

The meeting was called to order by Board President Steve Riback at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVES PRESENT

Mr. Syed Ateeb Jamal

MEMBERS OF THE PUBLIC - 34

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted November 11, 2016:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality

APPROVAL OF MINUTES

A motion was made by Mr. Braverman and seconded by Mr. Nothstein to approve the minutes for the Public Board of Education Meeting held on August 31, 2016. Motion carried.

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich to approve the minutes for the Closed Session Meeting held on August 31, 2016. Motion carried with Ms. Arminio abstaining.

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich to approve the minutes for the Public Board of Education Meeting held on September 14, 2016. Motion carried.

STUDENT BOARD MEMBERS' REPORT

Mr. Jamal reported the following; the MTHS Football Team won the game against Princeton; the MTHS Boys Soccer Team advanced to the State Semi Final; and the MTHS Marching Band placed 5th out of 21 bands at Nationals and will be traveling to Hawaii to perform at the 75th Anniversary of Pearl Harbor.

PRESENTATION ON HARASSMENT, INTIMIDATION AND BULLYING (HIB)

Ms. Laurie McConnell, Supervisor of Grants and Testing, presented the Biannual Harassment, Intimidation and Bullying Report for the dates ranging from January 1, 2016 through June 30, 2016. The report included the number of incidents; types of incidents; protected categories that were affected; the types of harassment; and the discipline for the offenders.

Ms. DeMaio inquired if there were a lot of repeat offenders. Ms. McConnell responded that maybe two or three out of the 19 incidents. Mr. Nothstein reported that he learned at Workshop 2016 that veganism is now a distinguishing characteristic. Mr. Nothstein inquired who determines the characteristics for bullying and if the number of incidents are going down. Ms. McConnell responded that administrative law determines the characteristics and the numbers are definitely going down, as of September there have only been three cases. Ms. DeMaio inquired what the district is doing to encourage students to come forward with bullying instances. Ms. McConnell responded that the district provides HIB Programs, district staff are trained on proactive approaches to encourage bystanders to speak up.

Ms. Arminio inquired with race being one of the highest reported issues, how is the district currently handling that and to what degree the incidents are. Ms. McConnell reported that the programs that the district offers tend to work and last year there was only one incident that she would classify as extremely serious.

COMMITTEE REPORTS

Mr. Lew Kaufman, Chairperson of the Curriculum Committee, reported that the committee met earlier this evening and discussed and reviewed the following documents; Art Applications Innovations; Experiential Center Club; new requirements for student teachers. Mr. Kaufman added that the committee received an intro to a business related pilot/club/course from a resident and they plan to discuss it at a future meeting.

Mr. Braverman stated that there seems to be a lot of clubs that are being duplicated. Additionally, DECA has all the business components within it and the district spends thousands of dollars on it a year. Mr. Braverman inquired if this new proposal would be duplicating DECA. Mr. Kaufman

responded that the committee will consider DECA and FBLA when discussing and considering this new proposal.

Mr. Tom Nothstein, Chairperson of the Finance Committee, reported that the committee met last evening. The committee received an update on the Budget, administration informed the committee that Budget defense rounds have begun and the enrollment growth is impacting all departments with more demanding resources. Mr. Nothstein stated that Dr. Kozak and Mr. Gorski informed the committee of recent meetings with Mayor Tamburro whereas they learned that the proposed letter of intent will not be considered by town council. In consideration of that, it was strongly recommended by administration to amend the prior professional environmental services resolution to remove the contingency tied to the successful execution of a letter of intent. The committee agreed, although not unanimously, to recommend to the Board for amendment. Many committee members expressed disappointment in the town council's perceived punitive reaction to comments by Board of Education members.

Mr. Nothstein added that the committee agreed to engage in land broker services to facilitate with the option of exploring procuring land as part of the referendum in the future. Additionally, the committee also agreed to recommend to the Board a resolution expanding the scope of the Architect of Record services to include exploring existing facilities for expansion and options with the aged Applegarth facilities staged replacement. Lastly, the committee agreed with administration's recommendation for an upgrade to the demographer report for a cost negotiated down from \$15,000.00 to \$5,000.00.

Mr. Marvin Braverman, Chairperson of the Buildings, Grounds & Transportation Committee, reported that the committee met last evening and discussed the following; the tennis court restoration, which will begin in the spring; the need to replace stadium bleachers; and the renewal of the Grounds Care Agreement, which the committee recommended.

Ms. Arminio inquired if the Board was successful in seeking reimbursement of the additional costs associated with the tennis courts from the township which were approximately \$46,000. Mr. Riback responded that the request was denied.

Mr. Riback specified that the following procedures should be followed:

- A.) Speakers should state their name and residence.
- B.) Statements should not exceed three minutes.
- C.) All statements should be directed to him and questions should not be directed to individual members of the board. Likewise board members should not comment to speakers during the public session.
- D.) Speakers state all their questions and they will be answered, followed up on or the Board will receive their statement.

PUBLIC FORUM –

Prakash Parab 33 Dayna Drive – inquired what the total cost would be for Item #7 - DI Group Architecture. Mr. Gorski explained that the resolution authorizes administration to utilize the Architect of Record. The total cost would depend on the direction the Board takes with addressing the increase in student enrollment. Mr. Gorski added that when the district engages the professional in specific services they will be presented to the Buildings, Grounds, & Transportation Committee and be placed on the Bill List.

Anthony Prezioso 8 Equestrian Way - inquired what the extra \$46,000 for the tennis courts is for. Mr. Gorski responded that the township agreed to provide \$300,000 for the restoration of the tennis courts in exchange for a tier level re-classification for building use. Unfortunately the lowest bid for the tennis court restoration came in at approximately \$346,000, as Mr. Riback stated earlier the township is unwilling to cover the additional \$46,000.

Chrissy Skurbe 21 Preakness Drive – stated that there has been an increase of 109 new students district wide since the close of the school year. Ms. Skurbe inquired what the district plans to do to alleviate the enrollment burden before the large developments are built. Dr. Kozak responded that they are trying to keep the class sizes as low possible, if needed they would look at sending the new students to some of the schools that the enrollment has gone down. Ms. Skurbe stated that the middle school is rotating tables to be called to purchase lunch, therefore some students are only being provided two minutes to purchase their lunch and eat, and students are throwing away their food and going hungry. Dr. Kozak responded that Ms. Chanley is working on a schedule to provide more time to eat, and he is not aware that any student is only being provided two minutes. Dr. Kozak stated that he will speak to Ms. Chanley regarding such. Ms. Skurbe inquired if the Board or administration has spoken to the president of the town council regarding the letter of intent. Ms. Skurbe stated that it was not mentioned at any of the prior council meetings. Mr. Riback responded that the Mayor informed them that he would be speaking to the town council and although the letter of intent may not be listed on the agenda the Mayor verbally agreed to give the district the land.

Andy Paluri 16 St. James Street – stated that there is a sense of frustration within the community regarding the overcrowdedness in the schools. Mr. Paluri asked the following: why is the Board spending money on property they do not own yet; will the public see the specific tasks and costs that DI Group will be ask to perform; and what costs are associated with 9.7 million dollars listed on the agenda. Mr. Gorski responded that any services that DI Group provide will be brought to the BG&T Committee and be listed on the monthly Bill List and the 9.7 million dollars is the sum of the monthly Bill List which is required to be Board approved before the disbursements are released.

John Elbasan 8 Belmont Court – spoke in regards of the letter of intent; the urgency of the woodland turtle study on the England Road property; and inquired who is authorizing the Board to hire a company to study land that the district does not own. Mr. Riback responded that the Board was informed by the Mayor that the land would be transferred and these environmental studies can be conducted. Mr. Riback stated that it would be financially advantageous for the district and town to receive this property from the town. Mr. Gorski stated that the resolutions listed on the Business Administrators Report all went through the Finance Committee and were discussed at the BG&T Committee. Mr. Gorski stated that the district learned that the letter of intent will not be forthcoming, and in order for the district to proceed with the exploration of the land in a timely manner it was recommended by the committee to amend the prior resolution so the turtle and

environmental studies can be performed. Mr. Gorski added that it is necessary to determine the number of schools if any that can be built on that property.

Doug Poye 4 Tamarack Road – stated that the issues with the Colts Neck land is holding up progress of the district's building needs. Mr. Poye urged the Board to reconsider how they are approaching the referendum and suggested that they aim for smaller referendums. Mr. Poye also suggested that land can be gained by relocating playing fields at the middle school, particularly the boys varsity baseball field. Mr. Poye suggested building a 5th/6th Grade School on that land. Mr. Poye suggested that by having a central 5th/6th Grade School it would create space in all the elementary schools. Next, Mr. Poye presented that there may be sufficient land at Applegarth or Oak Tree School where there is a baseball field there that is rarely used and could create space for a multi-story elementary school. Lastly, Mr. Poye stated that it is time to move forward.

Stephen Manfre 12 Belmont Court – inquired if there is any precedence for studying land that isn't owned by the district and are similar studies being done on the land that the district already owns. Mr. Manfre stated that he doesn't agree that the Colts Neck land is economically advantageous in fact he feels that it is environmentally reckless. Mr. Riback responded that the district is conducting the studies because they need to know what they have to work with and by passing the resolution this evening it will allow for the opportunity to do land searches. Mr. Gorski stated that the Department of Education requires that you when a project for referendum is being submitted it must have a detailed plan for acquiring the land before you have the referendum, and it is required that the land be studied before you acquire it. Mr. Gorski added that all of the district properties will be studied provided the resolution is approved this evening.

Guiseppa Bongiovi 49 Jurgelsky Road – regarding the tennis court restoration, Mr. Bongiovi inquired how estimates and the bid process is handled. Mr. Gorski explained that the Board asked the architect of record for an estimate for the tennis court restoration, at that time it was estimated at \$300,000. Unfortunately, the restoration was cut from the Budget that year. Then, the township offered to pay for it based upon the past estimate, the district went out for bid but the bids came in very high the district went out for another bid and the lowest bid at that time was \$346,000.

Prakash Parab 33 Dayna Drive – spoke about the 65 acres and suggested that before any money is spent on feasibility the public needs to understand it.

Chrissy Skurbe 21 Preakness Drive – inquired if Item #8- demographic study, is another study or if it is the one that Dr. Kozak spoke about at the DEC Meeting. Dr. Kozak responded that this is a request to update the study from all buildings that have occurred or have started since the last one was completed.

Rong Chen 5 Belmont Court – inquired what the thought process is for spending money on land that the township doesn't own yet. Mr. Riback stated that they already addressed those reasons and the decisions are based on the fact that the Mayor stated that they will transfer the land to the district. Additionally, if the resolutions are passed this evening it will give the Board the ability to explore other options.

Ram Ranganath 6 Owens Drive – stated that residents are getting concerned that time is passing and perhaps the Board should consider smaller referendums. Mr. Riback thanked him for his comment and stated that it would be taken under advisement.

John Elbasan 8 Belmont Court – spoke in regards to the Colts Neck land and asked the Board to consider that if there is 65 acres of pristine buildable land available, why didn't the builder build on it. Mr. Elbasan stated that when compromised land is built upon FEMA and other state agencies require higher rigor of building construction therefore the estimates need to be compensated for that. Next, Mr. Elbasan stated that studies show that the available land at Applegarth and the High School are pristine and should be built upon. Lastly, Mr. Elbasan cautioned the Board that there is an activist movement within the township and the Board should take advantage of that movement.

Andy Paluri 16 St. James Street – suggested that the residents, the Board and the township work together to find a solution. Mr. Paluri inquired if there is a liason between the board and the council. Mr. Riback informed Mr. Paluri that this Public Forum is strictly for items oertaining to the agenda.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

PERSONNEL

A motion was made by Mr. Nothstein and seconded by Ms. Arminio that Personnel Items A – V be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Nothstein and seconded by Ms. Arminio that Board Action Items A – J be approved by consent roll call. Ms. Kolupanowich inquired about Item E – Bylaw 0142.1 Nepotism and stated that there wasn't a policy committee since the last meeting therefore the suggestions that were made last month haven't been reviewed by the committee. Ms. Arminio responded that unfortunately a meeting wasn't held so that is correct, the policy stands as it was presented for the first reading.

A motion was made by Mr. Kolupanowich and seconded by Ms. DeMaio to table Item E – Bylaw 0142.1 Nepotism until it is reviewed by the policy committee. Roll Call 7-2-0-1-0. Motion carried with Mr. Kaufman recusing and Ms. Quarino and Mr. Nothstein voting No.

Roll Call on Board Action Items A-J with the exception of Item E – Bylaw 0142.1 Nepotism 10-0-0-0-0. Motion carried with Mr. Rutsky voting yes on items I & J and abstaining on the remainder. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich that Board Action Items A – K be approved by consent roll call. Mr. Braverman stated that he suggested that the Board build on the Applegarth, and add onto Oak Tree and the High School and he doesn't understand why the Board is focused on the promised 65 acres. Mr. Nothstein requested that administration inform the public of other actions currently being taken. Dr. Kozak responded that this is a daily concern of theirs and some of the things that are being done are: Mr. Tague has been speaking with the architect; administration visited South Brunswick High School to look at the addition; administration has been visiting all the schools for buildable land and possible additions; and they have been speaking with the demographer. Mr. Nothstein inquired if the Mayor gave a reason why the district will not be given the letter of intent. Mr. Riback responded no, that question will have to be presented to the town. Mr. Nothstein inquired about the asterisks on the agenda on pages 15 & 16 and why how they apply to the Jamesburg Representative. Mr. Gorski responded that the Board Attorney reviews the agenda prior to the meeting and determined that Mr. Rutsky is able to vote on those items. Roll Call 10-0-0-0-0. Motion carried with Ms. Arminio, Mr. Braverman and Mr. Nothstein abstaining on Item A#5 – Brinkerhoff Environmental Services and Mr. Rutsky abstaining on items A 1, A 3, A 4, B, C, G & K and voting yes on the remainder. A copy of the Board Action Section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Riback congratulated Ms. Arminio on her re-election, Ms. Patty Lang and Mr. Ken Chiarella for being elected to serve on the Board of Education and thanked Mr. Nothstein, Mr. Poye and Mr. Paluri for volunteering to run for the board of education.

Mr. Riback reported that the districts state aid situation remains unchanged. They will be updating a letter which is currently on the district website, they need the public's help to send those letters out because numbers do matter. Mr. Riback stated that they will be visiting communities to explain the districts predicament and answer questions.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Kaufman stated that the Board is heading into a difficult time, and he feels that it is important to allow free dialogue amongst the Board and between the Board and the public.

PUBLIC FORUM -

Prakash Parab 33 Dayna Drive – requested that the Board be transparent and communicate how the public can help lobby. Mr. Parab also stated that the maintenance of the middle school is not good and needs to be addressed.

Doug Poye 4 Tamarack Road – asked the Board to consider building a 5th/6th grade building on the middle school property, adding that it would be less expensive than building another middle school. Mr. Poye added that it would be centrally located and transportation shouldn't be an issue. Next, Mr. Poye stated that he reviewed the minutes and watched the video of the special meeting on July 27th. Mr. Poye added that at that meeting the Board approved merit goals for the superintendent which had

bonus pay attached and nowhere did he hear the amount associated with them. Mr. Poye conveyed that they should have been clearly delineated. Mr. Poye requested a clarification of the three goals and bonus amounts that would be paid to the superintendent on the accomplishment of those goals. Dr. Kozak responded that because of salary caps, the governor approved a way to achieve additional pay based upon the completion of a merit goals. Dr. Kozak added that the state defines them as quantitative (3.3% of salary) or qualitative (2.5% of salary). The goals were discussed in closed session and he would like to consult with the Board attorney before putting that information forward. Dr. Kozak added that as far as disclosing the goals themselves, he doesn't have them with him but they have to do with student achievement and partnerships.

John Elbasan 8 Belmont Court – stated that the district is caught in a cross with the municipality and if the town was sincere they would have offered it to the Board. Mr. Elbasan stated that the district must get clarity from the municipality. Additionally, as Dr. Kozak stated earlier, in a years' time we will be back to trailers and the referendum will still take four years, so let's raise Applegarth, build a quality school building and extend the high school.

Stephen Manfre 12 Belmont Court – inquired what types of conversations the Board is having with the township regarding the types of assets that they can make available to the Board of Education and the students.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Nothstein and seconded by Ms. Arminio that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 9:28 p.m.

Returned to Public Meeting at 9:40 p.m.

Mr. Braverman and Mr. Nothstein excused themselves from the meeting.

PUBLIC FORUM – None

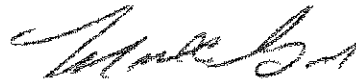
NEXT PUBLIC MEETING

Mr. Riback stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, December 14, 2016.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Ms. Arminio that the meeting be adjourned. Motion carried. The public meeting adjourned at 9:43 p.m.

Respectfully submitted,



Michael C. Gorski, CPA

Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, NOVEMBER 16, 2016
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings) (See Note 1 below)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Paul Rutsky

STUDENT BOARD MEMBER REPRESENTATIVES

Mr. Syed Ateeb Jamal

Ms. Stefani Scalisi

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted November 11, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Public Board of Education Meeting, August 31, 2016

Closed Session Meeting, August 31, 2016

Public Board of Education Meeting, September 14, 2016

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATION ON HARASSMENT, INTIMIDATION AND BULLYING (HIB)

8. COMMITTEE REPORTS

9. PUBLIC FORUM (See Note 3 below)

10. SUPERINTENDENT'S REPORT/RECOMMENDATIONSI. **ENROLLMENT**

	<u>10/31/16</u>	<u>9/30/16</u>	<u>Difference</u>	<u>10/31/15</u>	<u>Difference</u>
Applegarth School	366	363	+3	321	+45
Barclay Brook School	355	352	+3	371	-16
Brookside School	426	423	+3	422	+ 4
Mill Lake School	598	598	0	644	-46
MTMS	1656	1649	+7	1624	+32
Oak Tree School	678	673	+5	616	+62
Woodland School	417	415	+2	401	+16
Monroe High School	<u>2170</u>	<u>2167</u>	<u>+3</u>	<u>2099</u>	<u>+71</u>
Total Elementary & Secondary	6666	6640	+26	6498	+168

I. ENROLLMENT (CONT'D)

School	Monroe			Jamesburg		
	Sept.	Oct.	Difference	Sept.	Oct.	Difference
Academy Learning Center	8	8		1	1	
Bridge Academy	1	1				
Center School	0	1	Plus 1			
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2				
Collier	2	3	Plus 1			
CPC High Point	2	2				
Douglass Develop. Center				1	1	
East Mountain	1	1				
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
New Roads Parlin	1	1				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	3	3				
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
Newmark Elementary	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	2	2				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	1	1				
Willowglen Academy	1	1				
Total	46	48		3	3	

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
91198	OTS	1	CST	Countryman, Seitz	7/1/2016	
79109	MTHS	10	CST	Countryman, Earl, G. Schnitzer	7/1/2016	
88138	OOD	12	Medical	Brookfield Educational Services	9/13/2016	
85353	MTMS	7	Medical	Murphy, Best, Sammut, Earl	9/6/2016	
82315	MTHS	10	Medical	Professional Education Services, Quindes, Olszewski, Fullen, McDonald, Feminella	9/20/2016	
89763	MTHS	11	CST	S. Wall, Rondon, Olszewski	9/15/2016	
89515	MTHS	11	Medical	Riggs, Profaci, Simmonds, Herman	9/7/2016	
88199	MTHS	12	Medical	Professional Education Services	9/28/2016	
89630	MTMS	8	Medical	Professional Education Services	9/30/2016	
85600	MTMS	7	504	M. Murphy, Booher, Freeman, A. Best	9/6/2016	
89423	MTMS	7	CST	Earl	9/6/2016	
90753	MTHS	9	Medical	Driscoll, Pearce, R. Mackenzie, Olszewski, Kasternakis, Grimaldi	10/17/2016	
87430	MTHS	12	Medical	Professional Education Services	10/19/2016	
84266	MTHS	10	504	M. Hardt, Grimaldi, Dey	9/6/2016	
78493	MTHS	12	Medical	Stasi, Stapenski, Rooney	10/6/2016	
83873	MTMS	8	Medical	C. Sidler, Zimmerman	9/12/2016	
84142	MTHS	9	CST	Feminella, Reenstra, Esteves, Ferrantelli	9/6/2016	

III. FIRE/LOCKDOWN DRILL

Applegarth School ----- October 26, 2016
 Barclay Brook School ----- October 18, 2016
 Brookside School ----- October 19, 2016
 Mill Lake School ----- October 24, 2016
 Monroe Middle School----- October 11, 2016
 Oak Tree School ----- October 6, 2016
 Woodland School ----- October 10, 2016
 Monroe High School ----- October 18, 2016

Lockdown

Applegarth School----- October 24, 2016
 Barclay Brook School-----October 6, 2016
 Brookside School -----October 5, 2016
 Mill Lake School -----October 27, 2016
 Monroe Middle School-----October 20, 2016
 Oak Tree School ----- October 7, 2016
 Woodland School -----October 28, 2016
 Monroe High School -----October 24, 2016

IV. PERSONNEL (Items A through V)

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Linda Sue McGuinness**, bus driver in the Transportation Department, effective December 1, 2016.
- B. It is recommended that the Board accept the resignation of **Ms. Alaina Waters**, paraprofessional at Barclay Brook School, effective October 31, 2016.
- C. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Metroke**, special education teacher at Brookside School, effective January 3, 2017 through April 6, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Metroke may be entitled.
- D. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Gina Robinson**, teacher of grade 5 at Brookside School, effective December 23, 2016 through January 31, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Robinson may be entitled.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Marianna Cabanski**, custodian at Mill Lake School, retroactive to November 8, 2016 through January 8, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cabanski may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Regina Martyka**, bus driver in the Transportation Department, retroactive to October 26, 2016 pending further action of the Board (for a period of approximately 3 months) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Martyka may be entitled.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Debra Goldhecht**, Speech/Language Specialist at Brookside School effective October 27, 2016 pending further action of the Board (for a period of approximately four months) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Goldhecht may be entitled.

- H. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Finkelstein**, paraprofessional at the High School effective November 18, 2016 through December 9, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Finkelstein may be entitled.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Hildelisa Espinal**, teacher of Spanish at Woodland/Applegarth/Mill Lake, effective November 7, 2016 through November 21, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Espinal may be entitled.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Patricia Sherman**, workstation specialist at Applegarth and Oak Tree Schools, effective November 10, 2016 through December 2, 2016. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sherman may be entitled.
- K. It is recommended that the Board approve an extended medical leave of absence to **Ms. Linda Modzelewski**, bus driver in the Transportation Department, October 26, 2016 through November 7, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Modzelewski may be entitled.
- L. It is recommended that the Board approve an extended medical leave of absence to **Ms. Laurie Rubin**, paraprofessional at Brookside School, retroactive to October 31, 2016 through December 6, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rubin may be entitled.
- M. It is recommended that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Dawn Marie Kappus**, reading specialist at Oak Tree School, effective December 19, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Ms. Kappus' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et. seq., as appropriate.
- N. It is recommended that the Board approve the return to work of **Ms. Susan Podhurst**, teacher of Social Studies at MTMS, effective October 24, 2016.

- O. It is recommended that the Board approve a correction in the following curriculum writers that were approved on the June 15, 2016 Board agenda (full year curricula \$1504 stipend half year curricula \$977.60 stipend) Account 11-000-221-104-000-091:

Health grade 4-5	Michael Collins
Physical Education grades 1-3	Michael Fattibene 50%
	Jon Boukema 50%

- P. It is recommended that the Board approve the following certificated staff as PD Trainers for the District Professional Development for the 2016-2017 school year at the MTEA negotiated contracted rate:

Jessica Snyder
 Kyleen Lauretta
 Kim Wasnesky

- Q. It is recommended that the Board approve the following staff for advisor and coaching positions at the High School for the 2016-2017 school year:

Chris Thumm	American Legion Oratorical	\$832
Michael Collins	Assistant Boys Basketball Step 3 from 100% to 50%	Step 3 \$3129.50
Brian Hinz	Assistant Boys Basketball Step 150%	Step 1 \$2535.50

- R. It is recommended that the Board approve a correction in the advisor position of the following club at MTMS for the 2016-2017 school year:

Karen Earl	History Bee	from 100% to 50%
Sarah Ponsini	History Bee	50%

- S. It is recommended that the Board approve the following personnel as substitute teachers in the afterschool TAG program at Mill Lake:

Lisa Papandrea	Jessica Paparelli
Brianne Teichmann	Allison Murphy
Denise Quinn	Sandra Corney
Maureen Drabyk	Dana Mattia
Ashely Shur	Tamar Lopez
Jennifer Wirth	Jennifer Mordes
Karen Berecsky	Kathleen Czizik
Audrey Mahler	Susan Nowachek

T. It is recommended that the Board approve the following certificated staff at the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Lauren DiPierro	Barclay Brook	Teacher of Special Education		11-204-100-106-000-093	TBD-6/30/17	Transfer from Applegarth to new position
2.	Carol Russo	MTMS	Teacher of Special Education	Step 1 \$49,282 pro rated	11-213-100-101-000-093	10/24/16-6/30/17	Leave replacement
3.	Laurie Pike	MTMS	Math Team Leader 100%	\$1592 pro rated	11-130-100-101-000-080	10/24/16-6/30/17	Resignation replacement 50% bringing position to 100%
4.	Jennifer Sokoloski	Brookside	Teacher of grade 5	Step 1 \$49,282 pro rated	11-120-100-101-000-020	12/23/16-2/2/17	Leave replacement extension of contract
5.	Stephanie Arons	Brookside	Math TAG	\$77.56 session	11-120-100-101-000-020	11/17/16-6/30/17	After school position
6.	Jennifer Corvinus	Brookside	Science TAG	\$77.56 session	11-120-100-101-000-020	11/17/16-6/30/17	After school position
7.	Christine Vizzoki	MTMS	Avid teacher	8.5% additional contract	11-130-100-101-000-080	11/1/16-6/30/17	Resignation replacement
8.	Jaclyn Puleio	HS	Teacher of math	117% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
9.	Abbey Gold	HS	Teacher of math	134% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
10	Rachel Reenstra	HS	Teacher of math	117% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
11	Sara Sanguliano	HS	Teacher of math	117% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
12	Michael McDonald	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement
13	Denise DiMeola	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement
14	Anthony Arcaro	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement
15	Lorraine Ongaro	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement

16	Deborah Force	MTMS	Nurse	MTEA negotiated rate	11-000-213-100-000-093	12/5/16-12/10/16	Accompany band to Hawaii
17	Kathy Dillon	HS	Project FUN advisor 50%	\$1172	11-401-100-100-000-098	2016-2017 school year	Advisor correction
18	Ben Ostner	HS	Project FUN advisor 50%	\$1172	11-401-100-100-000-098	2016-2017 school year	Advisor correction
19	Ania Shanholtzer	Applegarth	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
20	Brittney Tornatore	Barclay Brook	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
21	Donna Colossi	Brookside	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
22	Carol Clark	Mill Lake	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
23	Lauren Colflesh	Oak Tree	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
24	Jaime Newcomb	Woodland	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
25	Fran Schwartz	MTMS	Anti-Bullying Specialist	\$1,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
26	Dana Oberheim	MTMS	Anti-Bullying Specialist	\$1,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
27	Cathy Ielpi	HS	Anti-Bullying Specialist	\$2,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
28	Doreen Mullarney	HS	Anti-Bullying Specialist	\$2,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
29	Elizabeth Lechocinski	Woodland Mill Lake Applegarth	Reading Specialist	Step 8 MA \$60,772+ \$3450	11-120-100-101-000-030 34% 11-120-100-101-000-040 33% 11-120-100-101-000-050 33%	10/31/16-6/30/17	Correction in account number

30	Brianne Teichmann	Mill Lake	Technology Resource	\$1182 prorated	11-120-100-101-000-040	11/3/16-6/30/17	Replacement position
31	Parker Schmidt	MTMS	Math Resource	\$1182 prorated	11-130-100-101-000-080	9/1/16-6/30/17	Resignation replacement Stipend position
32	Joseph Borden	MTMS	Asst. Wrestling Coach	Step 1 \$2143	11-402-100-100-000-098	2016-2017 school year	Coaching position
33	John Hinz	HS	Asst. Basketball Coach	volunteer	11-402-100-100-000-098	2016-2017 school year	Volunteer coach

U. It is recommended that the Board approve the following non certificated staff at the following rates:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Dyana P. Barnosky	Central Office	Accounting Clerk	\$49,500 prorated	11-000-251-100-000-095	12/1/16-6/30/17 pending criminal history	Resignation replacement
2.	Mya Harris	Falcon Care	Asst. Group Leader	\$11.00/hr. for 3.5 hrs.	65-990-320-100-000-098	11/17/16-6/30/17 pending criminal history	Replacement position
3.	Catherine Caccio	Mill Lake	Lunch Para	Step 1 \$13.09 2.5/hrs	11-000-262-107-000-040	11/17/16-6/30/17 pending criminal history	Transfer replacement
4.	Theresa Greene	Brookside	Spec. Ed. Para	Step 2 Spec. Ed. \$15.19 for 6.75/hr.	11-212-100-106-000-093	10/10/16 6/30/17	Correction in transfer date and no toileting
5.	Thomas Taylor	HS	Spec. Ed. Para	Step 5 Spec. Ed. \$15.82 +\$2.00 toileting for 7.0/hr.	11-213-100-106-000-093	11/17/16-6/30/17	Increase in hours
6.	Eric Barsnica	HS	Spec. Ed. Para	Step 2 Spec. Ed. \$15.19 +\$1.00 ed. degree for 7.0/hr.	11-213-100-106-000-093	11/17/16-6/30/17	Increase in hours

7.	Kerry Esposito	Woodland	Cafeteria Para	Step 1 Reg. \$13.09/hr. for 2.5 hrs.	11-000-262- 107-000- 030	10/24/16- 6/30/17	change in start date
8.	Danielle Cammy	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hrs.	65-990-320- 100-000- 098	10/24/16- 6/30/17	Change in start date
9.	Stacey D'Aversa	Mill Lake	AM Kind. Para	Step 3 Reg. Ed. \$13.29/hr. for 3.75/hrs.	11-190-100- 106-000- 040	10/5/16- 6/30/17	Correction of step on guide
10	Marie Heitner	Woodland	Paraprofessional	\$1.00/hr. for education degree	11-212-100- 106-000- 093	9/1/16- 6/30/17	Adjustment for Education degree
11	Arianna Burkshot	Falcon Care	Group Leader	\$13.00/hr. for 2.0 hours	65-990-320- 100-000- 098	10/31/16- 1/2/17	Correction in start date
12	Margaret Lopez	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09 for 3.75 hrs./ + \$1.00 ed. degree	11-213-100- 106-000- 093	11/18/16- 6/30/17	Replacemen t position for transfer
13	Thomas Taylor	HS	Spec. Ed. Para	Step 5 Spec. Ed. \$15.82 hr.	11-213-100- 106-000- 093	9/27/16- 6/30/17	After school activity
14	Ann Marie Popper	Mill Lake	Para	Step 1 Spec. Ed. \$15.09 for 6.75/hrs.	11-214-100- 106-000- 093	10/18/16- 2/10/17	Leave replacement – correction in end date
15	Gloria Colluci	Transportati on	Bus Driver	Step 2 \$22.41/hr. for 6 hrs./day	11-000-270- 160-096	12/19/16- 6/30/17	Replacemen t position
16	Rosemary Otero	Brookside School	Lunch Para	Step 1 Reg. \$13.09/hr. for 2.5/hrs.	11-000-262- 107-000- 020	11/7/16- 6/30/17	Change in start date
17	Heidi Bloom Leeds	MTMS	Media Coordinator	Step 1 \$31,894 pro rated	11-000-222- 100-000- 098	11/7/16- 6/30/17	Change in start date
18	Rudolf Theiss	MTMS	Custodian	Entry level \$19.82/hr. + second shift	11-000-262- 100-000- 080	11/15/16- 6/30/17	Change in start date

				.55/hr. for 8 hrs./day			
19	Elizabeth Cook	Mill Lake	Para – Kindergarten	Step 1 Reg. Ed. \$13.09/hr + \$1.00 degree for 3.75/hrs	11-190-100-106-000-040	Retroactive to 10/17/16-12/23/16	Leave replacement

V. It is recommended that the Board approve the following substitutes for the 2016-2017 school year:

Certificated

Jamie Mazza	Substitute Teacher
Jill Brotschul	Substitute Teacher
Christopher DeRitts	Substitute Teacher
Davian Shepherd	Substitute Teacher
Minna Kim	Substitute Teacher

Non Certificated

Alaina Waters	Substitute Paraprofessional
Alexandra Heizer	Substitute Volunteer Coach
John Hinz	Substitute Volunteer Coach

V. **BOARD ACTION** (Items A through J) **(The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent’s Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2016-2017 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of October 2016.
- E. It is recommended that the Board approve the following Policy for a second and final reading:

Bylaw 0142.1 Nepotism

- F. It is recommended that the Board approve the submission of the New Jersey Department of Education Title I Arts Integration Pilot Program grant in the amount of \$100,000.
- G. It is recommended that the Board approve the following students for out-of-district placement for the 2016-2017 school year:

Student No.	School	Start Date	Tuition
91556	Center School	10/10/19	\$335.19 per diem
85686	Collier High School	10/19/16	\$314.00 per diem

- H. **2016-2017 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/16-11/15/16:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
10/17/16	HS	theft	n/a
10/20/16	HS	fight	n/a
11/3/16	HS	vandalism	\$558 (student will be assessed for cost)

- I. *It is recommended that the Board approve the following clubs for approval for the 2016-2017 school year:

Clubs:

Paws for Cause

- J. *It is recommended that the Board approve the following curriculum for approval for the 2016-2017 school year:

PE Grades 1-3

PE Grades 4-5

Digital Photography I

Instrumental Music Grades 4-5

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Tree of Knowledge Learning Center, 326 3rd Street, Lakewood, NJ 08701 to conduct the following Independent Educational Evaluations at a fee of \$750.00 each for the 2016-2017 school year:

Social
Speech and Language
Occupational Therapy
Physical Therapy
Educational

2. * It is recommended that members of the Monroe Township Board of Education renew the agreement with Equifax d/b/a TALX UC Express Corporation to provide unemployment cost management services for the 2016/2017 school year. The estimated annual cost is \$1325.00.

3. * It is recommended that members of the Monroe Township Board of Education approve Tiny Tots Therapy, Inc., 551 Park Ave. Suite # 4, Scotch Plains, NJ 07076 to provide the following services for the 2016-2017 school year:

On-site services for the following at a fee of \$80.00 to \$87.50 per hour each:
Home instruction for the following at a fee of \$95.00 to \$105.00 for 30 minutes each:

Speech Therapy
Occupational Therapy
Physical Therapy

4. It is recommended that members of the Monroe Township Board of Education approve Joseph John Lesky, 48 Ruppert Drive, Somerset, NJ 08873 as a pianist for rehearsals and a performance for the MTMS 6th Grade play on December 2nd at a total cost of \$400.00.

PRE-REFERENDUM PLANNING

5. * It is recommended that the Monroe Township Board of Education amend the Board's resolution dated October 19, 2016 approving the proposal of Brinkerhoff Environmental Services, Inc. dated October 17, 2016 for freshwater wetlands delineation and habitat study for Block 6, Lot 5.21 in Monroe Township to provide for said approval without the contingency of the Board's receipt of an

executed Letter of Intent from the Monroe Township Council. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

6. *It is recommended that the Monroe Township Board of Education authorize the Business Administrator/Board Secretary to engage in a land search to facilitate the Board in identifying suitable parcels of land to address student enrollment and facilities needs in the Monroe Township School District.

7. *It is recommended that the Board of Education authorize DI Group Architecture, LLC, the Board's Architect of Record, to provide architectural services regarding the exploration and feasibility of building additions onto all school facilities and the exploration and feasibility of building a new school on the Applegarth School site at the previously approved hourly rates of DI Group Architecture, LLC, as follows:

2016-2017 HOURLY COMPENSATION RATES:

Position	Rate Per Hour
Principal	\$175
Associate	\$135 - \$150
Architect	\$105 - \$145
Project Manager	\$106 - \$148
Architectural Designer	\$127 - \$165
Interior Designer	\$ 62 - \$137
Construction Administrator	\$105 - \$139
Graphic Designer	\$ 85 - \$137
CAD Technician	\$ 56 - \$115
Clerical	\$ 45 - \$ 75

It is further recommended that the Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

8. *It is recommended that the Board of Education appoint Ross Haber Associates, Inc. to update the demographic study in accordance with the previously submitted proposal of Ross Haber Associates, Inc. to update the enrollment figures to reflect the new data submitted with the Student Enrollment Report, ASSA, at a cost not to exceed \$5,000.00. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

B. TRANSFER #3

It is recommended that members of the Monroe Township Board of Education approve Transfer #3 for September 30, 2016 for Fiscal Year 2016/2017 as previously submitted.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2016, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the September 2016 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. * BILL LIST

It is recommended that the bills totaling \$9,782,505.22 for September 2016 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. * CONTRACT - IEP SOFTWARE RENEWAL

It is recommended that members of the Monroe Township Board of Education approve PCM-G, 14120 Newbrook Drive, Suite 100, Chantilly, VA 20151, to provide a software program and services thru Frontline Technologies LLC for the 2016-2017 school year at a fee of \$18,940.08. This IEP management software fulfills a requirement under NJSMART and allows for web based IEP management which more efficiently serves classified students.

F. * JOINT TRANSPORTATION AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Joint Transportation Agreement between Monroe Township Board of Education and South Brunswick Board of Education to coordinate transportation services for the 2016-2017 school year for special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness.

G. RESOLUTION OF THE MONROE TOWNSHIP PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

WHEREAS, the Monroe Township Public School District Board of Education (The "Board"), a regular operating public school district in the State of New Jersey has identified an anticipated capital improvement project (the "Project") for which it wishes to seek the approval of the New Jersey Department of Education ("DOE"); and

WHEREAS, the anticipated Project identified by the Board is as follows:

- a. Barclay Brook Elementary School:
 - i. Partial Reroof/Building Envelope

WHEREAS, the Board, through its architect DIGroup Architecture, LLC (“the Architect”), intends to submit an application for this Project to the DOE for approval; and

WHEREAS, in connection with the anticipated Project, the Board has prepared an Amendment Request Form associated with its Long Range Facilities Plan (the “Plan”) to include said Project; and

WHEREAS, the Board, through the Architect, intends to submit the Amendment to the Plan to the DOE for approval:

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby authorizes the Architect to submit to the DOE for approval an application for said Project.

Section 2. The Board hereby authorizes the Architect to submit to the DOE for approval the Amendment to the Plan incorporating the Project.

H. *CONTRACT RENEWAL - MY LEARNING PLAN

It is recommended that the members of the Monroe Township Board of Education renew the Subscription Agreement with Frontline Technologies Group, LLC d/b/a/ MyLearningPlan for a one year subscription (11/01/2016–10/31/2017) at a cost of \$10,325.70.

I. *PUPIL TRANSPORTATION

It is recommended that members of the Monroe Township Board of Education, in accordance with the 2016/2017 budget and in accordance with the New Jersey Department of Education pupil transportation regulations, approve Phoenix Transportation, LLC. to provide pupil transportation on an as needed basis during fiscal year 2016/2017 for the best interest of the students and District.

J. *DATA MANAGEMENT SYSTEM

It is recommended that members of the Monroe Township Board of Education approve the previously submitted proposal of New Jersey School Boards Association dated September 29, 2016 for access to and use of Emerald Data Solutions™, a cloud-based Board Management Service, at a cost of \$17,500.00 per year plus a one-time start-up cost of \$1,000.00.

K. It is recommended that the Board of Education authorize the reimbursement to parents for personal items, which came into contact with a non-toxic irritant due to an accidental fire extinguisher discharge at Mill Lake School, and as per the recommendation of the Board's Environmental Hygienist to discard all such items, upon submission of receipts and signed affidavits, as follows:

Reimbursement of jackets:	Not to exceed \$300.00 per jacket;
Reimbursement of backpacks:	Not to exceed \$100.00 per backpack; and
Reimbursement of lunch box:	Not to exceed \$25.00 per lunch box.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

November 16, 2016
Meeting Date

12. BOARD PRESIDENT'S REPORT
13. OTHER BOARD OF EDUCATION BUSINESS
14. PUBLIC FORUM (See Note 3 below)
15. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation, and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM (See Note 3 below)
17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, December 14, 2016 7:00 p.m. Monroe Township High School

18. ADJOURNMENT

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**