

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

WAYNE HOLLIDAY
Business Administrator/
Board Secretary

AGENDA
PUBLIC MEETING
MONDAY – SEPTEMBER 10, 2007
6:00 P.M.
HIGH SCHOOL

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Lew Kaufman, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Joseph Homoki
Mr. John Leary
Ms. Kathy Leonard
Ms. Rita Ostrager
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Melissa Bonamici
Ms. Upsana Natarajan

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 7, 2007:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

None as of the posting of this agenda.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

6. PRESENTATION BY JOSEPH RICHARDSON, PH.D OF WHITEHALL ASSOCIATES, INC. AS RELATED TO THE AUGUST, 2007 DEMOGRAPHIC STUDY.
7. PRESENTATION BY REPRESENTATIVES FROM EPIC AS RELATED TO COST ESTIMATES FOR THE PROPOSED NEW HIGH SCHOOL
8. REMARKS BY MR. JAMES MORTON OF DESIGN IDEAS GROUP (ARCHITECTURAL FIRM OF RECORD) FOR THE PROPOSED NEW HIGH SCHOOL
9. BOARD FACILITATED DECISION ANALYSIS REGARDING SCHOOL FACILITIES
10. PUBLIC FORUM*
11. SUPERINTENDENT’S REPORT

I. Personnel

The Superintendent will recommend that the Board approve the Personnel Report following discussion in closed session.

II. Board Action

- A. Residency Contract
In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.
- B. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

Regulation No. 2412 Home Instruction Due to Health Condition
Regulation No. 2481 Home or Out-of-School Instruction for General
Education Pupils

- C. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- D. It is recommended that the Board approve student no. 50013 to participate in the New Jersey State Interscholastic Athletic Association gymnastic team located at Bishop Ahr for the 2007-2008 school year.
- E. It is recommended that the Board approve Russell Grant's Eagle Scout project to beautify the front of Mill Lake School.
- F. It is recommended that the Board approve the following high school students to participate in the Senior Option School Based program for the 2007-2008 school year at a rate of \$7.15 per hour.

Student No. 30295
Student No. 40033
Student No. 39996
Student No. 40396
Student No. 40021
Student No. 40035

MOTION TO ACCEPT THE SUPERINTENDENT'S REPORT

12. BUSINESS ADMINISTRATOR'S REPORT

BOARD ACTION

- A. BILL LIST

It is recommended that the bills totaling \$3,398,348.24 for July 2007 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,221.84 for July 2007 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL(BOND SERIES 2006)

It is recommended that the bills totaling \$105,785.98 for July 2007 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

D. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2007, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the July 2007 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #1

It is recommended that members of the Board of Education approve Transfer #1 as presented for fiscal year 2007/08. A copy is attached hereto.

F. PROFESSIONAL APPOINTMENTS

EXEMPT SERVICES – Awarded without competitive bidding as provided for under the provisions of the Public School Contracts Law:

1. It is recommended that members of the Board of Education approve Jacqueline Napper, Psy.D to provide Neurological Assessments at a fee of \$1,400.00 per assessment for the 2007-2008 school year.
2. It is recommended that members of the Board of Education approve Dr. Marilyn Gonyo as an educational consultant for the Board with respect to student matters. The fee is \$1,500.00 per evaluation and \$100.00 per hour for additional work.

3. It is recommended that members of the Board of Education approve Dr. Richard Levine as an educational consultant for the Board with respect to student matters. The fee is \$120.00 per hour.

G. MONROE TOWNSHIP HIGH SCHOOL FOOTBALL STADIUM AND RECREATION COMPLEX – SPORTS LIGHTING

It is recommended that members of the Board of Education approve the follow resolution:

WHEREAS, the Monroe Township Board of Education advertised for the receipt of bids for sports lighting and a scoreboard at the Monroe Township High School and bids were received on July 31, 2007, as follows:

1. Lucas Electric Co., Inc. \$734,000.00
2. Fai-Gon Electric, Inc. \$885,000.00; and

WHEREAS, the bid submitted by Lucas Electric Co., Inc., must be rejected because the bidder has exceeded the aggregate contract amount permitted under the Notice of Classification issued by the New Jersey Department of the Treasury, Division of Property Management and Construction; and

WHEREAS, the bid submitted by Fai-Gon Electric, Inc., substantially exceeds the cost estimate prepared on behalf of the Monroe Township Board of Education for the planned sports lighting and scoreboard; and

WHEREAS, the Monroe Township Board of Education advertised a second time for the receipt of bids and bids were received on August 22, 2007 as follows:

1. LaManna Electric, Inc. \$726,000.00
2. Fai-Gon Electric, Inc. \$870,000.00; and

WHEREAS, the bid submitted by LaManna Electric, Inc. was defective because it stated that Lucas Electric Co., Inc., was its subcontractor and Lucas Electric Co., Inc. was not properly qualified and material was missing from the bid submission; and the bid submitted by Fai-Gon Electric, Inc. substantially exceeds the cost estimate prepared on behalf of the Monroe Township Board of Education; and

WHEREAS, the Monroe Township Board of Education advertised a third time for the receipt of bids for (A) Sports Lighting & Scoreboard, (B) Field House (Concession Bldg.) Electrical Service Upgrade , and (C) Bid Total Part A + B; and bids were received on September 6, 2007, as follows:

Bidder	(A) Sports Lighting	(B) Field	(A) + (B)
--------	---------------------	-----------	-----------

		& Scoreboard	House	
1.	LaManna Electric, Inc.	\$681,000.00	\$ 58,000.00	\$739,000.00
2.	Electrical Applications, Inc.	\$871,239.00	\$ 93,378.00	\$941,667.00
3.	Maul Electric, Inc.	No Bid	\$105,100.00	No Bid

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby rejects all bids received the first and second times on July 31, 2007 and August 22, 2007, respectively, for the sports lighting and scoreboard and makes the following determination:

The bid submitted by LaManna, Electric, Inc., on September 6, 2007 is the lowest responsive bid conforming with the bid specifications and a contract is hereby awarded to LaManna Electric, Inc. for (A) Sports Lighting & Scoreboard and (B) Field House (Concession Bldg.) Electrical Service Upgrade in the amount of \$739,000.00, subject to all bid specifications and contract documents

H. PROPOSED NEW HIGH SCHOOL – MRM ARCHITECTURE – DESIGN IDEA GROUP

It is recommended that members of the Board of Education approve the follow resolution:

WHEREAS, the Monroe Township Board of Education entered into an agreement on the 13th day of November, 2003, with MRM Architecture for a proposed new high school; and

WHEREAS, Section 9.5 of the Contract states that the Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to the agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of the agreement and neither Owner nor Architect shall assign the agreement without the written consent of the other; and

WHEREAS, Article 14 of the Second Rider to the Contract, Successors and Assigns, states that the agreement shall be binding on the parties and their heirs, executors, administrators, successors and assigns; provided, however, that neither the agreement nor any monies due or to become due hereunder to the Architect, may be assigned by him without the Owner's written consent; and

WHEREAS, MRM Architecture has merged with other firms to create a new firm, Design Ideas Group, Architecture + Planning, LLC ("DIG"), and DIG has requested the Monroe Township Board of Education to sign a consent to the assignment of the Contract from MRM Architecture to DIG.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby authorizes the Board President and Board Secretary/Business Administrator to sign a written consent authorizing the assignment of the Contract from MRM Architecture to Design Ideas Group, Architecture + Planning, LLC (“DIG”), subject to the following:

1. All actions taken by DIG with regard to the subject Contract are hereby ratified and approved. The Board further ratifies and approves all actions previously taken by the Business Administrator/Board Secretary, Director of Facilities, Superintendent, Board Attorney and other professionals of the Board, in connection with the assignment of the Contract from MRM Architecture to DIG.
2. All requirements of Contractors as set forth in the Contract Documents and the Law of the State of New Jersey must be complied with including, but not limited to the furnishing of a State of New Jersey Business Registration Certificate for DIG, the provision of the necessary insurance documents and any and all other documents provided for in the Contract Documents and/or the Law of the State of New Jersey.
3. All of the liabilities of MRM Architecture are assumed by DIG, and DIG shall be liable to perform under the Contract previously approved by the Monroe Township Board of Education.

I. NEW ELEMENTARY SCHOOL ON APPLGARTH ROAD CONTRACT WITH EQ ARCHITECTURE, LLC, SUCCESSORS TO THE PRISCO GROUP

WHEREAS, the Monroe Township Board of Education entered into a Contract with The Prisco Group dated November 6, 2006, for architectural services for a new elementary school to be built on Applegarth Road, Lot 10.69, Block 14, Monroe Township, Middlesex County, New Jersey; and

WHEREAS, the Addendum to the Contract, Section 2.9.2, provided that the Contract would be binding on the parties and their successors and assigns, provided that neither the agreement nor any monies due or to become due under the agreement to the Architect may be assigned by the Architect without the Owner’s written consent; and

WHEREAS, The Prisco Group is no longer in business and Scott Prisco has requested assignment of the aforesaid Contract to EQ Architecture, LLC, and it is in the interest of the Monroe Township Board of Education to maintain continuity of the architectural requirements for the new elementary school on Applegarth Road.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby authorizes the Board President and Board Secretary/Business Administrator to sign a written consent authorizing the assignment of the Contract from The Prisco Group to EQ Architecture, LLC, subject to the following:

1. All actions taken by EQ Architecture with regard to the subject Contract are hereby ratified and approved. The Board further ratifies and approves all actions previously taken by the Business Administrator/Board Secretary, Director of Facilities, Superintendent, Board Attorney and other professionals of the Board, in connection with the assignment of the Contract from The Prisco Group to EQ Architecture, LLC.
2. All requirements of Contractors as set forth in the Contract Documents and the Law of the State of New Jersey must be complied with including, but not limited to the furnishing of a State of New Jersey Business Registration Certificate for EQ Architecture, LLC, the provision of the necessary insurance documents and any and all other documents provided for in the Contract Documents and/or the Law of the State of New Jersey.
3. All of the liabilities of The Prisco Group are assumed by EQ Architecture, LLC, and EQ Architects shall be liable to perform under the Contract previously approved by the Monroe Township Board of Education.

J. RESOLUTION – FINANCING FOR THE ACQUISITION AND INSTALLATION OF CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEMS.

It is recommended that members of the Board of Education approve the attached resolution entitled: RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AWARDING THE LEASE PURCHASE FINANCING FOR THE ACQUISITION AND INSTALLATION OF CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEMS.

K. RESOLUTION - AWARDING THE LEASE PURCHASE FINANCING FOR THE ACQUISITION OF SPORTS LIGHTING AND A SCOREBOARD FOR THE MONROE TOWNSHIP HIGH SCHOOL

It is recommended that members of the Board of Education approve the follow resolution:

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the “Board”) did heretofore adopt and

approve a resolution authorizing the receipt of bids for financing the acquisition of sports lighting and a scoreboard for the Monroe Township High School (collectively, the "Equipment"); and

WHEREAS, a request for bid for the lease purchase financing of the Equipment (the "Request") was duly published and proposals for the lease purchase financing of the Equipment were duly solicited pursuant to the terms of the Request and the bid specifications attached hereto as Exhibit A (the "Bid Specifications"); and

WHEREAS, sealed bids containing proposals for the lease purchase financing of the Equipment were received on August 15, 2007 from the following:

<u>Name of Bidder</u>	<u>Interest Rate</u>
Commerce Capital Leasing, LLC	3.83%
SunTrust Leasing Corporation	3.88
Chase Equipment Leasing Inc.	3.93
Municipal Services Group, Inc.	4.06
Koch Financial Corporation	4.73

WHEREAS, the proposal of Commerce Capital Leasing, LLC, in the form thereof attached hereto as Exhibit B (the "Proposal"), offered lease purchase financing of the Equipment at the lowest fixed interest rate for the term of the lease purchase financing, in accordance with the requirements of the Request and the Bid Specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD AS FOLLOWS:

SECTION 1. That the Bid Specifications and their use in the solicitation of bids are hereby ratified and approved in all respects.

SECTION 2. That the lease purchase financing of the Equipment is awarded to Commerce Capital Leasing, LLC and the Proposal thereof referred to in the recitals above is hereby accepted, the lease purchase financing to bear interest at the fixed rate as set forth in the Proposal.

SECTION 3. That the Board hereby covenants to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") applicable to the lease purchase financing and covenants not to take any action or to permit any action to be taken which would cause the interest component on the lease purchase financing to lose the exclusion from gross income for Federal income tax purposes provided under Section 103 of the Code or cause the interest component on the lease purchase financing to become an item of tax preference under Section 57 of the Code.

SECTION 4. That the Board hereby designates the interest component on the lease purchase financing as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code (relating to an exception to the disallowance of interest expense of certain financial institutions allocable to tax-exempt interest). The Board Secretary is hereby authorized and directed to satisfy any reporting requirements made necessary by any Federal rules and regulations with respect to such designation of the interest component on the lease-purchase financing.

SECTION 5. The Board hereby authorizes the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board to proceed with the lease purchase financing, including the drafting of any documents necessary therefor. The Board hereby ratifies and approves all actions previously taken by the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board in connection with the drafting and negotiation of any documents necessary in connection with the lease purchase financing.

SECTION 6. The Board Secretary, the Board President, the Board Vice President, the Superintendent and the Chairperson and Vice-Chairperson of the Board’s Finance/Building and Grounds/Transportation Committee are hereby authorized to execute all documents necessary for the lease purchase financing, including without limitation, such documents necessary to evidence the exclusion of the interest component on the lease purchase financing from gross income for Federal income tax purposes, including, inter alia, the status of the lease purchase financing as other than “private activity bonds” within the meaning of section 141 of the Code.

SECTION 7. The Board President, the Board Vice President, the Superintendent, the Chairperson and Vice-Chairperson of the Board’s Finance/Building and Grounds/Transportation Committee and the Board Secretary are hereby authorized and directed to determine all matters in connection with the lease purchase financing of the Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

SECTION 8. A copy of this resolution shall be placed on file with the Board Secretary.

SECTION 9. This resolution shall take effect immediately.

Adopted: September 10, 2007

AYE:

NAY:

ABSTAIN:

ABSENT:

Certified to be a true and correct copy of the resolution adopted by the Monroe Township Board of Education on September 10, 2007.

Wayne Holliday
Board Secretary/Business Administrator

L. RESOLUTION AUTHORIZING THE ACQUISITION OF COPIERS AND AUTHORIZING THE FINANCING THEREOF

WHEREAS, N.J.S.A. 18A:18A-42 authorizes the Board of Education of the Township of Monroe (the "Board") to enter into a contract exceeding the fiscal year for the leasing of equipment of every nature and kind; and

WHEREAS, the Board has a need to acquire various copiers (collectively, the Equipment"); and

WHEREAS, the Board desires to acquire the Equipment through State Contract and/or competitive bidding from vendors; and

WHEREAS, the Board desires to obtain financing for the acquisition of the Equipment through competitive bidding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the Superintendent, the Board Secretary and McCarter & English, LLP, the Board's Bond Counsel, to proceed to draft documents and conduct such other activities as are necessary to accomplish (a) the acquisition of the Equipment through State Contract and/or by the receipt of bids from vendors and (b) the receipt of bids for financing the acquisition of the Equipment.

Section 2. Upon receipt of bids and the approval of the successful bidder for the acquisition of the Equipment, the Board hereby directs the Board Secretary to process the necessary purchase orders to acquire the Equipment in advance of the receipt of bids for financing the acquisition of the Equipment. Such purchase orders shall be expressly subject to the condition that the Board receives and accepts one or more bids for the financing of such Equipment.

Section 3. The Board President and the Board Secretary are hereby authorized and directed to determine all matters in connection with the acquisition and financing of the Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

Section 4. A copy of this resolution shall be placed on file with the Secretary of the Board.

Section 5. The making of and submission to the County Superintendent of the application as required by N.J.A.C. 6A:26-10.1(d) is hereby authorized and approved, and the Board's Bond Counsel, along with other representatives of the Board, are hereby authorized and approved to prepare and submit such application and to represent the Board in matters pertaining thereto.

Section 6. This resolution shall take effect immediately.

Adopted September 10, 2007

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certified to be a true and correct copy of the resolution adopted by the Monroe Township Board of Education on September 10, 2007.

Wayne Holliday
Board Secretary/Business Administrator

M. QUOTATION – CLOCK AND PA SYSTEM REPAIRS

It is recommended that members of the Board of Education approve Open Systems Integrators, Inc. to provide Clock and PA System Repairs. Please refer to the attached analysis for further information.

N. AGREEMENT

It is recommended that members of the Board of Education acknowledge and approve the enclosed agreement between the Monroe Township Board of Education and the American Institute for History Education, L.L.C. as related to the award of the United States Department of Education Teaching American History Grant.

The above action authorizes the Business Administrator to sign and administrator contracts and/or purchase orders.

MOTION TO ACCEPT THE BUSINESS ADMINISTRATOR'S REPORT

13. STUDENT BOARD MEMBERS' REPORT

14. COMMITTEE REPORTS

Curriculum/Co-Curriculum Activities/Athletics

Finance/Buildings & Grounds/Transportation

New High School Action Committee

Community Relations

Policy

Technology

Library Board Representative

Human Relations Commission Board Representative

Municipal Recreation Board Representative

Jamesburg Board of Education Representative

Middlesex Regional Educational Services Commission Board Representative

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM *

17. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, SEPTEMBER 26, 2007 – 7:00 P.M. – HIGH SCHOOL

18. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

