

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

WAYNE HOLLIDAY
Business Administrator/
Board Secretary

AGENDA
PUBLIC MEETING

WEDNESDAY – DECEMBER 17, 2008

7:00 P.M.

HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President
Mr. Lew Kaufman, Board Vice President
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Ms. Rita Ostrager
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Nidhi Bhatt

Ms. Melissa Bonamici

STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 12, 2008:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

4. HOLOCAUST ESSAY CONTEST

5. EXECUTIVE COUNTY SUPERINTENDENT DR. PATRICK PIEGARI – TOPIC:
REVIEW THE CONSOLIDATION AND SHARED SERVICES REQUIREMENTS OF
SCHOOL DISTRICTS AS PER THE NEW REGULATIONS

6. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel – Sick day bank for employee no. 002054

Personnel – Discussion of candidates for Principal's search – Applegarth Middle School

Negotiations – Monroe Township Board of Education and Monroe Township Education Association

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Public Board of Education Meeting November 12, 2008
 Closed Session Meeting November 12, 2008
 Special Public Board Meeting November 18, 2008
 Closed Session Meeting November 18, 2008

9. SUPERINTENDENT’S RECOMMENDATIONS/REPORT

I. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

II. Board Action

- A. It is recommended that the Board approve the submission of the Five-Year Preschool Program Plan.
- B. It is recommended that the Board approve a workshop facilitated by Dr. James Ball on Autism Behavioral Strategies and Interventions on January 14, 2009 from 8:30 a.m. to 3:00 p.m. The cost of the workshop is \$1,250.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Teacher placements.
- E. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- F. Attached is the Report of Pupil Suspensions for the Month of November 2008.
- G. **2008-2009 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/08 through 12/15/08:\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
12/4/08	Barclay Brook	Possession of weapon	n/a

- H. It is recommended that the Board approve the following students to attend out of district programs:

Student No.	School	Dates of Attendance	Cost
77593	CPC High Point	10/13/08	\$342.70 per diem
82564	Nuview Academy	12/10/08	\$239.00 per diem

10. BUSINESS ADMINISTRATOR'S RECOMMENDATIONS/REPORT

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$7,837,478.97 for October 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$2,532,809.33 for October 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

C. BILL LIST–NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$463,825.49 for October 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$317,761.32 for October 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2008, which indicates that no major accounts or funds have been over expended and that sufficient funds

are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the October 2008 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

F. RE-APPOINTING QUALIFIED PURCHASING AGENT

It is recommended that members of the Board of Education approve the following resolution:

RESOLUTION maintaining the current District bid threshold and re-appointing the Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 et seq.

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$29,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Wayne Holliday possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Monroe Township Board of Education desires to maintain the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Monroe Township Board of Education, in the County of Middlesex, in the State of New Jersey hereby maintains its bid threshold to \$29,000 (twenty nine thousand dollars); and be it further

RESOLVED, that the governing body hereby re-appoints Wayne Holliday as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

G. TRANSFER #4

It is recommended that members of the Board of Education approve Transfer #4 as presented for fiscal year 2008/09. A copy is attached hereto.

H. HIGH SCHOOL ROOFING PROJECT

It is recommended that members of the Board of Education approve the submission of the High School roofing project (SP # 3290-005-08-1000) to the State of New Jersey, Department of Education, Office of School Facilities for review as an “Other Capital Project”. Furthermore, the Board of Education authorizes the amendment of the District’s approved Long Range Facilities Plan.

I. APPLEGARTH MIDDLE SCHOOL TEMPORARY CLASSROOM UNITS

It is recommended that members of the Board of Education approve the submission of the (8) eight classroom 9,075 square foot trailer (SP# 3290-020-09-1000) as TEMPORARY SPACE at the Applegarth Middle School to the State of New Jersey, Department of Education, Office of School Facilities for review as an “Other Capital Project”. Furthermore, the Board of Education authorizes the amendment of the District’s approved Long Range Facilities Plan.

J. PUPIL TRANSPORTATION – PARENTAL CONTRACT

It is recommended that members of the Board of Education approve a revised parental contract for student transportation. Please refer to the attached analysis for supplemental information.

K. ENVIRONMENTAL AWARENESS CONTEST GRANT AWARD

It is recommended that members of the Board of Education approve the grant entitled: Middlesex County Environmental Awareness Contest/ “Go Green Project” as submitted by Oak Tree Elementary School teacher Ms. Melissa DelRocco. It is further recommended that members of the Board of Education acknowledge receipt of and accept a check in the amount of \$434.00 as related to this grant. Please refer to the attached documents for supplemental information.

L. ENVIRONMENTAL AWARENESS CONTEST GRANT AWARD

It is recommended that members of the Board of Education approve the grant entitled: Middlesex County Environmental Awareness Contest/ “Recycling Enhancement Project” as

submitted by Oak Tree Elementary School teacher Ms. Cynthia Hills. It is further recommended that members of the Board of Education acknowledge receipt of and accept a check in the amount of \$1,000.00 as related to this grant. Please refer to the attached documents for supplemental information.

M. ADOPTION AGREEMENT

It is recommended that members of the Board of Education accept and approve the enclosed document entitled: “Adoption Agreement for the 403(b) Plan Document for Public Education Organization”.

N. PURCHASE AUTHORIZATION – SPORTS SUPPLIES AND EQUIPMENT

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to procure sports supplies and equipment from Leisure Sporting Goods under State Contract #A89613.

O. SCHOOL PHYSICIAN

WHEREAS, N.J.S.A. 18A:40-1 and N.J.A.C. 6A:16-2.3 and Policy 0153 and other policies adopted by the Monroe Township Board of Education provide that the Board of Education shall appoint a physician, who shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby appoints Rex Zapanta, M.D., as School Physician for the Monroe Township Board of Education, effective July 1, 2008, through June 30, 2009, subject to the terms and conditions of the Contract annexed hereto.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

DECEMBER 17, 2008
Meeting Date

11. STUDENT BOARD MEMBERS’ REPORT

12. COMMITTEE REPORTS

13. BOARD PRESIDENT’S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM *

16. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, JANUARY 21, 2009 – 7:00 P.M. – HIGH SCHOOL

17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

