

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

WAYNE HOLLIDAY
Business Administrator/
Board Secretary

AGENDA
PUBLIC MEETING
WEDNESDAY, JANUARY 21, 2009
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Amy Antelis, Board President
Mr. Lew Kaufman, Board Vice President
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Ms. Rita Ostrager
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Nidhi Bhatt
Ms. Melissa Bonamici

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted January 16, 2009:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. PUBLIC FORUM *

6. APPROVAL OF MINUTES

Special Public Board of Education Meeting, December 4, 2008
Closed Session Meeting, December 4, 2008
Public Board of Education Meeting, December 17, 2008
Closed Session Meeting, December 17, 2008

7. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

The Superintendent will make his recommendation that the Board approve the Personnel Report at the meeting.

8. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS
BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,074,898.11 for November 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$3,193,141.69 for November 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$2,208.52 for November 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$410,718.00 for November 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2008, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2-11(b). In accordance with N.J.A.C. 6A:23-2-11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2008 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2-11(a).

F. TRANSFER #5

It is recommended that members of the Board of Education approve Transfer #5 as presented for Fiscal Year 2008/09. A copy is attached hereto.

G. ANNUAL SCHOOL ELECTION RESOLUTION

It is recommended that members of the Board of Education adopt the attached resolution regarding the Annual School Election scheduled for Tuesday, April 21, 2009.

H. SCHOOL ELECTION – APRIL 21, 2009

- a. It is recommended that members of the Board of Education designate the following public places to post election notices:

Barclay Brook Elementary School
Brookside Elementary School
Woodland Elementary School
Mill Lake Elementary School
Applegarth Middle School
Oak Tree Elementary School
Monroe High School
Board of Education Building
Municipal Library
Monroe First Aid Squad Building
Monroe Township Community Center
Monroe Township Fire & EMS Facility
Township of Monroe Municipal Building in the Office of the Clerk of the Municipality

- b. It is further recommended that the Board of Education approve the following polling places:

Applegarth Middle School
Rossmoor Clubhouse
Clearbrook Cultural Center
Woodland Elementary School
Brookside Elementary School
Monroe Township Community Center
Monroe Township First Aid Building
Concordia Clubhouse
Whittingham Towne Center
The Ponds Clubhouse
Monroe Township Library
Encore Monroe
Monroe Township Fire & EMS Facility
Monroe Village
Regency Clubhouse

I. PROFESSIONAL APPOINTMENTS

EXEMPT SERVICES – Awarded without competitive bidding as provided for under the provisions of the Public School Contract Law:

1. It is recommended that members of the Board of Education approve Zander Consulting, LLC to provide research, writing, editing, design, and printing coordination for a District newsletter at the cost of \$2,645.00.
2. It is recommended that members of the Board of Education approve UMDNJ, Piscataway, NJ to provide home instruction for hospitalized students at the rate of \$55.00 per hour for the 2008-2009 fiscal year.
3. It is recommended that members of the Board of Education approve The Eden Family of Services - Outreach and Support Services to provide an observation and written report for a preschool student in mediation for (four) hours at a rate of \$200 per hour, travel/expenses at the rate of \$40 per hour, consultation services at the rate of \$150 per hour and staff training at the rate of \$200 per hour.
4. It is recommended that members of the Board of Education approve Education Inc., Hospital Teaching Division, to provide home instruction for Monroe Township High School students hospitalized at Summit Oaks Hospital at the rate of \$36.00 per hour.

J. DISTRICT GRASS CUTTING AND FERTILIZER APPLICATIONS – CONTRACT RENEWAL

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Board appointed Qualified Purchasing Agent to renew the contract for district grass cutting and fertilizer applications with Above the Mark Landscaping & Hardscapes. There is no cost increase from the original bid. Please refer to attachment for supplemental information.

K. BID AUTHORIZATION

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Board appointed Qualified Purchasing Agent to advertise for and solicit bids for garbage disposal service and recycling.

L. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2009-2010 funding year. Please refer to attachment for supplemental information.

M. SAINT BARNABAS

It is recommended that members of the Board of Education approve the attached agreement between the Monroe Township Board of Education and Saint Barnabas Management Services to provide the Employee Assistance Program Plan. Please refer to attachment for supplemental information.

N. AUTHORIZATION TO PURCHASE

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Board appointed Qualified Purchasing Agent to purchase twelve (12) Epson projectors from Hewlett-Packard at a per cost of \$904 plus \$64 for a LAN card for each projector under State Contract #A70262.

O. AUTHORIZATION TO PURCHASE

It is recommended that members of the Board of Education authorize Creative Networking Concepts, New Jersey State Contract #A81219, to install and mount twelve (12) Epson projectors at the Mill Lake Elementary School. The estimated cost is \$16,990.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY

January 21, 2009

Prepared by
Meeting Date

9. STUDENT BOARD MEMBERS' REPORT

10. BOARD PRESIDENT'S REPORT

11. COMMITTEE REPORTS

12. OTHER BOARD OF EDUCATION BUSINESS

13. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

a. Contract Negotiations: To Discuss Contract Negotiation Under N.J.S.A. 10:4-12(b)(7) by Reviewing Proposals From Firms to Assist The Monroe Township Board Of Education in Labor Negotiations, Including Proposals by Taylor Whalen & Hybbeneth; Wilentz, Goldman & Spitzer, P.A; and Parker McCay.

b. Personnel: Closure of discussion, and establish direction for the Applegarth Principal Position.

c. Personnel: Restructuring of Administrative Staff.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

14. PUBLIC FORUM *

15. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, FEBRUARY 25, 2009 – 7:00 PM - HIGH SCHOOL

16. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.