

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

WAYNE HOLLIDAY
Business Administrator/
Board Secretary

AGENDA
PUBLIC MEETING
WEDNESDAY – NOVEMBER 14, 2007
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Lew Kaufman, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Joseph Homoki
Mr. John Leary
Ms. Kathy Leonard
Ms. Rita Ostrager
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Melissa Bonamici

Ms. Upsana Natarajan

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted November 9, 2007:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- a. Employment status of employee no. 000975
- b. Negotiations – Teamster’s contract
- c. Negotiations – Sidebar Monroe Township Board of Education and the Monroe Township Education Association
- d. Student matter – student no. 78592

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

6. RECOGNITION OF BOARD MEMBER JOSEPH HOMOKI FOR ACHIEVING THE STATUS OF NEW JERSEY SCHOOL BOARDS ASSOCIATION “MASTER BOARD MEMBER”

7. ACKNOWLEDGEMENT OF SERVICE FOR FORMER BOARD MEMBER MS. CAROL HARING

8. PRESENTATION BY REPRESENTATIVES OF CORPORATE MARKETING ASSOCIATES A SPORTS AND ENTERTAINMENT SPONSOR SALES COMPANY

9. PROPOSED NEW HIGH SCHOOL UPDATE

10. PUBLIC FORUM*

11. APPROVAL OF MINUTES

Public Board of Education Meeting October 17, 2007

12. SUPERINTENDENT'S REPORT

	<u>10/31/07</u>	<u>Increase+</u> <u>9/30/07</u>	<u>Decrease-</u>	<u>10/31/06</u>	<u>Difference</u>
Applegarth School	772	772	0	671	+101
Barclay Brook School	710	708	+ 2	691	+ 19
Brookside School	965	963	+ 2	925	+ 40
Mill Lake School	667	666	+ 1	688	- 21
Woodland School	487	486	+ 1	488	- 1
Monroe High School	<u>1521</u>	<u>1525</u>	<u>- 4</u>	<u>1469</u>	<u>+ 52</u>
Total Elementary & Secondary	5122	5120	+ 2	4932	+190

I. Enrollment (cont'd)

	10-31-07	9-28-07	Difference
Academy Learning Ctr. Monroe	14	14	
Bancroft	1	1	
Bridge Academy	1	1	
Center for Voc Reh	1	1	
Center School, Highland Park	3	2	+1
Children's Ctr. At Monmouth	1	1	
Collier School, Wickatunk	2	2	
CPC High Point	3	3	
Jamesburg Student	2	2	
Eden Institute	2	2	
Hampton Academy Jamesburg Student	1	1	
Harbor School	2	2	
High Roads	6	5	+1
Jamesburg Student	2	2	
Joseph Cappello	2	2	
Kidspace	1	1	
Kiva High School Jamesburg Student	1	1	
Mary A Dobbins	1	1	
Mercer Elementary	1	1	
Mercer Jr./Sr. High School	2	4	-2
Jamesburg Student	3	1	+2
Mercer County Reg Day	4	4	
Midland School, North Branch	4	4	
Millstone River School WW/Plainsboro	1	1	
New Brunswick High School			
Jamesburg Student	1	1	
Pine Ridge	1	1	
Piscataway Reg Day	1	1	
Princeton Child Development	1		+1
Raritan Valley Academy			
Jamesburg Student	1		+1
Rugby School	2	2	
Schoth School	1	1	
Somerset Academy Jamesburg Student	1	1	
Somerset Hills Residential	1	1	
Spotswood High School			
Jamesburg Student	1	1	
State Fac/DCF	1	1	
Summit Speech	1	1	
UMDNJ Jamesburg Student	1	1	
TOTAL Monroe Students	61	60	+1
TOTAL Jamesburg Students	14	11	+3

II. Home Instruction

Student Number	Rea.	Gr.	Teachers	Sch.	Start Date	End Date	Hours Per/wk
1.	CST	PS	Romano	ML	9-5-07		10
2.	CST	UG	Fletcher	OD	9-5-07		5
3.	Med	UG	Oskierko	OD	9-5-07		10
4.							
5.	Med	12	Butler, O Sundstrom, Tolboom	HS	9-20-07		10
6.	504	5	Sidler	BS	9-5-07		5
7.	SUS	11	Miller	HS	10-15-07	10-22-07	10
8.	SUS	10	Roche, Cleary, Basmajian, Mackin, Basile	HS	10-15-07	10-22-07	10
9.	SUS	11	Gassmann, Cleary, Schwartz	HS	10-15-07	10-22-07	10
10.	504	12		HS	9-5-07		10
11.	Med	5	Bowman	BS	10-2-07	10-8-07	5
12.	504	5	Bowman	BS	9-5-07		5
13.	Med	12	Mazzola, Ielpi, Schwartz, Castaldo, Minter	HS	10-25-07		10
14.	SUS	12	Lyons, Friedman	HS	10-25-07		4
15.	504	11	Schwartz, Basmajian, Romano	HS	9-5-07		10
16.	SUS	9	Fennessy	HS	11-12-07		10
17.	Med	7	Cundari, Firestine	A	9-28-07	10-29-07	5

III. Fire Drills

Applegarth School -----October 16 and 22, 2007
 Barclay Brook School -----October 1 and 15, 2007
 Brookside School -----October 24 and 30, 2007
 Mill Lake School -----October 3 and 22, 2007
 Woodland School -----October 15 and 30, 2007
 Monroe High School -----October 26 and 30, 2007

IV. Personnel

- A. It is recommended that the Board approve a date change in the resignation of **Ms. Candy Kury**, effective October 26, 2007.

- B. It is recommended that the Board approve the resignation, due to retirement, of **Mr. Vincent Campora**, custodian at Mill Lake School, effective December 31, 2007.
- C. It is recommended that the Board accept the resignation of **Ms. Samuel DeLuzio**, bus driver in the Transportation Department, effective October 17, 2007.
- D. It is recommended that the Board approve a correction in the unpaid leave of absence of **Mr. Scott Wall**, teacher at the High School. Mr. Wall was previously approved in the Superintendent's Report of October 17, 2007 for an unpaid leave of absence under FMLA from October 22, 2007 through November 1, 2007. It should have read an unpaid leave of absence from October 22, 2007 through November 1, 2007.
- E. It is recommended that the Board approve an extended unpaid leave of absence under the FMLA to **Ms. Nawon Park**, ESL teacher at Mill Lake School, effective December 4, 2007 through June 30, 2008.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Mary Ann Martenak**, secretary in the Superintendent's Office, effective October 22, 2007 through January 14, 2008. It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Martenak may have available.
- G. It is recommended that the Board approve an extended medical leave of absence to **Ms. Valerie Macon Fitzpatrick**, custodian at the High School, retroactive to November 1, 2007 to December 13, 2007. It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Fitzpatrick may have available.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Denise Stark**, bus driver in the Transportation department, effective September 15, 2007 pending further action of the Board. It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Stark may have available.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Michele Costa-Virelles**, teacher at Brookside School, effective November 6, 2007 through June 30, 2008. It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Costa-Virelles may have available.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Eileen Simmonds**, Special Education teacher at the High School, effective December 3, 2007 through June 30, 2008. It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Simmonds may have available.

- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Melissa Schwartz**, Social Studies teacher at the High School, effective February 19, 2008 through June 30, 2008. It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Schwartz may have available.
- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Danielle Sano**, teacher at Barclay Brook School, effective February 25, 2008 through June 30, 2008. It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Sano may have available.
- M. It is recommended that the Board approve a paid administrative leave of absence to **Ms. Eleonora LaGrace**, custodian at the High School, effective October 18, 2007 through October 26, 2007.
- N. It is recommended that the Board approve a modification in the maternity leave of absence of **Ms. Natasha Carannante**, Spanish teacher at the High School, effective October 11, 2007 through on or before January 30, 2009 (beginning of third marking period). It is further recommended that this leave shall be without pay except to the extent of any remaining contractual sick days Ms. Carannante may have available.
- O. It is recommended that the Board approve a modification in the contract of **Ms. Christa Cleary**, keyboarding teacher at Brookside/Woodland from 63% to 63.33% retroactive to September 1, 2007 through June 30, 2008.
- P. It is recommended that the Board approve a modification in the contract of **Ms. Janine Svoboda**, teacher of the handicapped at Woodland School to Step 1 BA (\$42,525), retroactive to October 1, 2007 through October 31, 2007. Ms. Svoboda was previously approved as a long term substitute.
- Q. It is recommended that the Board approve the transfer of the following custodians effective October 1, 2007 through June 30, 2008:
- | | |
|-------------------------------------|---------------------------------|
| Valerie Fitpatrick from High School | 10:00 a.m. to 6:00 p.m. |
| To District | 3:00 p.m. to 11:00 p.m. After 3 |
| David Simone from Barclay Brook | 3:00 p.m. to 11:00 p.m. After 3 |
| To High School | 10:00 a.m. to 6:00 p.m. |
- R. It is recommended that the Board approve **Ms. Maria Naumik**, as the Director of Adult Education at a stipend of \$4828 paid quarterly for the 2007-2008 school year.
- S. It is recommended that the Board approve **Ms. Jennifer Campbell**, as a Team Leader at Applegarth School effective September 1, 2007 through June 30, 2008. Ms. Campbell is replacing Ms. Siniscalchi who is out on a medical leave of absence.

- T. It is recommended that the Board approve the following personnel for advisory and coaching positions at Applegarth School for the 2007-2008 school year:

Zach Morolda	Wrestling	Step 1
Erin Connors	Builder's Club	Stipend \$2013

- U. It is recommended that the Board approve the following personnel for advisory and coaching positions in the High School for the 2007-2008 school year:

Brian Latwis	Bowling	Step 1
Antonio Pepe	Assistant Wrestling	Step 3 (50%)
Michael McDonald	Assistant Wrestling	Step 3 (50%)
Keith Hudak	Assistant Girls Basketball	Step 3
Michael Gigliello	Boys Basketball	Volunteer
Melissa Hill	Photography Club	Stipend

- V. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Hours	Reason for hire
Agnes Bambino	Long-term substitute secretary	Central Office	\$17.78 per hour	10/22/07-1/14/08	7 hours per day	Medical leave replacement
Gail Cocorikis	Paraprofessional	Brookside		Retro 9/5/07-6/30/08	3.0 hrs per day	Increase in hours
Pat Russo	Special Education Paraprofessional	Barclay Brook		10/24/07-6/30/08	6.75 hrs/day	Transfer in position increased hours–replacement
Sean O'Brien	Bus Driver	Transportation	Step 2 Driver's guide \$19.24	10/19/07-6/30/08	6 hrs/day	New position
Joseph Santo	Bus Driver	Transportation	Step 2 Driver's guide \$19.24	11/5/07-6/30/08	6 hrs/day	New position
Janet Grabowski	Bus Driver	Transportation	Step 2 Driver's guide \$19.24	12/1/07-6/30/08	6 hrs/day	New position
Pamela Shatynski	Paraprofessional	MTHS	Step 1 para \$11.29	11/12/07-6/1/08	2 hrs/day	New position Falcon's nest
Marie Marretta	Paraprofessional	MTHS	Step 1 para \$11.29	11/12/07-6/1/08	2 hrs/day	New position Falcon's nest
Laurie Roth	Special Education Paraprofessional	Barclay Brook	Step 1 para \$11.29	11/15/07-6/30/08	3.5 hrs/day	Replacement position

- W. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Reason for hire
Scott Sidler	Vice Principal	Woodland	\$82,500 prorated	1/15/08-6/30/08	Replacement position
Janine Svoboda	Teacher of the Handicapped	Barclay Brook	Step 1 BA \$42,535	12/19/07-6/30/08	Leave replacement
Desiray Sobel	After School Basic Skills	Brookside	MTEA negotiated hourly rate	11/19/07-6/30/08	4 days per week
Karen Berecsky	ESL Teacher	Mill Lake	Step 3 BA \$43,135	12/4/07-6/30/08	Extension of contract
Rosemarie Armstrong	Spanish – grade recording	MTHS	Hourly contracted rate	6 hours	Replacement position
Ruthann Papanestor	Spanish	MTHS	Step 4 BA \$43,435	11/19/07-6/30/08	Leave replacement
Carmella Iadevaia	After School Basic Skills	Brookside	MTEA negotiated hourly rate	11/20/07-6/30/08	2 days week
Ross Schultz	Sports Club	Woodland	Stipend	11/1/07-6/30/08	Advisor position
Lauran Platt	Teacher of the Handicapped	Brookside	Step 2 BA+15 \$44,185.00	11/5/07-6/30/08	Leave replacement

- X. It is recommended that the Board approve the following individuals to be added to the 2007-2008 list of approved substitutes:

Non certificated

Christine Tumminello

Substitute paraprofessional

V. Board Action

- A. It is recommended that the Board appoint **Dr. Veronica Geyer**, Assistant Superintendent of Personnel, as the district's Affirmative Action Officer for the 2007-2008 school year. This appointment is required for the Multi-Year Equity Plan Annual Review.
- B. Attached is the Report of Pupil Suspensions for the Month of October 2007.

- C. It is recommended that the Board approve the revision of the following bylaws:
- 0131 Bylaws and Policies
 - 0144 Board Member Orientation
- D. It is recommended that the Board approve the re-adoption of the following bylaws:
- 0110 Identification
 - 0120 Authority and Powers
 - 0132 Executive Authority
 - 0133 Adjudication of Disputes
 - 0134 Board Self Evaluation
 - 0141.1 Board Member and Term - Sending District
 - 0142 Board Member Qualifications, Prohibited Acts and Code of Ethics
 - 0143 Board Member Election and Appointment
 - 0143.2 Student Representatives to the Board of Education
 - 0145 Board Member Resignation and Removal
 - 0146 Board Member Authority
 - 0147 Board Member Compensation and Expenses
 - 0148 Board Member Indemnification
- E. It is recommended that the Board approve the following Policy for a second and final reading:
- Policy 8601 Pupil Supervision after School Dismissal
- F. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- G. It is recommended that the Board approve the attached Sidebar Agreement Between the Monroe Township Board of Education and the Monroe Township Education Association retroactive July 1, 2007 through June 30, 2009.
- H. It is recommended that the Board of Education create the position of Clerk/OPRA secretary to work within the Central Office under the Central Office Support Staff Association contract.
- I. **2007-2008 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/07 through 11/14/07

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
10-31-07	MTHS	fight	n/a

J. Emergent Hiring (Fingerprinting)

It is recommended that the following personnel be approved for emergent hiring and submission of criminal history review (fingerprinting) to the Middlesex County Superintendent of Schools/NJ Department of Education:

Non Certificated

Pamela Shatynski

Laurie Roth

Paraprofessional

Paraprofessional

13. BUSINESS ADMINISTRATOR'S REPORT

BOARD ACTION

A. TRANSPORTATION ROUTES

It is recommended that members of the Board of Education approve the attached documents entitled: "District Routes Joint Agreements" and "Transportation Jointures Other Districts".

B. PROFESSIONAL APPOINTMENTS

EXEMPT SERVICES – Awarded without competitive bidding as provided for under the provisions of the Public School Contracts Law:

1. It is recommended that members of the Board of Education approve Laura Palmer, Ph.D. to conduct a neuropsychological evaluation which includes the IQ, academic testing, the neuropsy measures, parent meetings, and report for a fee of \$2,200.00.
2. It is recommended that members of the Board of Education approve Cross County Clinical & Educational Services for the 2007/2008 fiscal year to provide speech and language services, for a fee of \$100.00 per hour.
3. It is recommended that members of the Board of Education approve Learning Tree Multicultural/Multilingual to provide psychological, educational, and social bilingual evaluations for a fee of \$700.00 per evaluation and \$100.00 per hour to attend meetings.
4. It is recommended that members of the Board of Education approve Ross Haber Associates, Inc. to assist district administrators regarding redistricting studies and boundary analysis as related to the Oak Tree Elementary School. The fee is \$5,000.00.

5. It is recommended that members of the Board of Education appoint Edwards Engineering Group, Inc. to design a sidewalk connection from Devonshire Estates housing development to Brookside Elementary School and then an additional sidewalk link to Barclay Brook Elementary School. The fee proposal is \$9,800.00.

C. TRANSFER #2

It is recommended that members of the Board of Education approve Transfer #2 as presented for fiscal year 2007/08. A copy is attached hereto.

D. RESOLUTION AUTHORIZING ASSIGNMENT OF CONTRACT BETWEEN MONROE TOWNSHIP BOARD OF EDUCATION AND DOME-TECH COMMISSIONING SERVICES WITH REGARD TO THE PROPOSED NEW HIGH SCHOOL TO DOME-TECH, INC., A DELAWARE CORPORATION, A WHOLLY-OWNED SUBSIDIARY OF UTC POWER

WHEREAS, the Monroe Township Board of Education at its meeting of December 13, 2006, authorized a contract with Dome-Tech Commissioning Service in the amount of \$292,000.00 pursuant to a request for a proposal for commissioning services for the new Monroe Township high school prepared by MRM Architecture and in accordance with a proposal submitted by the Dome-Tech Group on November 16, 2006; and

WHEREAS, the Dome-Tech Group, by letter dated October 3, 2007, requested approval by the Monroe Township Board of Education of the assignment of the contract to Dome-Tech, Inc., a Delaware corporation, a wholly-owned subsidiary of UTC Power and the Dome-Tech Group stated that while ownership of the business and assets of Dome-Tech would be changing hands, the CEO along with the entire Dome-Tech team would remain in place and would continue to carry out all remaining work and any additional services that arise going forward.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby approves the assignment as set forth above and authorizes the President and Secretary of the Board to sign all necessary documentation agreeing to the assignment.

E. RESOLUTION AUTHORIZING ASSIGNMENT OF CONTRACT BETWEEN MONROE TOWNSHIP BOARD OF EDUCATION AND DOME-TECH COMMISSIONING SERVICES WITH REGARD TO THE OAK TREE ELEMENTARY SCHOOL ON APPLLEGARTH ROAD TO DOME-TECH, INC., A DELAWARE CORPORATION, A WHOLLY-OWNED SUBSIDIARY OF UTC POWER

WHEREAS, the Monroe Township Board of Education through The Prisco Group issued a request for proposal for commissioning services for the Oak Tree Elementary School on Applegarth Road on April 11, 2006, and Dome-Tech Commissioning Services submitted a proposal on May 4, 2006, in the amount of \$70,750.00 and a revised proposal dated June 5, 2006, in the amount of \$67,000.00, which was the lowest amount after Jerry Tague, Director of Facilities, requested approvals from three engineering firms; and

WHEREAS, the Monroe Township Board of Education approved the recommendation of Wayne Holliday, Business Administrator, through his report of June 14, 2006, authorizing Dome-Tech Commissioning Services to provide the necessary services for \$67,000.00; and

WHEREAS, the Dome-Tech Group, by letter dated October 3, 2007, requested approval by the Monroe Township Board of Education of the assignment of the Contract to Dome-Tech, Inc., a Delaware corporation, a wholly-owned subsidiary of UTC Power and the Dome-Tech Group stated that while ownership of the business and assets of Dome-Tech would be changing hands, the CEO along with the entire Dome-Tech team would remain in place and would continue to carry out all remaining work and any additional services that arise going forward.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby approves the assignment as set forth above and authorizes the President and Secretary of the Board to sign all necessary documentation agreeing to the assignment.

F. PUBLIC SERVICE ELECTRIC & GAS COMPANY GRANT OF EASEMENT AGREEMENT – OAK TREE ELEMENTARY SCHOOL

It is recommended that Members of the Board of Education authorize the execution of the enclosed “Grant of Easement” between the Monroe Township Board of Education (the “Grantor”) and Public Service Electric & Gas Company, a corporation of the State of New Jersey (the “Grantee”), to install a natural gas utility service for the Oak Tree Elementary School (Block 14, Lot 10.69)

G. BID AUTHORIZATION

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary to advertise for and solicit bids for Technology Projectors mounting.

H. NEW JERSEY PUBLIC BROADCASTING

It is recommended that members of the Board of Education approve the attached “Agreement between Monroe Township School District and the New Jersey Public Broadcasting Authority for Digital Classroom Service: Renewal (07-08)”. Please refer to the “Agreement” for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY

Prepared by

NOVEMBER 14, 2007

Meeting Date

14. STUDENT BOARD MEMBERS’ REPORT

15. COMMITTEE REPORTS

Curriculum/Co-Curriculum Activities/Athletics

Finance/Buildings & Grounds/Transportation

New High School Action Committee

Community Relations

Policy

Technology

Library Board Representative

Human Relations Commission Board Representative

Municipal Recreation Board Representative

Jamesburg Board of Education Representative

Middlesex Regional Educational Services Commission Board Representative

16. OTHER BOARD OF EDUCATION BUSINESS

17. PUBLIC FORUM *

18. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, DECEMBER 12, 2007 – 7:00 P.M. – HIGH SCHOOL

19. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

