

The meeting was called to order by Board President Kathy Kolupanowich at 6:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Ken Chiarella (arrived at 6:10)
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Ms. Dawn Quarino
Mr. Steven Riback

BOARD MEMBERS ABSENT

Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE ABSENT

Mr. Paul Rutsky

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVES' PRESENT

Ms. Stefani Scalisi

MEMBERS OF THE PUBLIC - 38

After the Pledge of allegiance and roll call, a motion was made by Mr. Riback and seconded by Ms. Lang that the Board take a ten minute recess. Motion carried.

The Board recessed from 6:03 p.m. until 6:13 p.m.

The Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 10, 2017:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the clerk of the municipality.

CLOSED SESSION RESOLUTION

Be It resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation, and Bullying
- Potential Land Acquisition
- Legal advice regarding the proposed Memorandum of Agreement in connection with a new collective negotiations agreement between the Board and the Monroe Township School Administrators Association; and
- Legal advice regarding the School Ethics Act.

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. DeMaio and seconded by Mr. Riback that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:15 p.m.

Returned to Public Meeting at 7:00 p.m.

Ms. Lang and Ms. Quarino excused themselves from the closed session meeting at 6:45 p.m.

APPROVAL OF MINUTES

A motion was made by Mr. Chiarella and seconded by Mr. Riback to approve the minutes for the Public Board of Education Meeting held on January 25, 2017. Motion carried.

A motion was made by Mr. Riback and seconded by Ms. Quarino to approve the minutes for the Closed Session Meeting held on January 25, 2017. Motion carried.

PRESENTATION & PUBLIC HEARING OF THE PRELIMINARY 2017-2018 SCHOOL BUDGET

Dr. Kozak, Mr. Gorski and Dr. Alvich gave a presentation on the 2017-2018 Preliminary Budget. The presentation included revenue sources, projected student enrollment, facility needs, curriculum needs, instructional equipment, 4 new busses, 2 new vans, maintenance vehicles, and additional staff.

A motion was made by Mr. Riback and seconded by Mr. Chiarella that the members of the Monroe Township Board of Education approve the following resolution:

Be It Resolved, by the Monroe Township Board of Education that the 2017/18 Tentative General Fund Budget be adopted in the amount of \$112,375,839 and a Tentative General Fund Local Tax Levy in the amount of \$98,472,001 and a Tentative Special Revenue Fund in the amount of \$1,101,208 and a Tentative Debt Service Budget in the amount of \$11,158,366 and a Tentative Debt

Service Local Tax Levy in the amount of \$10,267,265. Whereby, the Tentative 2017/18 Budget totals \$124,635,413; and

Whereas, the Monroe Township Board of Education has been notified of state aid amounts; and

Whereas, such state aid amounts are:

For 2017/18 the Categorical Special Education Aid is \$1,976,819; and

For 2017/18 the Categorical Security Aid is \$103,764; and

For 2017/18 the Categorical Transportation Aid is \$570,717; and

For 2017/18 the Debt Service Aid is \$635,679; and

For 2017/18 the Other State Aid consisting of:

PARCC Readiness Aid of \$58,980 and

Per Pupil Grant Aid of \$58,980 and

Professional Learning Community Aid of \$62,515 and

Host District Support Aid of \$596

Whereas, the Monroe Township Board of Education has estimated a State Aid amount pursuant to application; and

For 2017/18 the estimated Extraordinary Aid amount is \$214,453; and

Whereas, Policy #6471 and N.J.A.C. 6A:23A-7.3 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017/18 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2017/18 school year at the tentative sum of \$158,422, and

Be It Further Resolved that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded; and

Whereas, as a result of the extraordinary budget efficiencies created by the administrative stewardship of the 2015/2016 Budget, which led to an increase in excess surplus of \$1,124,311 as compared to the prior year as an alternate revenue source to taxes, the Board has not exceeded the maximum spending authority and furthermore has not used the \$600,000 of banked cap created in 2016/17; notwithstanding the continuing inequity in state aid funding as well as the significant student growth and widespread facility needs in the District; and

Now Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Executive County Superintendent.

Ms. Kolupanowich announced that members of the public may offer any comments regarding the Budget. The following members of the public spoke:

Prakash Parab 33 Dayna Drive – stated that the quality of education is most important, if the Board needs to increase salaries to compete with other schools for the best teachers he would like the Board to do so and not let the Budget jeopardize the quality of teachers.

Vinay Singh 13 Jake Place - inquired what the Boards plan is to control a tax increase for next year. Mr. Gorski responded that Ms. Kolupanowich has formed an Ad Hoc Committee for Fair Funding. Mr. Gorski added that Mr. Chiarella is the chair of that the committee and will be reaching out to community members, township officials, members of the MTEA, fellow board members and staff to address the lack of fair funding. Ms. Kolupanowich added that the first meeting of that committee will be Wednesday, March 22, 2017.

Saikumar 24 Catherine Street – inquired if the purchase of property will be included in a future budget and inquired how the property would be funded. Mr. Gorski responded that generally it is funded through a bond referendum.

Victor Cooper 525 Abbot Court, a member of Citizens for Responsible Development expressed his frustration with the lack of state aid that Monroe receives. Mr. Cooper inquired what steps the community can take to address this. Dr. Kozak responded that besides the recent testimony at the senate hearings Mr. Chiarella and the Ad Hoc Committee will be working to continue the fight for our fair share. Dr. Kozak added that other districts are underfunded as well and he is working with other superintendents on ways to address this issue. Mr. Cooper inquired if the use of a public relations service has been considered. Ms. Kolupanowich responded that the Ad Hoc Committee will be considering that.

Doug Poye 4 Tamarack Road – inquired about the reduction in communications/telephones listed on handout C. Mr. Poye also requested an explanation of the new public information item, the additional staff including the two school administrators and what led to the decision of including that number of staff. Mr. Gorski responded that Mr. Reggie Washington recommended a voice over IP System and the savings from that system have been very attractive and are now being realized in the Budget. Mr. Gorski responded that the public information is related to the difficulty that the district faces when trying to communicate with the community. Mr. Gorski added that there is a shared service agreement being explored with the township for that purpose. Regarding the two new assisted principals, Mr. Gorski responded that one will be placed at the middle school and the other one at the high school, which will correlate with the State's best practices on per pupil ratios.

Krishna Tekale 11 Jake Place – stated that additional staff has been added in the budget without any classrooms for them. Mr. Tekale added that currently there is a 28:1 student/teacher ratio and inquired about the lack of space to house the new teachers and 500 projected students. Mr. Gorski responded that currently there are 1,000 unhoused students and he agrees that additional facilities are needed. Additionally, principals have recommended portable classrooms for the 2018/2019 school year to address the issue.

Raj Chekuri 2 Jake Place- stressed his concerns relating to the state aid funding Monroe receives. Mr. Chekuri inquired why local politicians are not involved. Ms. Kolupanowich responded that the Board has been working very closely with the Mayor and legislators. Mr. Chekuri added that he has not seen anything in the media and hopes that the local legislators start attending board of education meetings.

Donald Isaacson 39 Lakehurst Way – stressed his frustrations with the current legislator's lack of assistance to get Monroe more state aid.

Victor Cooper 525 Abbot Court – inquired if there was money in the budget for portable classrooms. Mr. Gorski responded that the trailers won't be brought in until the 2018/2019 school year.

Prakash Parab 33 Dayna Drive – Mr. Parab stated that he recently gave testimony at the Senate Hearing and encouraged the public to write letters to our legislators and lobby for more state aid.

Chrissy Skurbe 21 Preakness Drive – inquired what schools the assistant principals were being assigned to. Mr. Gorski responded the middle and high school. Regarding the Budget, Ms. Skurbe inquired if there were any cuts in programs or services for the students. Mr. Gorski responded to his knowledge they weren't any.

Sri Rachakonda 20 Jake Place – inquired if district teachers are assessed, if that information is public and how they match up to other schools. Dr. Kozak responded based on our student's performance the teachers must match up very well as our students are performing at a very high level.

Surendra Anchula 22 Jake Place – inquired if the school ranking influences the budget, adding that the school ranking has been dropping. Dr. Kozak explained the rating process and possible reasons why Monroe may have dropped. Dr. Kozak stated that the administration and the Board's priority is the quality of the education being provided and is wasn't sacrificed when developing the Budget.

Roll call 6-0-0-4 Motion carried.

STUDENT BOARD MEMBERS' REPORT

Ms. Scalisi reported that spring sports have started and the high school chorus will be performing in Disney this week.

COMMITTEE REPORTS

Mr. Ken Chiarella, Chairperson of the Buildings, Grounds and Transportation Committee, reported that the committee met on March 6th and received an update on the land transfer for Church Road. The committee also discussed the options for housing Pupil Personnel Services and recommended renewing the lease. Lastly, the committee received an update on the tennis court project.

PUBLIC FORUM

Chrissy Skurbe 21 Preakness Drive – inquired what is being done to address the 504 projected students coming into the district. Dr. Kozak responded that they are hiring additional staff, looking to reconfigure the scheduling and utilizing every available space. Next, Ms. Skurbe inquired about the land negotiations discussed earlier this evening. Ms. Kolupanowich responded that at this time it is still confidential. Ms. Skurbe inquired about the location of the land. Mr. Gorski responded that he cannot divulge the location yet but he will be providing a brief update during his business report.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

PERSONNEL

A motion was made by Mr. Riback and seconded by Ms. DeMaio that Personnel Items A-AI be approved by consent roll call. Roll Call 6-0-0-4. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Riback and seconded by Ms. DeMaio that Board Action Items A-P be approved by consent roll call. Mr. Riback inquired about the changes to Item O - Policy #0155 – Board Committees. Mr. Riback stressed some concerns regarding the consideration of member experience for placement on committees and the numbers of members being placed on a

committee. Ms. Kolupanowich responded that the suggested change gives the board president the option to combine committees should the need arise. Roll Call 6-0-0-0-4. Motion carried with Ms. Quarino and Mr. Riback voting no on Item O – Policy #0155 Board Committees. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

Mr. Gorski updated the members of the public on the search for land to house a middle school. Mr. Gorski stated that the sixty acres on Church Road to be transferred from the township is not feasible at this time. Mr. Gorski added that administration has found a more suitable piece of land that consists of 30 acres of non-wetlands; has a two road access; ample space for fields; located in a sewer service zone and both property owners are open to a future site of a school on the property. Mr. Gorski reported that he and Ms. Kolupanowich solicited the township to help secure the land by utilizing their financing options and regulations. Mr. Gorski explained the process and reported that it was well received by the township. Mr. Gorski added that this is another clear example that the township is aware of the growth and they are willing to help the school district in addressing the problem. Mr. Gorski further reported that this collaboration will save the taxpayers a great amount of money.

A motion was made by Mr. Riback and seconded by Ms. DeMaio that Board Action Items A – K be approved by consent roll call. Roll call 6-0-0-0-4. Motion carried with Ms. Lang and Ms. Kolupanowich recusing on Item I - Travel Resolution; Ms. Lang, Ms. Quarino and Mr. Russo recusing on Item K - MTSAA Memorandum of Agreement. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BOARD PRESIDENT’S REPORT

Ms. Kolupanowich thanked the Monroe Township School Administrators Association Committee (MTSAA) for their cooperation with a mutually beneficial agreement. Ms. Kolupanowich stated that the Board’s negotiating committee consisted of Mr. Riback, Mr. Chiarella, and herself along with the help of Dr. Kozak, Mr. Gorski and Mary Smith.

Ms. Kolupanowich stated that she attended the Middlesex County School Boards Association 32nd Annual Student Recognition Program with Ms. Lang and Dr. Kozak and congratulated both Rachel Fernandez and Mary Anne Tenerelli on this achievement.

Ms. Kolupanowich reported that on February 23rd she testified at the Assembly Education Senate Committee in Trenton along with Mr. Gorski, Dr. Kozak, Mr. Chiarella, Mr. Riback, Mr. Parab, Senator Linda Greenstein, Assemblyman De Angelo and Assemblyman Benson. Ms. Kolupanowich reported that she feels that their concerns were well received. Ms. Kolupanowich stated that the committee asked a lot of questions and were focused on the number of unhoused students and the tax impact on the senior citizens.

OTHER BOARD OF EDUCATION BUSINESS

Ms. DeMaio stated that she was disappointed to hear that the NJ DOE approved all the charter applications to expand including on Hatikvah. Ms. DeMaio reported that Monroe sends fourteen students to Hatikvah costing \$150,000.00 annually.

Mr. Riback reported that early this month he attended the Read Across America program at Applegarth and Oak Tree and enjoyed it very much. Mr. Riback stated that he received thank you notes from Ms. Pugliese's third grade class which he appreciated and he was very grateful for the opportunity to attend.

Ms. Lang reported that she recently attended the NJSBA Technology training. Ms. Lang stated that she met Kimberly Harrington, Acting NJ Commissioner of Education and was glad to hear her say that her number one priority is the children.

Ms. Lang reported that today the State House of Representative passed the ACR215 resolution, which would strike down PARCC as a graduation requirement. Ms. Lang stated that Senator Sweeney will put it to a vote in the senate soon.

PUBLIC FORUM

Prakash Parab 33 Dayna Drive – stressed his concerns regarding the burden that affordable housing puts on school districts.

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, April 26, 2017.

ADJOURNMENT

A motion was made by Mr. Riback and seconded by Ms. DeMaio that the meeting be adjourned. Motion carried. The public meeting adjourned at 9:25 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary



Thursday, March 16, 2017
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
6:00 P.M.

(PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING)
(RECORDING BOARD MEETINGS) (See Note 1)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject **A. BOARD MEMBERS**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Access Public

Type Information

Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Ken Chiarella
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal
Ms. Stefani Scalisi

4. STATEMENT

Subject **A. STATEMENT**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted

March 10, 2017 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. Closed Session Resolution

Subject **A. Closed Session Resolution**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. Closed Session Resolution

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation, and Bullying
- Potential Land Acquisition
- Legal advice regarding the proposed Memorandum of Agreement in connection with a new collective negotiations agreement between the Board and the Monroe Township School Administrators Association; and
- Legal advice regarding the School Ethics Act.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

6. APPROVAL OF MINUTES

Subject **A. APPROVAL OF MINUTES**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. APPROVAL OF MINUTES

Access Public

Type Information, Minutes

Public Board of Education Meeting, January 25, 2017
Closed Session Meeting, January 25, 2017

File Attachments
[Public Minutes 01.25.17.pdf \(260 KB\)](#)

Executive File Attachments
[Cl. 01.25.17.pdf \(219 KB\)](#)

7. PRESENTATIONS

Subject **A. PRESENTATION & PUBLIC HEARING OF THE PRELIMINARY 2017-2018 SCHOOL BUDGET**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type Information

PRESENTATION & PUBLIC HEARING OF THE PRELIMINARY 2017-2018 SCHOOL BUDGET

8. STUDENT BOARD MEMBERS' REPORT

9. COMMITTEE REPORTS

10. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type Information

(See Note 3)

11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Subject A. ENROLLMENT

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Access Public

Type Information

I. ENROLLMENT

| Schools | 2/28/17 | 1/31/17 | Difference | 2/28/16 | Difference |
|---------------|---------|---------|------------|---------|------------|
| Applegarth | 374 | 372 | +2 | 320 | +54 |
| Barclay Brook | 367 | 365 | +2 | 379 | -12 |
| Brookside | 427 | 425 | +2 | 426 | +1 |
| Mill Lake | 606 | 601 | +5 | 658 | -52 |
| MTMS | 1664 | 1659 | +5 | 1633 | +31 |
| Oak Tree | 696 | 687 | +9 | 633 | +63 |
| Woodland | 418 | 416 | +2 | 405 | +13 |
| High School | 2165 | 2166 | -1 | 2088 | +77 |
| Total | 6717 | 6691 | +26 | 6542 | +175 |

I. ENROLLMENT - Out of District Placement (CONT'D)

| School | Monroe | | | Jamesburg | | |
|---------------------------|--------|-----|------------|-----------|-----|------------|
| | Jan | Feb | Difference | Jan | Feb | Difference |
| Academy Learning Center | 9 | 9 | | 1 | 1 | |
| Bridge Academy | 1 | 1 | | | | |
| Center School | 1 | 0 | Minus 1 | | | |
| Center for Lifelong Learn | 1 | 1 | | | | |
| Childrens Center of Monm. | 2 | 2 | | | | |
| Collier | 3 | 3 | | | | |
| CPC High Point | 2 | 2 | | | | |

| | | | | | |
|-----------------------------|----|----------|--|---|---|
| Douglass Develop. Center | 1 | 1 | | 1 | 1 |
| East Mountain | 1 | 1 | | | |
| Eden | 3 | 3 | | 1 | 1 |
| Harbor School | 1 | 1 | | | |
| Hawkwood School | 1 | 1 | | | |
| JF Cappello School | 0 | 1 Plus 1 | | | |
| Lakeview School | 2 | 2 | | | |
| New Roads Parlin | 2 | 2 | | | |
| New Roads Somerset | 1 | 1 | | | |
| Mercer Elementary | 1 | 1 | | | |
| Mercer High School | 3 | 3 | | | |
| Morris Union Jointure DCL | 1 | 1 | | | |
| Newgrange School | 4 | 4 | | | |
| Newmark High School | 1 | 1 | | | |
| Newmark Elementary | 1 | 1 | | | |
| Rugby | 2 | 2 | | | |
| School for Hidden Intellig. | 1 | 1 | | | |
| Schroth School | 2 | 2 | | | |
| Shore Center | 1 | 1 | | | |
| UMDNJ | 1 | 1 | | | |
| Total | 49 | 49 | | 3 | 3 |

Admin Content
Superintendent Report

Subject B. FIRE/LOCKDOWN DRILLS

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Access Public

Type Information

III. FIRE/LOCKDOWN DRILL

Fire

- Applegarth School ----- February 6, 2017
- Barclay Brook School ----- February 17, 2017
- Brookside School ----- February 8, 2017
- Mill Lake School ----- February 2, 2017
- Monroe Middle School----- February 8, 2017
- Oak Tree School ----- February 17, 2017
- Woodland School ----- February 24, 2017
- Monroe High School ----- February 17, 2017

Lockdown

- Applegarth School----- February 14, 2017
- Barclay Brook School----- February 8, 2017
- Brookside School ----- February 24, 2017
- Mill Lake School ----- February 3, 2017
- Monroe Middle School----- February 22, 2017
- Oak Tree School ----- February 24, 2017
- Woodland School ----- February 25, 2017
- Monroe High School ----- February 23, 2017

Subject C. HOME INSTRUCTION

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Access Public

Type Information

II. HOME INSTRUCTION

| No. | School | Grade | Reason | Home Instructor | Date Started | Date Ended |
|-------|--------|-------|---------|--|--------------|------------|
| 91198 | OTS | 1 | CST | Seitz, McCarron | 7/1/2016 | |
| 79109 | MTHS | 10 | CST | Countryman, Earl, G. Schnitzer | 7/1/2016 | |
| 85353 | MTMS | 7 | Medical | Murphy, Best, Sammut, Earl | 9/6/2016 | |
| 82315 | MTHS | 10 | Medical | Professional Education Services, Quindes, Olszewski, Fullen, McDonald, Feminella | 9/20/2016 | |
| 89515 | MTHS | 11 | Medical | Friedman, Profaci, Simmonds, Herman | 9/7/2016 | |
| 85600 | MTMS | 7 | 504 | M. Murphy, Hoehler, Freeman, A. Best | 9/6/2016 | |
| 89423 | MTMS | 7 | CST | Earl | 9/6/2016 | |
| 84266 | MTHS | 10 | 504 | M. Hardt, Grimaldi, Dey, Santoriello | 9/6/2016 | |
| 84142 | MTHS | 9 | CST | Feminella, Reenstra, Esteves, Ferrantelli | 9/6/2016 | |
| 87954 | MTMS | 7 | 504 | Siniscalachi, Parker, M. Sullivan, Sarcone, Wilensky | 9/6/2016 | |
| 80668 | MTHS | 12 | Medical | R. Byrnes, Stapenski, Mascali | 11/21/2016 | |
| 81949 | MTHS | 10 | CST | Guglielmi, S. Mackenzie, Profaci, Cadott, Quindes | 11/30/2016 | |
| 84260 | MTHS | 12 | Medical | Professional Education Services | 12/5/2016 | |
| 90753 | MTHS | 9 | Medical | Driscoll, Scaletti, Pearce, R. Mackenzie, Olszewski, Kasternakis, Grimaldi | 11/29/2016 | |
| 83326 | MTHS | 9 | Medical | Ferrantelli, Wolverson, Reenstra, Comey, Esteves | 11/30/2016 | |
| 90817 | MTHS | 10 | CST | Quindes, Wolk, Guglielmi, Lustgarten, Parker | 9/6/2016 | |
| 88874 | MLS | KF | Medical | ESCNJ | 12/8/2016 | |
| 80525 | MTHS | 11 | 504 | Tervo, Chase, K. Chanley, Wolk, Roth, Corbisiero | 9/6/2016 | |
| 87945 | MTHS | 11 | Medical | Professional Education Services | 1/2/2017 | |
| 81821 | MTHS | 10 | Medical | ESCNJ, Sharma, Simmons, Chanley, Guglielmi | 1/10/2017 | |
| 90582 | BBS | K | CST | Torres | 9/6/2016 | |
| 86035 | MTMS | 6 | Admin. | McDonald | 2/1/2017 | |
| 86518 | BES | 5 | Medical | Ratcliffe | 9/6/2016 | |
| 78493 | MTHS | 12 | Medical | Professional Education Services | 2/10/2017 | |
| 78640 | MTHS | 11 | Medical | Education, Inc. | 2/13/2017 | |
| 83581 | MTMS | 8 | Medical | Viszoki, Pace, Hoehler, Heyl, ESCNJ | 1/30/2017 | |
| 86352 | MTMS | 6 | Medical | S. Mackenzie, Parker, Mortillaro, Friedman | 2/6/2017 | |
| 85364 | MTMS | 7 | Medical | Silvergate Prep | 2/2/2017 | |
| 78945 | MTHS | 12 | Medical | Rutgers UBHC | 2/22/2017 | |
| 85440 | MTHS | 9 | Medical | Professional Education Services | 2/23/2017 | |
| 90004 | MTHS | 10 | Medical | Casarella | 2/28/2017 | |
| 88952 | MTHS | 11 | Medical | | 3/8/2017 | |

Subject D. PERSONNEL

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

| | |
|--------------------|---|
| Access | Public |
| Type | Action |
| Recommended Action | It is recommended that the Board approve the attached personnel items A through |

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Susan Okulewicz**, teacher of Mathematics at the High School, effective July 1, 2017.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Michelle Murphy**, teacher of Spanish at MTMS, effective November 1, 2017.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Elissa Serman**, ten month secretary at Barclay Brook School, effective July 1, 2017.
- D. It is recommended that the Board accept the resignation, due to retirement, of **Sharon Gsellmeyer**, ten month secretary at Mill Lake School, effective July 1, 2017.
- E. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Ella Michalkowski**, secretary at the High School, effective September 1, 2017.
- F. It is recommended that the Board accept the resignation of **Mr. Matthew Boone**, Payroll Coordinator for the District, effective March 15, 2017.
- G. It is recommended that the Board accept the resignation of **Ms. Dana Mattia**, Literacy Basic Skills teacher (45%) at Mill Lake/Woodland effective March 16, 2017.
- H. It is recommended that the Board accept the resignation of **Ms. Mariam Khalil**, Teacher Assistant at Falcon Care, effective March 10, 2017.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Carmela Faulkner**, teacher of Special Education at Oak Tree School, effective June 1, 2017 through January 31, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Faulkner may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Amandalee Fretz**, teacher of Language Arts Basic Skills at Oak Tree School, effective May 25, 2017 through January 3, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Fretz may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Kimberly Wittkamp**, teacher of Language Arts at MTMS, effective April 27, 2017 through January 2, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wittkamp may be entitled.
- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Laura Marinelli**, teacher of grade 4 at Applegarth School, effective May 12, 2017 through December 15, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Marinelli may be entitled.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Janina Snagusky**, teacher of Language Arts at the High School, effective May 1, 2017 through November 3, 2017 in accordance with Article 17,

Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Snagusky may be entitled.

- N. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Jennifer Metroke**, teacher of Special Education at Brookside School, effective April 7, 2017 through April 17, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Metroke may be entitled.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Jeanne Hayman**, School Psychologist at the High School, retroactive to February 22, 2017 through March 9, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Hayman may be entitled.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Anna Tawil**, Paraprofessional at Brookside School, retroactive to February 28, 2017 through March 25, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Tawil may be entitled.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Sandra Burstyn**, teacher of Spanish at MTMS, retroactive to February 20, 2017 through April 11, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Burstyn may be entitled.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Ellen Koehler**, bus driver in the Transportation Department, retroactive to February 27, 2017 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Koehler may be entitled.
- S. It is recommended that the Board approve a medical leave of absence to **Ms. Chari Chanley**, principal at MTMS, effective April 12, 2017 through May 11, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Chanley may be entitled.
- T. It is recommended that the Board approve an extended medical leave of absence to **Ms. Maria Tumminello**, bus driver in the Transportation Department, retroactive to February 15, 2017 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Tumminello may be entitled.
- U. It is recommended that the Board approve an extended medical leave of absence to **Ms. MaryAnne Pipala**, paraprofessional at Woodland School, effective April 3, 2017 through June 30, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Pipala may be entitled.
- V. It is recommended that the Board approve an extended medical leave of absence to **Mr. Chip Booher**, teacher of Math at MTMS, retroactive to February 19, 2017 through April 14, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Booher may be entitled.
- W. It is recommended that the Board approve an extended medical leave of absence to **Ms. Michelle Furnari**, teacher of grade 5 at Applegarth School, effective March 20, 2017 through June 30, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of

Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Furnari may be entitled.

- X. It is recommended that the Board approve an extended medical leave of absence to **Ms. Susan Podhurst**, teacher of Social Studies at MTMS, effective March 8, 2017 through March 10, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Podhurst may be entitled.
- Y. It is recommended that the Board approve an unpaid leave of absence to **Ms. Jenifer Turner**, paraprofessional at Mill Lake School, effective March 27, 2017 through March 31, 2017. Ms. Turner will utilize 1.5 personal days and the remaining 3.5 days will be unpaid.
- Z. It is recommended that the Board approve an unpaid leave of absence to **Ms. Jennifer Updale**, paraprofessional at Mill Lake School, effective May 15 and 16, 2017.
- AA. It is recommended that the Board approve an unpaid leave of absence to **Ms. Carmela Valeriano**, paraprofessional at Mill Lake School, effective May 2 and 3, 2017.
- AB. It is recommended that the Board approve a return to work for **Ms. Regina Martyka**, bus driver in the Transportation Department effective March 30, 2017.
- AC. It is recommended that the Board approve a return to work for **Ms. Sandra Bubnowski**, Language Arts teacher at the High School, effective March 13, 2017.
- AD. It is recommended that the Board approve the following staff as portfolio appeal teachers at the hourly instructional rate \$53.87 up to 20 hours:

Beth Wolk
 Sara Sanguiliano
 Samantha Grimaldi
 Sheree Guglielmi
 Nicolette Homer
 Jennifer Chase

AE. It is recommended that the Board approve the following clubs and programs at the Middle School:

| | | |
|----------------------------------|---|--------------------|
| Friends of Rachel | Dana Oberheim 50% and Francis Schwartz 50% | instructional rate |
| Costume Assistant gr. 7 and 8 | Angela Best | \$800 |
| Science Olympiad Program Advisor | Michael Cappo 50% Mark Stranieri 50% | \$2054 |

AF. It is recommended that the Board of Education approve the appointment of Marla Jacobs-Anagnos to the position of Payroll Supervisor effective March 27, 2017 through June 30, 2017 at an annual salary of \$67,500.00, pro-rated for the remainder of the 2016-2017 school year. The Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

AG. It is recommended that the Board approve the following certificated staff on the following step on guide:

| Employee | School | Position | salary Guide | Account No. | Dates | Reason for hire |
|------------------|---------------|--------------------------------|-----------------------------------|------------------------|----------------|--------------------------|
| Tatiana Santo | Applegarth | Grade 4 teacher of Handicapped | Step 1 BA \$49,282 pro rated | 11-213-100-101-000-093 | 2/1/16-6/30/17 | change in account number |
| Richard Suhr | MTHS | Teacher of math | Step 1 BA 117% pro rated \$49,282 | 11-140-100-101-000-070 | 4/3/17-6/30/17 | leave replacement |
| Taylor Feinstein | Barclay Brook | grade 2 | Step 1 \$49,282 pro rated | 11-120-100-101-000- | 3/8/17-6/30/17 | leave replacement |

| | | | | | | |
|---------------------|------------|-------------------------|---|--|--|--|
| | | | | 010 | | |
| Jeffrey Wallster | MTMS | Teacher Spec. Ed. | Step 1 BA \$49,282 pro rated | 11-213-100-101-000-093 | 3/31/17-6/30/17 pending criminal history | leave replacement |
| Christopher Wiley | MTMS | Teacher of Science | Step 1 MA \$49,282+\$3450 pro rated | 11-130-100-101-000-080 | 3/13/17-6/30/17 pending criminal history | leave replacement |
| Claudia Loonan | Woodland | grade 4 | Step 1 MA \$49,282+\$3450 | 11-120-100-101-000-030 | 4/5/17-6/30/17 | leave replacement - transfer ext. contract |
| Lauren Fischetti | Applegarth | grade 5 | Step 1 MA \$49,282+\$3450 | 11-120-100-101-000-050 | 3/20/17-6/30/17 | leave replacement extension of contract |
| Alyssa Sliwoski | Mill Lake | grade 1 | Step 1 BA+15 \$49,282+\$1750 | 11-120-100-101-000-040 | 1/31/17-6/21/17 | placed on step on guide - received certification |
| Joanna Grossi | MTMS | Teacher of Spanish | Step 1 MA \$49,282+\$3450 pending transcripts pro rated | 11-130-100-101-000-080 | 3/20/17-6/30/17 pending criminal history | leave replacement |
| Diana Pecorino | WL/ML | Reading Interventionist | Step 1 45% pro rated \$22,176.90 | 11-120-100-101-000-040 22.5% 11-120-100-101-000-030 22.5% | 3/15/17-6/30/17 | resignation replacement |
| Amanda Docherty | MTHS | FCS teacher | 134% contract | 11-140-100-101-000-070 | 2/1/17-6/30/17 | resignation replacement - additional sections |
| Desiree Farra | MTHS | FCS teacher | 134% contract | 11-140-100-101-000-070 | 2/1/17-6/30/17 | resignation replacement - additional sections |
| Pamela Valvano | MTHS | FCS teacher | 117% contract | 11-140-100-101-000-070 | 2/1/17-6/30/17 | resignation replacement - additional sections |
| Margaret Dey | MTHS | FCS teacher | 134% contract | 11-140-100-101-000-070 | 2/1/17-6/30/17 | resignation replacement - additional sections |
| Nicole Gross | HS | AVID teacher | 117% contract | 11-140-100-101-000-070 | 9/6/16-3/31/17 | Maternity leave AVID elective |
| Danielle Drust | HS | Science teacher | 117% contract | 11-140-100-101-000-070 | 1/31/17-2/13/17 | resignation replacement |
| Kelli Rick | HS | Science teacher | 117% contract | 11-140-100-101-000-070 | 1/31/17-2/13/17 | resignation replacement |
| Varsha Sharma | HS | Science teacher | 117% contract | 11-140-100-101-000-070 | 1/31/17-2/13/17 | resignation replacement |
| Katherine Crapazano | HS | Science teacher | 117% contract | 11-140-100-101-000-070 | 1/31/17-2/13/17 | resignation replacement |
| George Pangalos | HS | Science teacher | 134% contract | 11-140-100-101-000-070 | 1/31/17-2/13/17 | resignation replacement |

| | | | | | | |
|-------------------|------|--------------------------------|---|------------------------|-----------------|--------------------------------------|
| Meghan Denehy | HS | Language Arts teacher | 117% of Step 1 \$49,282 pro rated | 11-140-100-101-000-070 | 1/23/17-3/10/17 | leave replacement |
| Mark Pearce | HS | Asst. Golf coach | volunteer | | spring 2017 | volunteer coach |
| Anthony Battaglia | HS | Asst. Baseball coach | volunteer | | spring 2017 | volunteer coach |
| Emily Ho | HS | Asst. Spring Track | volunteer | | spring 2017 | volunteer coach |
| Nicole Altilio | HS | CMAC | hourly supplemental \$53.87 | 11-140-100-101-000-070 | 3/3/17-6/30/17 | after school program |
| Adam Herman | HS | Asst. Spring track coach | volunteer | | Spring 2017 | volunteer coach |
| Jamie Neues | HS | Teacher of Language Arts | 100% contract | 11-140-100-101-000-070 | 3/13/17-6/30/17 | leave returned |
| Robert Byrnes | HS | Teacher of Language Arts | 100% contract | 11-140-100-101-000-070 | 3/13/17-6/30/17 | leave returned |
| Melissa Wolverton | HS | Teacher of Language Arts | 100% contract | 11-140-100-101-000-070 | 3/13/17-6/30/17 | leave returned |
| Meghan Denehy | HS | Teacher of Language Arts | 83% contract | 11-140-100-101-000-070 | 3/13/17-3/31/17 | leave returned |
| Kristen Huggans | HS | Teacher of Spec. Ed. | 117% contract | 11-213-100-101-000-093 | 4/18/17-6/30/17 | correction in start date |
| Alyssa Mortillaro | MTMS | Teacher of Spec. Ed. | 117% contract | 11-213-100-101-000-093 | 1/30/17-6/30/17 | new section due to IEP modifications |
| Courtney Kuey | MTMS | Teacher of Spec. Ed. | 117% contract | 11-213-100-101-000-093 | 2/15/17-6/30/17 | new section due to IEP modifications |
| Alison Bleich | MTMS | Teacher of Math | 117% contract | 11-130-100-101-000-080 | 2/21/17-4/7/17 | leave replacement |
| Barton Mix | MTMS | Teacher of Math | 117% contract | 11-130-100-101-000-080 | 2/21/17-4/7/17 | leave replacement |
| Scott Messinger | MTMS | Teacher of Math | 117% contract | 11-130-100-101-000-080 | 2/21/17-4/7/17 | leave replacement |
| Parker Schmidt | MTMS | Teacher of Math | 117% contract | 11-130-100-101-000-080 | 2/21/17-4/7/17 | leave replacement |
| Marissa Tickin | MTMS | Teacher of Spec. Ed. | 117% contract | 11-213-100-101-000-093 | 3/1/17-6/30/17 | leave replacement |
| Ashley Buhler | MTMS | Teacher of Spec. Ed. | 117% contract | 11-213-100-101-000-093 | 3/1/17-6/30/17 | leave replacement |
| Patricia Lewis | MTMS | Teacher of Spec. Ed. | 17% additional contract bringing contract to 125.5% | 11-213-100-101-000-093 | 3/1/17-6/30/17 | leave replacement |
| Judy Firestine | MTMS | Teacher of Special Ed. | 17% additional contract bringing contract to 134% | 11-213-100-101-000-093 | 3/1/17-6/30/17 | leave replacement |
| Nicholas Puleio | HS | Student/Staff Athletic Manager | Step \$5071 50% | 11-402-100-100-000-098 | Spring 2017 | resignation replacement |

AH. It is recommended that the Board approve the following certificated staff on the following step on guide:

| Employee | School | Position | Salary Guide | Account NO. | Dates | Reason for Hire |
|---------------------|-------------|------------------------------|--|--|---|---|
| Donna Daldos | MTMS | Custodian | Entry level \$19.82 + second shift .55/hr for 8/hrs day | 11-000-262-100-000-080 | 4/2/17-6/30/17 | resignation replacement |
| Dawn Miraglia | Applegarth | Para | Step 1 Reg. Ed. \$13.09 for 2.0/hrs | 11-000-262-107-000-050 | 2.27/17-6/21/17 | transfer replacement |
| Lisa Church | MTMS | para | Step 5 Spec. Ed \$15.82 | 11-213-100-106-000-093 | 3/14/17-6/30/17 | zero period and after school clubs |
| Emilia Andreassi | MTMS | para | Step 10 Spec. Ed. \$19.86 | 11-213-100-106-000-093 | 3/14/17-6/30/17 | para for zero period and after school clubs |
| Theresa Rapisardi | MTMS | para | Step 10 Spec. Ed. \$19.86 | 11-213-100-106-000-093 | 3/14/17-6/30/17 | para for zero period and after school clubs |
| Lisa Nelson | MTMS | para | Step 10 Spec. Ed. \$19.86 | 11-213-100-106-000-093 | 3/14/17-6/30/17 | para for zero period and after school clubs |
| Taylor Klaskin | MTMS | para | Step 1 Spec. Ed. \$15.09 | 11-213-100-106-000-093 | 3/14/17-6/30/17 | para for zero period and after school clubs |
| Tracy Hammill | Woodland | Spec. Ed. para | Step 2 \$15.19 for 3.75/hrs | 11-213-100-106-000-093 | 2/27/17-6/30/17 | leave replacement extension |
| Elizabeth Cook | Mill Lake | Spec. Ed. Para/Gen. Ed. Para | Step 1 Spec. Ed. 2.0 hrs Step 1 Reg. Ed. 1.75 hrs | 11-213-100-106-000-093 11-000-262-107-000-040 | 3/15/17-6/30/17 | new position - additional hours |
| Francesco DeStefano | MTMS | Spec. Ed. Para | Step 1 Spec. Ed. \$15.09/hr + \$2.00 toileting + \$1.00 Ed. Degree 6.75/hrs. | 11-214-100-106-000-093 | 3/6/17-6/30/17 | resignation replacement |
| Arianna Burkshot | Falcon Care | Group Leader | \$13.00/hr for 2.0 hrs | 65-990-320-100-000-098 | 4/3/17-6/21/17 | leave replacement extension of contract |
| Deepa Swamy | MTMS | Spec. Ed. Para | Step 1 Spec. Ed. \$15.09/hr for 3.75 hrs | 11-213-100-106-000-093 | 3/17/17-6/30/17 pending criminal history | leave replacement position |

AI. It is recommended that the Board approve the following substitutes for the 2016-2017 school year:

Certificated

| | |
|-------------------|--------------------|
| Binnie Thom | Substitute Teacher |
| Bonnie Nadler | Substitute Teacher |
| Ashley Monticello | Substitute Teacher |

Non Certificated

| | |
|--------------------|-----------------------------|
| Veronica Dery | Substitute Paraprofessional |
| Adrienne Gawron | Substitute Paraprofessional |
| Theresa Green | Substitute Paraprofessional |
| Harsh Khanna | Substitute Paraprofessional |
| Hira Shah | Substitute Paraprofessional |
| Anbuselvi Shanmuga | Substitute Paraprofessional |
| Anthony Battaglia | Substitute Volunteer Coach |
| Emily Ho | Substitute Volunteer Coach |
| Samantha Pace | Substitute Avid Tutor |

Executive Content

Executive File Attachments
[resumes \(1\).pdf \(1,561 KB\)](#)

Subject E. BOARD ACTION

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS
Access Public
Type Action

V. BOARD ACTION (Items A through) **(The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2016-2017 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of February 2017.
- E. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students.

Incident # 39909;
Incident # 40029; and
Incident # 40196.
- F. * It is recommended that the Board approve the agreement for the Middlesex Arts and Education Center for the 2016-2017 school year for a total cost of \$29,520.00 (12 High School students \$830 each and 24 MTMS students at \$815 each).
- G. It is recommended that the Board approve the previously submitted Application for NJEA Frederick L. Hipp Foundation for Excellence in Education Grant entitled KindergARTen-Teaching Diversity and Kindness through the Arts.
- H. It is recommended that the Board of Education accept a \$50.00 Amazon.com gift card in payment for participating in the Harvard University Center for Education Policy Research Survey.
- I. It is recommended that the Board approve the out of district placement for the 2016-2017 school year:

| Student No. | School | Start Date | Per Diem Rate |
|-------------|----------------------|------------|----------------|
| 89742 | J.F. Capello School | 2/13/17 | \$225 per diem |
| 81949 | East Mountain School | 3/1/17 | \$351.27 |

- J. * It is recommended that the Board approve the following clubs at the High School:

Monroe Corporation Club
Girls Up Club
Animation Club
Muslim Student Alliance

- K. * It is recommended that the Board approve the following new program:

Summer Band

L. It is recommended that the Board approve a revision in the previously submitted long-term substitute teacher rates.

M. It is recommended that the Board approve the previously submitted new and revised job descriptions:

Payroll Supervisor - new
Physical Therapist - new
Security Guard - revised

N. **2016-2017 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 2/14/17-3/13/17:

| <u>Date</u> | <u>School</u> | <u>Incident</u> | <u>Cost to district</u> |
|-------------|---------------|-----------------|-------------------------|
| 3/1/17 | HS | fight | |
| 3/3/17 | HS | fight | |
| 3/9/17 | HS | assault | |

O. It is recommended that the Board approve the previously submitted Policies for a first reading:

Policy 0155 Board Committees
Policy 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods

P. It is recommended that the Board approve the previously submitted Policies and Regulations for a second and final reading:

Policy 1510 Americans with Disabilities Act
Policy 2415.30 Title I - Educational Stability for Children in Foster Care
Policy 2418 Section 504 Rehabilitation Act of 1973 - Students
Reg. 1510 Americans with Disabilities Act
Reg. 2418 Section 504 of the Rehabilitation Act of 1973 - Students

File Attachments

[Policies for first reading.pdf \(351 KB\)](#)
[policies.pdf \(263 KB\)](#)
[Regulations.pdf \(331 KB\)](#)
[job descriptions.pdf \(623 KB\)](#)
[substitute teacher rate.pdf \(366 KB\)](#)
[StudentTeachingApprovalMarch162017.pdf \(26 KB\)](#)
[Professional Development.pdf \(264 KB\)](#)

Executive File Attachments

[Field Trip Request Board Approval - March 16, 2017.pdf \(78 KB\)](#)
[February suspensions.pdf \(35 KB\)](#)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

| | |
|--------------------|---|
| Subject | A. BOARD ACTION |
| Meeting | Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA |
| Category | 12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS |
| Access | Public |
| Type | Action |
| Recommended Action | It is recommended that Board Action Items be approved by roll call. |

The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.

BUSINESS ADMINISTRATOR'S REPORT/ RECOMMENDATIONS --
BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. *It is recommended that members of the Monroe Township Board of Education approve Hearing Health PA, LLC, Audiology Associates of Freehold, 57 Schanck Road, Suite C-5, Freehold, NJ 07728 to conduct CAP (Central Auditory Processing) testing at a fee of \$607.00 per evaluation for the 2016/2017 school year.
2. *It is recommended that members of the Monroe Township Board of Education approve Silvergate Prep, 981 Route 22 West, Suite 202, Bridgewater, NJ 08807 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$50.00 per hour for the 2016-2017 school year.

3. CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD

WHEREAS, in order to ensure compliance with various Continuing Disclosure Agreements executed in conjunction with the District's issuance of bonds, the District must codify the requirements stipulated in those various Continuing Disclosure Agreements and compare those requirements with the filings, and correct any deficiencies; and

WHEREAS, there is no fee charged by Phoenix Advisors, LLC for being designated as Independent Registered Municipal Advisor for the Monroe Township Board of Education and Phoenix Advisors, LLC will be available to answer general questions concerning outstanding debt issues, market conditions, and will provide preliminary review of financing proposals and prepare preliminary project analysis.

NOW, THEREFORE, BE IT RESOLVED, that the Monroe Township Board of Education designates Phoenix Advisors, LLC as the District's: (1) Continuing Disclosure Agent at a cost not to exceed \$850.00; and (2) Independent Registered Municipal Advisor at no cost to the Board, for the 2017-2018 fiscal year.

BE IT FURTHER RESOLVED, that the Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

4. It is recommended that the members of the Monroe Township Board of Education approve Patrick Callahan, 1010 Sunset Driving, Basking Ridge, NJ 07930 as an Instrumentalist for the 2017 MTMS Spring Musical for a total fee of \$600.00.

B. TRANSFER #7

It is recommended that members of the Monroe Township Board of Education approve Transfer #7 for January 31, 2017 for Fiscal Year 2016/2017 as previously submitted.

C. *BILL LIST

It is recommended that the bills totaling \$13,344,787.60 for January 2017 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2017, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the January 2017 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #8

It is recommended that members of the Monroe Township Board of Education approve Transfer #8 for Fiscal Year 2016/2017 as previously submitted.

F. *BILL LIST

It is recommended that the bills totaling \$12,075,508.65 for February 2017 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

G. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2017, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2017 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

H. TRANSFER #9

It is recommended that members of the Monroe Township Board of Education approve Transfer #9 for February 28, 2017 for Fiscal Year 2016/2017 as previously submitted.

I. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and,

BE IT FURTHER RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

New Jersey School Boards Association

| Board Member | Title of program | Date of program | Transportation, Mileage and Tolls | Program Fee |
|---------------------|-------------------------|------------------------|--|---------------------------|
| Kathy Kolupanowich | School PR Relations | April 7, 2017 | \$35.00 | \$75.00 for NJSBA Members |
| Patricia Lang | School PR Relations | April 7, 2017 | \$35.00 | \$75.00 for NJSBA Members |

J. *CONTRACT - NORMANDY STUDIO, INC.

It is recommended that the members of the Monroe Township Board of Education approve Normandy Studio, Inc. 400 Corporate Court, Suite F, South Plainfield, NJ 07080 as the portrait photographer for the Monroe Township High School for the 2017-2018 school year as stated in the previously submitted agreement.

K. MEMORANDUM OF AGREEMENT - MONROE TOWNSHIP SCHOOL ADMINISTRATORS ASSOCIATION

It is recommended that the Board of Education approve the previously submitted Memorandum of Agreement between the Board of Education and the Monroe Township School Administrators Association for the period from July 1, 2017 through June 30, 2020 ("MOA"). The Board President and the Business Administrator/Board Secretary as the attesting witness are hereby authorized and directed to sign a collective negotiations agreement, which incorporates the terms of the MOA. The Business Administrator/Board Secretary is hereby further authorized and directed to take all necessary steps to implement this action by the Board of Education.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

March 16, 2017

Prepared by

Meeting Date

File Attachments

[H.S Photographer Normandy Studio.pdf \(278 KB\)](#)

[Phoenix Advisors.pdf \(482 KB\)](#)

[Financials.pdf \(7,951 KB\)](#)

13. BOARD PRESIDENT'S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject **A. PUBLIC FORUM**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. PUBLIC FORUM

Access Public

Type Information

(See Note 3)

16. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Subject **A. Next Meeting**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Access Public

Type Information

Wednesday, April 26, 2017 7:00 p.m. Monroe Township High School

17. ADJOURNMENT

Subject **A. ADJOURN**

Meeting Mar 16, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. ADJOURNMENT

Access Public

Type Action

Recommended Log Out

Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A. 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**