

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, JUNE 15, 2011
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Louis C. Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Reena Dholakia
Mr. Jonathan Kim

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted June 15, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. PRESENTATION OF MONROE EDUCATION FOUNDATION GRANTS

6. RECOGNITION OF SUPPORT STAFF

7. RECOGNITION OF RETIREES
8. STUDENT BOARD MEMBERS' REPORT & RECOGNITION OF REENA DHOLAKIA SERVICE AS STUDENT BOARD MEMBER
9. PUBLIC FORUM *
10. APPROVAL OF MINUTES

Public Board of Education Meeting, April 13, 2011
 Closed Session Board Meeting, April 13, 2011
 Public Board of Education Organization Meeting, May 11, 2011
 Closed Session Board Meeting, May 11, 2011

11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. **Enrollment**

	<u>5/31/11</u>	<u>4/30/11</u>	Increase+ <u>Decrease-</u>	<u>5/31/10</u>	<u>Difference</u>
Applegarth School	861	862	-1	804	+57
Barclay Brook School	502	503	-1	547	-45
Brookside School	680	681	-1	668	+12
Mill Lake School	675	673	+2	681	-6
Oak Tree	849	847	+2	747	+102
Woodland School	514	515	-1	516	-2
Monroe High School	<u>1644</u>	<u>1645</u>	<u>-1</u>	<u>1599</u>	<u>+45</u>
Total Elementary & Secondary	5725	5726	-1	5562	+163

I. Enrollment (cont'd)

<u>School</u>	Monroe			Jamesburg		
	<u>May</u>	<u>June</u>	<u>Difference</u>	<u>May</u>	<u>June</u>	<u>Difference</u>
Academy Learning Center	14	14		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Childrens Center of Monm.	1	1		1	1	
Collier	1	1				
CPC Upper	4	4		1	1	
East Mountain	1	1				
Eden	2	2		1	1	
Ewing High School	1	1				
Harbor School	2	2				
KIVA				1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Matheny School				1	1	
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	1	2	Plus 1			
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy				1	1	Plus 1
Rugby	1	1		1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	51	52		12	12	

II. Home Instruction

Student#	Reason	Grade	Teachers	School	Start date	End date	Hours
78387	Med/504	8	Somerset Med. Center	AMS	10/8/2011		5
81240	504/Med	7	Cundari,Murphy	AMS	10/12/2010		5
78774	504/Med	8	Weiner	AMS	10/26/2010		5
83089	504/Med	3	Embrace Kids Found.	ML	9/20/2010		5
85782	Med	1	For Keeps Program	ML	10/28/2010	3/7/2011	5
85140	Med/IEP	12	Olszewski	HS	11/17/2010		2
50015	Med	12	Lyons,McKenzie,DiMeola,Ballard	HS	11/21/2010		10
86582	Med/IEP	10	Wall,Lyons,Riggi,	HS	12/14/2010		10
79109	Med	4	Ciccarella,Colucci	WL	12/2/2010		10
83151	Med	4	Midd.Ed. Serv. Comm.	WL	1/10/2011	5/13/2011	5
85157	Med	6	For Keeps Program	OOD	2/3/2011		10
82677	Med	8	MRESC	AMS	3/22/2011		10
82364	Med	10	Olszewski, Fennessey, Lyons	HS	3/29/2011		10
50399	Med	11	Latwis	HS	3/18/2011		10
85904	Med	9	Donovan,Rose,Drust	HS	2/23/2011		10
77516	Med	12	Northwest School Dist.	HS	3/17/2011		10
85835	Med	K	UCESC	OT	3/4/2011		10
81283	Med	8	Papanestor	AMS	3/2/2011	3/31/2011	2
86551	Sus	9	Latwis,Beagan,Lobello	HS	3/21/2011	4/26/2011	10
50370	Sus	11	Rose, Jodon	HS	3/10/2011	4/10/2011	2
83537	Med	12	New Hope	HS	1/18/2011	3/1/2011	10
77897	Med	9	Monmouth Med. Ctr	HS	4/25/2011		10
50129	Med/IEP	12	Rose,Abruzzese,McKensie	HS	2/28/2011		10
85693	Med	6	Sidler	BS	4/10/2011		2
50680	Med	12	Friedman	HS	4/11/2011		10
80973	Med/IEP	8	Earl, Murphy, Kiss	AMS	4/11/2011		5
83205	ADM	10	Hardt,Farell,Grimaldi,Kudrak	HS	4/15/2011	4/26/2011	10
77859	Med	9	Latwis, Dougherty	HS	4/15/2011		10
81564	Med	9	Olszewski,Wall,Ongaro, Cuyos	HS	5/23/2011		10
77536	Med/IEP	10	Lobello,Farrell	HS	4/15/2011		4
81279	SUS	9	Pepe	HS	5/26/2011		2
86451	SUS	9	Wall	HS	5/20/2011		2
50505	Med/IEP	12	Rose	HS	4/28/2011		2
81034	Med	8	Jacoutot,Magee,Kirschner	AMS	5/23/2011		10
77917	Med	9	Lobello,Hardt,Olszewski,Morolda	HS	5/6/2011		10
85945	SUS	9	Wall	HS	5/20/2011		2
78585	Med/IEP	9	Pepe	HS	4/28/2011		4
82773	Med	4	Summit Oaks Hosp.	BS	4/5/2011		5
78431	Med	7	MRESC	AMS	5/20/2011		10
85026	Med	9	Prof. Ed. Serv.	HS	4/14/2011		10

III. Fire Drill

Applegarth School -----	May 24, 2011
Barclay Brook School -----	May 11, 2011
Brookside School -----	May 24, 2011
Mill Lake School -----	May 18 and 25, 2011
Oak Tree School -----	May 12, 2011
Woodland School -----	May 25, 2011
Monroe High School -----	May 17, 2011

Lockdown

Applegarth School -----	May 19, 2011
Barclay Brook School-----	May 26, 2011
Brookside School -----	May 27, 2011
Mill Lake School -----	May 27, 2011
Oak Tree School -----	May 27, 2011
Woodland School -----	May 31, 2011
Monroe High School -----	May 31, 2011

Bus Drills

Barclay Brook/Brookside	358/370 Buckelew Avenue, MT	April 29, 2011	9:00 a.m.
Applegarth	227 Applegarth Road, MT	April 29, 2011	8:00 a.m.
Monroe Twp High School	1629 Perrineville Road, MT	April 29, 2011	7:15 a.m.
Woodland	42 Harrison Avenue, MT	May 2, 2011	9:00 a.m.
Oak Tree	226 Applegarth Road, MT	May 3, 2011	9:15 a.m.
Mill Lake	115 Monmouth Road, MT	April 11, 2011	9:00 a.m.
East Brunswick Vocational	112 Rues Lane, E. Brunswick	May 10, 2011	9:00 a.m.
Immaculate School	23 Manalapan Rd. Spotswood	May 5, 2011	8:00 a.m.

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of May 2011.
- E. It is recommended that the Board terminate the employment of employee # 2039 due to job abandonment.
- F. It is recommended that the Board approve the attached Agreement between the Monroe Township Board of Education and the Project Lead The Way Inc. ("PLTW") to provide professional development training and curriculum for the 2011-2012 school year at the cost of \$2,000 per school.
- G. It is recommended that the Board approve the attached Affiliation Agreement between Seton Hall University School of Health and Medical Sciences and the Monroe Township Board of Education to provide student teaching placement in the area of speech and language specialists.
- H. It is recommended that the board approve the attached Renewal of the Teachscape Classroom Walkthrough School Based License for the seven schools effective July 1, 2011 through June 30, 2012 for a total cost of \$3,500.
- I. It is recommended that the Board accept the attached grant awards from the Monroe Education Foundation in the amount of \$10,500.00 for the 2011-2012 school year.

- J. It is recommended that the Board accept the final approval from the Middlesex County Superintendent's Office of the District's Professional Development Plan for 2011-2012 school year.
- K. It is recommended that the Board of Education approve the elimination of the Secretary, Transportation, 12 Month, position effective at the close of business on June 30, 2011 for reasons of economy.
- L. It is recommended that the Board of Education approve the creation of the Secretary, Transportation, 10 Month, position effective at the close of business on June 30, 2011.
- M. It is recommended that the Board approve the attached revision of the job description of Supervisor of Language Arts Literacy, World Languages, Media Center.
- N. It is recommended that the Board approve the current list of substitute personnel through the 2011-2012 school year with the exception of those whom chose not to remain on the list.
- O. It is recommended that the Board designate **Mr. Michael Gorski** to the following district appointments for the 2011-2012 school year:
 - a. Public Agency Compliance Officer (P.A.C.O.)
 - b. Custodian of School Records (OPRA)
 - c. Deputy Shelter Care Coordinator
 - d. Qualified Purchasing Agent
- P. It is recommended that the Board designate **Mr. Gerald Tague**, Director of Facilities to the following district appointment for the 2011-2012 school year:

Office of Emergency Management – Shelter Care Coordinator

Q. 2011-2012 NJSIAA Membership

It is recommended that the Board adopts a resolution renewing Monroe High School's membership in the *New Jersey State Interscholastic Athletic Association* for the 2011-12 school year as follows:

BE IT RESOLVED that the Monroe Township Board of Education pursuant to the provisions of Chapter 172 of the Laws of 1979, hereby agrees to be a participating Member of the New Jersey Interscholastic Athletic Association for the 2011-12 school year.

- R. It is recommended that the Board approve the placement of the following student:

Student Number	School	Dates of Attendance	Cost
#85968	MRESC-Raritan Valley Academy	May 23, 2011 through June 28, 2011	\$136.00 per day

- S. It is recommended that the Board approve the following Courses of Study for the 2011-2012 school year:

ARTS	
Grades 1-5	Elementary Visual Arts
Grades 4-6	Gifted & Talented Visual Arts
Grades 6-8	Middle School Visual Arts
Grades 9-12	Ceramics I
Grades 9-12	Sculpture I
Grades 9-12 / Semester Course	Drawing I
Grades 9-12 / Semester Course	Painting I
Grades 10-12	Ceramics II
Grades 10-12	Computer Graphic Design I
Grades 10-12	Computer Graphic Design II
Grades 10-12	Drawing II
Grades 10-12	Painting II
Grades 10-12	Sculpture II
Grades 10-12	Studio Art I
Grades 10-12	3D Art I
Grades 11-12	AP Art History
Grades 11-12	Art Careers
Grade 12	AP Studio Art
MUSIC	
Grades 1-5	Music
Grades 4-5	Elementary Chorus
Grades 4-5	Elementary Band
Grade 7	Music I
Grades 6-8	Chorus
Grades 6-8	Middle School Band
Grade 8	Music II
Grade 9	Freshman Chorus
Grades 9-12	Symponic Band
Grades 9-12	Wind Ensemble / Marching Band
Grades 9-12	Music Theory I
Grades 9-12	Music Theory II
Grades 9-12	AP Music Theory
Grades 10-12	Mixed Chorus

Grades 9-12	Percussion Ensemble
Grades 10-12	Concert Choir
Grades 10-12	Women's Chorale
Grades 10-12	Musical Theatre
Grades 10-12	A Study of World Music

T. 2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism

Costs previously reported for the period 9/1/10 through 6/13/11 ----\$807.81

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
5/18	MTHS	fight	n/a
5/20	MTHS	assault	n/a
6/8	MTHS	assault	n/a

U. It is recommended that the Board approve the adoption of the following Policies and Regulations:

Policy 1140	Affirmation Action Program (new and mandated)
Reg. 8420	Emergency and Non Fire Evacuation Plan
Reg. 8420.2	Bomb Threats
Reg. 8420.10	Active Shooter

V. It is recommended that the Board approve the following Policies and Regulations for readoption:

Policy 7230	Gifts, Grants and Donations
Policy 7510	Use of Facilities
Reg. 7510	Use of Facilities
Policy 5600	Student Discipline

W. It is recommended that the Board approve the revision of the following Policies and Regulations:

Policy 1523	Comprehensive Equity Plan (revised and mandated)
Policy 1530	Equal Employment Opportunities (revised and mandated)
Reg. 1530	Equal Employment Opportunities (revised and mandated)
Policy 1550	Affirmative Action Program for Employment & Contract Practices
Reg. 1550	Affirmative Action Program for Employment & Contract Practices

Policy 2260	Affirmative Action Program for School and Classroom Practices
Policy 2415.01	Academic Standards, Academic Assessments, and Accountability
Policy 2415.04	Title I – District Wide Parental Involvement
Policy 2423	Bilingual and ESL Education
Reg. 2423	Bilingual and ESL Education
Policy 6360	Political Contributions
Policy 6362	Contributions to Board Members and Contract Awards
Policy 8420	Emergency and Crisis Situations
Reg. 8420.7	Lockdown Procedures
Policy 8740	Bonding

X. Approval to Assign Staff for 2011-2012

It is recommended that the Board authorizes the Superintendent of Schools to assign or reassign staff for the 2011-2012 school year within the best interests of the school district.

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,144,968.21 for April 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$466,642.40 for April 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$424,867.20 for April 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11 (c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for April 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C.6A:23-2.11(b). In accordance with N.J.A.C.6A:2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the April 2011 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #10

It is recommended that members of the Board of Education approve Transfer #10 as presented for fiscal year 2010/11. A copy is attached hereto.

F. TRANSFER #11

It is recommended that members of the Board of Education approve Transfer #11 as presented for fiscal year 2010/11. A copy is attached hereto.

G. BILL LIST

It is recommended that the bills totaling \$8,188,130.38 for May 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

H. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$550,070.92 for May 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

I. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$445,113.36 for May 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

J. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11 (c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for May 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C.6A:23-2.11(b). In accordance with N.J.A.C.6A:2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the May 2011 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

K. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve PayServ Inc. to provide payroll and staff attendance processing services for fiscal year 2011/12 for the fees listed below: These rates remain unchanged from the 2010/11 contract.

Per Check Charge	\$ 1.37
Delivery per payroll	\$ 10.00
Agency System per payroll	\$ 75.00
Human Resources System Technical Support per payroll	\$ 47.50
Human Resources System Usage License per payroll	\$140.00
Direct Deposit per payroll	\$ 40.00
Internet Payroll Users monthly	\$173.00

2. It is recommended that members of the Board of Education approve Environmental Safety Management Corporation to provide certified industrial hygiene support for indoor air quality, mold and other industrial hygiene support matters during the 2011/12 fiscal year at the following rates:

Certified Industrial Hygienist: \$175.00/hr

Industrial Hygiene Technician: \$125.00/hr

3. It is recommended that members of the Board of Education appoint Backstage Lighting and Rigging to provide theatrical technical assistance on an as needed basis for District-wide events effective July 1, 2011 at the following rates: These rates remain unchanged from the 2010/11 contract.

Senior Technical Coordinator	\$45.00 - \$55.00/hr.
------------------------------	-----------------------

Coordinator	\$33.00 - \$45.00/hr.
-------------	-----------------------

Senior Assistant	\$26.00 - \$43.00/hr.
------------------	-----------------------

4. It is recommended that members of the Board of Education approve the Township of Monroe, Department of Police to provide special police services at various school functions for calendar year 2010. The fee for these special police services is approximately \$91.00 per hour or a greater amount per hour on a holiday.

5. It is recommended that members of the Board of Education appoint Ms. Jodi Liebov as a certified speech and language specialist for the MT SEPA summer program at the rate of \$136.70 per day for approximately 25 days.

6. It is recommended that members of the Board of Education approve Carolyn Faughnan to provide physical therapy services for the 2011/12 fiscal year, beginning with the extended school year program, at the rate of \$65.00 per hour.

7. It is recommended that members of the Board of Education approve Dr. Lorraine Licata, School Psychologist to complete psychological evaluations during the 2011/2012 fiscal year at the rate of \$365.00 per evaluation.

8. It is recommended that members of the Board of Education approve Rose Larkin, LDTC to complete educational evaluations during the 2011/2012 fiscal year at the rate of \$365.00 per evaluation.

9. It is recommended that members of the Board of Education approve Dr. Frederique Delhaye to complete psychiatric evaluations during the 2011/2012 fiscal year at the rate of \$350.00 per evaluation.

10. It is recommended that members of the Board of Education approve Neurology Specialists of Monmouth County to complete neurological evaluations at the rate of \$300.00 per evaluation during the 2011/2012 fiscal year.

11. It is recommended that members of the Board of Education approve Alexander Road Associates to complete psychiatric evaluations during the 2011/2012 fiscal year at the rate of \$450.00 per evaluation.

12. It is recommended that members of the Board of Education approve Christine Afonso to provide occupational therapy services during the 2011/2012 fiscal year at the rate of \$65.00 per hour.

13. It is recommended that members of the Board of Education approve Lisa Dougherty to provide occupational therapy services during the 2011/2012 fiscal year at the rate of \$65.00 per hour beginning with the extended school year.

14. It is recommended that members of the Board of Education approve Dorothy M. Pietrucha, MD, to complete neurological evaluations at the rate of \$175.00 per evaluation during the 2011/2012 fiscal year.

15. It is recommended that members of the Board of Education approve Dr. Kapila Seshadri to complete neurodevelopmental evaluations for a fee of \$510.00 per evaluation during the 2011/2012 fiscal year.

16. It is recommended that members of the Board of Education approve Tiffany Spadaforato provide physical therapy services during the 2011/2012 fiscal year at the rate of \$65.00 per hour.

17. It is recommended that members of the Board of Education approve Penta Hearing Care to complete CAP (Central Auditory Processing) testing at a fee of \$445.00 per test and complete Audio Evaluation for \$145.00 per evaluation for the 2011/2012 fiscal year.

L. CHANGE FUNDS

It is recommended that members of the Board of Education formally close for fiscal year 2010/11 the following Change Funds:

Athletics \$300.

and

Cafeteria \$963.

M. CHART OF ACCOUNTS

It is recommended that members of the Board of Education approve the final Chart of Accounts for 2010/11.

N. PETTY CASH

It is recommended that members of the Board of Education formally close for fiscal year 2010/11 the following petty cash account:

Transportation/Maintenance \$500.

O. INTERGRATED PEST MANAGEMENT PLAN

It is recommended that members of the Board of Education acknowledge that an integrated pest management plan is on file at each building within the school system. It is further recommended that members of the Board of Education appoint Jerry Tague, Director of Facilities and Robert Lempfert, Night Custodial Maintenance Supervisor as the integrated pest management coordinators for the District. Additionally, it is recommended that the principals of all schools except for Barclay Brook and the new Middle School be appointed as integrated pest management coordinators for their respective schools as they have received the necessary training.

P. NJSchoolJobs

It is recommended that members of the Board of Education approve the renewal of a subscription for “Unlimited Advertising” on NJSchoolJobs.com for fiscal year 2011/12 for a fee of \$1,700.

Q. ONLINE APPLICATION FOR EMPLOYMENT SYSTEM

It is recommended that members of the Board of Education approve an agreement between General ASP Inc. and the Monroe Township Board of Education for fiscal year 2011/12 in regard to General ASP providing and maintaining the “Online Application for Employment” system. The fee for this service is \$2,750.00 for the time frame of 8/3/2011 – 8/3/2012.

R. PEER REVIEW OPINION LETTER

It is recommended that members of the Board of Education acknowledge receipt of the required “Peer Review Opinion Letter” issued by the auditing firm of Davie Kaplan, Certified Public Accountants. Whereas, Gerard Stankiewicz of the auditing firm of Samuel Klein and Company, as appointed by members of the Board of Education, will be performing the audit for fiscal year 2010/11.

S. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 31, 2010, entitled: “ADOPTION OF THE 2010/11 ANNUAL SCHOOL BUDGET”, members of the Board of Education established the school district travel maximum for the 2010/11 school year at the sum of \$158,422. Therefore, it is recommended that Members of the Board of Education acknowledge that as of June 15, 2011, \$98,770 has been spent.

T. PUPIL TRANSPORTATION CONTRACT RENEWALS

It is recommended that members of the Board of Education, in accordance with the 2011/12 budget and in accordance with New Jersey Department of Education pupil transportation regulations, authorize Michael C. Gorski, Business Administrator /Board Secretary to renew regular contracted pupil transportation routes, special education contracted pupil transportation routes, and contracted field and athletics trips during fiscal year 2012/2012 for the best interest of the students and District.

U. INTEREST REALLOCATION

It is recommended that members of the Board of Education approve the reallocation of interest from Fund 30 to Fund 40 Debt Service Fund Balance for 2010/11.

V. PUPIL TRANSPORTATION CONTRACTS

It is recommended that members of the Board of Education, in accordance with the 2011/12 budget, authorize Michael C. Gorski, Business Administrator/Board Secretary to advertise for and solicit bids for regular contracted pupil transportation routes, special education contracted pupil transportation routes, and contracted field and athletic trips for fiscal year 2011/12 for the best interest of the students and District.

W. MONROE EDUCATION FOUNDATION GRANTS

It is recommended that members of the Monroe Township Board of Education acknowledge receipt of and accept a check in the amount of \$10,500.00 from the Monroe Education Foundation. See attached documentation for supplemental information.

X. ENERGY FOR AMERICA, INC.

It is recommended that members of the Board of Education approve Energy for America, Inc. (EFA) to provide continuation of a Facilities Management Program. Please refer to attached document for supplemental information.

Y. STRAUSS ESMAY ASSOCIATES, LLP

It is recommended that members of the Monroe Township Board of Education approve Strauss Esmay Associates, LLP to provide the following services for fiscal year 2011/2012:

Annual Policy Alert & Support System Fee, Annual Maintenance and

Support of Policy and Regulation Manuals and Annual Subscription to

New Jersey School Digest \$ 2,395.00

Annual DISTRICT Online Maintenance Fee \$ 1,595.00

Total \$ 3,990.00

Z. NJSBAIG/ERIC NORTH 2011 GRANT PROGRAM AWARD NOTICE

It is recommended that members of the Monroe Township Board of Education acknowledge that the New Jersey School Boards Association Insurance Group (NJSBAIG) has sent notice that the 2011 Safety Grant has been approved in the amount of \$20,801.00. See attached for supplemental information.

AA. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

WHEREAS, Title 18A: 18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Monroe Township Board of Education desires to authorize Michael C. Gorski, Qualified Purchasing Agent to make any and all purchases necessary to meet the needs of the school district; and

NOW THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes Michael C. Gorski, Qualified Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Services</u>	<u>Vendor</u>	<u>State Contract#</u>
Furniture	Adelphia Steel	A67811
	Adelphia Steel	A70121
	Kruger International	A67818
	Kruger International	A57057
	Kruger International	A71476
	Global Industries	A69980

	Jasper Seating Co.	A67925
Computers and related items	Apple Computer, Inc.	A70259
	WSCA Computer Contract	
Computer Hardware	Elcom Group	A-81185
	Gateway Inc.	A-81239
	Apple Computer	A-81253
	Gov Street	A-81184
	M&S Communications &	A-73982
	Enterasys	
	(WSCA Contract#AR1470)	
	Enterasys)	
	Dell	A-70256
	Hewlett Packard(HP)	A-70262
	(WSCA Contract#70262)	
Computer Software	Dell	A-72727
General School Supplies	School Specialty	A-86118
	Village Office	
	Supplies	A-84534
	Leisure Sporting	
	Goods	A-81434

Photographic Equipment	Xerox	A-46623
	Stewart Industries	A-83333
	Danka	A-80852
Fuel Supplies	John Duffy Fuel Co.	A-41997
	Petroleum Traders	A-44185
Communications Equipment	Motorola	A-42364
Classroom Furniture & Tac Boards	Garden State School	
	Furniture	A-84013
	Garden State School	
	Furniture	A-89095
	Building Services & Installation Inc.	A-86136
General School Supplies	Specialty School	A-86116
	Village Office	
	Supplies	A-81434

BB. RESOLUTION FOR PARTICIPATION IN COOPERATIVE PRICING SYSTEM WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY

It is recommended that members of the Board of Education approve the following resolution entitled “Cooperative Pricing System Agreement for Participation in the Educational Cooperative Pricing System”:

COOPERATIVE PRICING SYSTEM AGREEMENT
FOR PARTICIPATION IN THE
EDUCATIONAL COOPERATIVE PRICING SYSTEM

This agreement made and entered into this 16th day of June, 2011 by and between the **EDUCATIONAL SERVICES COMMISSION OF MORRIS** and the **MONROE TOWNSHIP SCHOOL DISTRICT**

W I T N E S S E T H

WHEREAS, N.J.S.A. 40A:11-11 (5), specifically authorizes two or more contracting units to enter into a Cooperative Pricing Agreement for the purchase of work, materials, services and supplies; and

WHEREAS, the Educational Services Commission of Morris County is conducting a voluntary Cooperative Pricing System with other authorized contracting units within Morris County or adjoining counties utilizing the administrative purchasing services and the facilities of the Educational Services Commission of Morris County; and

WHEREAS, this Cooperative Pricing Agreement is to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, all parties hereto have approved the within Agreement by Ordinance or Resolution as appropriate, in accordance with the statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE IN CONSIDERATION OF the premises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The work, materials or supplies to be priced cooperatively may include computer hardware, software, courseware, copying equipment and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the System's registration and annually thereafter in January of each succeeding year) publish a legal ad in such format as required by N.J.A.C. 5:34-7.12 in a newspaper normally used for such purposes by it to include such information as:
 - a. The name of the Lead Agency soliciting competitive bids or informal quotations, and
 - b. The address and telephone number of Lead Agency, and
 - c. The names of the participating contracting units, and
 - d. The State Identification Code for the Cooperative Pricing System, and
 - e. The expiration date of the Cooperative Pricing System Agreement.
4. Each of the participating contracting units shall advise the Lead Agency, in writing, of the items to be purchased and indicate therein the approximated quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
5. The specifications shall be prepared and approved by the Lead Agency and no charges shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
6. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
7. The Lead Agency shall advertise for bids or solicit informal quotations on behalf of all participating contracting units. Following its receipt and review of bids, the Lead Agency shall either reject all or certain of the bids or make one award to the lowest possible responsible bidder or bidders for each separate item. This award shall result in the Lead

Agency entering into a master contract with the successful bidder(s) providing for two categories of purchases.

- a. The quantities ordered for the Lead Agency's own needs, and
 - b. The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.
8. The Lead Agency shall enter into a formal written contract (s), when required by law, directly with the successful bidder (s) only after it has certified the funds available for its own needs.
9. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder (s); issue purchase orders in its own name directly to successful bidder (s) against said contract; accept its own deliveries, be invoiced by and receive statements from the successful bidder (s) against said contract; accept its own deliveries, be invoiced by and receive statements from the successful bidders (s); make payment directly to the successful bidder (s), and be responsible for any tax liability.
10. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit and shall according be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
11. The provisions of Paragraph 7, 8, 9 and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
12. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.
13. The Lead Agency reserves the right to exclude any item or commodity from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

15. This Agreement shall become effective on June 16, 2011 subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect until the expiration of the System's registration in the year 2014, unless any party to this Agreement shall give written notice of its intention to terminate its participation.
16. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
17. The inclusion of new contracting units or the withdrawal of participating contracting units shall not invalidate the Agreement between the Lead Agency and other signatories to this Agreement.
18. The Lead Agency and individual participating contracting units may sign separate copies of the Agreement. All executed copies shall be integrated as one fully executed document.
19. The Lead Agency status may rotate on volunteer basis each year. The Director of the Division of Local Government Services within the State Department of Community Affairs shall be notified within thirty (30) days of any change in the designated Lead Agency.
20. This Agreement shall be binding upon and ensure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY:

BY: _____

BOARD PRESIDENT/Educational Services Commission of Morris County

ATTEST BY: _____

BOARD SECRETARY/Educational Services Commission of Morris County

MONROE TOWNSHIP SCHOOL DISTRICT

BY:_____ ATTEST: BY:_____
BOARD PRESIDENT BOARD SECRETARY

CC. RESOLUTION FOR MEMBER PARTICIPATION IN THE EDUCATIONAL COOPERATIVE PRICING SYSTEM

It is recommended that members of the Board of Education approve the following resolution entitled “Resolution for Member Participation in the Educational Cooperative Pricing System”:

**RESOLUTION FOR MEMBER PARTICIPATION IN THE
EDUCATIONAL COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE MONROE TOWNSHIP SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 26EDCP

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the MONROE TOWNSHIP SCHOOL DISTRICT within the County of (MIDDLESEX) New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED on the 16th day of June, 2011 by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the **MONROE TOWNSHIP SCHOOL DISTRICT** shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby certify that the above Resolution was adopted and approved by the Monroe Township School District at a public meeting of the Monroe Township Board of Education held on June 15, 2011.

By:_____ Attest By:_____

Board President

Board Secretary

DD. APPROVAL OF ADMINISTRATIVE AGENT FOR THE EDUCATIONAL COOPERATIVE PRICING SYSTEM #26EDCP

It is recommended that members of the Monroe Township Board of Education approve the Middlesex Regional Educational Services Commission (MRESC) to provide the services of Educational Data Services, Inc. as the sole administrative agent for the Educational Cooperative Pricing System #26EDCP, to provide the Monroe Township Board of Education, access to their proprietary software for the District's use. Please refer to the attached for supplemental information.

EE. BID AWARD – FOOD SERVICE SMALLWARES & SUPPLIES FOR THE NEW MONROE TOWNSHIP HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education award the bid to provide food service smallwares and supplies for the New Monroe Township High School to Singer Equipment Company. Please refer to the attached bid analysis for supplemental information.

FF. BID AWARD – ATHLETIC EQUIPMENT: CHAIRS/BATTING CAGE/ SCORE TABLES/ WALL PADDING/ MASCOT FLOOR MATS/ SUPER SCRAPER MATS/ STORAGE CARTS FOR THE NEW MONROE TOWNSHIP HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education award the bid to provide athletic equipment: wrestling room wall padding to Resilite Sports Products; mascot floor mats & super scraper mats to NEFF Company; batting cage, chairs (40 with custom logo) and storage carts to BSN/Sport Supply Group; score tables (2) to Power Ad for the New Monroe Township High School. Please refer to the attached bid analysis for supplemental information.

GG. RESOLUTION – SUBMISSION OF THE EXISTING HIGH SCHOOL MODIFICATION PROJECT TO THE NEW JERSEY DEPARTMENT OF EDUCATION

It is recommended that members of the Monroe Township Board of Education approve the submission of the Existing High School Modification Project to the New Jersey Department of Education. The project is being handled as an "Other Capital" project and the Board of Education is not seeking state funding for said project.

HH. CERIDIAN CONTRACT APPROVAL

It is recommended that members of the Monroe Township Board of Education approve Ceridian to provide Cobra Continuation Services – Horizon BCBS of New Jersey effective July 1, 2011. Please refer to attached for supplemental information.

II. CUSTODIAN OF SCHOOL MONIES

It is recommended that members of the Board of Education appoint Luann McGraw-Russell as the Treasurer of School Funds for fiscal year 2011/12 at a salary to be determined.

JJ. RESOLUTION

It is recommended that members of the Monroe Township Board of Education approve the resolution below entitled: “RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE AUTHORIZING THE ACQUISITION OF COMPUTER EQUIPMENT AND THE FINANCING THEREOF”

Adopted June 15, 2011

WHEREAS, N.J.S.A. 18A:18A-42 authorizes the Board of Education of the Township of Monroe (the “Board”) to enter into a contract exceeding the fiscal year for the leasing of equipment of every nature and kind; and

WHEREAS, the Board has a need to acquire the computer equipment as described in Schedule A attached hereto (collectively, the “Equipment”) for school purposes; and

WHEREAS, the Board desires to acquire the Equipment through State Contract; and

WHEREAS, the Board desires to obtain financing for the acquisition of the Equipment through competitive bidding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the Superintendent, the Board Secretary and the Board's Bond Counsel to proceed to draft documents and conduct such other activities as are necessary to accomplish (a) the acquisition of the Equipment through State Contract and (b) the receipt of bids for financing the acquisition of the Equipment.

Section 2. The Board hereby directs the Board Secretary to process the necessary purchase orders to acquire the Equipment in advance of the receipt of bids for financing the acquisition of the Equipment. Such purchase orders shall be expressly subject to the condition that the Board receives and accepts one or more bids for the financing of such Equipment. The award for the financing of the Equipment shall be an encumbrance against the 2011-2012 budget.

Section 3. The Board President and the Board Secretary are hereby authorized and directed to determine all matters in connection with the acquisition and financing of the Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

Section 4. A copy of this resolution shall be placed on file with the Secretary of the Board.

Section 5. The making of and submission to the County Superintendent of the application as required by N.J.A.C. 6A:26-10.1(d) is hereby authorized and approved, and the Board's Bond Counsel, along with other representatives of the Board, are hereby authorized and approved to prepare and submit such application and to represent the Board in matters pertaining thereto.

Section 6. The Board hereby appoints the law firm of McCarter & English, LLP to provide the specialized legal services necessary in connection with the financing of the Equipment. The Secretary of the Board is hereby authorized to cause to be printed any notice required by N.J.S.A. 18A:18A-5(a)(1) in connection with such appointment.

Section 7. This resolution shall take effect immediately.

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certified to be a true and correct copy of the
resolution adopted by the Monroe Township
Board of Education on June 15, 2011.

Michael C. Gorski, CPA
Board Secretary/Business Administrator

Please refer to attached Schedule A for a list of computer equipment.

KK. IDEA PART B PRESCHOOL BUDGET

It is recommended that members of the Board of Education approve the enclosed revised 09/10 IDEA Part B Pre-School budget and staff.

LL. IDEA PART B BASIC

It is recommended that members of the Board of Education approve the enclosed revised 09/10 IDEA Part B Basic budget and staff.

MM. TITLE I, PART A: IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATION AGENCIES

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title I, Part A: Improving Basic Programs Operated by Local Education Agencies budget and staff.

NN. TITLE II, PART A: TEACHER AND PRINCIPAL TRAINING AND RECRUITING FUND

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title II, Part A: Teacher and Principal Training and Recruiting Fund budget and staff.

OO. TITLE II, PART D: ENHANCING EDUCATION THROUGH TECHNOLOGY

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title II, Part D: Enhancing Education through Technology budget.

PP. TITLE IV: SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title IV: Safe and Drug-Free Schools and Communities Act budget.

QQ. TITLE III, IMMIGRANT

It is recommended that members of the Board of Education approve the enclosed revised 10/11 Title III, Immigrant budget and staff.

RR. IDEA BASIC ARRA

It is recommended that members of the Board of Education approve the enclosed revised 10/11 Idea Basic ARRA budget.

SS. IDEA PRE-SCHOOL ARRA

It is recommended that members of the Board of Education approve the enclosed revised 10/11 Idea Pre-school ARRA budget and staff.

TT. EXTRAORDINARY AID

It is recommended that members of the Monroe Township Board of Education acknowledge the award of and accept 2010/2011 Extraordinary Aid in the amount of \$219,834.

UU. SCHOOL PHYSICIAN

WHEREAS, N.J.S.A. 18A:40-1 and N.J.A.C. 6A:16-2.3 and Policy 0153 and other policies adopted by the Monroe Township Board of Education provide that the Board of Education shall appoint a physician, who shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby appoints Rex Zapanta, M.D., as School Physician for the Monroe Township Board of Education, effective July 1, 2011, through June 30, 2012 at a rate of \$1,753.00 per month for the 12 month period. Please refer to attached for supplemental information

VV. BOARD ATTORNEY

It is recommended that members of the Board of Education approve a legal services contract with Wilentz Goldman & Spitzer P.A., for a period of one year commencing July 1, 2010 and terminating June 30, 2011 for a retainer payment of \$36,000.00 which will cover up to 20 hours of professional legal services each month. It is further recommended that the compensation for services in addition to the annual contract shall be at the rate of \$155.00 per hour for general counsel and associates, and \$100.00 per hour for paralegals. These rates remain unchanged from the 2010/11 contract.

WW. BID AWARD – TV STUDIO FOR THE NEW MONROE TOWNSHIP HIGH SCHOOL (RE-BID)

It is recommended that members of the Board of Education, having received and publicly opened bids for the new Monroe Township High School TV studio on June 2, 2011, award a contract to the lowest responsive and responsible bidder, Open Systems Integrators, Inc., in the amount of \$573,000.00. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid contract.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

June 15, 2011
Meeting Date

13. BOARD PRESIDENT'S REPORT14. COMMITTEE REPORTS15. OTHER BOARD OF EDUCATION BUSINESS

16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel Matter – Superintendent Evaluation

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

17. PUBLIC FORUM *

18. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, JULY 20, 2011 – 7:00 PM - AT THE HIGH SCHOOL

19. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.