

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
Phone (732) 521-1500
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WAYNE HOLLIDAY
**Business Administrator/
Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
ORGANIZATION MEETING
WEDNESDAY, MAY 5, 2010
6:00 P.M. MONROE HIGH SCHOOL

1. Call To Order – Board Secretary
2. Pledge of Allegiance
3. Roll Call:

Board Members:

Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Mr. Louis C. Masters
Mr. Ira Tessler

Jamesburg Board Member Representative:

Ms. Patrice Faraone

Student Board Members:

Ms. Nidhi Bhatt

Ms. Reena Dholakia

4. Statement – Board Secretary

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 30, 2010:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. Election Results

6. Statutory Oath:

1. Patrice Faraone
2. Lew Kaufman
2. Louis C. Masters
3. Ira Tessler

7. Election of Board President

8. Election of Board Vice-President

9. Closed Session – Resolution

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into closed session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 to discuss the following subjects:

- | | |
|------------|--------------------------------------|
| Personnel: | Superintendent's Contract |
| Personnel: | Non-Tenured Reduction in Force |
| Personnel: | Interview for Business Administrator |
| Personnel: | Assistant Superintendent's Contract |
| Personnel: | Business Administrator's Contract |

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

10. Organizational Items:

a. Meeting Dates:

Be It Resolved that the regular meetings of the Board of Education of the Township of Monroe shall be held as per the attached schedule at 7:00 p.m., at which time formal action may be taken.

b. Policy:

Be It Resolved by the Board of Education of the Township of Monroe that all policies of the previous Board are hereby adopted until such time as the Board decides to revise, or otherwise alter policies.

c. Designation of Banks or Depositories:

Be It Resolved that the Board of Education designates the following banks or depositories for school district funds:

TD Bank
Commerce Bank
PNC BANK
The Depository Trust Company
State of New Jersey Cash Management Fund
Wachovia *
New Jersey Asset & Rebate Management
Provident Bank
JPMorgan Chase

* Provides most of the banking services.

Be It Further Resolved that the Business Administrator is authorized to establish accounts, and wire transfer funds among the accounts as needed, and approve the payment of bills between Board Meetings.

d. Newspapers For Legal Advertisements:

Be It Resolved that the Board of Education designates the Cranbury Press, Home News Tribune, or the Asbury Park Press all of which circulate in the school district, as official newspapers for legal advertisement.

- 11. Teacher Recognition Awards
- 12. Student’s Board Members’ Report
- 13. Discussion of the Defeated 2010/11 Budget and the Adoption of the Revised 2010/11 Budget and Resolution of the Monroe Township Council Adopting School Budget of Monroe Board of Education
- 14. Public Forum*
- 15. Approval of Minutes

Public Board Meeting March 31, 2010
 Public Board Meeting April 14, 2010
 Closed Session Meeting April 14, 2010

16. Superintendent’s Report/Recommendations

I. Enrollment

	<u>4/30/10</u>	<u>3/31/10</u>	Increase+ <u>Decrease-</u>	<u>4/30/09</u>	<u>Difference</u>
Applegarth School	806	806	0	811	-5
Barclay Brook School	546	544	+2	523	+23
Brookside School	666	670	-4	683	-17
Mill Lake School	684	679	+5	664	+20
Oak Tree	754	752	+2	679	+75
Woodland School	516	517	-1	506	+10
Monroe High School	<u>1602</u>	<u>1608</u>	<u>-6</u>	<u>1544</u>	<u>+58</u>
Total Elementary & Secondary	5574	5576	-2	5410	+164

I. Enrollment (cont'd)

School	Monroe			Jamesburg		
	March	April	Difference	March	April	Difference
Academy Learning Center	14	14		1	1	
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	1	1				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		0	0	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2		1	1	
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	52	52		13	13	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hour per week
83089	504	2	Beresky	ML	9/8/2009		5
79109	IEP	3	Mertz	HS	9/8/2009		10
78674	504	7	Earl, Weiner	AMS	10/5/2009		10
50436	Med/504	10	Weiner, Ongaro, Drust	HS	11/10/2009		10
50414	Med/IEP	11	Minter, Ogin, O'Leary	MTHS	10/21/2009		10
85140	Med/504	11	Lyons	HS	10/26/2009		2
49987	Med	11	Romano,Simmonds,Rose,	HS	11/7/2009		10
83443	Med	12	Latwis,Hladek,Butler,Platt	HS	10/27/2009		10
40540	Med	12	Basile,DiMeola,Harris	HS	12/1/2009		10
70079	Med/IEP	12	Ielpi, Drust	HS	2/2/2010		4
84037	Med	10	Beagan,Olszewski,latwis,Romano	HS	1/11/2010	4/20/2010	10
82696	Med	7	Mcgrath, Murphy	AMS	1/21/2010		7
50129	Med	11	Abruzzee,Roche	HS	2/9/2010		4
78911	IEP	9	Weinstein	HS	2/9/2010		2
81849	Med	12	Rose, Simmons	HS	3/1/2010	4/6/2010	4
50556	Med	9	Moralda,Papernoster,Gold,Lyons	HS	2/24/2010	4/6/2010	10
70343	IEP/Med	11	Latwis, Cardone	HS	2/23/2010		10
70105	Adm	12	Latwis, Hardt	HS	3/25/2010	4/9/2010	10
32189	ADM	10	Romano, McDonald,Latwis, Quindes	HS	3/24/2010		10
82148	SUS	10	LoBello	HS	3/22/2010	4/7/2010	2
81555	ADM	10	Olzsewski,Marmorek,Fennessey,Weinstein	HS	3/10/2010		10
70206	MED	11	R. Hardt,Rose,Benjamin,M. Hardt	HS	3/4/2010	4/6/2010	10
40538	SUS	12	Hardt,Latwis,Lyons	HS	3/15/2010	4/15/2010	12
80826	Med	6	Heefner	BS	4/23/2010		10
82216	Med	10	Lyons, Wall, S.	HS	4/10/2010		4
78774	504	7	Murphy	AMS	2/22/2010		1

III. Fire Drills

Applegarth School ----- April 7 and 21, 2010
 Barclay Brook School----- April 20 and 21, 2010
 Brookside School ----- April 15 and 29, 2010
 Mill Lake School ----- April 21 and 27, 2010
 Oak Tree School ----- April 27 and 28, 2010
 Woodland School ----- April 7 and 27, 2010
 Monroe High School ----- April 23 and 29, 2010

IV. Personnel

The Personnel section of the Superintendent's Report will be distributed as part of the meeting agenda.

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of Student Teacher Placements.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of April 2010.
- E. It is recommended that the Board approve the abolishment of the position of Elementary Teacher of Technology and the abolishment of the existing Elementary Technology Program, effective July 1, 2010.
- F. It is recommended that the Board approve the abolishment of the elementary level positions of Elementary World Language Teacher, Elementary Spanish, and Elementary Teacher of Spanish; and the abolishment of the existing Elementary World Languages' Program, effective July 1, 2010.
- G. It is recommended that the Board approve the abolishment of the position of District Media Coordinator at the elementary level, effective July 1, 2010.
- H. It is recommended that the Board acknowledge receipt of the NJQSAC report submitted by Commissioner Bret Schundler.
- I. It is recommended that the Board approve the revised school calendar for the 2010-2011 school year.
- J. It is recommended that the Board approve the following Policy for a second and final reading:
Policy 6660 Student Activity Fund
- K. It is recommended that the Board approve the attached Summer Reading List for the summer of 2010.

- L. It is recommended that the Board approve the following curriculum documents that were reviewed by the Curriculum Committee on April 28, 2010:

American Image on Film, Grades 10-12
 Science – Grade 3

- M. **2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 3/31/10:\$76.50

Date	School	Incident	Cost to District
3/26/10	MTHS	Substance Abuse	n/a
4/15/10	MTHS	Substance Abuse	n/a
4/20/10	MTHS	Substance Abuse	n/a

17. Business Administrator’s Report/Recommendations

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$11,641,454.77 for March 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$744,399.20 for March 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$1,096,351.68 for March 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with

N.J.A.C. 6A:23-2.11(c)4, Be It Further Resolved that the Board Secretary certifies that the March 2010 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #11

It is recommended that members of the Monroe Township Board of Education approve Transfer #11 as presented for fiscal year 2009/10. A copy is attached hereto.

F. TRANSFER #12

It is recommended that members of the Monroe Township Board of Education approve Transfer #12 as presented for fiscal year 2009/10. A copy is attached hereto.

G. BID AWARD - PARTIAL ROOF REPLACEMENT FOR BARCLAY BROOK ELEMENTARY SCHOOL

It is recommended that members of the Board of Education approve the following resolution regarding the Partial Roof Replacement of Barclay Brook Elementary School:

WHEREAS, the Monroe Township Board of Education advertised for the submission of bids for the partial roof replacement for Barclay Brook Elementary School, 358 Buckelew Avenue, Monroe Township, New Jersey 08831, and 10 bids were received; and

WHEREAS, the Administration recommends the utilization of unit price at \$12.00 per board foot and the lowest responsible bidder appears to be Strober-Wright Roofing, Inc., with a base bid of \$172,500.00; and

WHEREAS, the District's Long Range Facilities Plan has been approved and the District may withdraw funds from the "Capital Reserve Account" at any time by Board resolution to fund the local needs of an approved school facilities project and by Board resolution to fund the total costs of an "Other Capital Project" which would otherwise be eligible for state support; and

WHEREAS, members of the Board of Education hereby authorize a withdrawal from the "Capital Reserve Account" in the amount of \$172,500.00 to "Fund 12 Construction Services", account #12-000-400-450, for the "Partial Roof Replacement for Barclay Brook Elementary School"; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a Contract for partial roof replacement at the Barclay Brook Elementary School to Strober-Wright Roofing, Inc., subject to all Bid Specifications and Contract Documents. Please refer to attached bid analysis for supplemental information.

H. PRELIMINARY SHARED SERVICES AGREEMENT – FOOD SERVICE DIRECTOR

It is recommended that members of the Board of Education approve the enclosed Preliminary Shared Services Agreement for a Food Services Director between the Monroe Township Board of Education and the Jamesburg Board of Education.

I. TITLE IV: SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT

It is recommended that members of the Board of Education approve the enclosed revised 09/10 Title IV: Safe and Drug-Free Schools and Communities Act budget and staff.

J. CONTRACT BETWEEN BOARD OF EDUCATION AND HESS CORPORATION

It is recommended that members of the Board of Education approve the attached contract between the Monroe Township Board of Education and Hess Corporation as related to the procurement of natural gas service. Please refer to the attached contract for supplemental information.

K. EDUCATIONAL ASSISTANCE PROGRAM

It is recommended that the Board of Education approve the establishment of an Educational Assistance Program, which is in compliance with the substantive requirements of Section 127 of the Internal Revenue Code of 1986, as amended. The Superintendent of Schools, the Business Administrator/Board Secretary and the Board Attorney are hereby authorized and directed to take all necessary steps to implement the aforesaid Educational Assistance Program.

L. AWARD OF BID – CUSTODIAL SUPPLIES

It is recommended that members of the Board of Education award the bid for custodial supplies for the amounts listed on the bid analysis which is enclosed for supplemental information. The purchase orders for this bid will be encumbered against the 2010/11 budget.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

May 5, 2010
Meeting Date

18. Board President's Report

19. Committee Reports

20. Other Board of Education Business

21. Public Forum *

22. Next Scheduled Board Meeting (To be determined after the adoption of the 2010/2011 Public Meeting Schedule.)

23. Adjournment

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.