

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
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WAYNE HOLLIDAY
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY – APRIL 14, 2010
5:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President
Ms. Kathy Kolupanowich, Board Vice President
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Nidhi Bhatt
Ms. Reena Dholakia

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted April 9, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel: Superintendent's Evaluation

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

6. STUDENT BOARD MEMBERS' REPORT7. PUBLIC FORUM*8. APPROVAL OF MINUTES

Public Board of Education Meeting March 22, 2010

9. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>3/31/10</u>	<u>2/28/10</u>	Increase+ <u>Decrease-</u>	<u>3/31/09</u>	<u>Difference</u>
Applegarth School	806	805	+1	810	-4
Barclay Brook School	544	538	+6	521	+23
Brookside School	670	670	0	686	-16
Mill Lake School	679	678	+1	661	+18
Oak Tree	752	758	-6	679	+73
Woodland School	517	516	+1	506	+11
Monroe High School	<u>1608</u>	<u>1607</u>	<u>+1</u>	<u>1554</u>	<u>+54</u>
Total Elementary & Secondary	5576	5572	+4	5417	159

I. Enrollment Cont'd

<u>School</u>	Monroe			Jamesburg		
	<u>Feb.</u>	<u>March</u>	<u>Difference</u>	<u>Feb.</u>	<u>March</u>	<u>Difference</u>
Academy Learning Center	14	14		1	1	
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1	+1 and -1	1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	2	1	Minus 1			
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		0	0	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Kidspeace	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2		1	1	
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	54	53		13	13	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hour per week
83089	504	2	Beresky	ML	9/8/2009		5
79109	IEP	3	Mertz	HS	9/8/2009		10
50129	Med	11	Tolboom	HS	11/11/2009	2/19/2010	2
78674	504	7	Earl, Weiner	AMS	10/5/2009		10
50436	Med/504	10	Weiner, Ongaro, Drust	HS	11/10/2009		10
50414	Med/IEP	11	Minter, Ogin, O'Leary	MTHS	10/21/2009		10
85140	Med/504	11	Lyons	HS	10/26/2009		2
49987	Med	11	Romano,Simmonds,Rose,	HS	11/7/2009		10
83443	Med	12	Latwis,Hladek,Butler,Platt	HS	10/27/2009		10
40540	Med	12	Basile,DiMeola,Harris	HS	12/1/2009		10
85758	Med	7	sinischalchi,Mumpower, Burd	AMS	1/21/2010	3/18/2010	10
81791	Med	3	Villegas	BS	2/2/2010	3/17/2010	5
70079	Med	12	Ielpi, Drust	HS	2/2/2010		4
78277	Med	6	Fischer	WL	1/21/2010	2/3/2010	5
84037	Med	10	Beagan,Olszewski,latwis,Romano	HS	1/11/2010		10
82696	Med	7	Mcgrath, Murphy	AMS	1/21/2010		7
50129	Med	11	Abruzzee,Roche	HS	2/9/2010		4
78911	IEP	9	Weinstein	HS	2/9/2010		2
50399	Med	10	Lustgarten,Quindes,Simmons,Latwis, Ballard	HS	2/25/2010	3/8/2010	10
81849	Med	12	Rose, Simmons	HS	3/1/2010	4/6/2010	4
50556	Med	9	Moralda,Papernoster,Gold,Lyons	HS	2/24/2010		10
70343	IEP/Med	11	Latwis, Cardone	HS	2/23/2010		10
70105	Adm	12	Latwis, Hardt	HS	3/25/2010		10
32189	ADM	10	Romano, McDonald,Latwis, Quindes	HS	3/24/2010		10
82148	SUS	10	LoBello	HS	3/22/2010		2
81555	ADM	10	Olzsewski,Marmorek,Fennessey,Weinstein	HS	3/10/2010		10
81637	MED	8	Wall, Murphy	AMS	2/2/2010	3/10/2010	5
78431	SUS	6	Heefner	WL	3/4/2010	3/18/2010	10
70206	MED	11	R. Hardt,Rose,Benjamin,M. Hardt	HS	3/4/2010		10
85873	SUS	10	Simmonds,Olszewski,Latwis	HS	3/4/2010		12
40538	SUS	12	Hardt,Latwis,Lyons	HS	3/15/2010		12
50018	MED	11	R. Hardt, S. Wall, D. Schnitzer, R. Tolboom	HS	3/3/2010	3/17/2010	10

III. Fire Drills

Applegarth School -----	March 8 and 9, 2010
Barclay Brook School-----	March 11 and 18, 2010
Brookside School -----	March 8 and 16, 2010
Mill Lake School -----	March 8 and 10, 2010
Oak Tree School -----	March 18 and 19, 2010
Woodland School -----	March 9 and 18, 2010
Monroe High School -----	March 10 and 24, 2010

IV. Personnel

The Superintendent will recommend that the Board approve the Personnel Report following discussion in closed session.

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of requests for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Suspensions for the month of March 2010.
- D. It is recommended that the Board approve the following Policy for a first reading:

Policy 6660 Student Activity Fund

- E. It is recommended that the Board approve the following revised or readopted Policies and Regulations:

- Reg. 3321 Acceptable Use of Computer Networks/Computers and Resources By Teaching Staff Members
- Reg. 4321 Acceptable Use of Computer Networks/Computers and Resources By Support Staff Members
- Policy 5512.02Cyber Bullying
- Policy 3211 Code of Ethics
- Policy 3212 Attendance
- Reg. 3212 Professional Staff Attendance Review and Improvement Plan
- Policy 3214 Conflict of Interest
- Policy 3217 Use of Corporal Punishment
- Policy 3218 Substance Abuse

- Reg. 3218 Substance Abuse
- Policy 3230 Outside Activities
- Reg. 3230 Outside Activities
- Policy 3231 Outside Employment at Athletic Coach
- Policy 3233 Political Activities
- Policy 3244 In-Service Training
- Reg.3244 In-Service Training
- Policy 3245 Research Projects by Staff Members
- Policy 3270 Professional Responsibilities
- Reg.3270 Lesson Plans and Plan Books
- Policy 3280 Liability for Pupil Welfare
- Reg.3280 Liability for Pupil Welfare

F. It is recommended that the Board approve the District’s Technology Plan for the 2010-2013 school years.

G. **2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 4/14/10:\$76.50

Date	School	Incident	Cost to District
3/26/10	MTHS	substance abuse	

H. **MCESC Representative Term**

Attached is the annual resolution from the Middlesex Regional Educational Services Commission regarding the selection of Monroe Township School District’s representative to the Commission for the 2010-2011 school year. The Board may select someone from the Board of Education as the district’s representative.

10. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BID AUTHORIZATION – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES: TIME AND MATERIAL RATES

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when awarded by members of the Board of Education will be encumbered against the 2010/11 budget.

B. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase library furniture for the new Monroe Township High School from Brodart Furniture under NJ State Contract #A66905, Brodart Computer Furniture under NJ State Contract #A62171, Krueger International (KI) Non-Modular Furniture under NJ State Contract #A71476, and Global Industries Office Furniture under NJ State Contract #A69980.

C. TRANSFER #10

It is recommended that members of the Board of Education approve Transfer #10 as presented for fiscal year 2009/10. A copy is attached hereto.

D. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Professional Educational Services, Inc. to provide home instruction for students who are hospitalized for a fee of \$51.82 per hour for fiscal year 2009/2010.

2. It is recommended that members of the Board of Education approve Kathy Ferejohn to sign at the High School graduation for a fee of \$250.

E. INSURANCE BROKER OF RECORD

It is recommended that members of the Board of Education appoint G. R. Murray Insurance Company as the Board's insurance broker of record for fiscal year 2010/11. The firm of G. R. Murray is not paid a commission or a fee by the Board of Education.

F. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR A FIXED ASSETS INVENTORY

WHEREAS, N.J.S.A. 18A:18A-5(a) (2) provides that a board of education may award a contract for unspecifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and

WHEREAS, Monroe Township Board of Education requires the services of an appraisal firm to perform and update a fixed assets inventory; and

WHEREAS, the need for expertise, extensive training and proven reputation is essential and the performance of the services could not be reasonably described by written specifications; and

WHEREAS, American Appraisal Associates agreed to work with staff to provide the development of detailed property records to support the capital asset reporting requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 (GASB 34); and

WHEREAS, American Appraisal Associates will provide an updated capital assets record to assist in regard to (a.) achieving property accountability and stewardship of assets, and (b.) to obtain a valuation of assets in compliance with the requirements of GAAP, GASB 34, and GAAFR; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract in the amount of \$11,200 to American Appraisal Associates in accordance with its written proposal, a copy of which is annexed hereto and incorporated herein.

G. IDEA PART B PRESCHOOL BUDGET

It is recommended that members of the Board of Education approve the enclosed revised 09/10 IDEA Part B Pre-School budget and staff.

H. IDEA PART B BASIC

It is recommended that members of the Board of Education approve the enclosed revised 09/10 IDEA Part B Basic budget and staff.

I. TITLE I, PART A: IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATION AGENCIES

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title I, Part A: Improving Basic Programs Operated by Local Education Agencies budget and staff.

J. TITLE II, PART A: TEACHER AND PRINCIPAL TRAINING AND RECRUITING FUND

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title II, Part A: Teacher and Principal Training and Recruiting Fund budget and staff.

K. TITLE II, PART D: ENHANCING EDUCATION THROUGH TECHNOLOGY

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title II, Part D: Enhancing Education through Technology budget.

L. TITLE IV: SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT

It is recommended that members of the Board of Education approve the enclosed revised Title IV: Safe and Drug-Free Schools and Communities Act budget. 09/10

M. BID AUTHORIZATION – PAPER

It is recommended that members of the Board of Education authorize Wayne Holliday, Board Secretary/Business Administrator and Qualified Purchasing Agent to advertise for and solicit bids for paper. This bid when awarded by members of the Board of Education will be encumbered against the 2010/11 budget.

N. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on April 2, 2009, entitled: “ADOPTION OF THE 2009/10 ANNUAL SCHOOL BUDGET”, members of the Board of Education established the school district travel maximum for the 2009/10 school year at the sum of \$170,346. Therefore, it is recommended that Members of the Board of Education acknowledge that as of March 31, 2010, \$127,760 has been spent.

O. CODE OF ETHICS

It is recommended that members of the Monroe Township Board of Education acknowledge receipt of and acceptance of the New Jersey School Boards Association Code of Ethics.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

April 14, 2010
Meeting Date

11. BOARD PRESIDENT’S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. PUBLIC FORUM *

15. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, MAY 5, 2010 – 7:00 P.M. – HIGH SCHOOL

16. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.