

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
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WAYNE HOLLIDAY
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
MONDAY – MARCH 22, 2010
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President
Ms. Kathy Kolupanowich, Board Vice President
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Nidhi Bhatt
Ms. Reena Dholakia

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 19, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. PRESENTATION OF “BIG CHECK” TO THE AMERICAN RED CROSS FOR HAITI RELIEF

6. STUDENT RECOGNITION – ALESSANDRA MANCUSO – MISSION TRIP TO HAITI

7. PRESENTATION “CHAMPIONS OF EDUCATION”

8. PRESENTATION OF THE PROFESSIONAL DEVELOPMENT PLAN FOR 2010-2011
9. STUDENT BOARD MEMBERS' REPORT
10. PRESENTATION AND ADOPTION OF THE 2010-2011 TENTATIVE SCHOOL BUDGET
11. PUBLIC FORUM*
12. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. Enrollment

	<u>2/28/10</u>	<u>1/31/09</u>	Increase+ <u>Decrease-</u>	<u>2/28/09</u>	<u>Difference</u>
Applegarth School	805	805	0	807	-2
Barclay Brook School	538	538	0	519	+19
Brookside School	670	672	-2	685	-15
Mill Lake School	678	678	0	665	+13
Oak Tree	758	754	+4	676	+82
Woodland School	516	517	-1	507	+9
Monroe High School	<u>1607</u>	<u>1606</u>	<u>+1</u>	<u>1549</u>	<u>+58</u>
Total Elementary & Secondary	5572	5570	+2	5408	164

I. Enrollment Continued

<i>School</i>	Monroe			Jamesburg		
	<i>Jan.</i>	<i>Feb.</i>	<i>Difference</i>	<i>Jan.</i>	<i>Feb.</i>	<i>Difference</i>
Academy Learning Center	13	14	Plus 1	1	1	
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	2	2				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		0	0	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Kidspace	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2		1	1	
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	53	54		13	13	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hour per week
83089	504	2	Beresky	ML	9/8/2009		5
32132	Med	12	Drust,Pangalos	MTHS	11/25/2009	2/15/2010	10
79109	IEP	3	Mertz	HS	9/8/2009		10
50129	Med	11	Tolboom	HS	11/11/2009	2/19/2010	2
78674	504	7	Earl, Weiner	AMS	10/5/2009		10
50436	Med/504	10	Weiner, Ongaro, Drust	HS	11/10/2009		10
50414	Med/IEP	11	Minter, Ogin, O'Leary	MTHS	10/21/2009		10
85140	Med/504	11	Lyons	HS	10/26/2009		2
49987	Med	11	Romano,Simmonds,Rose,	HS	11/7/2009		10
83443	Med	12	Latwis,Hladek,Butler,Platt	HS	10/27/2009		10
40540	Med	12	Basile,DiMeola,Harris	HS	12/1/2009		10
50652	Med	12	Ruiz,Paternoster,Jennings	HS	12/1/2009	2/23/2010	10
78944	Med	5	Heefner	BS	12/8/2009	2/9/2010	5
50402	SUS	10	Lyons,DeMarco,Simmonds	HS	12/9/2009	1/27/2010	10
83519	SUS	10	Fennessey, DeBellis	HS	1/15/2010	2/28/2010	2
81409	SUS	12	Latwis	HS	2/2/2010	2/18/2010	2
85758	Med	7	Sinischalchi,Mumpower, Burd	AMS	1/21/2010		10
81791	Med	3	Villegas	BS	2/2/2010		5
70079	Med	12	Ielpi, Drust	HS	2/2/2010		4
50641	SUS	10	Simmons	HS	2/1/2010	3/1/2010	2
78277	Med	6	Fischer	WL	1/21/2010		5
70051	Med	12	Lyons,Olszewski,Butler,Rose	HS	1/15/2010	2/18/2010	10
84037	Med	10	Beagan,Olszewski,Latwis,Romano	HS	1/11/2010		10
82696	Med	7	Mcgrath, Murphy	AMS	1/21/2010		7
82677	Med	7	Earl, Tromba, Murphy	AMS	1/21/2010	2/19/2010	5
50129	Med	11	Abruzzee,Roche	HS	2/9/2010		4
78911	IEP	9	Weinstein	HS	2/9/2010		2
79213	Med	4	DelRe	BS	2/9/2010	2/15/2010	5
80470	SUS	12	Simmons	HS	2/14/2010	2/28/2010	2
50399	Med	10	Lustgarten,Quindes,Simmons,Latwis, Ballard	HS	2/25/2010		10
81849	Med	12	Rose, Simmons	HS	3/1/2010		4
50556	Med	9	Moralda,Papernoster,Gold,Lyons	HS	2/24/2010		10
70343	IEP/Med	11	Latwis, Cardone	HS	2/23/2010		10

III. Fire Drills

Applegarth School -----	February 17 and 19, 2010
Barclay Brook School-----	February 4 and 22, 2010
Brookside School -----	February 17 and 24, 2010
Mill Lake School -----	February 22 and 24, 2010
Oak Tree School -----	February 4 and 24, 2010
Woodland School -----	February 9 and 18, 2010
Monroe High School -----	February 19 and 24, 2010

Lockdown

Monroe High School -----February 18, 2010

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

- A. It is recommended that the Board approve the attached list of Student Teacher placements.
- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of February 2010.
- E. It is recommended that the Board approve the District’s Professional Development Plan for the 2010-2011 school year and its submission to the Middlesex County Superintendent’s Office.
- F. It is recommended that the Board approve the previously submitted Courses of Study for the 2010-2011 school year.
- G. It is recommended that the Board approve the submission of the Joyce Kilmer Reading American History Grant to the Department of Education in the amount of \$1,544,655.00.
- H. It is recommended that the Board approve the research project on Staff and Student Motivation for teachers Nicole DiLorenzo and Rhonna Griffin.
- I. It is recommended that the Board approve the 2010-2011 School Calendar.

J. It is recommended that the Board approve the following new Policies and Regulations for a first reading:

- Policy 3351 Healthy Workplace Environment
- Policy 4351 Healthy Workplace Environment
- Policy 5338 Diabetes Management
- Reg. 5338 Diabetes Management

K. It is recommended that the Board approve the following revised Policies and Regulations:

- Bylaw 0142.1 Nepotism
- Bylaw 0174 Legal Services
- Bylaw 0177 Professional Services
- Policy 1570 Internal Controls
- Reg. 1570 Internal Controls
- Policy 1620 Administrative Employment Contracts
- Policy 5512.01 Harassment, Intimidation, and Bullying
- Policy 5533 Pupil Smoking
- Reg. 5533 Pupil Smoking
- Policy 6111 Special Education Medicaid Initiative (SEMI) Program
- Reg. 6111 Special Education Medicaid Initiative (SEMI) Program
- Policy 6360 Political Contributions
- Policy 6471 School District Travel
- Reg. 6471 School District Travel
- Policy 6660 Student Activity Fund
- Policy 7434 Smoking On School Grounds
- Policy 8481 Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
- Policy 9700 Special Interest Groups

L. It is recommended that the Board approve the following students to attend out of district programs:

Student No.	School	Dates of Attendance	Cost
85881	Academy Learning Center	2/16/10	\$239. per diem
81555	Middlesex County Academy	4/6/10	\$14,400 year pro rated
50399	Collier High School	3/8/10	\$257.72 per diem

M. **2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 3/21/10:\$76.50

Date	School	Incident	Cost to District
2/18/10	MTHS	fight	n/a
3/3/10	MTHS	substance abuse – confirmed And possession of knife	
3/15/10	MTHS	fight	

13. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

1. BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$9,058,954.72 for January 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,399,464.71 for January 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling \$1,119,751.30 for January 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the January 2010 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #8

It is recommended that members of the Board of Education approve Transfer #8 as presented for Fiscal Year 2009/10. A copy is attached hereto.

F. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve bagpiper Mr. Frank Watson, to perform at the High School graduation at a cost of \$150.
2. It is recommended that members of the Board of Education approve Oxford Consulting Services, Inc. to provide physical therapy services for the 2009/10 fiscal year at a cost of \$95. per hour.

G. H1N1 MEMORANDUM OF AGREEMENT

It is recommended that members of the Board of Education approve the attached Memorandum of Agreement between the Monroe Township Board of Education and the County of Middlesex, a municipal corporation of the State of New Jersey as related to an H1N1 vaccination program.

H. PSE&G BUSINESS DIRECT INSTALL PROGRAM

It is recommended that members of the Board of Education authorize participation in the PSE&G Business Direct Install Program. Please refer to the “PSE&G Direct Install Program Customer Contracts (Terms & Conditions)” for supplemental information. Also, please refer to the “PSE&G Direct Install Program Summary of Cost Savings” proposals. It is further recommended that the Board of Education authorizes Board President Amy Antelis and Board Secretary/Business Administrator Wayne Holliday to execute all documents as related to this program.

I. CONTRACT RENEWAL – ASPHALT PAVING/POTHOLE PATCHING

It is recommended that members of the Board of Education approve a contract renewal to Big Daddy Construction to provide asphalt paving/pothole patching and other special projects as needed for the 2009/10 fiscal year. Please refer to the attached document for supplemental information.

J. BID AUTHORIZATION – CUSTODIAL SUPPLIES

It is recommended that the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for custodial supplies. This bid when awarded by members of the Board of Education will be encumbered against the 2010/11 budget.

K. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY DESIGNATING THE TRANSFER OF UNEXPENDED BOND PROCEEDS TO FUND 40, DEBT SERVICE

It is recommended that members of the Board of Education approve the following resolution entitled: “RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY DESIGNATING THE TRANSFER OF UNEXPENDED BOND PROCEEDS TO FUND 40, DEBT SERVICE”

WHEREAS, on April 5, 2006, the Board of Education (the “Board of Education”) of the Township of Monroe, in the County of Middlesex, New Jersey issued its \$26,800,000 School District Bonds, Series 2006 (the “2006 Bonds”); and

WHEREAS, the 2006 Bonds were issued to finance (a) the construction of a new elementary school upon approximately 30 acres of land located on Applegarth Road (Lot 10.69, Block 14); (b) any necessary improvements, upgrades, appurtenances, equipment, furniture and site work required in connection therewith; and (c) certain incidental expenses (collectively, the “2006 Project”), and

WHEREAS, the proceeds of the 2006 Bonds were deposited in the Oak Tree Elementary School Account of the Capital Project Fund to be used for the 2006 Project; and

WHEREAS, the 2006 Project has been completed and \$72,771.55 of the proceeds of the 2006 Bonds remain on deposit in the Oak Tree Elementary School Account of the Capital Project Fund (the “Unexpended Proceeds”); and

WHEREAS, the Board of Education hereby desires to designate the transfer of \$56,300. of the Unexpended Proceeds from the Oak Tree Elementary School Account of the Capital Project Fund to Fund 40, Debt Service.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, AS FOLLOWS:

Section 1. The Board hereby authorizes the Board Secretary to transfer \$56,300. of the Unexpended Proceeds to Fund 40, Debt Service to offset the tax levy for Fiscal Year 2010-2011.

Section 2. This resolution shall take effect immediately.

Adopted: March 22, 2010

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

March 22, 2010
Date

14. BOARD PRESIDENT’S REPORT

15. COMMITTEE REPORTS

16. OTHER BOARD OF EDUCATION BUSINESS

17. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

No subjects at the time of the printing of this resolution.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

18. PUBLIC FORUM *

19. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, MARCH 31, 2010 – 6:00 P.M. – HIGH SCHOOL

20. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.