

MONROE TOWNSHIP BOARD OF EDUCATION
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Monroe Township, New Jersey 08831
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WAYNE HOLLIDAY
Business Administrator/
Board Secretary

AGENDA
PUBLIC MEETING

WEDNESDAY – OCTOBER 15, 2008

7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President
Mr. Lew Kaufman, Board Vice President
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Ms. Rita Ostrager
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Nidhi Bhatt

Ms. Melissa Bonamici

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted October 10, 2008:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. PRESENTATION OF THE 2007/08 COMPREHENSIVE ANNUAL FINANCIAL REPORT

6. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel: Consider applicants for the position of Superintendent of Schools
Personnel: Employee No. 000173

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

7. QUALITY ASSURANCE ANNUAL REPORT AND PRESENTATION

8. PUBLIC FORUM*

9. APPROVAL OF MINUTES

Public Board Meeting September 10, 2008
Closed Session Board Meeting September 10, 2008
Special Public Board Meeting September 11, 2008
Closed Session Special Board Meeting September 11, 2008
Special Public Board Meeting September 22, 2008
Closed Session Special Board Meeting September 22, 2008
Special Public Board Meeting September 23, 2008
Closed Session Special Board Meeting September 23, 2008

10. INTERIM SUPERINTENDENT'S RECOMMENDATIONS/REPORT

I. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

II. Board Action

A. **Residency Contracts**

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contracts whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the School Nursing Plan and documentation for the QAAR.

C. It is recommended that the Board appoint **Dr. Veronica Geyer**, Assistant Superintendent of Personnel, as the district's Affirmative Action Officer for the 2008-2009 school year. This appointment is required for the Multi-Year Equity Plan Annual Review.

D. Attached is the Report of Pupil Suspensions for the Month of September 2008.

E. It is recommended that the Board approve the following Policy for a second and final reading:

Policy 9541 Student Teachers/Interns

F. It is recommended that the Board approve the attached list of requests for Field Trips.

- G. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- H. It is recommended that the Board approve a workshop facilitated by Ed Fatross on Guidance Strategies at both the November 4, 2008 and the February 13, 2009 staff in-service days. The cost of the workshop is \$1,250 per day.
- I. It is recommended that the Board approve the submission of the attached 2009 NCLB application in the following amounts:
- | | |
|-----------|-------------|
| Title I | \$86,892.00 |
| Title IIA | 59,492.00 |
| Title IID | 722.00 |
| Title IV | 8,661.00 |
- J. **Violence, Vandalism, and Substance Abuse** In accordance with N.J.S.A. 18A:17-46, the Annual District Report and the Incident Listing for Violence, Vandalism, and Substance Abuse is being presented for public review.

11. BUSINESS ADMINISTRATOR'S RECOMMENDATION/REPORT

BOARD ACTION

A. QAAR SUBMISSION ON CAPITAL RESERVE ACCOUNT MAXIMUM AMOUNT

It is recommended that members of the Board of Education approve the Quality Assurance Annual Report Maximum Capital Reserve Statement as follows:

The Monroe Township Board of Education School District has 125 projects identified in its Five Year Long Range Facility Plan that have not yet been initiated or advanced. The 125 projects have an estimated total cost over the five-year period of \$8,392,698.

It is estimated that the district may be eligible for state debt service or EDA grant funds for these projects in the amount of \$2,046,534. Accordingly, the estimated local share of these projects is \$6,346,164.

The Local share amount of \$6,346,164 represents the maximum amount the Monroe Township Board of Education School District may deposit in its capital reserve fund for the 2009/10 school year.

CERTIFICATION:

Mr. Joseph King, Interim Superintendent of Schools

Mr. Wayne Holliday, Business Administrator

B. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN (CMP) AND ANNUAL MAINTENANCE BUDGET (M1)

It is recommended that members of the Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (M1); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M1) for the Monroe Township School District in compliance with Department of Education requirements.

C. AGREEMENT

It is recommended that members of the Board of Education acknowledge receipt of and approve the enclosed agreement between Rams Associates, LP d/b/a Wall Sports Arena (Lessor) and Monroe Township Board of Education (Lessee) which covers use of the Wall Sports Arena as related to activities regarding the High School Ice Hockey Team.

D. PUPIL TRANSPORTATION

It is recommended that members of the Board of Education approve the attached schedule of jointures for student transportation. Please refer to the attached analysis for supplemental information.

E. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Therapeutic Rehabilitation Services, LLC, to provide occupational therapy services for the 2008/09 fiscal school year for a fee of \$34 per 20 minute session and \$68 per 40 minute session.
2. It is recommended that members of the Board of Education approve Sonali Wadhwa to provide occupational therapy evaluations and services for the 2008/2009 fiscal year for a fee of \$65 per hour.
3. It is recommended that members of the Board of Education approve Harrison-Hamnett, P.C. to provide structural engineering services for fiscal year 2008/2009. Please refer to the attached fee schedule for supplemental information.
4. It is recommended that members of the Board of Education appoint Deborah Masterson, Certified Shorthand Reporter for fiscal year 2008/2009.
5. It is recommended that members of the Board of Education approve Penta Hearing to provide Central Auditory Processing testing for the 2008/2009 fiscal year for a fee of \$445 per evaluation.
6. It is recommended that members of the Board of Education approve Alexander Road Associates to provide psychiatric evaluations for the 2008/2009 fiscal year for a fee of \$450 per evaluation.
7. It is recommended that members of the Board of Education approve Education Inc. to provide home instruction for students who are hospitalized for fiscal year 2008/2009 for a fee of \$40.50 per hour.

F. TRANSACTIONS

It is recommended that Members of the Monroe Township Board of Education authorize Wayne Holliday, School Business Administrator/Board Secretary and Michael C. Gorski, Assistant Business Administrator, to view and initiate transactions for all bank and investment accounts.

G. GRANT ACCEPTANCE

It is recommended that Members of the Board of Education approve the attached Memorandum of Understanding between the New Jersey Agricultural Society and Brookside Elementary School for a grant in the amount of \$3,000. Additionally, it is recommended that Members of the Board of Education acknowledge receipt of and accept a check in the amount of \$2,250 towards this grant and that the remaining 25% (\$750) will be paid on March 15, 2009, if the terms agreed upon are met.

H. DEMOGRAPHIC STUDY

It is recommended that Members of the Board of Education approve Whitehall Associates, Inc. to prepare a Demographic Study for a fee of \$1,500.

I. ARCHITECT OF RECORD

It is recommended that Members of the Board of Education approve Design Ideas Group to be the District's Architect of Record for fiscal year 2008/09. Please refer to the attached agreement for supplemental information.

J. LONG RANGE FACILITIES PLAN

It is recommended that Members of the Board of Education approve Design Ideas Group to update the Long Range Facilities Plan (LRFP) for a fee of \$4,500 plus reimbursable expenses which is estimated at \$50.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY

OCTOBER 15, 2008

Prepared by

Meeting Date

12. STUDENT BOARD MEMBERS' REPORT

13. BOARD PRESIDENT'S REPORT

14. COMMITTEE REPORTS

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM *

17. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, NOVEMBER 12, 2008 – 7:00 P.M. – HIGH SCHOOL

18. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.