

The meeting was called to order by Board president Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Michele Arminio
Mr. Ken Chiarella
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Ms. Dawn Quarino
Mr. Steve Riback
Mr. Frank Russo

BOARD MEMBERS ABSENT

Mr. Marvin Braverman

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVES' PRESENT

Mr. Syed Ateeb Jamal
Ms. Stefani Scalisi

MEMBERS OF THE PUBLIC 76

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 10, 2017:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Riback and seconded by Ms. Arminio to approve the minutes for the Public Board of Education Meeting held on December 14, 2016. Motion carried with Mr. Chiarella and Ms. Lang recusing.

A motion was made by Mr. Riback and seconded by Mr. Rutsky to approve the minutes for the Closed Session Meeting held on December 14, 2016. Motion carried with Mr. Chiarella and Ms. Lang recusing.

A motion was made by Mr. Chiarella and seconded by Mr. Riback to approve the minutes for the Public Board of Education Organization Meeting held on January 4, 2017. Motion carried.

A motion was made by Mr. Chiarella and seconded by Mr. Riback to approve the minutes for the Closed Session Meeting held on January 4, 2017. Motion carried.

SUPPORT STAFF OF THE YEAR PRESENTATION

Dr. Kozak, Ms. Kolupanowich, Dr. Alvich and Mr. Gorski congratulated the “Support Staff of the Year” award recipients. Dr. Kozak read a brief statement why they were nominated and presented each with a plaque. The recipients of the award are as follows:

Jennifer Burkshot	Applegarth	Kathleen Watlington	Barclay Brook
Lois Castrovince	Brookside	Lou Ann Pecorino	Central Office
Susan Finkelstein	High School	Raymond Durski	Middle School
Christine Brix	Mill Lake	Laura Tessler	Oak Tree
Suzanne Giglio	Transportation	Ed Butkiewicz	Woodland

STUDENT BOARD MEMBERS’ REPORT

Mr. Jamal reported the following:

Several high school students will be attending the DECA State Tournament in Atlantic City next week; representatives from the American Legion Oratorical Contest visited the high school last week to hear speeches from the participants; a member of the Wrestling Team obtained his 100th win and the Girls Bowling Team won the GMC Championship and ended their season undefeated.

Ms. Scalisi reported the following:

The Boys Bowling Team won the Group III State Sectional Championship; both the Girls and Boys Basketball Teams have advanced in the GMC Tournament; a Dress Drive will be held on February 23rd; the high school play at the Coffee House will be held on February 22nd at 6:30 p.m.; and senior members of the AVID program attended a tour at Kean University.

COMMITTEE REPORTS

Ms. Jill DeMaio, Chairperson of the Curriculum Committee, stated that the committee met earlier this evening. Ms. DeMaio reported that the committee reviewed all the clubs as well as their activity and attendance. Ms. DeMaio further reported that the committee reviewed and recommended the following new clubs: Monroe Corporation Club; Girl Up Club; Animation Club; Muslim Student Alliance Club; and Innovations & Entrepreneur Club.

A motion was made by Ms. DeMaio and seconded by Mr. Riback that the Monroe Township Board of Education establish an Innovations & Entrepreneur Club. Roll Call 9-0-0-1. Motion carried.

Ms. DeMaio stated that the committee also discussed a proposal for a Summer Band Program for Grades 5-9. Ms. DeMaio added that there will be three different levels of the program offered and each session will cost participants \$75.00 each.

Mr. Ken Chiarella, Chairperson of the Buildings, Grounds/Transportation Committee stated that the committee met on February 6th and reviewed the proposed land transfer at Church Road. Mr. Chiarella reported that the committee discussed the need to replace food service equipment (walk-in refrigerators and ovens) at both the Middle School & Woodland. Mr. Chiarella further reported that the committee discussed and reviewed the lot design for the proposed Route 522 land transfer.

Mr. Paul Rutsky, Chairperson of the Finance Committee, reported that the committee met on February 13th and discussed the HP Inc. Self-maintainer Agreement. Mr. Rutsky explained that the districts in house technology staff will be trained to repair Hewlett Packard equipment, saving equipment down time, additionally the district will benefit by receiving reimbursements from Hewlett Packard for the repairs completed.

Mr. Rutsky reported that the committee was updated on the recent testimony at the Senate Select Hearing on Funding Fairness and Monroe's inequity in state aid funding. Mr. Rutsky added that Mr. Gorski, Dr. Kozak and Mayor Tamburro along with some board members will be providing testimony at the Assembly Education Committee on February 23rd in Trenton.

Mr. Rutsky reported that the committee reviewed the upcoming Budget where Mr. Gorski indicated that things are on track.

Mr. Rutsky stated that the committee reviewed the 2015/2016 A41 and A42 which indicated that was nearly a break even with Jamesburg only owing Monroe approximately \$29,000.00. Mr. Rutsky added that it is projected that with the decreasing trend in actual tuition charge combined with Jamesburg's increase in tuition paid for 16/17 there is a strong indication that in 16/17 Monroe may owe Jamesburg.

PUBLIC FORUM

Prakash Parab 33 Dayna Drive – inquired about state aid and what administration is expecting from the testimony at the Senate Committee. Dr. Kozak responded that the district should know the state aid award after the Governor's Budget Address in late February. Dr. Kozak stated that administration will continue the push for fair funding until we receive our fair share.

Stephen Manfre 12 Belmont Court – inquired about the status of wetlands study on Church Road and how far the district is willing to go with the fight for state aid. Ms. Kolupanowich responded that she and Dr. Kozak will be speaking about state aid initiatives later in the evening in their reports. Mr. Gorski responded that the wetlands mapping study indicated that the wetlands exposure on the property has not materially changed from what has been previously mapped by the township. Mr. Gorski further reported that the turtle habitat study has been suspended due to the dormancy of the turtles and will reconvene in the spring.

SUPERINTENDENT'S REPORT

Dr. Kozak stated that he along with Mr. Gorski, and a few members of the Board were asked to present at the Assembly Education Committee on School Funding Fairness next week. Dr. Kozak stated that another district has brought legal action against the state and administration will be watching that case closely. Dr. Kozak further reported that he has started a new television show for Channel 28 titled Focus on Education. Lastly, Dr. Kozak reported that he attended a meeting with Ms. Lang regarding charter schools. Dr. Kozak stated that he along with approximately ten other districts expressed the financial problems that these schools are causing on public schools.

PERSONNEL

A motion was made by Mr. Riback and seconded by Ms. Arminio that Personnel Items A- CC be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried with Ms. Arminio and Mr. Rutsky abstaining on Item CC – Substitutes. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent’s Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Lang and seconded by Mr. Riback that Board Action Items A-I be approved by consent roll call. Ms. Arminio inquired when the enrollment numbers and costs associated with the Community Education Program will be available. Dr. Kozak responded that he hopes to have clarification around June at which time the committee will revisit the validity of the program. Roll Call 8-0-1-0-1. Motion carried with Mr. Rutsky abstaining on all items. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

A motion was made by Mr. Riback and seconded by Mr. Chiarella that Board Action Items A- E be approved by consent roll call. Mr. Chiarella thanked Ms. Arminio for serving as the NJSBA Delegate Representative for Monroe Township adding that he is confident that she will serve the Board well. Roll Call 9-0-0-0-1. Motion carried with Ms. DeMaio, Ms. Lang and Mr. Riback recusing on Item B – Travel Resolution and Mr. Rutsky abstaining on Items A, B & C. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BOARD PRESIDENT’S REPORT

Ms. Kolupanowich reported that administration and members of the Board were invited to attend a NJ State Senate Select Committee Hearing on School Funding Fairness at Middlesex County College. Ms. Kolupanowich reported that the following spoke on behalf of Monroe Township: Senator Linda Greenstein; Assemblyman Dan Benson; Mayor Tamburro; Wayne Hamilton; Michael Gorski; Dr. Kozak; Ken Chiarella and herself. Mr. Riback, Gary Busman and Andy Paluri also attended to lend support for Monroe. Ms. Kolupanowich added that they spoke about the uniqueness of Monroe, the growth in the township and the lack of funding from the state.

Ms. Kolupanowich reported that they were also invited to testify at the Assembly Education Committee on February 23rd regarding the same topic.

Ms. Kolupanowich further reported that both she and Mr. Ken Chiarella were invited to speak with Senator Greenstein, Assemblyman Danial Benson and Assemblyman Wayne DeAngelo to discuss district funding needs, the creation of the Ad Hoc Committee on Fair Funding and various ways

that they can work on the funding fight. Ms. Kolupanowich added that they are currently in the process of inviting community members to join the committee.

Mr. Russo inquired about the status of the letter writing campaign. Ms. Kolupanowich responded that the committee may consider a petition instead of the letter writing campaign as it may be able to gather more residents. Mr. Chiarella added that he requested that Mr. Russo be a member of the Ad Hoc Committee so he will be able to contribute and express his ideas.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Riback spoke in regards to an article in the Star Ledger regarding charter schools. Mr. Riback stated that charter schools are not held to the same standards as public schools. Mr. Riback added that according to the article there is an investigation for a charter school in Red Bank for possible discrimination or segregation.

Ms. Arminio thanked administration and those board members who spoke at the senate hearing committee for their efforts. Ms. Arminio congratulated the recipients of the support staff of the year award and thanked all the support staff for all that they do to help make Monroe wonderful.

Ms. DeMaio stated that she and Ms. Lang attended the NJ Educational Policy Agenda for the next Gubernatorial Administration Conference last week. Ms. DeMaio stated that topics covered were the effects of the lack of school funding the last eight years; what it's doing to districts; Governor Christie's proposal for school funding; and NJ charter school funding.

Ms. Lang reported that she recently attended the NJSBA County Meeting which covered the effects that charter schools are having on school districts. Ms. Lang stated that Monroe currently spends over \$100,000.00 a year for charter schools. Ms. Lang further reported that there are districts that are spending millions of dollars and are laying off teachers and eliminating programs due to the amount they are paying for the charter schools. Mr. Riback added that charter schools do not receive decreases in state aid like public schools do.

PUBLIC FORUM

Krishna Tekale 11 Jake Place – stated that the community is willing to support administration with the state aid fight by showing up in numbers. Mr. Tekale would like to partake in the letter writing committee.

Lisa Poye Damore 3 Fallow Way – stressed her concerns relating to the lack of communication from the Middle School regarding an invitation that was distributed without the location of meeting and the difficulty in finding that information. Ms. Damore also stated that the calendar on district website lacks information. Ms. Damore added that there is a lack of communication from the middle school regarding the new date for high school orientation for students that will be making confirmation on the date that is currently scheduled.

Chrissy Skurbe 21 Preakness Drive – stated that she hopes that the policy committee and the Board doesn't limit what the public can and cannot say during public forums. Next, Ms. Skurbe inquired if the district is looking at purchasing two properties and would they be told before purchase is completed. Ms. Kolupanowich responded that any negotiations for purchasing property is held in closed session until the purchase is made then the information will be made public. Ms. Skurbe

inquired if the district has money in the Budget to purchase land. Mr. Gorski responded that there is \$975,000 in a capital reserve account which could be used however, most land that is purchased by a school district is done by a bond sale through a bond referendum.

Prakash Parab 33 Dayna Drive – inquired if the township can initiate a pilot program like Woodbridge did. Dr. Kozak responded that the township can, but the township would lose much more in tax revenue compared to anything that a developer would offer. Mr. Dr. Kozak explained the districts receive funding based on their socioeconomics wealth. Dr. Kozak added that Monroe’s is much higher than Woodbridge. Mr. Parab stated that at the last council meeting it was stated that 4000 houses will be built in the next fifteen years and inquired if the district has the income revenue planned to support this. Dr. Kozak explained that with the new homes there also comes ratables which help to offset the costs.

Carmine Nesti 32 Monroe Blvd. – stressed his concerns relating to the Boys Basketball coach. Ms. Kolupanowich responded that Dr. Kozak will look into the concerns and get back with Mr. Nesti.

Doug Poye 4 Tamarack Road – inquired how many students from Monroe are attending charter schools. Dr. Kozak responded that there are currently nine students which the district is paying over \$100,000.00 for. Dr. Kozak added that a concern is that some charter schools are actively recruiting students from certain districts where they receive more per student than other districts. Mr. Poye inquired if the district is looking at two parcels of land to select one or is it two parcels to build two buildings. Mr. Gorski responded that the district has looked at over twenty parcels of land and there are a couple that are attractive. Mr. Gorski added that more information will be forthcoming shortly. Mr. Poye inquired if there is a policy regarding the distance & times that school teams can play games. Mr. Poye stressed his concerns regarding a regular scheduled game that was held late on a Sunday night in New York. Ms. Kolupanowich responded that Dr. Kozak will look into it.

Lisa Damore 3 Fallow Way – stressed her concerns regarding the lack of availability of Algebra I A/B classes for freshmen. Ms. Damore stated that there is not enough classes for all the students that wish to take it. Ms. Kolupanowich responded that they will look into it,

Michele Cupo Bard 22 Bard Drive – Asked the Board to revisit full day Kindergarten. Ms. Kolupanowich responded that the Board can revisit it but space will definitely be a concern.

Prakash Parab 33 Dayna Drive – inquired about the status, timeline & plan for the Ad Hoc Committee for State Aid Funding. Ms. Kolupanowich responded that the committee is just being assembled and once the committee begins to meet Mr. Chiarella will be providing reports for the public at the monthly board meeting.

Kim Chaves 2 Horseshoe Court – spoke in regards to the Wilson Program. Ms. Chaves stressed that zero period is too early for her child (6th grade) and inquired if it can be scheduled into the day instead of world language. Ms. Kolupanowich responded that Dr. Kozak will look into it.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Riback and seconded by Mr. Chiarella that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 9:00 p.m.
Returned to Public Meeting at 9:20 p.m.

PUBLIC FORUM - None

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Thursday, March 16, 2017.

ADJOURNMENT

A motion was made by Ms. DeMaio and seconded by Mr. Riback that the meeting be adjourned. Motion carried. The public meeting adjourned at 9:21 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary



Wednesday, February 15, 2017
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831

7:00 P.M.

(PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING)
(RECORDING BOARD MEETINGS) (See Note 1)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject A. BOARD MEMBERS

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Type Information

Ms. Michele Arminio
 Mr. Marvin Braverman
 Mr. Ken Chiarella
 Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Ms. Patricia Lang
 Ms. Dawn Quarino
 Mr. Steven Riback
 Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal
 Ms. Stefani Scalisi

4. STATEMENT

Subject A. STATEMENT

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date;

time and place thereof posted February 10, 2017 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject **A. APPROVAL OF MINUTES**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Type Information, Minutes

Public Board of Education Meeting, December 14, 2016
 Closed Session Meeting, December 14, 2016
 Public Board of Education Organization Meeting, January 4, 2017
 Closed Session Meeting, January 4, 2017

File Attachments Public 01.04.17.pdf (183 KB) Public 12.14.16.pdf (172 KB)

6. PRESENTATIONS

Subject **A. SUPPORT STAFF OF THE YEAR PRESENTATION**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Type

7. STUDENT BOARD MEMBERS' REPORT

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject **A. PUBLIC FORUM**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Type Information

(See Note 3)

10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Subject **A. ENROLLMENT**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Type Information

I. ENROLLMENT

Schools	1/31/17	12/31/16	Difference	1/31/16	Difference
Applegarth	372	367	+5	322	+50
Barclay Brook	365	361	+4	375	-10
Brookside	425	424	+1	421	+4
Mill Lake	601	602	-1	657	-56
MTMS	1659	1658	+1	1631	+28
Oak Tree	687	678	+9	617	+70
Woodland	416	417	-1	405	+11
High School	2166	2173	-7	2094	+72
Total	6691	6680	+11	6522	+169

I. ENROLLMENT (CONT'D)

School	Monroe			Jamesburg		
	Dec	Jan	Difference	Dec	Jan	Difference
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Center School	1	1				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2				
Collier	3	3				
CPC High Point	2	2				
Douglass Develop. Center	0	1	Plus 1	1	1	
East Mountain	1	1				
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	3	3				
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
Newmark Elementary	1	1				
Princeton Child Develop Inst.	1	0	Minus 1			
Rugby	2	2				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	1	1				
Total	49	49		3	3	

Subject B. FIRE/LOCKDOWN DRILLS

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
 Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS
 Type Information

III. FIRE/LOCKDOWN DRILL

Fire

Applegarth School -----January 4, 2017
 Barclay Brook School -----January 11, 2017
 Brookside School -----January 4, 2017
 Mill Lake School ----- January 4, 2017
 Monroe Middle School----- January 6, 2017
 Oak Tree School ----- January 19, 2017
 Woodland School -----January 4, 2017
 Monroe High School ----- January 26, 2017

Lockdown

Applegarth School-----January 26, 2017
 Barclay Brook School-----January 4, 2017
 Brookside School -----January 6, 2017
 Mill Lake School -----January 18, 2017
 Monroe Middle School-----January 18, 2017
 Oak Tree School ----- January 27, 2017
 Woodland School ----- January 20, 2017
 Monroe High School ----- January 30, 2017

Subject C. HOME INSTRUCTION

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
 Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS
 Type Information

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
91198	OTS	1	CST	Seitz, McCarron	7/1/2016	
79109	MTHS	10	CST	Countryman, Earl, G. Schnitzer	7/1/2016	
85353	MTMS	7	Medical	Murphy, Best, Sammut, Earl	9/6/2016	
82315	MTHS	10	Medical	Professional Education Services, Quindes, Olszewski, Fullen, McDonald, Feminella	9/20/2016	
89515	MTHS	11	Medical	Riggi, Profaci, Simmonds, Herman	9/7/2016	
89630	MTMS	8	Medical	Professional Education Services, ESCNJ, Rutgers UBHC	9/30/2016	
85600	MTMS	7	504	M. Murphy, Booher, Freeman, A. Best	9/6/2016	
89423	MTMS	7	CST	Earl	9/6/2016	
84266	MTHS	10	504	M. Hardt, Grimaldi, Dey, Santoriello	9/6/2016	
84142	MTHS	9	CST	Feminella, Reenstra, Esteves, Ferrantelli	9/6/2016	
87954	MTMS	7	504	Siniscalachi, Parker, M. Sullivan, Sarcone, Wilensky	9/6/2016	
80668	MTHS	12	Medical	R. Byrnes, Stapenski, Mascali	11/21/2016	
81949	MTHS	10	CST	Guglielmi, S. Mackenzie, Profaci, Cadott, Quindes	11/30/2016	
84260	MTHS	12	Medical	Professional Education Services	12/5/2016	
90753	MTHS	9	Medical	Driscoll, Scaletti, Pearce, R. Mackenzie, Olszewski, Kasternakis, Grimald	11/29/2016	
83326	MTHS	9	Medical	Ferrantelli, Wolverton, Reenstra, Comey, Esteves	11/30/2016	

90817	MTHS	10	CST	Quindes, Wolk, Guglielmi, Lustgarten, Parker	9/6/2016	
89742	BBS	2	CST	Barry	12/21/2016	
88874	MLS	KF	Medical	ESCNJ	12/8/2016	
80525	MTHS	11	504	Tervo, Chase, K. Chanley, Wolk, Roth, Corbisiero	9/6/2016	
87945	MTHS	11	Medical	Professional Education Services	1/2/2017	
86525	MTHS	10	Medical	Eating Recovery Center	12/29/2016	
81821	MTHS	10	Medical	ESCNJ, Sharma, Simmons, Chanley, Guglielmi	1/10/2017	
90582	BBS	K	CST	Torres	9/6/2016	

Subject D. PERSONNEL

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through CC

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation of **Ms. Kathryn Peters**, teacher of Science at MTMS, effective April 3, 2017.
- B. It is recommended that the Board accept the resignation of **Mr. Rudolf Theiss**, custodian at MTMS, retroactive to January 27, 2017.
- C. It is recommended that the Board accept the resignation of **Ms. Stacey Weinstein**, as Student/Staff Athletic Manager 50%, effective February 13, 2017.
- D. It is recommended that the Board approve a medical leave of absence to **Ms. Patricia Sherman**, workstation specialist at Applegarth/Oak Tree School, retroactive to February 7, 2017 through February 24, 2017. It is further recommended that Ms. Sherman will utilize her accumulated sick days and vacation days for this leave.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Mary Lowndes**, paraprofessional at MTMS, retroactive to January 25, 2017 through February 5, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lowndes may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Dolores Irato**, driver in the Transportation Department, effective February 23, 2017 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Irato may be entitled.
- G. It is recommended that the Board approve a medical leave of absence to **Mr. Chip Booher**, teacher of Math at MTMS, retroactive to January 23, 2017 through February 19, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Booher may be entitled.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Karen Antozzeski**, teacher of Science at MTMS, effective to March 13, 2017 through June 30, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be

without pay except to the extent of any sick days to which Ms. Antozzeski may be entitled.

- I. It is recommended that the Board approve an extended medical leave of absence to **Ms. Regina Martyka**, bus driver in the Transportation Department, retroactive to January 26, 2017 through March 29, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Martyka may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Kimberly Wittkamp**, teacher of Language Arts at MTMS, effective April 27, 2017 through January 2, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wittkamp may be entitled.
- K. It is recommended that the Board approve an extended medical leave of absence to **Ms. MaryAnne Pipala**, paraprofessional at Woodland School, effective February 27, 2017 through April 3, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Pipala may be entitled.
- L. It is recommended that the Board approve an extended medical leave of absence to **Ms. Maureen Prusakowski**, bus driver in the Transportation Department, effective February 15, 2017 through February 24, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Prusakowski may be entitled.
- M. It is recommended that the Board approve a modification in the maternity leave of absence to **Ms. Jennifer Wirth**, teacher of grade 1 at Mill Lake School, effective February 2, 2017 through January 2, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wirth may be entitled.
- N. It is recommended that the Board approve a maternity leave of absence to **Ms. Sarah Pramberger**, teacher of grade 1 at Oak Tree School, effective May 8, 2017 through November 1, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Pramberger may be entitled.
- O. It is recommended that the Board approve a maternity leave of absence to **Ms. Kerrilyn Sidler**, teacher of grade 4 at Woodland School, effective March 29, 2017 through June 30, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sidler may be entitled.
- P. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Nancy Kapcsos**, teacher of spanish at MTMS, effective March 3, 2017 through April 17, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kapcsos may be entitled.
- Q. It is recommended that the Board approve a modification in the return date of the extended maternity leave of absence to **Ms. Michelle Jodon**, teacher of Language Arts at the High School, effective February 3, 2017 through April 2, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Jodon may be entitled.
- R. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Ryan Tolboom**, Education Technology Facilitator, effective April 18, 2017 through May 30, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township

Education Association covering the period July 1, 2014 through June 30, 2017. Mr. Tolboom's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et. seq., as appropriate.

- S. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Patrick Nortz**, teacher of Physical Education at MTMS, effective March 20, 2017 through March 31, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Mr. Nortz's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et. seq., as appropriate.
- T. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Maria Palencia**, bus driver in the Transportation Department, effective March 3, 2017 through March 10, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Ms. Palencia will utilize her 3 personal days and the remaining unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et. seq., as appropriate.
- U. It is recommended that the Board rescind the medical leave of absence of **Mr. Larga Greene**, Maintenance Mechanic for the District.
- V. It is recommended that the Board approve a return to work date of **Ms. Debra Goldhecht**, Speech Teacher at Brookside School, effective March 13, 2017.
- W. It is recommended that the Board approve the return to work of **Ms. Francine Wilden**, paraprofessional at Brookside School, retroactive to January 30, 2017.
- X. It is recommended that the Board approve the return to work of **Ms. Michele Goff**, paraprofessional at MTMS, effective February 9, 2017.
- Y. It is recommended that the Board approve the changes on the guide for the following staff members retroactive to February 1, 2017:

Beth Wolk	Step 5 MA+30
Casey Baldini	Step 5 MA
Patrick Comey	Step 4 BA+15
Benjamin Ostner	Step 5 MA+30

- Z. It is recommended that the Board approve the following personnel as instrumentalists for the Spring Musical at MTMS on March 30, 2017 through April 1, 2017 for a salary of \$600 each:

James Capes MTMS
Yale Snyder Woodland

- AA. It is recommended that the Board approve the following clubs at MTMS for Spring 2017:

Instructional Rate (53.87/hr.):

Sarah Cummings	TSA (Technology Student Association) Engineering Club
Kerry Curran	Industrial Art Club
Colleen Duffy	Art Club
Katy Elias	Amazing Painters
Jackie Hong	Writers Club
Dawn Graziano 50%	
Mary (Katie) Sullivan 50%	Legal Eagles Club
Heidi Lubrani	Falcon Broadcasting Club
Donna Montgomery	Programming Club
Donna Montgomery	TSA (Technology Student Association) Technology Club
Michelle Murphy	Sewing Club
Sarah Ponsini	History Bee
Nina Schmetterer	AYV Club
Christy Viszoki	Craft Club

Non-Instructional Rate (44.85/hr.):

Jessica Consiglio	Nail Art
Erica Coonelly	Make a Space
Misty Corbisiero	Tennis and Ping Pong Club
Karissa Crombie 50%	
Stephanie Moore 50%	Yoga Club
Jody Heyl	Card and Board Game
Scott Messinger	Debate Club
Brooke Metzger	Science Club
Sam Schneider	G.E.E.E.C. Club

AB. It is recommended that the Board approve the following certificated staff on the following step on guide:

Employee	School	Position	salary Guide	Account No.	Dates	Reason for hire
Kris Cauda	District	Floater Nurse	Step 8 BA+15 \$60,772 + \$1750	11-000-213-100-000-098	1/26/17-6/30/17	Modification in salary to include BA+15
Lauren Fischetti	Applegarth	Teacher grade 5	Step 1 MA \$49,282+\$3450	11-120-100-101-000-050	2/6/17-3/23/17	Leave replacement - transfer to Applegarth extend contract
Alyssa Sliwoski	Mill Lake	Teacher grade 1	Step 1 BA \$49,282 pro rated	11-120-100-101-000-040	1/31/17-6/21/17	certificate received placed on step on guide
Tatiana Santo	Applegarth	Teacher of grade 4	Step 1 BA \$49,282 pro rated	11-120-100-101-000-050	2/1/17-6/30/17	Transfer replacement
Denise DiMeola	HS	Teacher of Spec. Ed.	117% contract	11-213-100-101-000-093	2/27/17-4/9/17	Leave replacement
Lorraine Ongaro	HS	Teacher of Spec. Ed.	117% contract	11-213-100-101-000-093	2/27/17-4/9/17	Leave replacement
Nicole Altilio	HS	Teacher of Spec. Ed.	117% contract	11-213-100-101-000-093	2/27/17-4/9/17	Leave replacement
Lauren Staub	HS	Teacher of Spec. Ed.	117% contract	11-213-100-101-000-093	2/27/17-4/9/17	Leave replacement
Jonathan Grasso	HS	Teacher of Spec. Ed.	117% contract	11-213-100-101-000-093	2/27/17-4/9/17	Leave replacement
Debra Lyons	HS	Teacher of Spec. Ed.	134% contract	11-213-100-101-000-093	2/25/17-4/9/17	Leave replacement
Jennifer Chase	HS	Math - CMAC	1 hour per day at hourly instructional \$53.87	11-140-100-101-000-070	1/30/17-6/30/17	after school CMAC
Margaret Dey	HS	Asst. Spring Track	Step 3 \$6259	11-402-100-100-000-098	spring 2017	coaching position
Jessica McDermott	Brookside	substitute TAG teacher	\$77.56 session	11-120-100-101-000-020	2/15/17-6/30/17	substitute
Kelsey Holtz	Oak Tree	Basic Skills Teacher	\$77.56 session	11-120-100-101-000-060	2/2/17-5/1/17	after school Basic Skills
Rachel Gogliormella	Oak Tree	Basic Skills Teacher	\$77.56 session	11-120-100-101-000-060	2/2/17-5/1/17	after school Basic Skills
Dana Mattia	Oak Tree	Substitute Basic Skills Teacher	\$77.56 session	11-120-100-101-000-060	2/2/17-5/1/17	substitute Basic Skills
Jursy Wallace	MTMS	Asst. Baseball Coach	Volunteer		spring 2017	volunteer
Marion Peluso	Barclay	Teacher of	Step 1 BA	11-216-100-	2/1/17-	leave replacement

	Brook	Handicapped	\$49,282 pro rated	101-000-093	3/31/17	extension of contract
Jamie Neues	HS	Teacher of Language Arts	117% contract	11-140-100-101-000-070	1/23/17-4/7/17	leave replacement
Robert Byrnes	HS	Teacher of Language Arts	117% contract	11-140-100-101-000-070	1/23/17-4/7/17	leave replacement
Melissa Wolverton	HS	Teacher of Language Arts	117% contract	11-140-100-101-000-070	1/23/17-4/7/17	leave replacement
Meghan Denehy	HS	Teacher of Language Arts	117% contract	11-140-100-101-000-070	1/23/17-4/7/17	leave replacement additional sections

BB. It is recommended that the Board approve the following non-certificated staff on the following guides:

Employee	School	Position	Salary Guide	Account NO.	Dates	Reason for Hire
Lisa Babar	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed \$15.09 3.75/hrs	11-213-100-106-000-093	1/30/17-6/30/17	change in start date
Jeanne Quinto	MTHS	Spec. Ed. Para	Step 3 \$15.29 for 3.5/hrs	11-213-100-101-000-093	2/6/17-6/30/17	transfer to resignation position
Catherine Verra	Falcon Care	Assistant Group Leader	\$11.00/hr. for 5.5/hrs	65-990-320-100-000-098	2/27/17-6/30/17 pending criminal history	replacement position
Geoffrey Szeto	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09+\$2.00 toileting + \$1.00 ed. degree for 6.75 hours	11-216-100-106-000-093	2/16/17-6/30/17	transferred to resignation position
Rosemary Otero	Brookside School	Para	Step 1 Reg. \$13.09 2.5/hrs Step 1 Spec. Ed. \$15.09/hr for 1.25 hrs	11-000-262-107-000-020 11-213-100-106-000-093	2/9/17-6/30/17	resignation replacement
Mariah Thompson	Falcon Care	Asst. Group Leader	\$11.00/hrs for 3.5/hrs	65-990-320-100-000-098	2/13/17-6/30/17	change in start date
Arianna Burkshot	Falcon Care	Group Leader	\$13.00/hr for 2.0/hrs	65-990-320-100-000-098	2/27/17-4/3/17	leave replacement - transfer

CC. It is recommended that the Board approve the following as substitutes for the 2016-2017 school year:

Certificated

Joel Podos	Substitute Teacher
Leigh Russ	Substitute Teacher
Shirley Webster	Substitute Teacher
Joanne Kowaleski	Substitute Teacher
James Andrews	Substitute Teacher
Mary Ann O'Brien	Substitute Teacher
Gina Ward	Substitute Teacher
Marissa Wright	Substitute Teacher
Maimouna Ndao	Substitute Teacher
Jenna Rutsky	Substitute Teacher
Donna Cohen	Substitute Teacher
Shannon Kowalski	Substitute Teacher

Non Certificated

Sarah Mychalchyk	Substitute Computer Technician
------------------	--------------------------------

Subject

E. BOARD ACTION

Meeting

Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Type

Action

V. BOARD ACTION (Items A through I) **(The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2016-2017 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of January 2017.
- E. **2016-2017 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/16-2/14/17:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
1. 1/25/17	HS	Damage to property	Parents billed

- F. It is recommended that the Board approve the previously submitted school calendar for the 2017-2018 school year.
- G. It is recommended that the Board of Education approve the previously submitted Agreement between the Board and the Monroe Township Education Association regarding the STEM Summer Camp Academy for summer 2017. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Agreement.
- H. It is recommended that the Board approve the previously submitted Policies and Regulations for a first reading:

Policy 1510	Americans with Disabilities Act
Policy 2415.30	Title I - Educational Stability for Children in Foster Care
Policy 2418	Section 504 Rehabilitation Act of 1973 - Students
Reg. 1510	Americans with Disabilities Act
Reg. 2418	Section 504 of the Rehabilitation Act of 1973 - Students

- I. It is recommended that the Board approve the following classes, instructors and salaries for the Spring 2017 Adult Education Program:

COMMUNITY EDUCATION SPRING 2017 INSTRUCTOR SALARIES			
Instructor Name	Class	Dates	Salary
Atlas World Travel	9/11 Memorial Museum in New York City	4/6	\$60 pp
Atlas World Travel	Broadway Musical, Come From Away	5/3	\$159 pp
Atlas World Travel	Phildelphia Museum of Art	5/10	\$68 pp
Brown, Jena	Pottery Studio	3/14-5/23	\$57.50 pp
Coast Boating School	Watercraft and Safe Boating, Personal	4/4 and 4/6	\$60 pp; minimum 6
Coast Boating School	Watercraft and Safe Boating, Personal	5/9 and 5/11	\$60 pp; minimum 6
Cohen, Marc	Change Your Habits, Change Your Life	3/21	No salary
Desai, Shesha	Healthy Living Interactive Workshop	3/30-5/4	\$22 per hour
Fisher, Hope	Beginner Yoga	3/13-5/22	\$4.75 pp/per class; maximum 12
Fishman, Esther	Finances for Women	4/25 and 5/2	No salary
George, Cheryl	Tai Chi / Beginner	3/14-5/23	\$4.75 pp/per class

George, Cheryl	Tai Chi / Advanced Beginner	3/14-5/23	\$4.75 pp/per class
Gunther, Frances	Social Media Basics	4/20-4/27	\$40/hour
Gunther, Frances	Social Media Intermediate	5/4	\$40/hour
Gunther, Frances	Social Media Complete Package	4/20-5/4	\$40/hour
Hawkins, Maureen	Beginner/Intermediate Line Dancing	3/14-5/23	\$4.75 pp/per class
Hyman, Herb	Introduction to Advertising	4/18-5/9	No salary
Kadoche, Salomon	Life Drawing Plus	3/14-5/23	\$59 pp
Kadoche, Salomon	Still Life Drawing with Pastels	3/16-5/25	\$65 pp
Kapel, Mark	The Kenja Club-Okinawan Health & Fitness	3/13-5/1	\$4.75 pp/per class
Kapel, Mark	The Kenja Club-Okinawan Health & Fitness	3/16-5/4	\$4.75 pp/per class
Kijak, Ken	Ballroom Dancing / Basic	3/16-5/25	\$220/based on registration
Kohn, Arnie	Beginner Bridge	3/14-5/9	\$80 per class; minimum 8
Kohn, Arnie	Intermediate Bridge	3/14-5/9	\$60 per class; minimum 8
Lin, Doris	Ikebana Floral Arranging	3/14	No salary
McCullough, Lawrence	Arts Insurance Coverage Seminar	4/4	No salary
Morales, Arturo	Watercolor Intermediate / Let the Medium Do It!	3/14-5/9	\$57 pp
Moreno, Krystina	Spanda Fusion	3/23-5/18	\$4.75 pp/ per class
Mosho, Martin	American Civil War	5/2	\$75.00
Roberts, Michael	Maximize your Social Security Retirement Benefits	5/2	No salary
Roberts, Michael	Medicare-What You Need to Know Now!	5/4	No salary
Roberts, Michael	Enhance the Aging Process	3/14-3/21	No salary
Silvestri, Joseph	The Complete Financial Management Workshop	3/23-4/6	No salary
Sky, Marc	Origami Money Art	3/30	MTCAC
Sky, Marc	Lose Weight with Hypnosis	4/20	\$21 pp/per class
Sky, Marc	Psychic Reading	3/16	\$21 pp/per class
Sky, Marc	Reliving Your Past Lives	3/30	\$21 pp/per class
Sky, Marc	Spirit Encounters	3/16	\$21 pp/per class
Sky, Marc	Superpower Memory	4/20	\$21 pp/per class
Solomon, Fran	iPhone Tips and Tricks	4/18	Based upon enrollment

Stroul, Elliott	Have Guitar, Let's Jam!	3/14-5/23	\$80 pp
Urbanowicz, Peter	Understanding Government and Economics	3/14-5/9	\$50/night; total \$400; min. 7
van Eckert, Edward	Arts Insurance Coverage Seminar	4/4	No salary
Voice Coaches	Get Paid to Talk!	4/20	\$87.50, min. 8 students
MTCAC: Sponsored by the Monroe Township Cultural Arts Commission; no payment by the BOE.			

File Attachments

[professional_development.pdf \(1,010 KB\)](#)

[StudentTeachingApprovalFebruary152017.pdf \(25 KB\)](#)

[policies.pdf \(263 KB\)](#)

[Regulations.pdf \(331 KB\)](#)

[school_calendar.pdf \(1,023 KB\)](#)

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject A. BOARD ACTION

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Type Action

Recommended Action It is recommended that Board Action Items A-E be approved by roll call.

The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.

BUSINESS ADMINISTRATOR'S REPORT/ RECOMMENDATIONS -

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Elaine McCarron, 7 Poplar Ct., West Windsor, NJ 08850 to provide Occupational and Physical Therapy to a student on home instruction at a fee of \$100.00 per hour for the 2016/2017 school year.
2. It is recommended that members of the Monroe Township Board of Education approve David Seamon, 301-A North 3rd Avenue, Highland Park, NJ 08904 as an Instrumentalists for the 2017 MTMS Spring Musical for a total fee of \$600.00.
3. It is recommended that members of the Monroe Township Board of Education approve David Salter, 48 Windle Park, Tarrytown, NY 10591 as an Instrumentalists for the 2017 MTMS Spring Musical for a total fee of \$600.00.

B. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and be it WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

New Jersey School Boards Association

Board Member	Title of program	Date of program	Transportation, Mileage and Tolls	Program Fee
Jill DeMaio	Governance III	05/15/17	\$10.00	No fee for NJSBA Members
Steve Riback	Governance III	05/15/17	\$10.00	No fee for NJSBA Members

New Jersey School Boards Association

Board Member	Title of program	Date of program	Transportation, Mileage and Tolls	Program Fee
Patricia Lang	Middlesex Unsung Heroes	03/01/17	\$10.00	No fee for NJSBA Members
Patricia Lang	Technology Conference	03/02/17	\$10.00	No fee for NJSBA Members
Patricia Lang	Middlesex County SBA	05/03/17	\$10.00	No fee for NJSBA Members

C. NJSBA DELEGATE REPRESENTATIVE

It is recommended that the members of the Monroe Township Board of Education elect Michele Arminio to serve as the New Jersey School Boards Association Delegate for the term of January 1, 2017 to December 31, 2017.

D. *HP INC. SELF-MAINTAINER AGREEMENT

It is recommended that the Board of Education approve the previously submitted Computer & Peripheral Products Parts and Labor Tier Self-Maintainer Agreement between the Board and HP, Inc. ("Agreement"), at no cost to the Board. The Agreement allows District staff members to perform warranty hardware repair service on eligible HP products that the Board owns or leases, which will result in an anticipated attractive monetary savings to the Board. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

E. *BID AWARD - GROUNDS CARE MAINTENANCE

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

WHEREAS, on February 10, 2017 the Business Administrator/Board Secretary received and opened bids for Grounds Care Maintenance in the Monroe Township School District from Pleasant View Landscaping and Lawn Maintenance, Inc. in the

amount of \$64,000.00, Custom Care Services, Inc. in the amount of \$138,400.00 and OnSite Landscaping Management, Inc. in the amount of \$66,989.00; and

WHEREAS, the lowest bid, that of Pleasant View Landscaping and Lawn Maintenance, Inc., has been reviewed by the Board's staff and counsel, and appears to conform to the Board's specifications in all material respects.

NOW, THEREFORE, BE IT RESOLVED that the contract for Grounds Care Maintenance in the Monroe Township School District is hereby awarded to Pleasant View Landscaping and Lawn Maintenance, Inc., 272 Federal Road, Monroe Township, New Jersey 08831 in the amount of \$64,000.00 in accordance with its Proposal and the Board's specifications.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

February 15, 2017

Prepared by

Meeting Date

File Attachments
[Bid Award Grounds Care.pdf \(167 KB\)](#)
[HP Inc. Maintainer Agreement.pdf \(637 KB\)](#)

12. BOARD PRESIDENT'S REPORT

13. OTHER BOARD OF EDUCATION BUSINESS

14. PUBLIC FORUM

Subject **A. PUBLIC FORUM**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. PUBLIC FORUM

Type Information

 (See Note 3)

15. CLOSED SESSION RESOLUTION

Subject **A. Closed Session Resolution**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. CLOSED SESSION RESOLUTION

Type Action, Information

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM

Subject **A. PUBLIC FORUM**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. PUBLIC FORUM

Type Information

(See Note 3)

17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Subject **A. Next Meeting**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Type Information

 Thursday, March 16, 2017 7:00 p.m. Monroe Township High School

18. ADJOURNMENT

Subject **A. ADJOURN**

Meeting Feb 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. ADJOURNMENT

Type Action

Recommended Log Out

Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**