

The meeting was called to order by Board President Steve Riback at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVES' PRESENT

Mr. Syed Ateeb Jamal
Ms. Stefani Scalisi

MEMBERS OF THE PUBLIC -41

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 9, 2016:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality

Mr. Riback welcomed new Student Board Member Stefani Scalisi to the Board of Education.

STUDENT BOARD MEMBERS' REPORT

Ms. Scalisi stated that she is a junior at the high school and is involved in the Student Council; Poet Society and the Italian Honor Society and is looking forward to being a student board member.

Mr. Jamal reported that this was the first year that students did not have to return their iPads in June. Mr. Jamal stated that the students and teachers were glad that they didn't have to wait two to three weeks for an iPad deployment.

Ms. Scalisi gave an update on recent Volleyball and Soccer games.

BUDGET PHILOSOPHY

Mr. Gorski expressed that the development of a Budget Philosophy is a kick off to the Budget process and season. Mr. Gorski added that it begins with the Board discussing priorities and what they feel is important to provide for in the next school year; once the Board gives that direction, administration will begin working with principals and supervisors to determine what their needs are.

Dr. Kozak, Dr. Alvich and Mr. Gorski provided a PowerPoint presentation of the Budget Philosophy. The presentation included some of the district's needs such as; capital improvements; staff; curriculum; technology; and transportation. Mr. Gorski stated that the Budget Philosophy is a conceptual idea to be used as a forecast, and at this stage it should be macro-focused rather than micro-focused. Mr. Gorski added that much more refinement will be required and implemented in the future through the rigorous Budget process.

Mr. Gorski stated that the Budget Philosophy presentation will be posted on the district website under Budget Information.

A motion was made by Mr. Nothstein and seconded by Mr. Riback to approve the following resolution which was read by Mr. Gorski:

It is recommended that the Board of Education establish and adopt a budget philosophy for the 2017-2018 school year to responsibly meet the demands of continuing, significant student growth and facility needs as well as program and service requirements by budgeting to cap, without the ability to utilize banked cap and without consideration of budgeting above cap by going out to a vote, while prioritizing the following items, subject to the restrictions presented by Administration:

1. Construction Projects, as presented;
2. Curriculum Recommendations, as presented;
3. Salary and Benefit Increases, as per contract and as presented;
4. Transportation Recommendations, as presented.

This action by the Board will enable the Board to fulfill its educational responsibility to District students in a thorough, efficient and fiscally prudent manner while concomitantly ensuring the maintenance of District resources and facilities.

Mr. Nothstein commended Dr. Kozak, Dr. Alvich and Mr. Gorski for the hard work that went into developing this Budget Philosophy. Mr. Nothstein mentioned that the Board is doing this at a later date this year to allow administration to get a better idea of what is needed to be calculated into the Budget. Mr. Nothstein inquired what repercussions there would be if the Budget was below cap. Mr. Gorski responded that due to the incredible increase in student growth; pending negotiations with the two largest groups; and exponential growth in special education needs, in his opinion it would be irresponsible to budget under cap. Mr. Nothstein inquired if administration is looking to go above cap. Mr. Gorski responded no. Mr. Nothstein stated that as Chairperson of the Finance Committee he will be supporting the Budget Philosophy resolution.

Ms. Arminio asked for clarification on the statement "without the ability to utilize banked cap" within the resolution. Mr. Gorski responded that the Board passed a Budget last year that was \$600,000.00 under cap, that unused amount remains as unused tax cap adjustment that administration is not recommending to be used at this time. Mr. Gorski added that with the projections of student growth and the possibility of the need for trailers in a few years, it would require any banked cap to match those new needs in the Budget. Ms. Arminio stated that as a member of the BG&T Committee she knows that the district is keeping up with its facilities, which is a very big expense and if budgets are not done properly that care and maintenance can be very costly. Ms. Arminio added that she noticed that this was the most money being spent for curriculum that she has seen in the past few years, and she was glad to see that the students are getting the necessary instruction. Ms. Arminio added that although she has never been in favor of going to cap, she feels that the district is constrained by the necessity which they have no control over, that being the construction and building that the Board cannot stop.

Mr. Braverman stated that he would rather pass a resolution which states that administration can go to whatever is legally appropriate. Mr. Braverman added that he will be voting no as he feels administration should be given the tools to build a budget that will give the students the appropriate tools that they need and at the same time be prudent. He feels that this resolution "puts handcuffs on administration".

Mr. Russo inquired what amount is considered "fair share" when it comes to Monroe's State Aid. Mr. Gorski explained State Aid, the Adequacy Budget and Equalization Aid. Mr. Gorski stated that what he feels fair share would be is the State supporting at least the Adequacy Budget by giving Monroe Equalization Aid equal to that amount. Mr. Russo asked how long Monroe has not been receiving its fair share. Mr. Gorski responded that Monroe has not received any Equalization Aid in the seventeen years that he has been here. Mr. Gorski suggested that residents participate in a letter writing campaign to which Mr. Russo agreed.

Ms. DeMaio commended Mr. Gorski on the Budget Philosophy and stated that she will be supporting the resolution. Ms. DeMaio stated that as a parent in the district, she believes there is a great concern regarding classroom size.

Mr. Kaufman cautioned the Board about going under budget, adding that you may create a lot of questioning on how you can lower it one year and then increase the next and to be mindful of the fall out between one year and the next.

Ms. Kolupanowich commended Mr. Gorski on the Budget Philosophy presentation. Ms. Kolupanowich stated that the proposed Budget is 3.7 million over cap and emphasized that many of those items may not be in the Budget. Next, Ms. Kolupanowich stated that like Ms. Arminio pointed out earlier, the Board is doing a lot for students this year through the curriculum which is important, having every student involved in something gives them and their parents a connection to the school district. Ms. Kolupanowich added that she will be supporting the resolution.

Mr. Riback congratulated administration on the outstanding presentation. Mr. Riback stated that the Budget Philosophy has to be sensitive to the taxpayers, students, and staff, and creating that balance takes a tremendous amount of work. Mr. Riback added that it is important that they keep the school system up to par, the students deserve a quality education and our taxpayers deserve quality fiscal management and the Board and Administration are working hard to provide that.

Roll Call 8-2-0-0-0 Motion carried with Mr. Braverman and Mr. Russo voting no.

Dr. Kozak thanked the Board for their support with the Budget Philosophy.

COMMITTEE REPORTS

Mr. Lew Kaufman, Chairperson of the Curriculum Committee, reported that the committee met earlier this evening and reviewed the following curriculum material AP Chemistry; Introduction to Engineering; Thermo/Equilibrium Chem II; AP Psychology; Health – Grades 4-5; Foods; French II Honors; two upcoming clubs for Health Occupations Students of America (HOSA); and a Economics & Finance Team. Mr. Kaufman reported that the two clubs will not have any costs to the district.

Mr. Tom Nothstein, Chairperson of the Finance Committee, reported that the committee met last evening, Mr. Morolda and Dr. Alvich introduced a proposal for a new Online Personal Finance Course. Mr. Nothstein explained the course and reported that it was well received by the committee. Mr. Nothstein reported that the committee recommended a proposal from Delta-T Group to provide outsourced special education transportation paraprofessionals, which the district is having great difficulty finding and it is beginning to impact the special education students. Mr. Nothstein stated that Mr. Gorski updated the committee on the Lease Purchase Finance and the committee recommended a bid for Board approval. Lastly, Mr. Nothstein stated that the Adult Education discussion was tabled for the next meeting due to time restraints.

Ms. Michele Arminio, Chairperson of the Policy Committee, reported that a committee meeting was scheduled for Monday, September 12th but had to be cancelled and apologized for any inconvenience. Ms. Arminio stated that a meeting will be scheduled before the next Board of Education meeting.

PUBLIC FORUM

Chrissy Skurbe 21 Preakness Drive – inquired about the appointment of McCabe Environmental Services for asbestos testing. Mr. Gorski responded that they will provide professional services for asbestos inspections, testing and reporting. The schools that have non-friable asbestos remaining are the Middle School and Woodland. Mr. Gorski added that it is their professional opinion that it should remain there until there is a disturbance such as construction. Ms. Skurbe inquired how many residency contracts and from what developments were being submitted for approval this evening. Dr. Kozak responded that there are six but he is unsure of the developments. Regarding class size, Ms. Skurbe asked at what point trailers will be considered. Dr. Kozak responded it is a little premature for trailer consideration now and administration is looking at every available space in each building that can be used. Ms. Skurbe inquired if there are any other options for land. Dr. Kozak responded that there isn't much land available in the township but they are looking for other options including current school buildings.

John Elbasan 8 Belmont Court – requested the Board and Administration include forecasting data in the Budget Philosophy in the future so residents aren't surprised by the tax bills they receive. Mr. Gorski explained the Budget Philosophy stating that it is a one year strategic plan however, Administration and the Board are always focused on three years.

Ram Ranganath 6 Owens Drive – thanked the Board for the open discussion on the Budget Philosophy but encouraged them to be more transparent about three to five year plans. Mr. Ranganath cautioned the Board to be aware of the other expenses involved with a new school such as transportation, lawsuits and salaries. Mr. Ranganath stated that the Board should start looking at a plan B.

Mokkala Samarasimha 1 Harvestview Drive – inquired what Monroe is doing wrong that South Brunswick is getting so much more funding than Monroe. Mr. Gorski responded that it is based on a funding formula that considers the distribution of state resources based upon the district's ability to come up with a local fair share. The local fair share takes into consideration the incomes and property wealth of residents. Mr. Gorski stated that we have been fighting for a fair share for a long time now and even considered suing the state. Mr. Gorski added that the district is making the most of every dollar. Mr. Samarasimha inquired who letters should be sent to. Mr. Riback responded that he will be addressing that in his report this evening.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Kozak stated that school openings went very well, both he and Dr. Alvich visited the schools and they could see the excitement in the air. Dr. Kozak stated that the schools look great and thanked the staff for all the hard work over the summer.

Dr. Kozak made the following correction to the agenda before the item before requesting approval:

Page 8 Item BB #16 Dr. George Pangalos is the correct employee name.

PERSONNEL

Mr. Gorski stated that he would be remised if he did not acknowledge the retirement of Barbara Doll. Mr. Gorski stated that Ms. Doll took on the herculean task as serving as the Director of Human Resources adding that she also was extremely beneficial in the position of Benefits Coordinator. Mr. Gorski thanked her for her service and wished her a healthy and happy retirement.

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich that Personnel Items A – DD be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent’s Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich that Board Action Items A – Q be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried with Mr. Kaufman, Ms. Quarino and Mr. Russo recusing on Items G - Sidebar Agreement & N - MTEA staff relocation agreement and Mr. Kaufman recusing on Item P – Polices & Regulations and Mr. Rutsky voting yes on items E, J, K, M & N and abstaining on the remainder. A copy of the Board Action Section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich that Board Action Items A – I be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried with Mr. Nothstein recusing on Item H – Travel Resolution and Mr. Rutsky voting yes on Items A #4, D, & F and abstaining on the remainder. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BOARD PRESIDENT’S REPORT -

Mr. Riback spoke about the resolution the Board passed last month outlining the lack of State Aid that the district receives and the Board’s resolve to improve it despite the years of attempts to correct. Mr. Riback stated that we see other school districts having schools while Monroe continues to receive lack of Aid. Mr. Riback asked the public to stand up and voice this concern to Trenton. Agreeing with Ms. Kolupanowich and the need for more media coverage and public support, Mr. Riback suggested a letter writing campaign and requested help from township residents.

OTHER BOARD OF EDUCATION BUSINESS -

Ms. DeMaio complimented Mr. Snyder and his student’s for the excellent percussion ensemble at the opening day ceremony. Ms. DeMaio added that she attended the New Jersey State Board of Education Meeting and reported that Commissioner Hespe is resigning and Ms. Kimberly Harrington will be the acting commissioner. Ms. DeMaio added that there are new regulations requiring school busses to be equipped with sensors to determine the presence of objects in the front or back of the bus. Ms. DeMaio added that she also attended to the Senate Education Meeting

on Monday and stated that a few Bills on security went through. One of those Bills will require school buildings be equipped with emergency light and panic alarms to be linked to local law enforcement and require school security measures to be included in the architectural design of new schools. Ms. DeMaio added that a resolution was brought forth by Senate President Sweeney and Senator Ruiz to create a School Aid Funding Fairness Commission which will be comprise of six public members to study the impact of adjustment and state aid previsions, and to make recommendations of those previsions to bring equally fair funding to all school districts Ms. Arminio suggested that the resolution could be posted on the district website.

Ms. Kolupanowich reported that earlier this evening she attended a reception with the 14th district legislators. Ms. Kolupanowich stated that she spoke with Assemblymen Benson regarding Monroe's increase in student growth and that the district is experiencing a level of growth that is way more than anticipated. Ms. Kolupanowich expressed that they our legislators do understand and would like to help Monroe. Ms. Kolupanowich stressed that it is important to get parents and community to write letters, adding that Monroe will probably won't ever get our full fair share but to get more than we have is better than to stay where we are now. Ms. Kolupanowich suggested that the address of legislators and the Governor and place on the website. Next, Ms. Kolupanowich stated that she learned that Monroe was not listed in the Top 100 High Schools in New Jersey Monthly. Ms. Kolupanowich reported that in 2014 Monroe was ranked # 82 which took many years of hard work to obtain and it was very disappointing to see us drop to #126. Ms. Kolupanowich added that she believes that there may have been some changes in the criteria but hopes that we can work together and get back in the top 100. Dr. Kozak responded that he was disappointed as well. Dr. Kozak stated that the criteria was changed and that the data they relied on may not have been 100 % correct. Dr. Kozak stated that administration is continually looking at that data to see how we can continue to improve. Dr. Alvich added that it may have been due to how we code our classes, adding that the state is consistently changing how courses are coded. Dr. Kozak stated that Monroe was ranked higher with other publications. Lastly, Ms. Kolupanowich reported that the Township's Annual Green Fair is scheduled for October 8th from 10:00 - 3:00 p.m. at the High School and Octoberfest is scheduled for the Recreation Center on October 16th from 12:00 – 4:00.

Mr. Russo inquired if it would be possible to draft a letter and post it on the district website to make it more convenient for the public to send letters. Dr. Kozak responded that it is a good idea but he will have to check the legalities associated with it.

Ms. DeMaio inquired what other journals Monroe was ranked higher in. Dr. Kozak responded he believes it may have been Niche or US News Week.

Mr. Kaufman inquired how local opposition is going to impact a decision where a school will be built. Dr. Kozak responded that he understands that no one wants it built in their back yard, the decision will be based upon what is in the best interest for all the students in the district. Ms. Arminio added that she has experience with referendums and land acquisition's, and although it seems like they are postponing the situation the difference this time is that the Board and Administration are doing their due diligence in order not to go so far and then have a stand still.

PUBLIC FORUM -

Ken Chiarella 116 Pergola Avenue –inquired if the Superintendent recently received a bonus. Mr. Riback responded no. Mr. Riback added that as part of Dr. Kozak’s contract he has merit goals for the second and third year of that contract. The Board came up three merit goals which he will have to earn and it will depend upon if he accomplishes the goals or not. Mr. Chiarella stated that he agrees that a letter writing campaign is needed, but the Board has done a lot of things in the past and suggested that they contact other districts like ours and sue the state. Mr. Chiarella added that this Saturday at Dey Farm the Indian Culture Association of Monroe is hosting an event which is a great opportunity to meet our neighbors.

Dave Bosco 16 Belmont Court - inquired if the extra land at Applegarth School has been considered for a placement of a new school. Dr. Kozak responded yes even though it wouldn’t be large enough it is being considered.

John Elbasan 8 Belmont Court - displayed maps of the area being considered for new school construction. Ms. Arminio asked if Mr. Elbasan can provide the maps for the Board to review. Mr. Elbasan stated that he will and they will also be submitted formally through counsel.

Patty Lang 74 Macfarlane Circle - spoke in regard of teachers being evaluated on PARCC Testing and it counting as 30% of their evaluation and how unfair it is especially with the errors and misrepresentation that can happen with the use of data. Ms. Lang stated that there is a website that can be utilized for the letter writing campaign that will send the letters directly to our representatives.

John Elbasan 8 Belmont Court – inquired if Mr. Riback would consider a special meeting to hear the concerns of Colts Neck Development. Mr. Riback responded that he will ask the committee chairs if they are willing to accept that.

Chrissy Skurbe 21 Preakness Drive – stated that the Board really needs to look into what having two middle schools would entail. Adding that another middle school would mean a lot of changes for the students; more fields will be needed for all the sports; and new staff including clubs. Ms. Skurbe suggested that the Board pursue the recommendation by the Student Growth Committee which was having a 5th / 6th Grade School, a 7th / 8th Grade School and the High School.

Kim Schaves 2 Horseshoe Court- stressed her concerns regarding safety and the proposed new school location. Ms. Schaves requested that the Board work with the Township regarding roads, traffic and safety before continuing.

CLOSED SESSION RESOLUTION -

Board members did not retire into closed session as there were no items to be discussed.

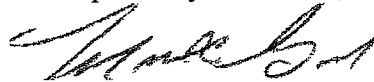
NEXT PUBLIC MEETING

Minutes of the Public Meeting of the Monroe Township Board of Education held on
September 14, 2016 at the Monroe Township High School. 162
Mr. Riback stated that the next public meeting of the Monroe Township Board of Education will
convene at 7:00 p.m. on Wednesday, October 19, 2016.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Ms. Kolupanowich that the meeting be
adjourned. Motion carried. The public meeting adjourned at 9:42 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, SEPTEMBER 14, 2016
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings) (See Note 1 below)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS
Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Paul Rutsky

STUDENT BOARD MEMBER REPRESENTATIVES

Mr. Syed Ateeb Jamal

Ms. Stefani Scalisi

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 9, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. BUDGET PHILOSOPHY

7. COMMITTEE REPORTS

8. PUBLIC FORUM (See Note 3 below)

9. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. **PERSONNEL** (Items A through DD)

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Barbara Doll**, Director of Human Resources, effective January 1, 2017.
- B. It is recommended that the Board accept the resignation of **Dr. Maria Steffero**, Math teacher, team leader, math resource and afterschool MAC, at MTMS, effective November 13, 2016.

- C. It is recommended that the Board accept the resignation of **Ms. Heidi Falanga**, Spanish teacher at MTMS, effective November 13, 2016.
- D. It is recommended that the Board accept the resignation of the following advisors for the NJHS at MTMS effective August 31, 2016:

Dana Oberheim
Taryn Yoelson

- E. It is recommended that the Board accept the resignation of **Dr. George Pangalos**, French Honor Society Advisor 50%, retroactive September 1, 2016.
- F. It is recommended that the Board accept the resignation of **Ms. Kathleen Maresca**, Group Leader at Falcon Care, retroactive to August 30, 2016.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Michelle Furnari**, teacher of grade 5 at Applegarth School, effective September 1, 2016 through October 31, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Furnari may be entitled.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Christina Basile**, teacher of special education at the High School, effective November 7, 2016 through February 3, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Basile may be entitled.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Kimberly Barbuto**, paraprofessional at Oak Tree School, effective September 2, 2016 through September 18, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Barbuto may be entitled.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Louise Baumann**, secretary at MTMS, effective September 26, 2016 through October 7, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Baumann may be entitled.

- K. It is recommended that the Board approve a medical leave of absence to **Ms. Marie Tumminello**, bus driver in the Transportation Department, effective September 1, 2016 through October 23, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay effective September 16, 2016 through October 23, 2016.
- L. It is recommended that the Board approve an extended medical leave of absence to **Ms. Sharon Rusnak**, teacher of Special Education at MTMS, effective October 2, 2016 through October 14, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rusnak may be entitled.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Sharon Podhurst**, teacher of Social Studies at MTMS, effective October 10, 2016 pending further action of the Board (for a period of approximately 2-3 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Podhurst may be entitled.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Linda Modzelewski**, bus driver in the Transportation Department, effective September 13, 2016 through September 20, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Modzelewski may be entitled.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. MaryAnn Pipala**, paraprofessional at Woodland School, effective September 19, 2016 through January 1, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Pipala may be entitled.
- P. It is recommended that the Board approve a maternity leave of absence to **Ms. Stephanie Yates**, teacher of grade 2 at Barclay Brook School, effective November 14, 2016 through February 22, 2017. It is further recommended that Ms. Yates will utilize 41 sick days and the remaining days will be unpaid in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.

- Q. It is recommended that the Board approve an unpaid leave of absence to **Ms. Harsh Khanna**, paraprofessional at Woodland School, effective September 15, 2016 through September 28, 2016.
- R. It is recommended that the Board approve an unpaid leave of absence to **Mr. David Rattner**, Band Director at MTMS, effective January 17, 2017 through February 24, 2017. Mr. Rattner's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- S. It is recommended that the Board rescind the medical leave of absence to **Ms. Jovanna Quindés** effective September 20, 2016.
- T. It is recommended that the Board approve the return to work of **Ms. Corrine Larsen**, bus driver in the Transportation Department, effective August 26, 2016.
- U. It is recommended that the Board approve the return to work of employee no. 003977 effective September 12, 2016.
- V. It is recommended that the Board approve the following personnel for the After School TAG program for the 2016-2017 school year elementary teachers \$77.56 per session and MTMS teachers \$116.34 session (1.5hrs):

- Melissa Lane – Mill Lake TAG Teacher Grade 3 Language Arts Literacy
- Brooke Metzger – Middle School TAG Teacher Grade 6 Science
- Kerry Curran – Middle School TAG Science
- Parker Schmidt – Middle School TAG Mathematics

- W. It is recommended that the Board approve the following additional personnel at the High School for the After School Testing Center, two teachers per day for 1 hour per day, on a rotational basis for 144 days, at the hourly instructional rate (\$53.87) for the 2016-2017 school year, account no. 11-140-100-101-000-070:

Allison Driscoll

- X. It is recommended that the Board approve the following additional personnel for After School Supervision in the Media Center at the High School for the 2016-2017 school year, 1 teacher for 2 hours per day for 144 days, on a rotational basis at the hourly non-instructional rate (\$44.85) account no. 11-140-100-101-000-070:

Brian Hinz

- Y. It is recommended that the Board of Education approve Lucia O'Scannell to work as a paraprofessional in the Extended School Year Program effective, retroactively, from July 1, 2016 through August 12, 2016 at the hourly rate of \$15.89 plus \$2.00 special education stipend.

Z. It is recommended that the Board approve the following staff for the After School Basic Skills Program for the 2016-2017 school year:

Brookside Teacher/Substitute (\$77.56 per session)

Angelica Canzano
Jenna Volkmann
Jessica McDermott
Jennifer Corvinus
Victoria DeCarlo
Jodi Rubenstein
Angel Pavese
Nancy Mills
Stephanie Arons

Oak Tree Teacher/Substitute (\$77.56 per session)

Rachel Gogliormella
Amanda Koekemoer
Denise Cassilli
Stephanie Arons
Christine Duane
Terri Gross
Ashlee Torres

Woodland/Teacher(\$77.56 per session)

Erica Emmons
Patricia McTernan

Woodland/paraprofessional

Gladys Apuzzo (step on guide)

AA. It is recommended that the Board approve a change in the salary guide category for the following certificated staff retroactive to September 1, 2016:

Jeannine Morse	Step 11 Doctorate
Jonathan Grasso	Step 2 BA+15
Linda Chui	Step 7A BA+ 15
Jessica Consiglio	Step 7A BA+15
John Allen	Step 10A MA
Casey Baldini	Step 5 BA+15
Danielle Pandolfi	Step 2 BA+15
Timothy Riesz	Step 5 BA+15
Samantha Grimaldi	Step 6A BA+15
Martin Griffin	Step 11 MA
Alfred Hadinger	Step 5 MA
Danielle Cocuzza	Step 6A MA
Leah Nicholas	Step 8A BA+15

Nanci Dempsey	Step 6A MA
Michelle Ballard	Step 8A MA
Scott Messinger	Step 5 BA+15
Danielle Rispoli	Step 3 BA+15

BB. It is recommended that the Board approve the following certificated staff at the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Dana Mattia	Mill Lake/ Woodland	Elementary teacher	Step 1 BA 45% \$49,282	11-120-100-101-000-040 22.5% 11-120-100-101-000-030 22.5%	9/1/16-6/30/17 pending criminal history	New position
2.	Patrick Corney	HS	Co-Advisor Mock Trial	\$860.50 stipend	11-401-100-100-000-098	2016-2017 school year	Resignation replacement
3.	Laura Granett	HS	Co-Advisor Mock Trial	\$860.50 stipend	11-401-100-100-000-098	2016-2017 school year	Resignation replacement
4.	Nancy Schieda	MTMS	Teacher of Special Education	Step 1 BA \$49,282	11-213-100-101-000-093	10/24/16-6/30/17	Leave replacement
5.	Claudia Loonan	Brookside	Teacher of Special Education	Step 1 MA \$49,282+\$3450	11-213-100-101-000-093	9/12/16-4/4/17	Change in start date
6.	Maria Naumik	Community Education	Director	\$17,500	13-602-200-100-000-098	7/1/16-6/30/17	
7.	Desiree Farra	HS	FCS	117% contract	11-140-100-100-000-070	9/6/16-6/30/17	Additional section
8.	Nicole Dilorenzo	MTMS	NJHS Advisor 50%	\$723.50	11-401-100-100-000-098	2016-2017 school year	Advisor
9.	Christine Viszoki	MTMS	NJHS Advisor 50%	\$723.50	11-401-100-100-000-098	2016-2017 school year	Advisor
10.	Kathy Dillon	HS	Project FUN advisor 40%	\$1172	11-401-100-100-000-098	2016-2017 school year	Advisor
11.	Ben Ostner	HS	Project FUN advisor 40%	\$1172	11-401-100-100-000-098	2016-2017 school year	Advisor
12.	George Pangalos	HS	Science Honor Society 50%	\$860.50	11-401-100-100-000-098	2016-2017 school year	Advisor
13.	Tim Riesz	HS	Science Honor Society 50%	\$860.50	11-401-100-100-000-098	2016-2017 school year	Advisor
14.	Andrea Feminella	HS	TED x	\$1721	11-401-100-100-000-098	2016-2017 school year	Advisor

15.	Kathy Dillon	HS	Table Tennis	\$1721	11-401-100-100-000-098	2016-2017 school year	Advisor
16.	George Pangalos	HS	Red Cross Club	\$1721	11-401-100-100-000-098	2016-2017 school year	Advisor
17.	Sarah Cummings	HS	Tech Club	\$1721	11-401-100-100-000-098	2016-2017 school year	Advisor
18.	Dan Lombardi	HS	Science (Robotics)	\$1721	11-401-100-100-000-098	2016-2017 school year	Advisor
19.	Patric Comey	HS	French Honor Society 50%	\$860.50	11-401-100-100-000-098	2016-2017 school year	Advisor
20.	Kerry Curran	MTMS	Asst.Coach field hockey	volunteer		Fall 2016	Volunteer coach
21.	Jeffrey Shanfield	HS	Asst. Ice Hockey Coach	volunteer		Winter 2016	Volunteer coach
22.	Deanna Dale	District	Central Office Communications Facilitator	\$2500 stipend	11-000-230-100-000-090	2016-2017 school year	Stipend position
23.	Gelsomina Mignano Leuck	Applegarth	Grade 5	Step 1 BA \$49,282 pro rated	11-120-100-101-000-050	9/15/16-10/31/16 pending criminal history	Leave replacement

CC. It is recommended that the Board approve the following non-certificated staff at their negotiated salaries:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Dina Urbano	Oak Tree	Para – kindergarten	Step 3 \$13.29 3.75/hrs.	11-190-100-106-000-060	9/1/16-6/30/17	Correction of step on guide
2.	Maureen Cutrone	HS	Para – Falcons Nest	Step 8 \$17.86/hr. for 3.0 hrs/day from 11/1/16-5/23/17 +toileting \$2.00	11-190-100-106-000-070	9/1/16-6/30/17	Transfer – correction of step
3.	Nancy Muce	Oak Tree	Spec. Ed. Para	Step 7A \$18.88 for 3.75 hours 3.0/hr. \$2.00 with toileting	11-215-100-106-000-093 3.0/hr. +toileting 11-213-100-106-000-093 .75	9/6/16-6/30/17	Increase in hours

4.	Latha Juloori	Oak Tree	Para Classroom/ lunch	Step 1 Reg. Ed. \$13.09 for 3.75/hrs.	11-000-262- 107-000-060 for 2.333/hr. 11-190-100- 106-000-060 38%	9/1/16- 6/30/17	Transfer
5.	Kaitlyn Ferguson	Falcon Care	Group Leader	\$13.00/hr. for 5.5 hour	65-990-320- 100-000-098	9/1/16- 6/30/17	Transfer
6.	Brenda Salasko	Assistant Group Leader	Falcon Care	\$11.00/hr. for 5.5 hour	65-990-320- 100-000-098	9/1/16- 6/30/17 pending criminal history	Resignation replacement
7.	Melissa Goretsky	Mill Lake	Para	\$1.00/hr. additional for educational degree	11-214-100- 106-000-093	9/1/16- 6/30/17	Educational degree stipend
8.	Danielle Cammy	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hrs.	65-990-320- 100-000-098	9/1/16- 6/30/17 pending criminal history	Replacement for transfer position
9.	Kevin Brusotti	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09 + \$2.00 toileting 6.75/hr.	11-214-100- 106-000-093	9/12/16- 6/30/17	Replacement position
10.	Catherine Rascona	Brookside	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09 for 6.75/hrs. day	11-213-100- 106-000-093	9/15/16- TBD	Leave replacement
11.	Kerryann Barry	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09+\$2.00 toileting for 3.75/hrs. day	11-214-100- 106-000-093	9/6/16- 6/30/17	Transfer
12.	Julia Hambrecht	HS	Para – Falcons Nest	Step 1 \$13.09/hr for 3.0 hrs/day from 11/1/16- 5/23/17 +toileting \$2.00	11-190-100- 106-000-070	9/12/16- 6/30/17	Change in start date
13.	Elizabeth Harrison	MTMS	Spec. Ed. Para one/one	Step 5 Special Ed. \$15.82/hr + toileting \$2.00 6.75 hrs./day	11-214-100- 106-000-093	9/1/16- 6/30/17	Correction in step on guide

14.	Jayoti Ghosh	Oak Tree	Para – cafeteria	Step 1 \$13.09 for 2.5 hrs/day	11-000-262-107-000-060	9/19/16-6/30/17	Replacement position
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- DD. It is recommended that the Board approve the following substitutes for the 2016-2017 school year:

Certificated

Nancy Kumar-Jain
Dana Mattia

Substitute Teacher
Substitute Teacher

Non Certificated

Lisa Dancyger
Christina Apuzzo
Shantel McLeod
Caitlyn Magee
Sara Mychalchyk
Kenneth Graf

Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Substitute Avid Tutor
Substitute Avid Tutor
Substitute Volunteer Coach

II. BOARD ACTION (Items A through Q) (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

A. Residency Contracts

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contracts whose family is under contract for future residency in Monroe Township.

- B. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- D. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2016-2017 school year.
- E. It is recommended that the Board approve a workshop presented by Kirsten Widmer of Staff Development Workshops, Inc. on Elementary RTL training on September 19, 2016 in the amount of \$1,700.00.
- F. It is recommended that the Board of Education approve the suspension with pay of employee number 003819, retroactive to September 2, 2016 through September 6, 2016. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

- G. It is recommended that the Board of Education approve the previously submitted Agreement between the Board, the Monroe Township Education Association and teaching staff member Sinead Kelly. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Agreement.
- H. It is recommended that the Board approve the submission of the District's Technology Plan for Digital Learning for the 2016-2019 school years.
- I. It is recommended that the Board approve the change in instructor and tuition for the following classes in Community Education program for the Fall 2016 program:

Jena Brown	Pottery	\$57.50 per student
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J. ***Field Trip Request**

It is recommended that the Board approve students' no. 80633 and 80546 to participate in practices and attend the All State Band in Atlantic City on November 10, 2016 through November 12, 2016. The fee participation in All State Band which includes housing and meals is \$300 per student. Transportation will be provided by the parents or NJMEA, and the NJMEA will be responsible for chaperoning.

K. ***Field Trip Request**

It is recommended that the Board approve student's no. 83267 and 80486 to participate in practices and attend the All State Chorus (mixed chorus) in Atlantic City on November 9, 2016 through November 11, 2016. The fee participation in All State Chorus which includes housing and meals is \$300 per student. Transportation will be provided by the parents or NJMEA, and the NJMEA will be responsible for chaperoning.

L. ***Field Trip Request**

It is recommended that the Board approve student no. 80543 to participate in practices and attend the All State Chorus (treble chorus) at the New Jersey PAC on February 23, 2017 through February 25, 2017. The fee participation in All State Chorus which includes housing and meals is \$300 per student. Transportation will be provided by the parents or NJMEA, and the NJMEA will be responsible for chaperoning.

M. ***Field Trip Request**

It is recommended that the Board approve student's no. 83267 to participate in practices and attend the All Eastern Chorus in Atlantic City on April 5, 2017 through April 8, 2017. The fee participation in All Eastern Chorus which includes housing and meals is \$495 per student. Transportation will be provided by the parents or NJMEA, and the NJMEA will be responsible for chaperoning.

- N. It is recommended that the Board of Education approve the previously submitted Agreement between the Board and the Monroe Township Education Association regarding the relocation of teaching staff members for the 2016-2017 school year. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Agreement.
- O. * It is recommended that the Board approve the following curriculum for approval for the 2016-2017 school year:

SAT Verbal
 Spanish 2 Honors
 Spanish 3 Honors
 Spanish 4 Honors
 Italian 2 Honors
 US History II
 US History II Honors
 American Studies II
 Introduction to Forensic Science
 Grade 6 Science
 Grade 7 Science
 Health Grades 1-3
 Transition to Post-secondary Options

- P. It is recommended that the Board approve the following Policies and Regulations for a first reading:

P 3111	Creating Positions
P 3126	District Mentoring Program
R 3126	District Mentoring Program
P 3141	Resignation
P 3144	Certification of Tenure Charges
R 3144	Certification of Tenure Charges
P 3159	Teaching Staff Members/School District Reporting Responsibilities
P 3231	Outside Employment as Athletic Coach
P 4159	Support Staff Member/School District Reporting Responsibilities
P 5305	health Services Personnel
P 5350	Student Suicide Prevention
R 5350	Student Suicide
P 5514	Student Use of Vehicles on School Grounds
R 5514	Abolish
P 7481	Unmanned Aircraft Systems
P 8454	Management of Pediculosis
P 9541	Student Teachers/Interns

Q. It is recommended that the Board approve the following out-of-district placements for the 2016-2017 school year:

90279 – CPC High Point School – Start date is 9/6/16 at a per diem rate of \$359.98
(This student was moved from East Mountain School to CPC)

90118 - Rugby School – Start date is 9/8/16 at a per diem rate of \$369.63
(This student was moved from Coastal Learning Center to Rugby)

82805 – East Mountain School – Start date is 9/6/16 at a per diem rate of \$351.27
(New placement)

89291 – Willowglen Academy – Start date is 8/18/16 at a per diem rate of \$272.13
(This student was moved by the state from their home to a residential placement and placed for the educational piece at Willowglen Academy in Sparta, NJ)

10. **BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator/Board Secretary’s Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that the Monroe Township Board of Education approve the appointment of the firm of Teresa Vigliano, CPA, to perform general accounting & bookkeeping services for the Board retroactively from September 6, 2016 through November 16, 2016, as needed. This appointment is necessary due to the resignation of the District’s Staff Accountant, pending Board appointment of an employee to fill this position. The extension of the previously approved Proposal for Services from the firm of Teresa Vigliano dated February 18, 2016 is hereby approved for the same time period at the rate of \$50 per hour for an estimated 24 billable hours per week (“Agreement”).

BE IT FURTHER RESOLVED that notice of the award of the above described Agreement for general accounting & bookkeeping services shall be provided as required by N.J.S.A. 18A:18A-5a(1).

BE IT FURTHER RESOLVED that this resolution and the Agreement shall be maintained on file and available for public inspection in the Board’s office.

BE IT FURTHER RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

2. It is recommended that members of the Monroe Township Board of Education approve Willowglen Academy, Newton Campus, 8 Wilson Drive Sparta Township, NJ 07871 to provide educational services to district students placed in their facility.
3. It is recommended that members of the Monroe Township Board of Education approve McCabe Environmental Services, LLC to provide professional services for AHERA asbestos inspections, testing and reporting for the 2016/2017 school year at the following rates:
 - Certified Asbestos Monitor/Project Manager : \$95.00/hour
 - Senior Project Manager/Spec Writer : \$105.00/hour
 - Licensed Asbestos Professional/Principal : \$115.00/hour
4. *It is recommended that members of the Monroe Township Board of Education approve the previously submitted proposal for Delta-T Group, One Woodbridge Center, 5th floor suite 512, Woodbridge, NJ 07095 to provide bus aides for transportation for the 2016/2017 school year.

B. TRANSFER #1

It is recommended that members of the Monroe Township Board of Education approve Transfer #1 for July 30, 2016 for Fiscal Year 2016/2017 as previously submitted.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2016, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the July 2016 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. * BILL LIST

It is recommended that the bills totaling \$8,686,754.41 for July 2016 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. NEW JERSEY SCHOOLS INSURANCE GROUP 2016 ERIC NORTH SAFETY AWARD

It is recommended that the members of the Monroe Township Board of Education accept the 2016 Eric North Safety Award in the amount of \$21,735.00 and authorize its intended use to upgrade exterior doors and card swipe access at the Monroe Township Middle School for student drop-off & pick-up access.

F. *RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AWARDED THE LEASE PURCHASE FINANCING FOR THE ACQUISITION OF VARIOUS VEHICLES AND EQUIPMENT

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the “Board”) did heretofore adopt and approve a resolution authorizing the receipt of bids for financing the acquisition of various vehicles and equipment (collectively, the “Vehicles and Equipment”); and

WHEREAS, a request for bid for the lease purchase financing of the Vehicles and Equipment (the “Request”) was duly published and proposals for the lease purchase financing of the Vehicles and Equipment were duly solicited pursuant to the terms of the Request and the bid specifications attached hereto as Exhibit A (the “Bid Specifications”); and

WHEREAS, sealed bids containing proposals for the lease purchase financing of the Vehicles and Equipment were received on September 7, 2016 from the following:

<u>Name of Bidder</u>	<u>Interest Rate</u>
TD Equipment Finance, Inc.	1.6750% (yield maintenance)
TD Equipment Finance, Inc.	1.7487(no prepayment penalty)
US Bancorp Government Leasing and Finance, Inc.	2.556
Government Capital Corporation	2.95
Carlyle Capital Markets, Inc.	No bid

WHEREAS, the proposal of TD Equipment Finance, Inc. (yield maintenance) , in the form thereof attached hereto as Exhibit B (the “Proposal”), offered lease purchase financing of the Vehicles and Equipment at the lowest fixed interest rate for the term of the lease purchase financing, in accordance with the requirements of the Request and the Bid Specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD AS FOLLOWS:

SECTION 1. That the Bid Specifications and their use in the solicitation of bids are hereby ratified and approved in all respects.

SECTION 2. That the lease purchase financing of the Vehicles and Equipment is awarded to TD Equipment Finance, Inc. and the Proposal thereof referred to in the recitals above is hereby accepted, the lease purchase financing to bear interest at the fixed rate as set forth in the Proposal.

SECTION 3. That the Board hereby covenants to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") applicable to the lease purchase financing and covenants not to take any action or to permit any action to be taken which would cause the interest component on the lease purchase financing to lose the exclusion from gross income for Federal income tax purposes provided under Section 103 of the Code or cause the interest component on the lease purchase financing to become an item of tax preference under Section 57 of the Code.

SECTION 4. That the Board hereby designates the interest component on the lease purchase financing as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code (relating to an exception to the disallowance of interest expense of certain financial institutions allocable to tax-exempt interest). The Board Secretary is hereby authorized and directed to satisfy any reporting requirements made necessary by any Federal rules and regulations with respect to such designation of the interest component on the lease-purchase financing.

SECTION 5. The Board hereby authorizes the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board to proceed with the lease purchase financing, including the drafting of any documents necessary therefor. The Board hereby ratifies and approves all actions previously taken by the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board in connection with the drafting and negotiation of any documents necessary in connection with the lease purchase financing.

SECTION 6. The Board Secretary, the Board President, the Board Vice President, the Superintendent and the Chairperson and Vice-Chairperson of the Board's Finance Committee are hereby authorized to execute all documents necessary for the lease purchase financing, including without limitation, such documents necessary to evidence the exclusion of the interest component on the lease purchase financing from gross income for Federal income tax purposes, including, inter alia, the status of the lease purchase financing as other than "private activity bonds" within the meaning of section 141 of the Code.

SECTION 7. The Board President, the Board Vice President, the Superintendent, the Chairperson and Vice-Chairperson of the Board's Finance Committee and the Board Secretary are hereby authorized and directed to determine all matters in connection with the lease purchase financing of the Vehicles and Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

SECTION 8. A copy of this resolution shall be placed on file with the Board Secretary.

SECTION 9. This resolution shall take effect immediately.

G. DISPOSITION OF PROPERTY - BUSES

It is recommended that the Board of Education approve the disposal of three (3) obsolete school buses, which are no longer necessary for school purposes and which have very minimal, if any, value, as follows:

NUMBER	YEAR	MAKE	VIN #
25	2000	GMC	1GDHG31R1Y1145143
210	2000	INTERNATIONAL	1HVBBABP2YH86895
214	2002	CARPENTER	1HVBBABP01H380618

It is further recommended that title to the aforementioned school busses be transferred to the Monroe Township Fire District No. 3 (“Fire Department”) for use with its Emergency Management Training. The Fire Department shall assume all responsibility for towing the vehicles off-site and shall assume all liability with respect to the vehicles. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

H. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members’ and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED , that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Board Fall School Law Forum
Atlantic City, NJ**

Staff/Board Member	Date(s) of Travel	Transportation, Tolls & Mileage Reimbursement *(a)	Workshop Fee for NJSBA members
Board Members			
Tom Nothstein	10/27/16	Not-applicable	\$75.00

**NJSBA Preparing for Bargaining
Trenton, NJ**

Staff/Board Member	Date(s) of Travel	Transportation, Tolls & Mileage Reimbursement *(a)	Workshop Fee for NJSBA members
Board Members			
Tom Nothstein	10/15/16	\$35.00	\$149.00
Steve Riback	10/15/16	\$35.00	\$149.00

I. TRANSFER #13

It is recommended that members of the Monroe Township Board of Education approve Transfer #13 for June 30, 2016 for Fiscal Year 2015/2016 as previously submitted.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

September 14, 2016
Meeting Date

11. BOARD PRESIDENT’S REPORT
12. OTHER BOARD OF EDUCATION BUSINESS
13. PUBLIC FORUM (See Note 3 below)
14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- No closed session items at the time of this writing

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

15. PUBLIC FORUM (See Note 3 below)
16. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, October 19, 2016 7:00 p.m. Monroe Township High School

17. ADJOURNMENTNOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**