2010/2011.
2. It is recommended that members of the Board of Education approve Northwest Area School District to provide home instruction for students who are receiving services for a fee of \$46.85 per hour for fiscal year 2010/2011.
3. It is recommended that members of the Board of Education approve JFK Johnson Rehabilitation Institute to provide a Career Development Program Vocational Evaluation from July 5, 2011 through July 29, 2011 for a student for a fee of \$3,481.

I. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR A FIXED ASSETS INVENTORY

WHEREAS, N.J.S.A. 18A:18A-5(a) (2) provides that a board of education may award a contract for unspecifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and

WHEREAS, Monroe Township Board of Education requires the services of an appraisal firm to perform and update a fixed assets inventory; and

WHEREAS, the need for expertise, extensive training and proven reputation is essential and the performance of the services could not be reasonably described by written specifications; and

WHEREAS, American Appraisal Associates agreed to work with staff to provide the development of detailed property records to support the capital asset reporting requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 (GASB 34); and

WHEREAS, American Appraisal Associates will provide an updated capital assets record to assist in regard to (a.) achieving property accountability and stewardship of assets, and (b.) to obtain a valuation of assets in compliance with the requirements of GAAP, GASB 34, and GAAFR; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract in the amount of \$11,500 to American Appraisal Associates in accordance with its written proposal, a copy of which is annexed hereto and incorporated herein.

J. BID REJECTION - CARDIO/EXERCISE EQUIPMENT FOR THE NEW HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education approve the following resolution entitled:

RESOLUTION OF THE
MONROE TOWNSHIP BOARD OF EDUCATION
AUTHORIZING REJECTION OF BIDS

WHEREAS, the Monroe Township Board of Education (“Board”) solicited competitive bids for exercise/cardio equipment; and

WHEREAS, on March 15, 2011, the Board received bids from Life Fitness and Promaxima in response to the Board’s aforementioned solicitation; and

WHEREAS, after consultation with counsel it was determined necessary to substantially revise the bid specifications;

WHEREAS, the Board desires to act at all times in compliance with the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

WHEREAS, upon the recommendation of the Business Administrator/Board Secretary, the Board has determined it necessary to reject the aforementioned bids pursuant to N.J.S.A. 18A:18A-22(d) and (e).

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

1. Pursuant to N.J.S.A. 18A:18A-22(d) and (e), the bids submitted by Life Fitness and Promaxima and received by the Board on March 15, 2011 are rejected.
2. The Business Administrator/Board Secretary is retroactively authorized and directed to return the bid security of each of the aforementioned bidders, substantially revise the bid specifications and solicit new bids for exercise/cardio equipment.

DATED: April 13, 2011

K. BID REJECTION – CONSTRUCTION OF TV STUDIO FOR THE NEW HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education approve the following resolution entitled:

RESOLUTION OF THE
MONROE TOWNSHIP BOARD OF EDUCATION
AUTHORIZING REJECTION OF BIDS

WHEREAS, the Monroe Township Board of Education (“Board”) solicited competitive bids for construction of a TV Studio at the new High School; and

WHEREAS, on March 30, 2011 the Board received bids from Open System Integrators, Inc. and Tele-Measurements, Inc. in response to the Board’s aforementioned solicitation; and

WHEREAS, after consultation with counsel it was determined necessary to substantially revise the bid specifications;

WHEREAS, upon the recommendation of the Business Administrator/Board Secretary, the Board has determined it necessary to reject the aforementioned bids pursuant to N.J.S.A. 18A:18A-22(d) and (e).

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

1. Pursuant to N.J.S.A. 18A:18A-22(d), the bids submitted by Open System Integrators, Inc. and Tele-Measurements, Inc. and received by the Board on March 30, 2011 are rejected.
2. The Business Administrator/Board Secretary is retroactively authorized and directed to return the bid security of each of the aforementioned bidders, substantially revise the bid specifications and solicit new bids for construction of TV Studio at the new High School.

DATED: April 13, 2011

L. INSURANCE BROKER OF RECORD

It is recommended that members of the Board of Education appoint G. R. Murray Insurance Company as the Board's insurance broker of record for fiscal year 2011/12. The firm of G. R. Murray is not paid a commission or a fee by the Board of Education.

M. BID AUTHORIZATION – PAPER

It is recommended that members of the Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator and Qualified Purchasing Agent to advertise for and solicit bids for paper. This bid when awarded by members of the Board of Education will be encumbered against the 2011/12 budget.

N. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase items for the New High School from School Specialty, NJ State Contract #A65606 and Lakeshore Learning Materials, NJ State Contract #A65594.

O. REVISED SPECIAL REVENUE FUNDS

It is recommended that members of the Board of Education formally approve the revised grant application and accept all 2010/11 funds for the following special revenue program: American Recovery and Reinvestment Act (ARRA) of 2009.

P. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 31, 2010, entitled: "ADOPTION OF THE 2010/11 ANNUAL SCHOOL BUDGET", members of the Board of Education established the school district travel maximum for the 2010/11 school year at the sum of \$158,422. Therefore, it is recommended that Members of the Board of Education acknowledge that as of March 31, 2011, \$118,817. has been spent.

Q. RESOLUTION – REFUNDING BONDS SERIES 2011 DETAILS

It is recommended that members of the Board of Education approve the attached resolution entitled: "DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$20,500,000 SCHOOL DISTRICT REFUNDING BONDS, SERIES 2011 OF THE BOARD OF EDUCATION OF

THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AND PROVIDING FOR THE SALE AND DELIVERY OF SUCH BONDS”.

R. NUTRIKIDS POINT OF SALE SYSTEM

It is recommended that members of the Board of Education approve the .expansion of the POS System for the New High School as well implementing the POS Online Prepayment System. All POS related items are from LunchBytes, Inc. d.b.a. Nutrikids and includes six (6) licenses, POS Hardware, shipping, travel, set up and training. Total cost for all items is \$17,190.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA
Prepared by

April 13, 2011
Meeting Date

10. BOARD PRESIDENT’S REPORT

11. COMMITTEE REPORTS

12. OTHER BOARD OF EDUCATION BUSINESS

13. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel: Employee No. 001365
Personnel: Negotiations

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

14. PUBLIC FORUM *

15. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, MAY 11, 2011 – 7:00 PM - AT THE HIGH SCHOOL
(ORGANIZATION MEETING)

16. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.