

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

WAYNE HOLLIDAY
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY – FEBRUARY 24, 2010
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President
Ms. Kathy Kolupanowich, Board Vice President
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Nidhi Bhatt
Ms. Reena Dholakia

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 19, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PRESENTATION BY LAURIE McCONNELL, SUPERVISOR OF GRANTS, TESTING AND SPECIAL PROJECTS, AND ACCEPTANCE OF IMPACT GRANT AWARD BY THE BOARD OF EDUCATION

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Public Board of Education Meeting December 16, 2009

Public Board of Education Meeting January 13, 2010

9. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. Enrollment**

| | <u>1/31/10</u> | <u>12/31/09</u> | Increase+ Decrease- | <u>1/31/09</u> | <u>Difference</u> |
|---|----------------|-----------------|------------------------|----------------|-------------------|
| Applegarth School | 805 | 798 | +7 | 803 | +2 |
| Barclay Brook School | 538 | 533 | +5 | 514 | +24 |
| Brookside School | 672 | 670 | +2 | 692 | -20 |
| Mill Lake School | 678 | 678 | 0 | 663 | +15 |
| Oak Tree | 754 | 749 | +5 | 668 | +86 |
| Woodland School | 517 | 515 | +2 | 509 | +8 |
| Monroe High School | <u>1606</u> | <u>1610</u> | <u>-4</u> | <u>1551</u> | <u>+55</u> |
| Total Elementary & Secondary | 5570 | 5553 | +17 | 5400 | +170 |

I. Enrollment Cont'd

| <i>School</i> | Monroe | | | Jamesburg | | |
|---------------------------|--------------------|--------------------|--------------------------|--------------------|--------------------|--------------------------|
| | <i>Dec.</i> | <i>Jan.</i> | <i>Difference</i> | <i>Dec.</i> | <i>Jan.</i> | <i>Difference</i> |
| Academy Learning Center | 13 | 13 | | 1 | 1 | |
| Cambridge | 1 | 1 | | | | |
| Center School | 2 | 2 | | 1 | 1 | |
| Childrens Center of Monm. | 1 | 1 | | 1 | 1 | |
| Collier | 1 | 1 | | 1 | 1 | |
| CPC Lower | 1 | 1 | | | | |
| CPC Upper | 4 | 4 | | 2 | 2 | |
| East Mountain | 2 | 2 | | | | |
| Eden | 2 | 2 | | 1 | 1 | |
| Harbor School | 2 | 2 | | | | |
| KIVA | 0 | 0 | | 1 | 0 | Minus 1 |
| New Roads Parlin | 5 | 5 | | 1 | 1 | |
| New Roads Somerset | 1 | 1 | | | | |
| Kidspace | 1 | 1 | | | | |
| Lamberts Mills Academy | 1 | 1 | | | | |
| Mercer Elementary | 1 | 1 | | | | |
| Mercer Cty Jr./Sr. | 2 | 2 | | 1 | 1 | |
| Mercer Cty Reg. Day | 3 | 3 | | | | |
| Midland | 2 | 2 | | 1 | 1 | |
| Millstone WW/Plainsboro | 1 | 1 | | | | |
| Morris Union Jointure DCL | 1 | 1 | | | | |
| Newgrange School | 1 | 1 | | | | |
| Oakwood School | 1 | 1 | | | | |
| Raritan Valley Academy | | | | 1 | 1 | |
| Rugby | 2 | 2 | | | | |
| Schroth School | 1 | 1 | | | | |
| Spotswood High School | | | | 1 | 1 | |
| UMDNJ | 1 | 1 | | 1 | 1 | |
| | | | | | | |
| | | | | | | |
| Total | 53 | 53 | | 14 | 13 | |

II. Home Instruction

| Student # | Reason | Grade | Teachers | School | Start date | End date | Hour per week |
|-----------|---------|-------|--------------------------------|--------|------------|-----------|---------------|
| 83089 | 504 | 2 | Beresky | ML | 9/8/2009 | | 5 |
| 32132 | Med | 12 | Drust,Pangalos | MTHS | 11/25/2009 | | 10 |
| 79109 | IEP | 3 | Mertz | HS | 9/8/2009 | | 10 |
| 50129 | Med | 11 | Tolboom | HS | 11/11/2009 | | 2 |
| 78674 | 504 | 7 | Earl, Weiner | AMS | 10/5/2009 | | 10 |
| 50436 | Med/504 | 10 | Weiner, Ongaro, Drust | HS | 11/10/2009 | | 10 |
| 50414 | Med/IEP | 11 | Minter, Ogin, O'Leary | MTHS | 10/21/2009 | | 10 |
| 85140 | Med/504 | 11 | Lyons | HS | 10/26/2009 | | 2 |
| 49987 | Med | 11 | Romano,Simmonds,Rose, | HS | 11/7/2009 | | 10 |
| 83443 | Med | 12 | Latwis,Hladek,Butler,Platt | HS | 10/27/2009 | | 10 |
| 40540 | Med | 12 | Basile,DiMeola,Harris | HS | 12/1/2009 | | 10 |
| 70162 | SUS | 12 | Steuber | HS | 11/25/2009 | 1/15/2010 | 2 |
| 50652 | Med | 12 | Ruiz,Paternoster,Jennings | HS | 12/1/2009 | | 10 |
| 78944 | Med | 5 | Heefner | BS | 12/8/2009 | | 5 |
| 50402 | SUS | 10 | Lyons,DeMarco,Simmonds | HS | 12/9/2009 | | 10 |
| 83519 | SUS | 10 | Fennessey, DeBellis | HS | 1/15/2010 | | 2 |
| 81409 | SUS | 12 | Latwis | HS | 2/2/2010 | | 2 |
| 85758 | Med | 7 | sinischalchi,Mumpower, Burd | AMS | 1/21/2010 | | 10 |
| 81791 | Med | 3 | Villegas | BS | 2/2/2010 | | 5 |
| 70079 | Med | 12 | Ielpi | HS | 2/2/2010 | | 2 |
| 50641 | SUS | 10 | Simmons | HS | 2/1/2010 | | 2 |
| 78277 | Med | 6 | Fischer | WL | 1/21/2010 | | 5 |
| 70051 | Med | 12 | Lyons,Olszewski,Butler,Rose | HS | 1/15/2010 | | 10 |
| 84037 | Med | 10 | Beagan,Olszewski,latwis,Romano | HS | 1/11/2010 | | 10 |
| 82696 | Med | 7 | Mcgrath, Murphy | AMS | 1/21/2010 | | 7 |
| 82677 | Med | 7 | Earl, Tromba, Murphy | AMS | 1/21/2010 | | 5 |
| 50129 | Med | 11 | Abruzzee,Roche | HS | 2/9/2010 | | 4 |
| 78911 | IEP | 9 | Weinstein | HS | 2/9/2010 | | 2 |
| 79213 | Med | 4 | DelRe | BS | 2/9/2010 | | 5 |
| 80470 | SUS | 12 | Simmons | HS | 2/14/2010 | | 2 |

III. Fire Drills

| | |
|---------------------------|-------------------------|
| Applegarth School ----- | January 14 and 15, 2010 |
| Barclay Brook School----- | January 7 and 14, 2010 |
| Brookside School ----- | January 12 and 21, 2010 |
| Mill Lake School ----- | January 8 and 27, 2010 |
| Oak Tree School ----- | January 7 and 14, 2010 |
| Woodland School ----- | January 19 and 26, 2010 |
| Monroe High School ----- | January 19 and 21, 2010 |

Lockdown

| | |
|-----------|------------------|
| Oak Tree | January 26, 2010 |
| Mill Lake | January 8, 2010 |

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

- A. It is recommended that the Board approve the attached list of Student Teacher placements.
- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of January 2010.
- E. It is recommended that the Board approve the following curriculum for the 2009-2010 school year:

- French II Honors
- Latin IV Honors
- World Studies
- Health Education Grades 4-5
- Health Education Grade 6
- Health Education Grade 11
- Health Education Grade 12
- Physical Education Grades 4-6
- Physical Education Grade 11-12

- F. It is recommended that the Board approve a Praxis Review/Prep Course, Registration fee, and testing fee from Middlesex County College for 24 teachers (grades 6-8) for the Highly Qualified Teachers for the Middle School transition for a total cost of \$7,680.00.
- G. It is recommended that the Board approve membership to the AVID Center for the 2010-2011 school year in the amount of \$26,940, pending passing of the 2010-2011 school budget.
- H. It is recommended that the Board approve the pilot project E-based Visual Access (EVA) for distance learning home instruction not to exceed 23 hours of instructional salary at the hourly supplemental rate.
- I. It is recommended that the Board approve the following classes, instructors and salaries for the Adult Education Program for the Winter 2010 semester pending enrollment:

| Instructor | Class | Dates | Total Salary |
|-------------------|--------------------|----------------|-----------------------|
| Irene Curran | Cardio Kick Boxing | 1/5/10-2/18/10 | \$175.00 (adjustment) |

- J. It is recommended that the Board approve the following classes, instructors and salaries for the Adult Education Program for the Spring 2010 semester pending enrollment:

| Instructor | Class | Dates | Total Salary |
|----------------------|-----------------------------------|---------------------------------------|---------------------|
| A-1 Peck Driving | Defensive Driving | 3/27 | \$55.00 p/per. |
| David Aaron | Big Band Era | 3/9 | MTCAC |
| David Aaron | Klezmer Comes to America | 5/18 | MTCAC |
| David Aaron | Music and Events of 1950's | 4/13 | MTCAC |
| Concetta Anzaldi | Sewing | 3/11-5/20 | \$600.00 |
| Concetta Anzaldi | Italian/Conversational | 3/9-5/18 | \$600.00 |
| Mario J. Barone, Jr. | AutoCad Level | 3/11-5/20 | \$600.00 |
| Laura Benaquista | Make your Money Out Live You | 4/6 & 4/8 | No Salary |
| Dr. Bryan Berger | Weight Loss/Metabolism Testing | 3/25 | No Salary |
| Rick Bischel | Golf | 4/6-5/4 | \$1,500.00 |
| Alan Briskin | Microsoft Word 2007-Basic | 4/6-4/27 | \$35.00 p/per |
| Alan Briskin | Microsoft Word 2007 Intermediate | 4/29-5/20 | \$35.00 p/per |
| Kerian Burroughs | Body Blast | 3/9-5/20 | \$600.00 |
| Kerian Burroughs | Pilates | 3/9-5/20 | \$600.00 |
| Coast Boating School | Personal Watercraft & Safeboating | 3/16, 3/18, 4/13 4/15, 5/18 & 5/20 | \$50.00 p/per |
| Christine Cook | Intro to Digital Photography I | 4/20-5/18 | \$350.00 |
| Christine Cook | Intro to Digital Photography II | 4/22-5/20 | \$350.00 |
| Christine Cook | Digital Photo Editing Projects | 3/22-5/3 | \$350.00 |
| Christine Cook | Most of your DSLR | 3/11-4/15 | \$437.50 |
| Christine Cook | Personal Photo Project | 3/9-4/13 | \$437.50 |
| Christine Cook | Computer Skills for Photographers | 3/8 & 3/15 | \$210.00 |
| Christine Cook | Grounds for Sculpture | 4/11 | 70% ea. Student |

| Instructor | Class | Dates | Total Salary |
|--------------------------|---|-----------------------|---------------------|
| Christine Cook | Longwood Gardens | 3/13 | 70% ea. student |
| Joseph Silvestri | Complete Financial Management | 3/11-3/25 | No Salary |
| Irene Curran | Cardio Kickboxing | 3/9-5/20 | \$875.00 |
| Irene Curran | Step | 3/8-5/17 | \$236.25 |
| Irene Curran | Toning | 3/8-5/17 | \$236.25 |
| Anthony DeLucia | Understand Today; Own your Tomorrow-A New Perspective on Your Finances | 4/15 | No Salary |
| Anthony DeLucia | Getting through and Emerging From a Volatile Market; Steps You Can Take Today | 4/8 | No Salary |
| Anthony DeLucia | Planning your Retirement Income | 4/22 | No Salary |
| Veronica Dery | Spanish/Conversation | 3/11-5/20 | \$600.00 |
| Kimberly Ducote Schimmel | Portrait/People Photography | 4/20-5/18 | \$300.00 |
| Kimberly Ducote Schimmel | Still Life in Color | 3/9-4/13 | \$300.00 |
| Marcia Duhart | Microsoft Word 2007 | 3/9-3/23 | \$135.00 |
| Marcia Duhart | Think Like a Geek: Computer | 3/11-3/25 | \$135.00 |
| Marcia Duhart | Surfing to the Brave New World | 4/8-4/22 | \$135.00 |
| Michael Dutko | American Women in Art | 4/15 | MTCAC |
| Michael Dutko | Aerial Tour of Ireland and Scotland | 4/29 | \$60.00 |
| Michael Dutko | Cruising New England & Canada | 5/13 | \$60.00 |
| Michael Dutko | England's Historic Treasures | 5/20 | \$60.00 |
| Michael Dutko | Scenic Rail Journeys | 5/6 | \$60.00 |
| Michael Dutko | Switzerland and Austria | 4/22 | \$60.00 |
| Russ Ehrlich | Defensive Driving | 4/6 & 4/8 | \$70.00 p/per |
| Marvin Fischer | Music of 30's and 40's | 4/20 | MTCAC |
| Marvin Fischer | Music of the Gershwins | 4/27 | MTCAC |
| Marvin Fischer | Music of Sammy Cahn | 5/4 | MTCAC |
| Phensri Francis | Thai Cooking | 3/9, 3/23, 4/13, 4/27 | 70% ea. student |
| Shari Friedeman | Sign Language | 3/9-4/27 | \$210.00 |
| Milagros Gonzalez-Torres | Zumba® Fitness | 3/9-5/18 | \$8.50pp/pw |
| Milagros Gonzalez-Torres | Zumba® Gold | 3/11-5/20 | \$8.50pp/pw |
| Robert Gough | How to Sell for Sale by Owner | 3/16 | No Salary |
| Robert Gough | Improving your Credit Score | 3/23 & 4/13 | No Salary |
| Robert Gough | Reverse Mortgages | 5/4 & 5/18 | No Salary |
| Dorothea Helfgott-Daus | Intro to Glass Fusing in Microkiln | 3/23 & 4/29 | \$20.00 p/per |
| Dorothea Helfgott-Daus | Lampwork with Inclusion | 4/8 | \$30.00 p/per |
| Dorothea Helfgott-Daus | Intro to Lampwork | 3/9 | \$30.00 p/per |
| Dorothea Helfgott-Daus | Intro to Metal Clay | 3/18 | \$50.00 p/per |
| Dorothea Helfgott-Daus | Metal Clay Ring Project | 4/13 | \$30.00 p/per |
| Dorothea Helfgott-Daus | Two Sided Metal Clay | 5/13 | \$30.00 p/per |
| Dorothea Helfgott-Daus | Metal Clay Syringe | 5/4 | \$30.00 p/per |
| Suzanne Hye | Beautiful Baubles Bracelet | 3/9 | \$50.00 |
| Suzanne Hye | Memory Wire Bracelet | 3/16 | \$50.00 |
| Suzanne Hye | Flower of Venice Lariat | 3/23 | \$50.00 |
| Suzanne Hye | Just Earrings | 4/22 & 4/29 | \$100.00 |
| Suzanne Hye | Long & Luscious Necklace | 5/13 | \$50.00 |
| Suzanne Hye | Majestic Pearl & Crystal Necklace | 5/4 & 5/6 | \$100.00 |
| Suzanne Hye | Warm Sands Gemstone/Pearl Necklace | 4/6 & 4/8 | \$100.00 |
| Suzanne Hye | Wire & Bead Basics and Beyond | 3/25 | \$50.00 |

| Instructor | Class | Dates | Total Salary |
|--|--|--------------|---------------------|
| Rochelle Kapel | Full Body Exercise | 3/9-5/20 | \$600.00 |
| Ken Kijak | Ballroom Dancing | 3/9-5/18 | \$220.00 |
| Maurice Mahler | Life Drawing | 4/6-5/4 | MTCAC |
| Maurice Mahler | Ben Shahn | 5/11 | MTCAC |
| Janice Marino-Doyle | Tips for Resourceful Living | 3/11 & 3/18 | \$100.00 |
| Janice Marino-Doyle | It's Not About the Stuff | 5/11 & 5/18 | \$100.00 |
| Janice Marino-Doyle | Find the Perfect Job | 4/13 | \$50.00 |
| Fred Miller | America at War | 5/20 | MTCAC |
| Fred Miller | Jazz Age Kings Part I | 4/15 | MTCAC |
| Fred Miller | Jazz Age Kings Part II | 4/22 | MTCAC |
| Fred Miller | Evergreen | 3/18 | MTCAC |
| Fred Miller | Red, White & Blue | 5/15 | MTCAC |
| Fred Miller | The Other Jewish Songwriters | 3/25 | MTCAC |
| Larissa Miller | Video Technology | 3/11-5/20 | 70% ea. student |
| Kathleen Morolda | Watercolor | 3/9-3/23 | \$30.00 p/per |
| Martin Moshon | How to Start a Home Based Business | 3/23 | \$70.00 |
| Panic Relief | Letting go of Anger | 4/20 | \$20.00 p/per |
| Panic Relief | Understanding Personality Characteristics and Their Effects on Panic Attacks, Anxiety and Stress | 4/27 | \$20.00 p/per |
| Eleanor Parr-DiLeo | Mosaics 101 | 4/15-4/22 | \$210.00 |
| Sandra Price | Mah Jongg | 4/8-5/20 | \$490.00 |
| Leonard Pulchin | Computer Education/Beginners | 3/9-4/13 | \$437.50 |
| Leonard Pulchin | Microsoft Excel 2003 | 4/20-5/11 | \$350.00 |
| Kathy Rana | Tapas to Meze/Mediterranean | 3/9 | 70% ea. student |
| Kathy Rana | Julia and Us | 5/11 | 70% ea. student |
| Kathy Rana | Sushi Making at Home | 4/13 | 70% ea. student |
| Robert Renz | Pottery | 3/9-5/18 | \$700.00 |
| Robert Renz | Pottery | 3/11-5/20 | \$700.00 |
| Dan Schneider | Fruit Carving and Displays | 3/25 | 70% ea. student |
| Dan Schneider | Maple Dill Salmon & Broccoli | 4/8 | 70% ea. student |
| Dan Schneider | Pizza, Stromboli & Calzone | 4/22 | 70% ea. student |
| Dan Schneider | Rack of Lamb & Ratatouille | 3/18 | 70% ea. student |
| Dan Schneider | Sauces | 4/15 | 70% ea. student |
| Dan Schneider | Southwest Chicken and Rice Pilaf | 3/11 | 70% ea. student |
| Harry Westervelt & Gail Young-Leach | Country Line Dancing | 3/9-5/18 | 70% ea. student |
| Marc Sky | Stop Smoking with Hypnosis | 3/9 & 5/20 | \$21.00 p/ per |
| Marc Sky | Weight Loss with Hypnosis | 3/9 & 5/20 | \$21.00 p/per |
| Marc Sky | Psychic Reading | 3/16 | \$21.00 p/ per |
| Marc Sky | Spirit Encounters | 3/16 | \$21.00 p/per |
| Marc Sky | Superpower Memory | 3/11 | \$21.00 p/per |
| LaShonda Tyree | Handcrafted Soap making | 5/18 & 5/20 | \$25.00 p/per |
| LaShonda Tyree | Handcrafted Lotion | 4/6 | \$20.00 p/per |
| Wendi Verdia | Gentle Yoga | 3/9-5/18 | 70% ea. student |
| Wendi Verdia | Intermediate Yoga | 3/11-5/20 | 70% ea. student |
| Dr. David Wendel | Got Belly Fat? | 3/18 | No Salary |
| Dr. David Wendel | Ritalin...Is it Necessary? | 5/20 | No Salary |
| Dr. David Wendel | Understanding Fibromyalgia | 4/15 | No Salary |
| Janet Wood | Bridge-Advanced/Beginner | 3/11-5/20 | \$750.00 |

Janet Wood Bridge/Fundamentals 3/9-5/18 \$750.00

K. 2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs
previously reported for the period 7/1/09 through 2/23/10:\$0

| <u>Date</u> | <u>School</u> | <u>Incident</u> | <u>Cost to District</u> |
|-------------|---------------|---------------------------|-------------------------|
| 1/13/10 | MTHS | fight | n/a |
| 1/13/10 | MTHS | substance abuse-confirmed | |
| 1/13/10 | MTHS | substance abuse-confirmed | |
| 2/5/10 | Woodland | possession of weapon | |

L. It is recommended that the Board approve the following revised or readopted Policies and Regulations:

Policy

| | | |
|------|------|---|
| | 3111 | Creating Positions |
| | 3112 | Abolishing Positions |
| | 3124 | Employment Contract |
| | 3125 | Employment of Teaching Staff Members |
| | 3130 | Assignment and Transfer |
| | 3134 | Assignment of Additional Duties |
| | 3141 | Resignation |
| | 3142 | Non-renewal of Non-tenured Teaching Staff Members |
| Reg. | 3142 | Non-renewal of Non-tenured Teaching Staff Members |
| | 3143 | Dismissal |
| | 3144 | Certification of Tenure Charges |
| | 3146 | Conduct of Reduction in Force |
| Reg. | 3146 | Conduct of Reduction in Force |
| | 3150 | Discipline |
| | 3152 | Withholding an Increment |
| | 3160 | Physical Examination |
| Reg. | 3160 | Physical Examination |
| | 3161 | Examination for Cause |

10. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

I. BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,007,638.88 for December 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$859,979.88 for December 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling 623,086.20 for December 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for December 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the December 2009 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. BI-ANNUAL REPORTS

In accordance with N.J.A.C. 6A:23-2.11(c)4, it is recommended that members of the Board of Education approve the Board Secretary's and Treasurer's Summary Reports for the six months ending December 31, 2009.

F. TRANSFER #7

It is recommended that members of the Board of Education approve Transfer #7 as presented for Fiscal Year 2009/10. A copy is attached hereto.

G. HIGH SCHOOL TUITION RATE

It is recommended that the following estimated annual tuition rate be approved for 2010 – 2011:

| | <u>2010 – 2011</u> |
|---------------------------|--------------------|
| High School Grades 9 – 12 | \$14,691 |

H. RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

It is recommended that members of the Board of Education approve the following resolution entitled “Resolution for Participation in Coordinated Transportation”:

WHEREAS, the MONROE TOWNSHIP Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the MONROE TOWNSHIP Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The MRESC will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by MRESC;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the MONROE TOWNSHIP Board of Education will provide the MRESC with the following:

a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;

b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the MONROE TOWNSHIP Board of Education.

III. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2010 and June 30, 2011.

IV. Entire Agreement - this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

I. ROOF REPLACEMENT

It is recommended that members of the Board of Education approve the following resolution: “Be It Resolved that the Monroe Township Board of Education approve the submission of the roofing replacement project at the Barclay Brook Elementary School to the New Jersey Department of Education for review and Department approval as an “Other” Capital Project; with Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this project. Further, the Board authorizes Spieze Architectural Group Inc. to make this submission to the Department of Education on behalf of the district.

J. ROOF REPLACEMENT

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for replacement of the Barclay Brook Elementary School 1960 Wing Roof Replacement Project.

K. GROUNDS CARE MAINTENANCE BID RENEWAL

It is recommended that members of the Board of Education renew Contract #1 Turf Maintenance and the Time and Material Unit Rates for grounds care maintenance to Above the Mark. Please refer to the attached bid analysis for supplemental information. There is no increase in costs.

L. BID AUTHORIZATION

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for Closed Circuit Television (CCTV) and security system for the new High School.

M. TRANSACTIONS

It is recommended that members of the Board of Education authorize Wayne Holliday, School Business Administrator/Board Secretary and Michael C. Gorski, Assistant Business Administrator to administer all cash and investment accounts specifically including the authorization to initiate inter and intra account transfers subject to the approval by the other administrator. It is further recommended that members of the Monroe Township Board of Education authorize Joseph Muszel, Bookkeeper; Linda Boone, Payroll Coordinator; and Matthew Boone, Assistant Payroll Coordinator to initiate inter account transfers and intra account transfers subject to approval by Wayne Holliday or Michael Gorski.

N. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Russell Kormann, Ph.D., for the following clinical services: programmatic assessment of current district program, behavioral needs assessment/program evaluation of student's behavior in the current academic placement, comprehensive file review, classroom observation and staff interviews, and comprehensive program evaluation/behavioral needs assessment report. The fee for the above services is \$3,500.

2. It is recommended that members of the Board of Education approve Dorothy M. Pietrucha, MD, to provide neurological evaluations for the fee of \$175 per evaluation for the 2009 – 2010 fiscal year.

O. ROSS HABER ASSOCIATES, INC.

It is recommended that members of the Board of Education approve Ross Haber Associates, Inc. to provide a redistricting study and enrollment projections for the purpose of realigning school attendance zones based upon a grade level organization. The cost for the study and enrollment projections is \$16,400. Please refer to the attached proposal for supplemental information.

P. RESOLUTION - ANNUAL SCHOOL ELECTION

RESOLVED, By the Board of Education of the Township of Monroe in the County of Middlesex as follows:

1. The annual meeting or election of the legal voters of this school district shall be held on Tuesday, April 20, 2010.
2. The hours of election shall be from 2 o'clock p.m. until 9 o'clock p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and to cast their ballots.
3. Voting machines are to be used at each polling place.
4. A nominating petition for a candidate to be voted upon at the school election is available from the Secretary of the Board of Education. On or before 4:00 p.m., Monday, March 1, 2010 is the deadline for candidates to file nominating petitions.
5. The drawing for position on ballot shall be conducted on Wednesday, March 10, 2010, Brookside School Media Center at 4:00 p.m. The drawing shall be done by the Secretary of the Board of Education.
6. The Public Hearing and Budget Adoption will be held at the Public Meeting scheduled for March 31, 2010, at the Monroe Township High School at 6:00 p.m.
7. The Board of Education, in accordance with state election laws, shall be responsible for the payment of all itemized costs, charges, and expenses, as related to the annual school election.

8. Any of the above dates may be changed as a result of legislative action.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

February 24, 2010
Date

11. BOARD PRESIDENT’S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matter: Students no. 81555 and 32189
Personnel: Temp. Athletic Coordinator
Employee matter: Employee no. 2693
Employee matter: Employee no. 1795

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM *

16. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, MARCH 10, 2010 – 7:00 P.M. – HIGH SCHOOL

17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.