

MONROE TOWNSHIP BOARD OF EDUCATION

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WAYNE HOLLIDAY  
Business Administrator/  
Board Secretary

AGENDA  
PUBLIC MEETING  
WEDNESDAY, SEPTEMBER 10, 2008  
5:00 P.M.  
HIGH SCHOOL

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President  
Mr. Lew Kaufman, Board Vice President  
Mr. Marvin I. Braverman  
Mr. Ken Chiarella  
Ms. Kathy Kolupanowich  
Mr. John Leary  
Ms. Kathy Leonard  
Ms. Rita Ostrager  
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Melissa Bonamici

Ms. Nidhi Bhatt

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted September 5, 2008:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

- a: Personnel – Interview and contractual negotiations, as appropriate, of Assistant Superintendent of Curriculum.
- b: Legal Advice – Memorandum of Agreement between the Monroe Township Board of Education and the Monroe Township School Administrator's Association
- c: Personnel: Superintendent Search

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

6. PUBLIC FORUM \*

## 7. INTERIM SUPERINTENDENT'S RECOMMENDATIONS/REPORT

### I. Personnel

The Superintendent will recommend that the Board approve the Personnel Report following discussion in closed session.

### II. **Board Action**

- A. It is recommended that the Board approve Sports Medicine New Jersey, Dr. Steve Weintraub, to provide medical coverage for the home varsity football games for the 2008-2009 school year.
- B. It is recommended that the Board approve the establishment of the Integrated Pre-School Programs at Barclay Brook, Mill Lake, and Oak Tree Schools.
- C. It is recommended that the Board approve the Special Education Medicaid Initiative Action Plan for the 2008-2009 school year.
- D. **Residency Contracts**  
In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contracts whose family is under contract for future residency in Monroe Township.
- E. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- F. It is recommended that the Board approve the attached list of requests for Field Trips.
- G. It is recommended that the Board approve the attached District's Mentoring Plan for the 2008-2011 school years.
- H. It is recommended that the Board approve the following Policies and Regulations for a first reading:

Bylaw

142.1 Nepotism

174 Legal Services

177 Professional Services

### Policy

- 1570 Internal Controls
- 1620 Administrative Employment Contracts
- 6111 Special Education Medicaid Initiative (SEMI) Program
- 6362 Contributions to Board Members and Contract Awards
- 6423 Expenditures for Non-Employee Activities, Meals and Refreshments
- 6831 Withholding or Recovering State Aid
- 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting
- 9120 Public Relations Program

### Regulations

- 1570 Internal Controls
- 6111 Special Education Medicaid Initiative (SEMI) Program
- 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

- I. It is recommended that the Board approve the following Policy for a second and final reading:

Policy No. 5615          Suspected Gang Activity

- J. It is recommended that the Board approve the following high school students to participate in the Senior Option School Based program for the 2008-2009 school year at a rate of \$7.15 per hour.

|                   |                             |
|-------------------|-----------------------------|
| Student ID 80224  | Works in school store       |
| Student ID 80226  | Graphic Arts Intern         |
| Student ID 50320  | Works in athletic office    |
| Student ID 50317  | Graph Arts Intern           |
| Student ID 30356  | Works in athletic office    |
| Student ID 30421  | Works in school library     |
| Student ID 50314  | Works with Athl. Trainer    |
| Student ID 30402  | Graphic Arts Intern         |
| Student ID 50146  | Works with Athl. Trainer    |
| Student ID 30498  | Works with Athl. Trainer    |
| Student ID 80331  | TV Video Production         |
| Student ID 30370  | Works in Guidance Office    |
| Student ID 550143 | Works in School Store       |
| Student ID 32074  | Works with Athletic Trainer |
| Student ID 50277  | Video Production Intern     |

- K. Revision from the Interim Superintendent's Report of August 20, 2008: It is recommended that the Board of Education approve the Sidebar Agreement between the Monroe Township Board of Education and the Monroe Township Education Association relating to the Assistant Competition Cheerleading coach.

## 8. BUSINESS ADMINISTRATOR'S RECOMMENDATIONS/REPORT

### BOARD ACTION

#### A. BILL LIST

It is recommended that the bills totaling \$6,839,060.49 for July 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

#### B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,254.98 for July 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

#### C. BILL LIST – NEW ELEMENTARY SCHOOL(BOND SERIES 2006)

It is recommended that the bills totaling \$1,437,560.54 for July 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

#### D. BILL LIST–NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$1,884,455.04 for July 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

#### E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2008, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the July 2008 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

F. TRANSFER #2

It is recommended that members of the Board of Education approve Transfer #2 as presented for fiscal year 2008/09. A copy is attached hereto.

G. PROFESSIONAL APPOINTMENTS

EXEMPT SERVICES – Awarded without competitive bidding as provided for under the provisions of the Public School Contracts Law:

1. It is recommended that members of the Board of Education approve CP of New Jersey to provide On-Site Technical Assistance at the rate of \$110.00 per hour and to provide On-Site Evaluations at the rate of \$880.00 per evaluation. Plus, for On-Site travel there is a charge of \$55.00 per hour. This professional service is for the 2008-2009 school year.
2. It is recommended that members of the Board of Education approve Bergen County Special Services School District of Paramus, New Jersey to provide home instruction at the rate of \$55.00 per hour for fiscal year 2008-2009.
3. It is recommended that members of the Board of Education approve the services provided by the Commission for the Blind to classified Monroe students for fiscal year 2008-2009.

H. PURCHASE AUTHORIZATION - COPIERS

It is recommended that Members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to procure copiers from Atlantic Business Products under State Contract #A51464 for Monroe Township High School.

I. RESOLUTION REJECTING BIDS FOR THE SALE OF EQUIPMENT AND COMPUTERS AND AWARDING CONTRACT FOR SALE OF CERTAIN GRAPHIC ARTS EQUIPMENT

It is recommended that Members of the Board of Education approve the following resolution entitled: “Resolution Rejecting Bids for the Sale of Equipment and Computers and Awarding Contract for Sale of Certain Graphic Arts Equipment”.

**WHEREAS**, N.J.S.A. 18A:18A-45 provides that any board of education may, by resolution and by sealed bid or public auction, authorize the sale of its personal property not needed for school purposes to the highest bidder; and

**WHEREAS**, N.J.S.A. 18A:18A-45(e) provides that a board of education may reject all bids if it determines such rejection to be in the public interest and the Monroe Township Board of Education reserved the right to accept or reject bids in their entirety should it deem it in its interest to do so; and

**WHEREAS**, Board of Education advertised twice for the receipt of bids for the sale of equipment, including computer hardware, and the Bid Forms required each bidder to identify which items were the subject of the bid and the Bid Notice further required each bidder to submit payment with the bid and two non-conforming bids were received on September 3, 2008, as follows:

1. The Bid submitted by Fred Voza of Jamesburg Press did not include cash or a certified check as required by the Bid Notice;
2. The Bid Forms submitted by Victor Branecki of Computer Recycler of Eastern PA, LLC, included a check for \$161.00, but none of the Bid Forms were filled in with bid amounts and it is impossible to determine if this was a lump sum bid for all computers listed on the forms or a bid for fewer than all computers; and

**WHEREAS**, Joseph A. Malinowski, Jr., submitted the low bid for Graphic Arts Equipment at Monroe Township High School; and

**WHEREAS**, N.J.S.A. 18A:18A-45(e) further provides that in any case in which the board of education has rejected all bids, it may readvertise such personal property for a subsequent public sale and if the board of education elects to reject all bids at a second public sale, and it may then sell such personal property without further publication or notice thereof at private sale, provided that in no event shall the negotiated price at private sale be less than the highest price of any bid rejected at the preceding two public sales and provided further that in no event shall the terms or conditions of sale be changed or amended; and

**WHEREAS**, N.J.S.A. 18A:18A-45(f) provides that if the estimated fair value of the property to be sold does not exceed the applicable bid threshold established under the statute in any one sale, it may be sold at private sale without advertising for bids.

**NOW, THEREFORE, BE IT RESOLVED** by the Monroe Township Board of Education that it hereby rejects the bids submitted by Fred Voza and Victor Branecki with regard to the foregoing and it authorizes Wayne Holliday, Board Secretary/Business Administrator and Qualified Purchasing Agent, to advertise for a public sale of the computer hardware and equipment referred to above and, to sell any and all equipment and computer hardware to all conforming bidders subject only to Mr. Holliday's report to the Board of Education; and

**BE IT FURTHER RESOLVED** that it awards a Contract to Joseph A. Malinowski, Jr., for Graphic Arts Equipment at Monroe Township High School. (Please refer to the enclosed documents for supplemental information.)

The above action authorizes the Business Administrator to sign and administrator contracts and/or purchase orders.

WAYNE HOLLIDAY  
Prepared by

SEPTEMBER 10, 2008  
Meeting Date

9. STUDENT BOARD MEMBERS' REPORT

10. BOARD PRESIDENT'S REPORT

11. COMMITTEE REPORTS

12. OTHER BOARD OF EDUCATION BUSINESS

13. PUBLIC FORUM \*

14 NEXT SCHEDULED BOARD OF EDUCATION MEETING - SPECIAL PUBLIC MEETING - THURSDAY, SEPTEMBER 11, 2008 – 5:00 P.M. – HIGH SCHOOL

NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING - WEDNESDAY, SEPTEMBER 24, 2008 – 7:00 P.M. – HIGH SCHOOL

15. ADJOURNMENT

\* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.