

Minutes of the Public Meeting of the Monroe Township Board of Education held on October 14, 2015 at the Monroe Township High School.

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The meeting was called to order by Board President Doug Poye at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Robert Czarneski

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER PRESENT

Mr. Syed Ateeb Jamal
Mr. Nicholas Tharney

MEMBERS OF THE PUBLIC –26

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted October 9, 2015:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS' REPORT

Mr. Tharney reported that the MTHS Drama Club will be holding its annual Showcase the week of October 22nd, MTHS Future Business Leaders of America will be hosting a Haunted High School, a charity event for the benefit for Mama Mare Breast Cancer Fund.

Mr. Jamal reported that earlier today the sophomores and juniors at the high school took the PSAT Test, and in a few weeks DECA will be hosting a Car Show for the benefit of Operation Shoebox, which supports active military personnel.

SCIENCE OLYMPIAD PRESENTATION

Ms. Bonnie Casaletto, Supervisor of Social Studies and Science provided a presentation on Science Olympiad. Ms. Casaletto stated that back in May she was approached by several students and their parents about this program, over the summer they researched and developed a plan for implementing this program. A few of those 7th & 9th grade students expressed their ideas and expectations for the program. Ms. Casaletto explained that Science Olympiad is a yearlong team competition, which students will compete in events in various science disciplines including earth science; biology; chemistry; physics; and engineering. These students will explore phenomenon and construct science projects at regional, state and national levels in competitive categories. This program has been recommended by the Curriculum Committee and they are hoping to receive approval of the program from the Board. Ms. Casaletto reported that they would like to begin with a soft roll out over the next three years beginning with a Division B – middle school team. A few members of the Board of Education asked questions about the presentation and the program and they were answered by administration.

PUBLIC FORUM –

Mr. Poye explained the process that should be followed during the Public Forum portions of Board of Education Meetings. Mr. Poye specified that the board welcomes the input from the public and appreciates their cooperation. The following procedures are stated in the bylaws and will be enforced:

- A.) The first Public Forum is designated for members of the public to speak about items on the agenda. Mr. Poye asked that the speaker identify the item number listed on the agenda when referencing it.
- B.) The second Public Forum is opened to any questions or concerns that the public may have.
- C.) Speakers should state their name, residence and any group affiliation.
- D.) Statements should not exceed three minutes.
- E.) All statements should be directed to the presiding officer. Questions should not be directed to individual members of the board. Likewise board members should not comment to speakers during the public session.

Victor Cooper, Chairperson of the Citizens for Responsible Development Committee – inquired about the Ad Hoc Committee and asked how he may be able to join the committee. Mr. Poye responded that he will be updating the Board and members of the public on the development of that committee during his Board President Report. Mr. Poye advised Mr. Cooper to provide Ms. Tagliaferro with his name and number and he will be contacted in the near future.

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Ira Tessler 11 Elliot Drive – expressed his concerns regarding the revision in Policy #7510 which will allow a tier level change for the Mighty Oaks and Cultural Arts. Mr. Tessler stated that these

groups can raise funds through ticket sales to cover the building usage fees and urged the members of the Board not to pass the resolution to revise the policy.

APPROVAL OF MINUTES

A motion was made by Mr. Poye and seconded by Mr. Riback to approve the minutes for the Public Board of Education Meeting held on July 22, 2015. Motion carried with Mr. Braverman and Ms. Kolupanowich abstaining.

COMMITTEE REPORTS –

Mr. Lew Kaufman, Chairperson of the Curriculum Committee reported that the committee met earlier this evening and reviewed the revisions to the K-3 Report Card; the curriculum for Grades 11 & 12 Health & Physical Education; Grade 12 Teen Pep; Strength and Conditioning and Life Skills for the Falcon Life program; Precalculus; AP Statistics; AP Biology and the New Jersey Seal of Biliteracy program. Mr. Kaufman added that the Department of Education selected districts to pilot this new program and Monroe was chosen as one. The program will require testing to gain the bilingual seal on the student's transcript. The committee recommended that as with Advanced Placement Testing the parents should cover the cost of the required testing for certification.

Ms. Kathy Kolupanowich, Chairperson of the Finance Committee reported that the committee met and reviewed a proposal for a Summer Camp Academy. The implementation of the camp is intentionally designed to start small as a pilot program serving grades 2 through 6 who are interested in the sciences, technology and math. Ms. Kolupanowich stated that if approved it would be a tuition based 3 week program in July and August. Dr. Alvich will conduct a survey to determine the number of interested students.

Ms. Kolupanowich reported that Mr. Gorski presented a draft shared services agreement with the municipality for the renovation of the district tennis courts on Schoolhouse Road. The committees only recommended change was to pro-rate any possible refund of the \$300,000 capital advancement if at any future time the board was to reclassify the Might Oaks or Cultural Arts back to a Tier 2 user. The agreement will be sent back to the township for the correction.

Next, Ms. Kolupanowich stated that Mr. Gorski provided an update on the audit. Mr. Gorski expressed that the audit is essentially completed and according to the auditor for the sixth consecutive year under his administration there are no audit recommendations or findings. Ms. Kolupanowich presented the many significant financial highlights attained in the 2014/2015 school year which will be delineated in the June 30, 2015 Comprehensive Annual Financial Report (CAFR). Ms. Kolupanowich added that all of the above was completed within one budget year, showing that both the Board and administration are being fiscally responsible to the tax payers of Monroe.

Ms. Michele Arminio, Chairperson of the Policy Committee reported that the committee met on October 7th and reviewed the following policies;

Conduct of Board Meeting, the revision would be to include a third public forum that would be added after the closed session and be limited to questions or comments pertaining to closed session items;

Outside Activities, was revisited;

A new policy for Suspected Gang Activity, to have in place should the need arise. Ms. Arminio added that at the current time the district does not have any suspicious activity. Additionally the following policies were discussed: School Year; School Nutrition Programs; Outstanding Food Service Charges and Opening Exercises/Ceremonies. Ms. Arminio urged parents to review the policies.

In regards to the shared services agreement between the township and the district Mr. Braverman inquired if the Finance Committee members asked if there will be a cap on the amount for the Mighty Oaks or Cultural Arts building usage. Mr. Poye responded that the agreement has not yet been approved by the board and is still in the discussion stage.

Mr. Poye stressed that as Ms. Arminio pointed out earlier the district does not have a problem with gang related activity, the policy is being written to reference should such activity develop in the future.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Kozak congratulated the following high school teams who have won their division championships:

Boys Cross Country; Tennis; Field Hockey, and Girls Soccer.

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Mr. Nothstein and seconded by Ms. Arminio that Personnel Items A – GG be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich that Board Action Items A-P be approved by consent roll call. Ms. Arminio asked for clarification on the resolution for Item P- the formation of an ad hoc committee, specifically if those listed in the resolution would

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be the only ones making decisions. Mr. Poye responded that the decisions would be made by the steering committee and ad hoc committees. Mr. Poye stated that he will further explain this during his report. Roll Call 10-0-0-0-0. Motion carried with Ms. Arminio and Mr. Braverman voting no on P7510 and R7510 - Use of School Facilities, Mr. Czarneski, Mr. Kaufman, Ms. Kolupanowich voting no on P0164 - Conduct of Board Meeting, and Mr. Prezioso voting no on P5756 - Transgender Students. Mr. Nothstein questioned if Mr.

Czarneski was able to vote on policies. Mr. Gorski responded that he may vote but his vote would not be counted. Mr. Nothstein requested that future agendas stipulate what the Jamesburg representative can and cannot vote on. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Mr. Gorski specified that this is the first time the district has received a perfect 100% score in every category on the NJSQAC Statement of Assurance.

A motion was made by Mr. Nothstein and seconded by Mr. Riback that Board Action Items A – K be approved by consent roll call. Ms. Arminio inquired about Item 6 – Whitehall Associates Demographic study and asked questions relative to the Rutgers method used by the demographer for the projections and they were answered in detail by administration. Mr. Gorski added that to improve an accurate future projection it is recommended to re-evaluate the baseline year on a perpetual basis. Roll Call 10-0-0-0-0. Motion carried with Mr. Poye recusing on Item K – Agreement with Middlesex Regional Educational Services Commission. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Poye reported that he researched the student enrollment since the 2009-2010 school year and found that the district has received an increase of 923 students over the past six years. Mr. Poye stated that ad hoc and steering committees have been formed to address this concern. The steering committee members consists of Dr. Kozak, Mr. Gorski, Mr. Tague, Mr. Goodall, Mr. Riback, Ms. DeMaio, Ms. Kolupanowich, and himself. Mr. Poye reported that the steering committee has met three times already. Mr. Poye specified that the following items have already been discussed: how to proceed once the ad hoc committee starts working; who will be involved in the ad hoc committee; how those meetings will be structured and when they will occur; what is expected of that committee; and a timeline. Mr. Poye indicated that the ad hoc committee's purpose is to address the growing student population and will consist of 30 people. The committee will be formed with parents; residents from the adult community; a member of the police department; teacher representatives; a member of the recreation department; principals; administrators; and residents from the community. The ad hoc committee is scheduled to meet once in November and once in December.

OTHER BOARD OF EDUCATION BUSINESS

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Mr. Kaufman requested that the members of these committees understand their roles and responsibilities and that expectations are set with their involvement. Mr. Kaufman suggested that perhaps a ticker can be ran across the bottom of the video-taped board of education meetings with information which may further involve the community.

Ms. Arminio commended student board member Nicholas Tharney for taking the initiative in the formation of a student and municipality committee. The committee helps high school aged students get involved and gain a better understanding of local government. This committee consists of ten members including a liaison from the township council.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Personnel Matter

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Arminio and seconded by Ms. Kolupanowich that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 8:25 p.m.

Returned to Public Meeting at 8:55 p.m.

A motion was made by Mr. Riback and seconded by Mr. Nothstein to approve the following resolution by consent roll call:

It is recommended that the Board of Education approve the termination of bus driver Kathleen Beyrouthy's employment by the Board effective immediately. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education. Roll Call 10-0-0-0-0. Motion carried.

PUBLIC FORUM –

Mark Klein 7 Crenshaw Court – express his disapproval regarding an article which appeared in the October 1st issue of the Sentinel regarding ethics charges filed against Mr. Prezioso. Mr. Klein stated that the only charge Mr. Prezioso plead guilty to was to sending out an email to a special education teacher regarding candidates that stood for better education for special education students. Mr. Klein inquired how much money the board spent on the filing of the ethics charges. Mr. Gorski advised that Mr. Klein should submit an OPRA Request to obtain that information.

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Phil Levy –inquired about the shared services agreement for the tennis courts with the township. Mr. Gorski explained the agreement and specified that it is still in need of changes as requested by the finance committee.

Lou Masters 9 Makalya Court – expressed his concerns about the proposed shared service agreement with township regarding the tennis courts specifically the reclassification of user tier

level for the Mighty Oaks and Cultural Arts. Mr. Masters urged the board not to approve the agreement.

Ravi Mattipalli 8 Lexi Lane - inquired how many parents will be on the ad hoc committee when the committee is formed. Mr. Poye responded that there will be four parents on the committee. Mr. Poye reiterated that the committee will consist of 4 parents; 4 teachers; 2 students; a representative from the Monroe Township Police Department; 1 business owner; a representative from the Recreation Department; 4 administrators; and representatives from adult communities.

Mark Klein 7 Crenshaw Court – complimented Mr. Poye on how well the meetings have been conducted and how well the Board is working together. Mr. Klein requested that the Board members always keep the taxpayers in mind when making decisions.

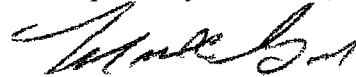
NEXT PUBLIC MEETING

Mr. Poye stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, November 18, 2015.

ADJOURNMENT

A motion was made by Mr. Poye and seconded by Mr. Kaufman that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:15 p.m.

Respectfully submitted,



Michael C. Gorski, CPA

Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

**AGENDA
PUBLIC MEETING,
WEDNESDAY, OCTOBER 14, 2015
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE **

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted October 09, 2015:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. SCIENCE OLYMPIAD PRESENTATION

7. PUBLIC FORUM***

8. APPROVAL OF MINUTES

Public Board of Education Meeting, July 22, 2015

9. COMMITTEE REPORTS

10. SUPERINTENDENT'S REPORT/RECOMMENDATIONSI. **ENROLLMENT**

	<u>9/30/15</u>	<u>6/30/15</u>	<u>Difference</u>	<u>9/30/14</u>	<u>Difference</u>
Applegarth School	321	363	-42	360	-39
Barclay Brook School	369	383	-14	371	-2
Brookside School	419	466	-47	466	-47
Mill Lake School	640	398	+242	380	+260
MTMS	1624	1537	+87	1528	+96
Oak Tree School	604	730	-126	680	-76
Woodland School	400	457	-57	450	-50
Monroe High School	<u>2091</u>	<u>2063</u>	<u>+28</u>	<u>2071</u>	<u>+20</u>
Total Elementary & Secondary	6468	6397	+71	6306	+162

I. ENROLLMENT (cont'd)**Out of District**

<u>School</u>	Monroe			Jamesburg		
	<u>July/Aug</u>	<u>Sept.</u>	<u>Difference</u>	<u>July/Aug</u>	<u>Sept.</u>	<u>Difference</u>
Academy Learning Center	11	9	Minus 2	2	2	
Bridge Academy	1	1				
Center for Lifelong Learn	2	1	Minus 1			
Childrens Center of Monr.	2	2		1	1	
Collier	0	1	Plus 1			
Douglass Develop. Center	1	1				
East Mountain	1	1				
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
Mary Dobbins School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	2	2				
Mercer High School	4	3	Minus 1			
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
Nuview Academy Annex	0	1	Plus 1			
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	2	2				
Total	49	47		4	4	

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
90337	OTS	K	Medical	Rispoli	9/3/2015	
78609	MTHS	12	504	Dougherty	9/3/2015	
83649	MTMS	6	Medical	Fiore, Magee, Hartman, Heyl	9/3/2015	
87443	MTMS	8	CST	Magee, Ed. Services Commission	9/3/2015	
78846	MTHS	9	Medical	Simmons, Parker, Mazur, S. Mackenzie, Weinstein, Stapenski, Lombardi	9/9/2015	
90461	OOD	4	CST	Ed. Services Commission, Oxford	9/3/2015	
83122	MTHS	11	504	Abruzzese, Weinstein, Tringali, Riesz	9/3/2015	
79109	MTHS	9	CST	Earl, G. Schnitzer, Faughnan	9/3/2015	
83151	MTHS	9	Medical	Rutgers UBHC	9/25/2015	
89423	MTMS	6	CST	Gorham	9/3/2015	

III. FIRE/SECURITY DRILLS

Applegarth School----- September 9, 2015
 Barclay Brook School ----- September 18, 2015
 Brookside School ----- September 21, 2015
 Mill Lake School ----- September 18, 2015
 Monroe Middle School----- September 9, 2015
 Oak Tree School ----- September 8, 2015
 Woodland School ----- September 18, 2015
 Monroe High School ----- September 22, 2015

Lockdown

Applegarth School----- September 11, 2015
 Barclay Brook School----- September 9, 2015
 Brookside School ----- September 18, 2015
 Mill Lake School ----- September 24, 2015
 Monroe Middle School----- September 10, 2015
 Oak Tree School ----- September 10, 2015
 Woodland School ----- September 21, 2015
 Monroe High School ----- September 29, 2015

IV. PERSONNEL (Items A through FF)

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Sandra Talbott**, Special Education teacher at Mill Lake School, effective January 1, 2016.
- B. It is recommended that the Board accept the resignation of **Ms. Jennifer Siman-Skula**, paraprofessional at MTMS, effective September 30, 2015.
- C. It is recommended that the Board accept the resignation of **Ms. Krista Scheid**, as paraprofessional at Oak Tree School retroactive to September 24, 2015.
- D. It is recommended that the Board accept the resignation of **Ms. Tracy Lockwood**, as paraprofessional at Barclay Brook School, effective October 20, 2015.
- E. It is recommended that the Board accept the resignation of **Ms. Kristen Brown**, as a teacher of TAG in the afterschool TAG program.
- F. It is recommended that the Board accept the resignation of **Ms. Kate Wood**, as a teacher of TAG in the afterschool TAG program.
- G. It is recommended that the Board accept the resignation of **Mr. Benjamin Glas** as Assistant Winter Track and Field Coach retroactive to September 25, 2015.
- H. It is recommended that the Board rescind the contract of **Mr. Austin Barney**, teacher of music/chorus leave replacement at Oak Tree and Applegarth Schools retroactive to September 29, 2015.
- I. It is recommended that the Board approve an extended unpaid medical leave of absence for **Mr. Brant Lutska**, media specialist at Mill Lake School, in accordance with the Family and Medical Leave Act, 29 U.S.C. 2601, et seq., retroactive to September 30, 2015 through November 1, 2015.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Jaime Costanzo**, secretary at MTMS, retroactive to September 21, 2015 through January 4, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Costanzo may be entitled.

- K. It is recommended that the Board approve a medical leave of absence to **Ms. Noreen Jodon**, secretary at MTHS, effective October 13, 2015 through November 11, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Jodon may be entitled.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Emily Raphel**, social worker at Oak Tree/Applegarth/Barclay Brook, retroactive to September 9, 2015 through September 18, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Raphel may be entitled.
- M. It is recommended that the Board approve an extended medical leave of absence to **Ms. Laura Cassamassino**, paraprofessional at Mill Lake School, effective retroactive to September 24, 2015 through October 12, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cassamassino may be entitled.
- N. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Elisa Bifulco**, teacher of grade 6 math at MTMS, effective September 1, 2016 through October 14, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Bifulco may be entitled.
- O. It is recommended that the Board approve an unpaid leave of absence under FMLA to **Mr. Matthew Olszewski**, teacher of Biology at the High School, effective November 9, 2015 through February 16, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Mr. Olszewski's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.

- P. It is recommended that the Board approve a medical leave of absence to **Ms. Kathy Majewski**, LDTC at Applegarth School retroactive to October 5, 2015 through October 16, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Majewski may be entitled.
- Q. It is recommended that the Board approve a change of the end date of the maternity leave of absence of **Ms. Denise DiMeola**, Special Education teacher at the High School, effective September 1, 2015 through October 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. DiMeola may be entitled.
- R. It is recommended that the Board approve an unpaid leave of absence under NJFLA to **Diane Arcaro**, media coordinator at Mill Lake /Oak Tree, effective October 12, 2015 through October 23, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Ms. Arcaro's unpaid days will be counted against her entitlement to unpaid leave pursuant to the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- S. It is recommended that the Board approve a return to work of Ms. Deborah Scott, paraprofessional at MTMS, retroactive to October 1, 2015.
- T. It is recommended that the Board approve a return to work date of Ms. Kelly Duncan, paraprofessional at Brookside School, retroactive to September 16, 2015.
- U. It is recommended that the Board approve a return to work date of Ms. Sandra Baety, custodian at the High School, retroactive to September 21, 2015.
- V. It is recommended that the Board approve an increase in the hours of the following bus drivers retroactive to October 1, 2015 through June 30, 2016:

<u>DRIVER</u>	<u>Current Hours</u>	<u>Increased to</u>	<u>Rationale</u>
Patricia Kortlang	7.0	8.0	Additional mid-day route
Cheryl Walus	6.0	7.5	Additional mid-day route

- W. It is recommended that the Board approve the following corrections in the advisor positions at the High School:

Sharon Maher – Asst. Marching Band: Fall Color Guard	\$1252
Stephanie Modzelewski – Asst. Marching Band: Winter Color Guard	\$1252
Sharon Maher - Drill Team	\$2812

- X. It is recommended that the Board approve the following teachers for the After School TAG program:

Math Grade 4 Brookside	Jennifer Corvinus
Math Grade 5 Brookside	Stephanie Arons
Science Grade 8 MTMS	Jacqueline Hong

- Y. It is recommended that the Board approve the following teachers for the School Goals Committee at MTMS for the 2015-2016 school year at a stipend of \$286 each:

Erin Berry (Math)
Laurie Budrewicz (Math)
Katherine Doll (LAL)
Katie Lederman (LAL)
Jaclynn Merlette (Math)
Patricia Smith (LAL)

- Z. It is recommended that the Board approve the following personnel (pending enrollment) for the Saturday Academy effective October 31, 2015 through May 7, 2016 for a total of 18 Saturdays, account Title 1, Teachers/Nurses hourly instructional supplemental \$53.85, Secretary Step on guide, custodian step on guide, and bus drivers step on guide:

Teachers (20-231-100-101-000-098)

Casey Baldini
Michelle Ballard
Tanya D'Agostino
Natalie Michael
Lorraine Ongaro
Nanci Quarino
Ann Ratcliffe
Nicholas Reinhold
Lisa Zimmer
Kim Bertini
Lauren DiPiero
Kerri Kirchner
Angel Pavese
Nancy Troiani
Jeanine Morse

Secretary (11-000-240-105-000-080)

Amy Pole

Tech Person 11-000-252-100-000-080

Christopher Gross

Nurse (20-231-000-101-000-098)

Deborah Dowd

Custodian (on a rotating basis) 11-000-262-100-000-010

Mark Daldos

Steven Hartman

Warren Lay

Substitutes (to be called on a rotating basis as needed)

Substitute Administrator

Scott Sidler

Dawn Graziano

Substitute Secretary

Gail Cocorikis

Substitute Teachers

Dana Oberheim

Shailin Lee

Ashley Coppola

Christine Perrine

Scott Wall

Danielle Cocuzzo

Substitute Nurse

Cynthia Weiler

Substitute Tech Person

Pat Sherman

Coordinator (\$35.94 hr. for 6 hours)

Geri Sullivan

Substitute Coordinator

Mark Goebel

Bus Drivers and Substitute Bus Drivers hourly step on guide (time and one half)

Maureen Prusakowski

Suzanne Lohman

Corrine Larsen

Regina Martyka
Linda Modzelewski
Cristina Salvador
Michele Britt
Nina Greene
Eunice Fonseca
Debra LaGola
Dawn Krempecki
Erik Strommen
Cheryl Walus
Susan Zelickovics
Carol Majewski
Christine Tumminello

David Schnitzer
Melanie Joyce
Sharon Gray
Joann Vincent
Lisa Greidinger

AA. It is recommended that the Board approve the following Clubs and Advisors at MTMS for the 2015-2016 school year pending student enrollment:

Instructional (\$53.87 hr)

Sarah Cummings – Industrial Arts Club
Karen Earl – National History Bee Club
Heidi Lubrani – Acting for Television Club
Donna Montgomery – Programming Club
Michelle Murphy – Sewing Club
Frances Schwartz – Styles of Dance Club
Nicole Wilensky – Creative Writing Club
Astin Williams – Club MUD

Non-Instructional (44.85/hr.)

Frank Bonich – Chess Club
Jessica Consiglio – Nail Art Club
Misty Corbisiero – Tennis and Ping Pong Club
Sarah Cummings – TSA Club
Jody Heyl – Card and Board Games Club
Gary Katzowsky – Film Club
Carla Lattinelli – Cooking Club
Shailin Lee – Fitness Club
Scott Messinger – Sports Club
Dana Oberheim – Teen Talk Club
Samuel Schneider – Ukulele Club
Debra Stoller – Spelling Bee Club

BB. It is recommended that the Board approve the following staff at MTMS for the 6th grade play:

Janet Kaufman	Director	\$3,004
Nicole Dilorenzo	Asst. Music Director	\$1,700
Chris Ciarlariello	Choreographer	\$1,700
Nina Schmetterer	Backstage Asst.	\$600

CC. It is recommended that the Board approve the following Chaperones for the Grade 6 Halloween Dance on October 30, 2015:

Teachers at non-instructional rate (44.85/hr for 2 hours)

Nancy Markwell
Mark Antioquia
Katy McManus
Sam Schneider
Cheryl Whinna
Lauraine Santoro
Daniel Fields
Mike Cappo
Kaitlyn Roberts
Katie Sullivan

Nurses at instructional rate (\$53.87)

Sub nurse

DD. It is recommended that the Board approve the following staff at MTMS for the 7th grade play:

Janet Kaufman	Director	\$3,004
Nina Schmetterer	Music Director	\$1,700
Nicole Dilorenzo	Stage Manager/Producer	\$1,200

EE. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Dana Green-Witter	High School	Social Worker	Step 1 MA 120% \$49,082+\$3450 pro-rated	11-000-219- 104-000-093	10/15/15- 6/30/16	Resignation replacement

2	Leah Nicholas	High School	Nurse	Step 8 \$60,772 pro rated	11-000-213-100-000-98	10/26/15-6/30/16 pending certification	Replacement position
3	Allison O'Rourke	MTMS	Teacher of the Handicapped	Step 1 MA \$49,082+\$3450	11-213-100-101-000-093	10/15/15-2/29/16 – pending criminal history	Leave replacement
4	Martin Griffin	HS	Music	Additional 17%	11-140-100-101-000-070	Retroactive to 9/1/15-6/30/16	Correction in end date
5	Laurie Budrewicz	MTMS	Math – gr. 6	Additional 17%	11-130-100-101-000-080	10/19/15-6/30/16	Additional section for increased enrollment
6	Catherine Shaughnessy	Woodland/ Mill Lake	Speech/ Language Specialist	Step 1 MA 115% minus 10 days \$49,082+\$3450 prorated	11-000-216-100-000-093	9/21/15-4/1/16	Change in start date
7	Angelica Canzano	Brookside	Teacher of grade 3	Step 1 BA \$49,082	11-120-100-101-000-020	Retroactive to 9/1/15-1/20/16	Change to step on guide-receipt of certification
8	Ryan Tolboom	District	Educational Technology Facilitator	Step 8 BA \$60,772 + 140 hours in summer	11-120-100-101-000-060	10/5/15-6/30/16	Change in start date
9	Kelly Rick	HS	Physics teacher	Step 9MA+30 \$65,772 +\$4350	11-140-100-101-000-070	10/1/15-6/30/16	Change in start date
10	Bethanne Augsbach	Mill Lake	Student Advisor 50%	Stipend \$1335 (50%)	11-120-100-101-000-040	2015-2016 school year	Advisor position

11	Trisha Abrams	Mill Lake	Student Advisor 50%	Stipend \$1335 (50%)	11-120-100-101-000-040	2015-2016 school year	Advisor position
12	Matthew Gorham	Applegarth School	After School Basic Skills	\$77.56 session		10/5/15-4/21/15	After School
13	Stacy Fleisher	Applegarth School	Substitute After School Basic Skills & TAG teacher	\$77.56 session		10/5/15-5/12/15	After School
14	Alison North	Woodland	After School Basic Skills substitute	\$77.56 per session		10/5/15-5/30/16	Substitute
15	Steven Mackenzie	HS	Volunteer boys basketball coach	Volunteer		2015-16 school year	Volunteer
16	Ryan Parker	HS	Volunteer boys basketball coach	Volunteer		2015-16 school year	Volunteer
17	Brian Hinz	HS	Volunteer boys basketball coach	Volunteer		2015-16 school year	Volunteer
18	Steven Mackenzie	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
19	Kalynn Deedy	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
20	Melissa Wolverton	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned

21	Jena Rose	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
22	Seema Taparia	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
23	Alyssa Mortillaro	MTMS	After School Basic Skills substitute	\$77.56 per session		10/15/15-5/30/16	Substitute
24	Ashley Lizzio	Applegarth	Student Council co-advisor	\$1335(50%)	11-120-100-101-000-050	2015-2016 school year	Modification in stipend
25	Tara Palino	Applegarth	Student Council co-advisor	\$1335 (50%)	11-120-100-101-000-050	2015-2016 school year	Modification in stipend
26	James Capes	MTMS	Band Director	\$2649	11-130-100-101-000-080		Correction in stipend
27	Dana Maiuro	Applegarth Oak Tree	Music Teacher	Step 1 BA \$49,082	11-120-100-101-000-050 (Mon/Tues/Fri) 11-120-100-101-000-060 (Wed. Thur)	10/19/15-6/30/16 pending criminal history	Leave replacement

FF. It is recommended that the Board approve the following non-certificated staff at the following salaries:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Louise Baumann	MTMS	Media Coordinator	Step 8 \$36,259	11-000-222-100-000-098	10/15/15-6/30/16	transfer
2	Janet Hyman	Barclay Brook	Substitute AM Traffic Guard	Step 7A – 1.0/hr. day as needed	11-120-100-101-000-010	9/17/15-6/30/16	substitute

3	Kathy Antonicelli	MTMS	Spec. Ed. Para	Step 1 Spec. Ed \$14.87 + \$2.00 toileting 6.75/hr. day	11-212-100-106-000-093	9/1/15-11/20/15	Correction to include toileting Leave replacement
4	Megan Williams	HS	Asst. girls basketball coach	volunteer		2015-2016 school year	volunteer
5	Joseph Garavante	HS	Asst. boys lacrosse	Volunteer		Spring 2016	Volunteer - substitute
6	Kevin Gallagher	HS	Asst. boys lacrosse	Volunteer		Spring 2016	Volunteer – substitute
7	Amber Pratkan	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87/hr. +toileting \$2.00/hr. for 6.75 hrs./ day	11-204-100-106-000-093	9/28/15-6/30/16	Correction in start date
8	Kathleen Maresca	Falcon Care	Group Leader	\$13.00/hr. for 5.5 hrs.	65-990-320-100-000-098	9/17/15-6/30/16	Correction in position and salary
9	Jamie Patton	Falcon Care	Group Leader	\$13.00/hr. for 5.5 hrs. /	65-990-320-100-000-098	10/15/15-6/30/16 pending criminal history	Correction in position and salary
10	Irisha Dudley	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hours	65-990-320-100-000-098	10/15/15-6/30/16 pending criminal history	New position
11	Stefanie LaRocca	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hours	65-990-320-100-000-098	10/15/15-6/30/16	New position
12	Sharon Wong Horowitz	Falcon Care	Asst. Group Leader	\$11.00/hr. for 2.0 hours	65-990-320-100-000-098	10/15/15-6/30/16	New position
13	Jason Greene	HS	Workstation Specialist	\$36,000 pro rated	11-000-252-100-000-050	10/15/15-6/30/16	Replacement position
14	Carmela Valeriano	Mill Lake	Special Ed para	Step 8 Spec. Ed. \$19.61 + \$2.00 for	11-214-100-101-000-093	9/1/15-6/30/16	Modification in salary to

				toileting for 6.75/hrs.			include toileting
15	Kimberly Mazza	MTMS	Secretary – 10 month guide	Step 1 \$39,203 7.25 hrs./day	11-000-240- 105-000-080	10/1/15- 12/23/15	Leave replacement
16	Renee Zappone	MTMS	Paraprofessional	1 credit \$70 PD	11-213-100- 106-000-093	9/2/15	Modification in salary for professional development
17	Laura Monaco	Oak Tree	Paraprofessional cafeteria/classro om	3.75/hrs.	11-000-262- 107-000-060 1.5 hours and 11-190-100- 000-060 for 2.25 hrs.	10/5/15- 6/30/16	Transfer and increase in hours
18	Mia McCabe	MTMS	Paraprofessional Spec. Ed.		11-213-100- 106-000-093	9/1/15- 6/30/16	Change in account number
19	Charlotte Malvasio	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
20	Bonni DeBenedetta	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
21	Donna Johannesson	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
22	Carmella Valeriano	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
23	Cathy Patton	HS	Paraprofessional Falcon Nest Pre- School	Step 6A +toileting 3.0/hrs. day \$15.08 + \$2.00	11-190-100- 106-000-070	11/2/15- 5/24/16	Modification in salary to include toileting
24	Martha Strych	Oak Tree	Special Ed. Para.	Step 1 \$14.87 for 3.75 hrs. /	11-213-100- 106-000-093	10/15/15- 6/30/16 pending criminal history	Replacement position
25	Daniel Pecorino	HS	Work Station Specialist	\$36,000 pro rated	11-000-252- 100-000-050	10/12/15- 6/30/16	Change in start date
26	Melinda Widom	Falcon Care	Group Leader	\$13.00/hr for 3.5/ hrs	65-990-320- 100-000-098	10/13/15- 6/30/16	Change in start date

27	Jennifer Hogan	Barclay Brook	Para-Kindergarten/ Cafeteria	Step 4 Reg. \$13.17/hr. 3.5 hr./day	11-190-106-000-010 (2.5 hr.) 11-000-226-107-010 (1.0/hr)	10/21/15-6/30/16	Transfer to resignation position
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GG. It is recommended that the Board approve the following substitutes for the 2015-2016 school year:

Certificated

Eric Ficarra
Josephine Gorini
Annarose Hayowy
Leah Nicholas

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Nurse

Non Certificated

Luz Roca
Elizabeth Paulin
Daniella Arevalo
Marc Jimenez
Anastasia Manikas-Eyler
Thomas Pietrulewicz

Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Substitute Security
Substitute Avid Tutor
Substitute Computer Technician

II. BOARD ACTION (Items A through O)

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2015-2016 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for September 2015.
- E. It is recommended that the Board of Education approve the following HIB case(s):

No. 10724

- F. It is recommended that the Board approve the establishment of an Autistic Special Education class at Mill Lake School for the 2015-2016 school year.

- G. It is recommended that the Board approve the elimination of the Learning Language Disabled mild/moderate class at Mill Lake School for the 2015-2016 school year.
- H. It is recommended that the Board acknowledge receipt of and attest to the accuracy of the previously submitted information contained within the 2015-2016 NJQSAC Statement of Assurance Report and authorize the submission of said report to the State of New Jersey as required.
- I. It is recommended that the Board approve Camfel Production to provide a Character Based Student Development assembly at MTMS on November 12, 2015 (two shows) for a cost of \$795.00.
- J. It is recommended that the Board approve the following curriculum for the 2015-2016 school year:

Grade K Language Arts Literacy
 Grade 1 Language Arts Literacy
 Grade 2 Language Arts Literacy
 Grade 9-12 French II
 Grade 11-12 Italian IV Honors
 Grade 6-7 Industrial Arts & Transportation Technology
 Grade 10 – Laboratory Chemistry

- K. **2015-2016 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/15-10/5/15:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
9/24/15	HS	damage to property	
9/25/15	HS	substance offense – use confirmed	
10/5/15	HS	Assault	

- L. It is recommended that the Board approve the revision of the following policies for a first reading:

P0164	Conduct of Board Meeting
P3230	Outside Activities – revisited
P5615	Suspected Gang Activity
P8210	School Year
P8540	School Nutrition Programs
P8550	Outstanding Food Service Charges
P8820	Opening Exercises/Ceremonies

- M. It is recommended that the Board approve the revision of the following policies and regulations for a second and final reading:

P3322	Certificated Staff Member's Use of Personal Cellular Telephones/other Communication Devices
P4322	Non-Certificated Staff Member's Use of Personal Cellular Telephones/other Communication Devices

P 5330	Administration of Medication
R 5330	Administration of Medication
P 5339	Screening for Dyslexia
P 5756	Transgender Students
P 7510	Use of School Facilities
R 7510	Use of School Facilities

N. It is recommended that the Board of Education approve the previously submitted Agreement between the Board, the Monroe Township Education Association and teaching staff member Sinead Kelly. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Agreement.

O. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
89763	Collier School	9/9/15	\$290 per diem
86247	Nuview Academy Annex	9/21/15	\$248 per diem
90118	Coastal Learning Center Monmouth	10/7/15	\$265.73 per diem
88884	CPC Highpoint School	10/13/15	\$352.50 per diem

P. It is recommended that the Board of Education approve the formation of an ad hoc committee for the purpose of addressing the growing student population within our community. The Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BUSINESS ADMINISTRATOR'S REPORT/ RECOMMENDATIONS –

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve NuView Academy Annex, 1690 Stelton Road, Piscataway, NJ 08854 to provide educational services to out of district students for the 2015-2016 school year.

2. It is recommended that members of the Monroe Township Board of Education approve Carolyn Faughnan, 12 Norwood Ave., Monroe Township, NJ 08831 to provide physical therapy at the rate of \$70.00 per hour beginning September 1, 2015 through June 30, 2016. There is an increase of \$5.00 per hour from prior years. This is the first increase in the past ten years.
3. It is recommended that members of the Monroe Township Board of Education approve Tiffany Spadafora, Physical Therapist, from Advantage Conduction and Physical Therapy, 55 Spruce Meadows Drive, Monroe Township, NJ 08831 to provide physical therapy at the rate of \$70.00 per hour beginning September 1, 2015 through June 30, 2016. There is an increase of \$5.00 per hour from prior years. This is the first increase in the past ten years.
4. It is recommended that members of the Monroe Township Board of Education approve Chris Bernotas, 32 Snyder Drive, Wharton, NJ 07885 for the 2015 Marching Band arranging of Schelerezade Part 1, Part 2, and Part 3 for a total fee of \$3,000.00.
5. It is recommended that members of the Monroe Township Board of Education approve Eric Ficarra, 8 Kayrn Terrace East, Middletown, NJ 07748 for Pit Percussion Arrangements for the 2015 Marching Band for a total fee of \$1,252.00.
6. It is recommended that the members of the Monroe Township Board of Education approve Whitehall Associates, Inc. 65 Fayson Lakes Road, Kinnelon, NJ 07405 to prepare a Demographic Study as recommended by the steering committee. The cost of the study is \$3500.00 plus the costs of meetings, additional printing, binding and shipping.
7. It is recommended that the members of the Monroe Township Board of Education approve Education Inc., 2 Main Street, Plymouth, MA 02360 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$36.00 per hour for the 2015-2016 school year.
8. It is recommended that the members of the Monroe Township Board of Education approve Joyce Kay, 209A Madison Lane, Monroe Township, NJ 08831 as the Music Director for the 6th Grade play on December 4, 2015 for a fee of \$1700.00. This play is self-sustaining through ticket sales revenue.
9. It is recommended that the members of the Monroe Township Board of Education approve Joyce Kay, 209A Madison Lane, Monroe Township, NJ 08831 as an Assistant Music Director for the 7th & 8th Grade play on May 5th, 6th, & 7th for a fee of \$1700.00 This play is self-sustaining through ticket sales revenue.

10. It is recommended that the members of the Monroe Township Board of Education approve Bonnie Martin, 306 Cedar Grove Lane, Somerset, NJ 08873 a Costume Coordinator for the 7th & 8th Grade play on May 5th, 6th, & 7th for a fee of \$1000.00. This play is self-sustaining through ticket sales revenue.
11. It is recommended by the Steering Committee that the Board of Education approve the appointment of Dr. Charles M. Ivory, Executive Director, Educational Information and Resource Center (EIRC), as the Strategic Planning Consultant relating to District growth in accordance with the previously submitted Proposed Action Plan. The Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

B. BILL LIST

It is recommended that the bills totaling \$14,751,340.91 for September 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2015, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the September 2015 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. TRANSFER #3

It is recommended that members of the Monroe Township Board of Education approve Transfer #3 for Fiscal Year 2015/2016 as previously submitted.

E. ANNUAL MAINTENANCE BUDGET (M-1)

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (M-1); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M-1) for the Monroe Township School District in compliance with Department of Education requirements.

F. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED , that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Board
Fall School Law Forum Workshop
October 29, 2015 Atlantic City, New Jersey**

Staff/Board Member	Date(s) of Travel	Workshop Fee
Mary Smith	10/29	\$249

G. 403(b) PLAN PROVIDERS

It is recommended that members of the Monroe Township Board of Education acknowledge and approve the following “403(b) Plan Providers” for the 2015/2016 school year:

AXA Equitable 403(b),
First Investors 403(b),
MetLife 403(b),
Oppenheimer Funds 403(b),
T-Rowe Price 403(b), and
Valic 403(b)

H. 457(b) PLAN PROVIDERS

It is recommended that members of the Monroe Township Board of Education acknowledge and approve the following “457(b) Plan Providers” for the 2015/2016 school year:

AXA Equitable 457(b) and
Valic 457(b).

I. JOINT TRANSPORTATION AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted joint transportation agreement between Monroe Township Board of Education and East Windsor Board of Education to provide transportation services for joiner district students retroactively for the 2015-2016 school year.

J. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to complete the E-Rate application process for the 2016-2017 school year. The district will pay On-Tech Consulting, Inc. an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district.

K. AGREEMENTS BETWEEN MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION AND THE MONROE TOWNSHIP BOARD OF EDUCATION

It is recommended that the Board of Education approve, retroactively to July 1, 2015, the previously submitted Agreements between the Board and the Middlesex Regional Educational Services Commission, as follows:

- 1) Master Special Education Tuition Agreement – July 1, 2015 – June 30, 2025; and
- 2) Master Collaborative Educational Services Agreement – July 1, 2015 – June 30, 2020.

The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

October 14, 2015

Meeting Date

12. BOARD PRESIDENT'S REPORT**13. OTHER BOARD OF EDUCATION BUSINESS****14. CLOSED SESSION RESOLUTION**

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

14. PUBLIC FORUM***

15. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, November 18, 2015 7:00 p.m. Monroe Township High School

16. ADJOURNMENT

* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any

teaching staff member who is a member of the receiving district's central administrative staff; and

- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

*** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.