

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
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WAYNE HOLLIDAY
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, NOVEMBER 11, 2009
6:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President
Ms. Kathy Kolupanowich, Board Vice President
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Nidhi Bhatt

Ms. Reena Dholakia

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted November 6, 2009:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel Matter: MTEA Level 3 Grievance Employee No. 001560

Negotiations: Monroe Twp. Board of Education and Monroe Twp. Education Association

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATION OF PLAQUE TO FORMER BOARD ATTORNEY – BERTRAM E. BUSCH

8. HOLOCAUST ESSAY CONTEST

9. PRESENTATION: NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

10. PUBLIC FORUM *

11. APPROVAL OF MINUTES

Public Meeting Minutes October 14, 2009
 Closed Session Minutes October 14, 2009

12. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

I. Enrollment

	<u>10/31/09</u>	<u>9/30/09</u>	Increase+ <u>Decrease-</u>	<u>10/31/08</u>	<u>Difference</u>
Applegarth School	799	798	+1	802	-3
Barclay Brook School	531	532	-1	515	+16
Brookside School	670	671	-1	694	-24
Mill Lake School	677	677	0	660	+17
Oak Tree	747	749	-2	663	+84
Woodland School	512	512	0	506	+ 6
Monroe High School	<u>1611</u>	<u>1606</u>	<u>+5</u>	<u>1564</u>	<u>+47</u>
Total Elementary & Secondary	5547	5545	+2	5404	+143

I. Enrollment (continued)

<i>School</i>	Monroe			Jamesburg		
	<i>Sept.</i>	<i>Oct.</i>	<i>Difference</i>	<i>Sept.</i>	<i>Oct.</i>	<i>Difference</i>
Academy Learning Center	13	13		1	1	
Bright Beginnings	0	0				
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	2	2				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		2	2	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Kidspace	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2				
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Princeton Child Dev Instit	0	0				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	51	51		14	14	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hrs. per week
1	Med	12	Fletcher	MTHS	9/8/2009		10
2	504	2	Beresky	ML	9/8/2009		5
3	Med	12	Simmons, Rose Butler	HS	9/8/2009		10
4	IEP	3	Mertz	HS	9/8/2009		10
6	Med	11	Cardone, Latwis	HS	9/8/2009		10
8	CST	9	Riggi,Quindes, Wall	HS	9/8/2009	9/24/2009	10
9	SUS	9	Riggi,Quindes, Wall	HS	10/21/2009	11/3/2009	10
10	Med	9	Olzsewski, Fennessey	HS	9/8/2009		10
11	504	7	Earl, Weiner	AMS	10/5/2009	10/9/2009	10
12	Med	10	Basile,Roche,Pepe, Friedman, Lustgarten,	MTHS	10/14/2009		10
13	UMDNJ	12	UMDNJ	MTHS	10/5/2009	10/6/2009	2
14	SUS	9	Latwis	MTHS	10/9/2009	10/22/2009	12
15	504	7	Murphy, M	AMS	10/6/2009	10/7/2009	1
16	Med	9	Lyons, Wall, Ballard	MTHS	9/21/2009		10
17	Med	11	Minter, Ogin, O'Leary, Demarco	MTHS	10/21/2009		10
18	CST	8	Fowler, McGee, L	AMS	10/16/2000		10

III. Fire Drills

- Applegarth School -----October 6 and 21, 2009
- Barclay Brook School-----October 13 and 23, 2009
- Brookside School -----October 9 and 21, 2009
- Mill Lake School -----October 21 and 29, 2009
- Oak Tree School -----October 19 and 26, 2009
- Woodland School -----October 15 and 26, 2009
- Monroe High School -----October 19 and 26, 2009

Lockdown

- Brookside -----October 22, 2009

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

- A. It is recommended that the Board approve the attached list of Student Teacher placements.
- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of October 2009.
- E. It is recommended that the Board approve the attendance of three high school students and a chaperone to attend the FCCLA State Leadership Conference, Phase II in Washington DC on November 12, 2009 through November 15, 2009. Total cost for the trip is \$960.68 for the chaperone's expenses which includes, hotel \$612.18, bus transportation \$100.00, meal allowance per GSA rate \$248.50. All expenses for the students will be incurred by the FCCLA.
- F. It is recommended that members of the Board of Education appoint **Ms. Marietta Ruela**, Acting Director of Pupil Personnel Services, as the district liaison with DYFS in accordance with N.J.A.C. 6:29-9.2(a)5 who will facilitate communication and cooperation between the district and DYFS and act as primary contact person between the schools and DYFS with regard to general information sharing and development of mutual training and other cooperation efforts.
- G. It is recommended that the Board of Education: (1) Approve the previously submitted Agreement between the Board and the Monroe Township Education Association and Robin Fass; (2) Approve, retroactively, an unpaid leave of absence for Robin Fass for the time period beginning on September 1, 2009 through November 11, 2009; (3) Appoint Robin Fass to the position of permanent substitute from November 12, 2009 through October 31, 2011 at the prevailing Board-approved rate of pay; and (4) Accept the resignation of Robin Fass, effective November 1, 2011, with her last day of employment by the Board of Education being October 31, 2011. The Board President, the Business Administrator/Board Secretary and the Board attorney are hereby authorized and directed to take all necessary steps to implement the aforesaid actions of the Board.
- H. It is recommended that members of the Board of Education acknowledge receipt of and approve the Emergency Influenza Pandemic Management Plan.

I. It is recommended that the Board approve the abolishment of the following job descriptions:

- Assistant Superintendent of Personnel
- Coordinator of Educational Technology/Network Facilitator
- OPRA Secretary
- Athletic Director
- Extracurricular Activity Director

J. It is recommended that the Board approve the revision of the following job description:

- Assistant Superintendent
- Supervisor of Grants, Testing, and Special Projects

K. It is recommended that the Board approve the following job descriptions:

- Supervisor of Athletics, Health, Physical Education and Co-Curricular Activities and
- Itinerant Secretary

L. It is recommended that the Board approve the following Policy for a second and final reading:

- Policy 3159 Teaching Staff Member/School District Reporting Responsibilities

M. **2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 11/9/09:\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
10/5/09	MTHS	fight	
10/20/09	MTHS	fight	

13. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$10,968,662.85 for September 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$2,379,982.32 for September 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST–NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$2,068,138.10 for September 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the September 2009 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #3

It is recommended that members of the Board of Education approve Transfer #3 as presented for fiscal year 2009/10. A copy is attached hereto.

F. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Central Susquehanna Intermediate Unit to provide home instruction for students placed in-treatment at the White Deer Treatment Center for the 2009-2010 fiscal year at the rate of \$40.15 per day.
2. It is recommended that members of the Board of Education approve New Hope Foundation to provide home instruction for students who are in-patient for the 2009-2010 fiscal year at the rate of \$280.00 for any partial or full week that a student is in their care.
3. It is recommended that members of the Board of Education approve Above and Beyond Learning Group to provide Applied Behavior Analysis services for a fee of \$90.00 per hour at home and BCBA Program coordination fee of \$185.00 per hour for the 2009-2010 fiscal year.

4. It is recommended that members of the Board of Education approve LEBA Therapeutic Services Inc. to provide physical and occupational services for a fee of \$85.00 per hour and physical and occupational evaluations for a fee of \$325.00 per assessment for the 2009-2010 fiscal year.
5. It is recommended that members of the Board of Education approve Cambridge School for the following services and fees for the 2009-2010 fiscal year: Social Thinking at \$120.00 a session, Speech and Language at \$130.00 a session and Occupational Therapy at \$130.00 a session.
6. It is recommended that members of the Board of Education approve Allies, Inc. to provide Community-Based Vocational Training for the 2009-2010 fiscal year at the rate of \$51.00 per hour for a maximum of 200 hours and \$75.00 per day for the transportation.

G. PURCHASE AUTHORIZATION

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to procure high school agendas from Premier School Agendas/School Specialties utilizing State Contract #65606.

H. PUPIL TRANSPORTATION

It is recommended that members of the Board of Education approve the attached schedule of "Transportation Jointures Other Districts" for student transportation. Please refer to the attached analysis for supplemental information.

I. PUPIL TRANSPORTATION

It is recommended that members of the Board of Education approve the attached schedule of "District Routes Joint Agreements" for student transportation. Please refer to the attached analysis for supplemental information.

J. PURCHASE OF TECHNOLOGY EQUIPMENT

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for & solicit bids for installation by the project electrical contractor, systems for video and audio switching, control and projector mounting at the New Monroe Township High School.

K. 403(b) PLAN PROVIDERS

It is recommended that members of the Board of Education acknowledge and approve the following "403(b) Plan Providers":

AXA Equitable 403(b),
First Investors 403(b),
MetLife 403(b),
OppenheimerFunds 403(b),

T-Rowe Price 403(b), and
Valic 403(b).

L. 457(b) PLAN PROVIDERS

It is recommended that members of the Board of Education acknowledge and approve the following “457(b) Plan Providers”:

AXA Equitable 457(b) and
Valic 457(b).

M. 2010/2011 PRELIMINARY BUDGET/SCHOOL ELECTION CALENDAR

It is recommended that members of the Board of Education approve the attached 2010/2011 Preliminary Budget/School Election Calendar.

N. AUTHORIZED SIGNER

It is recommended that members of the Board of Education approve Robin Silverman, Acting Assistant Principal at Mill Lake Elementary School to be an authorized account signer for the Mill Lake Elementary School Activity Fund.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

NOVEMBER 11, 2009
Meeting Date

14. BOARD PRESIDENT’S REPORT

15. COMMITTEE REPORTS

16. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM *

17. NEXT PUBLIC BOARD OF EDUCATION MEETING – DECEMBER 16, 2009, 7:00 P.M.

18. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.