

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
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WAYNE HOLLIDAY
**Business Administrator/
Board Secretary**

AGENDA
PUBLIC MEETING
WEDNESDAY, MARCH 26, 2008
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Lew Kaufman, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Joseph Homoki
Mr. John Leary
Ms. Kathy Leonard
Ms. Rita Ostrager
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Melissa Bonamici
Ms. Upasana Natarajan

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 21, 2008:

1. At all Schools,
2. Home News Tribune,
3. Asbury Park Press, and
4. Filed with the Clerk of the Municipality.

5. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21) to discuss the following subject(s):

1. Student Matter as related to student no. 70098
2. Personnel Matter as related to employee no. 002227
3. Personnel Matter Superintendent's Evaluation

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

6. STAFF RECOGNITION: TEACHER EILEEN KELLEY BEING HONORED AS THE NJ ASSOCIATION FOR HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE TEACHER OF THE YEAR

7. STAFF RECOGNITION: PRINCIPAL JEFF GORMAN BEING HONORED AS THE NEW JERSEY MIDDLE SCHOOL ASSOCIATION & NEW JERSEY CONSORTIUM FOR MIDDLE SCHOOLS AS MIDDLE SCHOOL PRINCIPAL OF THE YEAR

8. 2008/2009 BUDGET PRESENTATION, PUBLIC QUESTIONS AND ADOPTION

9. PUBLIC FORUM *

10. APPROVAL OF MINUTES

Public Board of Education Meeting, February 27, 2008
 Closed Session Meeting, February 27, 2008
 Public Board of Education Meeting, March 12, 2008
 Closed Session Meeting March 12, 2008

11. SUPERINTENDENT’S RECOMMENDATIONS/REPORT

I. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

I. Board Action

- A. It is recommended that the Board approve the submission of a grant to Bristol Meyers Squibb Center for Science Teaching and Learning in the amount of \$7,500.00 for teacher professional development in inquiry based science.
- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve 200 students from Applegarth and Monroe Township High School, 5 teachers and 5 chaperones to attend the Middlesex County Teen Arts Festival 2008 on May 14, 2008 at the Middlesex County Community College for a cost of \$500.
- D. It is recommended that the Board approve 200 students from Applegarth and Monroe Township High School, 11 teachers to attend the Middlesex County Teen Arts Festival 2008 on May 15, 2008 at the Middlesex County Community College for a cost of \$500.
- E. **2007-2008 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/07 through 2/27/08\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
2/15/08	MTHS	suspected use – not confirmed	
2/19/08	MTHS	suspected use – confirmed	
2/22/08	MTHS	fight	
3/2/08	MTHS	criminal threat	
3/7/08	MTHS	suspected use – not confirmed	
3/11/08	MTHS	suspected use –not confirmed	
3/14/08	MTHS	fight	

- F. Attached is the Report of Pupil Suspensions for the Month of February 2008.
- G. It is recommended that the Board approve the Corrective Action Plan developed in response to the State of New Jersey's Criminal History Compliance Review.

12. BUSINESS ADMINISTRATOR'S RECOMMENDATIONS/REPORT

BOARD ACTION

A. ADOPTION OF THE 2008/09 ANNUAL SCHOOL BUDGET

It is recommended that members of the Board of Education approve the following amounts and resolution for the 2008/09 Budget:

Be It Resolved, by the Monroe Township Board of Education that the 2008/09 General Fund Budget be adopted in the amount of \$85,365,777. and a General Fund Local Tax Levy in the amount of \$70,769,233. and a Special Revenue Fund in the amount of \$786,024. and a Debt Service Budget in the amount of \$10,173,020. and a Debt Service Local Tax Levy in the amount of \$4,754,318. Whereby, the 2008/09 Budget totals \$96,324,821.; and

Whereas, the Monroe Township Board of Education has been notified or anticipates state aid amounts; and

Whereas, such state aid amounts are:

For 2008/09 the Categorical Special Education Aid is \$2,716,199.; and

For 2008/09 the Categorical Security Aid is \$373,277.; and

For 2008/09 the Categorical Transportation Aid is \$1,579,507.; and

For 2008/09 the anticipated Extraordinary Aid is \$212,422.; and

For 2008/09 the Debt Service Aid is \$798,382.; and

Whereas, school district Bylaw #0147, Policy #3440, Policy #4440 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2008/09 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2008/09 school year at the sum of \$163,800., and

Be It Further Resolved that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded; and

Now Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Middlesex Executive County Superintendent.

B. BILL LIST

It is recommended that the bills totaling \$7,294,715.97 for February 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$98,443.42 for February 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

D. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$35,996.82 for February 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2008, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the February 2008 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

F. TRANSFER #7

It is recommended that members of the Board of Education approve Transfer #7 as presented for fiscal year 2007/08. A copy is attached hereto.

G. PROFESSIONAL APPOINTMENT

EXEMPT SERVICES – Awarded without competitive bidding as provided for under the provisions of the Public Schools Contract Law:

1. It is recommended that members of the Board of Education approve Brookfield Schools to provide home instruction to students when hospitalized for a fee of \$47.99 per hour for fiscal year 2007-2008.

H. ACKNOWLEDGEMENT OF CHECK

It is recommended that members of the Board of Education acknowledge the receipt of and accept a check in the amount of \$8,966.00 from the Woodland-Mill Lake P.T.O. for the Mill Lake gym curtain.

I. RESOLUTION – LEASE PURCHASE FINANCING

It is recommended that members of the Board of Education approve the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AWARDING THE LEASE PURCHASE FINANCING FOR THE ACQUISITION AND INSTALLATION OF SYNTHETIC TURF AND FIELD EQUIPMENT FOR THE MONROE TOWNSHIP HIGH SCHOOL ATHLETIC FIELD

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the “Board”) did heretofore adopt and approve a resolution authorizing the receipt of bids for financing the acquisition and installation of synthetic turf and field equipment for the Monroe Township High School Athletic Field (collectively, the “Equipment”); and

WHEREAS, a request for bid for the lease purchase financing of the Equipment (the “Request”) was duly published and proposals for the lease purchase financing of the Equipment were duly solicited pursuant to the terms of the Request and the bid specifications attached hereto as Exhibit A (the “Bid Specifications”); and

WHEREAS, sealed bids containing proposals for the lease purchase financing of the Equipment were received on March 13, 2008 from the following:

<u>Name of Bidder</u>	<u>Interest Rate</u>
Commerce Commercial Leasing, LLC	3.08%
SunTrust Equipment Finance & Leasing Corp.	3.16%
Municipal Capital Corp.	3.29%
De Lage Landen Public Finance LLC	3.36%
Baystone Financial Group	3.85%
Wachovia Bank	4.77%

WHEREAS, the proposal of Commerce Commercial Leasing, LLC, in the form thereof attached hereto as Exhibit B (the "Proposal"), offered lease purchase financing of the Equipment at the lowest fixed interest rate for the term of the lease purchase financing, in accordance with the requirements of the Request and the Bid Specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD AS FOLLOWS:

SECTION 1. That the Bid Specifications and their use in the solicitation of bids are hereby ratified and approved in all respects.

SECTION 2. That the lease purchase financing of the Equipment is awarded to Commerce Commercial Leasing, LLC and the Proposal thereof referred to in the recitals above is hereby accepted, the lease purchase financing to bear interest at the fixed rate as set forth in the Proposal.

SECTION 3. That the Board hereby covenants to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") applicable to the lease purchase financing and covenants not to take any action or to permit any action to be taken which would cause the interest component on the lease purchase financing to lose the exclusion from gross income for Federal income tax purposes provided under Section 103 of the Code or cause the interest component on the lease purchase financing to become an item of tax preference under Section 57 of the Code.

SECTION 4. The Board hereby authorizes the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board to proceed with the lease purchase financing, including the drafting of any documents necessary therefore. The Board hereby ratifies and approves all actions previously taken by the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board in connection with the drafting and negotiation of any documents necessary in connection with the lease purchase financing.

SECTION 5. The Board Secretary, the Board President, the Board Vice President, the Superintendent and the Chairperson and Vice-Chairperson of the Board's Finance/Building and Grounds/Transportation Committee are hereby authorized to execute all documents necessary for the lease purchase financing, including without limitation, such documents necessary to evidence the exclusion of the interest component on the lease purchase financing from gross income for Federal income tax purposes, including, *inter alia*, the status of the lease purchase financing as other than "private activity bonds" within the meaning of section 141 of the Code.

SECTION 6. The Board President, the Board Vice President, the Superintendent, the Chairperson and Vice-Chairperson of the Board's Finance/Building and Grounds/Transportation Committee and the Board Secretary are hereby authorized and directed to determine all matters in connection with the lease purchase financing of the Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

SECTION 7. A copy of this resolution shall be placed on file with the Board Secretary.

SECTION 8. This resolution shall take effect immediately.

J. MONROE EDUCATION FOUNDATION GRANT

It is recommended that members of the Board of Education approve the revised total grant amount from the Monroe Education Foundation in the amount of \$37,519.61. This revised amount includes an additional amount of \$2,500.00. Therefore, it is recommended that members of the Board of Education acknowledge the receipt of and accept this additional check.

K. FOOD SERVICE MANAGEMENT

Whereas, fiscal year 2007-2008 is the final renewal year, ending on June 30, 2008, for Pomptonian Food Service to provide food service management. Therefore, it is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary to advertise for and to solicit proposals for food service management.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

March 26, 2008
Date

13. STUDENT BOARD MEMBERS' REPORT

14. COMMITTEE REPORTS

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM *

17. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, APRIL 23, 2008 – 7:00 PM - AT THE HIGH SCHOOL

18. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.