

The meeting was called to order by Board President Doug Poye at 7:00p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Robert Czarneski

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal (Absent)
Mr. Nicholas Tharney (Absent)

MEMBERS OF THE PUBLIC –17

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 11, 2015:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Public Board of Education Meeting held on October 14, 2015. Motion carried.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Closed Session Meeting held on October 14, 2015. Motion carried.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Special Board of Education Meeting held on October 26, 2015. Motion carried with Ms. Arminio abstaining.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Closed Session Meeting held on October 26, 2015. Motion carried with Ms. Arminio abstaining.

STUDENT BOARD MEMBERS' REPORT - None

PRESENTATION OF THE 2014-2015 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Mr. Gorski, Business Administrator/Board Secretary introduced Mr. Gerard Stankiewicz, Partner with the auditing firm of Samuel Klein and Company.

Mr. Stankiewicz stated that the Board was in receipt of two reports. Namely, the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance both for fiscal year ending June 30, 2015. Mr. Stankiewicz gave a review of the CAFR and Management Report and discussed the sophisticated internal control system in place in Monroe. Mr. Stankiewicz explained that the audit is a year-long event during which samples are taken from several areas including payroll, minutes, accounts payable, capital projects, student activity funds, grant activity to ensure compliance, and bank reconciliations to ensure that they agree with the general ledger. Mr. Stankiewicz added that also included in the audit is a review of the ASSA, DRTRS, Free & Reduced Loan Applications and the Food Service Fund. Mr. Stankiewicz reported that there were no recommendations and that the audit was an unmodified clean opinion. Mr. Stankiewicz complimented Ms. Laura Allen and the entire Business Office on the very thorough and accurate job they do.

Mr. Gorski pointed out some of the financial highlights of the year. Mr. Gorski stated that if any member of the public would like either report they should contact him as an electronic copy is available by means of an OPRA request. Mr. Gorski thanked the Board for the resources they provided the business office and Dr.'s Kozak and Alvich for their managerial help in making this report successful.

A motion was made by Mr. Kaufman and seconded by Mr. Riback to approve the following resolution:

It is recommended that the members of the Board of Education accept and approve the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance, and hereby approve and authorize the submission of the required Corrective Action Plan (C.A.P.) to the County Office indicating that there are no recommendations for fiscal year ending June 30, 2015.

Mr. Nothstein reported that the finance committee went over the CAFR and Auditor's Report in much more detail at their last meeting. Mr. Nothstein thanked Mr. Gorski and the Business Office for all the hard work put into the audit. Mr. Nothstein inquired when the A4-1 / A4-2 tuition calculation is due so a cost per student can be identified. Mr. Gorski explained the A4-1 / A4-2 report and timeline and stated that it will be completed shortly and presented at a future finance committee.

Roll Call 9-0-1-0-0 Motion carried with Mr. Czarneski abstaining.

PRESENTATION OF PLAQUES TO BOARD MEMBERS DOUG POYE AND ANTHONY PREZIOSO AND ROBERT CZARNESKI (JAMESBURG REPRESENTATIVE)

Dr. Kozak presented plaques to the outgoing board members and thanked each of them for their dedicated service to the district.

Dr. Kozak stated that Mr. Poye brought a unique perspective to the position of board president and the district can be assured that he will make sure that Monroe will continue to be a high performing school district. Dr. Kozak added that Mr. Poye spearheaded a steering committee to address the student growth issue that the district is facing and insisted on a well-balanced group of community members, staff and students be a part of that committee.

Dr. Kozak stated that Mr. Prezioso has been a champion for special education in making sure they receive the best education the district can offer. Dr. Kozak added that the district will continue to work to ensure that all students receive a quality education that will prepare them for successful experiences in college and a career.

Mr. Prezioso thanked all the board members for volunteering their time and for all they do for the children in the district.

Dr. Kozak thanked Mr. Czarneski for being committed to ensure that all students receive the best education that the district can offer. Dr. Kozak added that his commitment to education is evident through his own training as a board member and being an advocate for children in both districts.

COMMITTEE REPORTS –

Mr. Lew Kaufman, Chairperson of the Curriculum Committee reported that the committee met this evening and reviewed the following curriculum documents; Grade 6 Media Literacy, Grade 3 Language Arts, Grade 10 through 12 Advanced Web-Design, Grades 9 thru 12 Computers in the Business World I and Grades 7 thru 8 Family & Consumer Science. Mr. Kaufman reported that Mr. Greg Beyer provided a complete club update on current and past clubs. Additionally, Dr. Alvich provided a PARCC update and the committee received and reviewed the results of an internal special education audit survey that was recently conducted.

Mr. Steve Riback, Chairperson of the Personnel Committee reported that the met on December 14th and will be recommending an appointment of a media specialist at the middle school.

Ms. Kathy Kolupanowich, Chairperson of the Finance Committee reported that the committee met on December 10th and the committee reviewed and discussed the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for fiscal year ending June 30, 2015. Ms. Kolupanowich commended Mr. Gorski and Ms. Allen for being fiscally responsible and continuing to run the business office in such an efficient manner. Ms. Kolupanowich added that it is evident by the fact that there were no recommendations made by the auditor. Recognizing that the district has gotten much larger, Ms. Kolupanowich thanked the entire business office staff for all their hard work and effort and noted that no additional staff has been added to the business office.

Ms. Michele Arminio, Chairperson of the Policy Committee reported that listed on the agenda this evening for a first reading are the following Policies and Regulations:

P & R 1240 Evaluation of Superintendent

P & R 3221 Evaluation of Teachers

P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

P & R 3223 Evaluation of administrators, Excluding Principals, Vice Principals, and Assistant Principals. Ms. Arminio suggested that the community review them and stated that they can be found on the district website.

Mr. Poye reported that the members of the ad hoc committee met on December 7th. Dr. Charles Ivory, the committee's consultant facilitator suggested that the committee focus on the issues that the middle school and high school will possibly face over the short term (2016/2017 & 2017/2018). During the meeting the committee broke in smaller groups for brainstorming. Mr. Poye reported that the following issues surfaced;

Find new ways to expedite food services during lunch periods in anticipation of crowded lunch periods; consider various options of transporting students to and from school; consider to maximize ways the use of traditional instructional areas and explore a more flexible use of other spaces for instructional purposes. Mr. Poye reported that the ad hoc committee which consists of 30 members will be meeting with the larger student growth committee beginning in January and continue on the second Monday of each month.

Mr. Poye reported that the steering committee met on December 14th, the role of the steering committee is to take care of organizational aspects and planning for the ad hoc committee meetings. Mr. Poye stated that the committee arrived at the following decisions:

All members of the student growth committee should be provided with current and anticipated enrollments along with an overview of the current facilities and transportation and each member will receive enrollment data, demographer's projections, and other relevant information in advance of the meeting. Mr. Poye stated that the committee will consist of approximately 110-120 members and the committee is seeking a few more residents from the northern end of the township. Mr. Poye further reported that as of the beginning of this year the district has seen an increase of 200 students already.

Mr. Poye explained the process that should be followed during the Public Forum portions of Board of Education Meetings. Mr. Poye specified that the board welcomes the input from the public and appreciates their cooperation. The following procedures are stated in the bylaws and will be enforced:

- A.) The first Public Forum is designated for members of the public to speak about items on the agenda. Mr. Poye asked that the speaker identify the item number listed on the agenda when referencing it.
- B.) The second Public Forum is opened to any questions or concerns that the public may have.
- C.) Speakers should state their name, residence and any group affiliation.
- D.) Statements should not exceed three minutes.
- E.) All statements should be directed to the presiding officer. Questions should not be directed to individual members of the board. Likewise board members should not comment to speakers during the public session.

PUBLIC FORUM –

Mark Klein 7 Crenshaw Court – inquired about the number of out of district schools and the costs associated with them, specifically transportation. Dr. Kozak responded that the decision of the school a student attends is a joint decision that is made by the parents and educators and is chosen by what would best meet the needs of the student. Dr. Kozak also stated that the district takes advantage of joint transportation agreements to minimize the transportation costs.

Robert Roche – inquired if it was correct that the Monroe school district does not pay for the four Jamesburg students listed on the agenda that are being sent to out of district schools. Mr. Gorski responded yes, that is correct, the Jamesburg Board of Education is responsible for those contracts. Mr. Gorski further explained that those students are enrolled in the high school therefore the approval is needed for the out of district placement. Mr. Roche thanked Mr. Poye and Mr. Prezioso for their great work and effort while on the board.

SUPERINTENDENT’S REPORT/RECOMMENDATIONS

Dr. Kozak stated that listed on the agenda this evening is a request for his approval as the Representative Assembly of the Middlesex Regional Educational Services Commission (Item K-under Board Action), Dr. Kozak offered to replace Mr. Poye in this position.

Mr. Nothstein thanked Dr. Kozak for offering his time but suggested that the experience of Marvin Braverman would be beneficial to the board and inquired if he would be interested in accepting the position. Mr. Braverman responded that he would accept and would look forward do it.

A motion was made by Mr. Nothstein and second by Mr. Prezioso to appoint Marvin Braverman as the Representative Assembly of the Middlesex Regional Educational Services Commission for the term of January 1, 2016 to December 31, 2016. Roll Call 9-0-1-0-0. Motion carried.

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Ms. Kolupanowich and seconded by Ms. Arminio that Personnel Items A – S be approved by consent roll call. Mr. Nothstein inquired about Item O – salary increases and the percentage increase of some of them and questioned if steps would be created for this group. Mr. Nothstein also stressed his concern regarding the increases causing a rippling effect with other groups. Mr. Gorski responded that the technology workstation specialist position is a non-affiliate position and the base salary for that group has not been increased in the past two decades. Mr. Gorski conveyed some of the complications the department has had with maintaining staff due to salary offers from other districts. Mr. Gorski added that Mr. Washington stressed some of the concerns with creating steps and the limitations with them and he supports his decision not to do so. Roll Call 10-0-0-0-0. Motion carried with Mr. Kaufman recusing on Item O and Mr. Prezioso voting no on Item O – Salary adjustments for Workstation Specialists. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Riback and seconded by Ms. Kolupanowich that Board Action Items A-N with the exception of Item K be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried with Mr. Czarneski voting yes on items H, L and M and abstaining on the remainder of the items and Mr. Kaufman recusing on Item G - Policies & Regulations. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

As a point of correction to an assertion made at the last meeting Mr. Gorski provided a PowerPoint presentation. The presentation explained the Tax Payment Schedule and the collection of those moneys as required per statute. Mr. Gorski specified that the District is in full compliance with the legal requirements governing the payment by a municipality of school moneys to the Board and the Board Counsel concurs in this regard.

A motion was made by Mr. Nothstein and seconded by Mr. Riback that Board Action Items A – M be approved by consent roll call. Ms. Arminio inquired about the privacy protection of students and release of information relating to the Student Achievement Data Agreement. Dr. Kozak responded that the Hosting Service Agreement states that the district owns the data and firewalls are in place to protect the data. Dr. Kozak further reported that Performance Matters agrees that they will not use any student information for any purpose other than providing services to the district. Roll Call 10-0-0-0-0. Motion carried with Mr. Czarneski voting yes on items A 1-3, B, G, L & M and abstaining on the remainder of the items and Mr. Kaufman recusing on Item M – Special Review of Special Education Practices and Services. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Poye thanked all of the residents that supported him during his campaign. Mr. Poye introduced and congratulated Ms. Dawn Quarino and Mr. Frank Russo on their election.

Mr. Poye highlighted some of the achievements that the board has accomplished this past year, which were:

Refunding of bonds which will result in a savings of about \$3.9 million over the life of the bonds in interest payments.

Ended the financially failing MECA program; now able to accommodate more children in an extended Kindergarten program which will provide a better start for all of those children.

Ending the BASC privately operated program and replacing it with our Falcon Care program which will provide more revenue in the years to come than we received from BASC. It also provides an educational component which was missing.

Renovation of the Middle School to provide an additional 11 classrooms without having to borrow funds. This work done over the summer provided some relief to a very crowded school.

Approved and successfully implemented a re-districting plan based on a demographer's study. This created a better balance among our K-5 schools.

A relatively smooth administration of the PARCC. Planning for this was several years in the making so that this first ever computer based assessment would occur without too many glitches.

Approved another 3-year iPad lease as part of our 1-1 technology initiative with a commitment by the district that it prepare teachers to be comfortable with other platforms in the future which are equivalent to the iPad and less expensive.

After a 6 month intensive search for a new superintendent, we appointed Dr. Kozak in July to be the educational leader of our district.

With careful planning, we have the Ad Hoc Committee and the Student Growth Advisory Committee which will continue to work on helping identify possible accommodations to deal with continued growth in student enrollments. It should be noted that in the first 11 months of this year, we added 186 students. Such growth is anticipated for the next 4-5 years based on the most current demographic report.

Being one of only 4 districts in the county, we did well enough on our latest QSAC report that we have applied for a waiver which will reduce the need for a full review every 3 years to once in 6 years. The QSAC is a tool used by the Dept. of Ed to measure how well a district is performing on each of 5 components: instruction and program, fiscal management, governing, personnel, and operations.

The district continues to receive very favorable audits of our business operations.

At the Board's urging, Dr. Kozak has implemented improvements in communications with all aspects of our community, parents as well as other residents.

A review of our Special Ed services is underway to identify any areas where improvement in delivery of services or cost-saving measures can be considered.

There has been an improved working relationship among the members of the Board.

Mr. Poye thanked Mr. Prezioso and Mr. Czarneski for their services over the years and encouraged the Board to be mindful of the District Goals and the Board Goals that were set in September.

Mr. Poye stated that being a member of a Board of Education is a privilege but a huge responsibility. It requires a commitment and a willingness to listen to all points of view before making a decision, he has enjoyed his work on the Board and trusts that the new members will do likewise.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Arminio thanked Mr. Poye for his dedicated service, adding that he has been an intelligent and able leader who brought decorum, clarity and precise information to the board and to the public.

Ms. Kolupanowich thanked Mr. Poye, Mr. Prezioso and Mr. Czarneski for the time, effort and the service they have given to the students in the district. Ms. Kolupanowich thanked Mr. Czarneski for his leadership adding that it had helped her become a better leader.

Mr. Riback congratulated Mr. Braverman on his re-election and thanked Mr. Czarneski and Mr. Prezioso for their service. Mr. Riback spoke of Mr. Poye's years of experience in education, his professionalism and honesty and stated that it has earned him the respect of everyone in the community. Mr. Riback added that it has been a pleasure and honor to serve with him on the board.

Mr. Kaufman inquired if any board member was interested in running for board president. Mr. Nothstein, Mr. Riback and Ms. Arminio raised their hands. Mr. Kaufman thanked Mr. Poye for his leadership and stressed that as a first term board member he did a great job considering there really isn't any training available for the position.

PUBLIC FORUM – None

Richard Gibbons 415 Schoolhouse Road commended Mr. Poye and Mr. Prezioso for their service to the board and spoke about the ethics charges filed against Mr. Prezioso. Mr. Gibbons cautioned that when you go after someone's reputation you cannot get that back, and asked that the board consider that in the future.

Mark Klein 7 Crenshaw Court spoke in reference of an Abbott vs. Burke handout that he provided for the board members.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Kaufman and seconded by Ms. Kolupanowich that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 8:55 p.m.

Returned to Public Meeting at 9:14 p.m.

PUBLIC FORUM – None

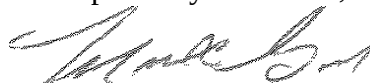
NEXT PUBLIC MEETING

Mr. Poye stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, January 6, 2016.

ADJOURNMENT

A motion was made by Mr. Poye and seconded by Mr. Kaufman that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:18 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING,

WEDNESDAY, DECEMBER 16, 2015

7:00 P.M.

MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings) (See Note 1 below)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted December 11, 2015:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Public Board of Education Meeting, October 14, 2015

Closed Session Meeting, October 14, 2015

Special Board of Education Meeting, October 26, 2015

Closed Session Meeting, October 26, 2015

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATION OF THE 2014-2015 COMPREHENSIVE ANNUAL FINANCIAL REPORT

8. PRESENTATION OF PLAQUES TO BOARD MEMBERS DOUG POYE AND ANTHONY PREZIOSO AND ROBERT CZARNESKI (JAMESBURG REPRESENTATIVE)

9. COMMITTEE REPORTS

10. PUBLIC FORUM (See Note 3 below)

11. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>11/30/15</u>	<u>10/30/15</u>	<u>Difference</u>	<u>11/30/14</u>	<u>Difference</u>
Applegarth School	324	321	+3	357	-33
Barclay Brook School	368	371	-3	372	-4
Brookside School	423	422	+1	463	-40
Mill Lake School	652	644	+8	385	+267
MTMS	1629	1624	+5	1527	+102
Oak Tree School	615	616	-1	683	-68
Woodland School	403	401	+2	451	-48
Monroe High School	<u>2099</u>	<u>2099</u>	<u>0</u>	<u>2066</u>	<u>+33</u>
Total Elementary & Secondary	6513	6498	+15	6304	+209

I. ENROLLMENT (CONT'D)

Out of District School	Monroe			Jamesburg		
	<u>Oct.</u>	<u>Nov.</u>	<u>Difference</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Difference</u>
Academy Learning Center	9	9		2	2	
Bridge Academy	1	1				
Center for Lifelong Learn	1	2	Plus 1			
Childrens Center of Monm.	2	2		1	1	
Coastal Learning Center	1	2	Plus 1			
Collier	2	2				
CPC High Point	1	1				
Douglass Develop. Center	1	1				
East Mountain	1	1				
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
Mary Dobbins School	1	0	Minus 1			
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	2	2				
Mercer High School	3	3				
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schr.oth School	3	3				
Shore Center	1	1				
UMDNJ	2	1	Minus 1			
Total	50	50		4	4	

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78609	MTHS	12	504	Dougherty	9/3/2015	
83649	MTMS	6	Medical	Fiore, Magee, Hartman, Heyl	9/3/2015	
83122	MTHS	11	504	Abruzzese, Weinstein, Tringali, Riesz	9/3/2015	
79109	MTHS	9	CST	Earl, G. Schnitzer, Faughnan	9/3/2015	
89423	MTMS	6	CST	Gorham	9/3/2015	
90582	OTS	4H	CST	Torres, Spadafora, Yu (Oxford)	9/3/2015	
85353	MTMS	6	Medical	Chawala, LeBron, Casarella, Jardine	9/30/2015	
83439	MTMS	8	Medical	Kuey	12/4/2015	
90516	MTHS	10	Medical	Rutgers UBHC	11/16/2015	
80485	MTHS	10	CST	Lyons, S. Mackenzie, M. Hardt, Arcaro	11/18/2015	
85686	MTHS	11	CST	M. Hardt, Hladek, Lyons, S. Mackenzie	11/18/2015	
89763	MTHS	10	OOD	M. Hardt, S. Mackenzie, McDonald, S. Wall	11/17/2015	
82223	MTHS	10	Admin.	Thumm, Grimaldi, Varsha	11/30/2015	
80541	MTHS	10	Admin.	Lanfranchi	11/30/2015	

III. FIRE/LOCKDOWN DRILLS

Applegarth School----- November 20, 2015
 Barclay Brook School ----- November 16, 2015
 Brookside School ----- November 4, 2015
 Mill Lake School ----- November 24, 2015
 Monroe Middle School----- November 3, 2015
 Oak Tree School ----- November 2, 2015
 Woodland School ----- November 4, 2015
 Monroe High School ----- November 30, 2015

Lockdown

Applegarth School----- November 24, 2015
 Barclay Brook School-----November 18, 2015
 Brookside School -----November 2, 2015
 Mill Lake School -----November 9, 2015
 Monroe Middle School-----November 16, 2015
 Oak Tree School ----- November 17, 2015
 Woodland School -----November 12, 2015
 Monroe High School -----November 25, 2015

IV. PERSONNEL (Items A through S)

- A. It is recommended that the Board accept the resignation of **Ms. Michelle Marrone**, paraprofessional at Woodland School, effective December 31, 2015.
- B. It is recommended that the Board approve a medical leave of absence to **Diane Allinder**, LDTC at Brookside School, effective January 5, 2016 through April 5, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Allinder may be entitled.
- C. It is recommended that the Board approve a medical leave of absence to **Linda Healey**, paraprofessional at Oak Tree School, effective December 3, 2015 through February 1, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Healey may be entitled.
- D. It is recommended that the Board approve a medical leave of absence to **Mary Jo Caputo-Giancola**, Speech Language Specialist, effective December 7, 2015 through December 21, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Caputo-Giancola may be entitled.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Gail Nemeth**, secretary in the Assistant Superintendent's Office, effective December 4, 2015 through December 21, 2015. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Nemeth may be entitled or any vacation days which she wishes to utilize.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Wendy Cerbie**, secretary of Building Use/Adult Education in the Central Office, effective January 5, 2016 through January 19, 2016. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cerbie may be entitled.
- G. It is recommended that the Board approve an extended medical leave of absence to **Michele Britt**, bus driver in the Transportation Department, retroactive to December 10, 2015 through December 29, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Britt may be entitled.

- H. It is recommended that the Board approve an extended medical leave of absence to **Ms. Jaime Costanzo**, secretary at MTMS, effective January 4, 2016 through February 5, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Costanzo may be entitled.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Allison O'Rourke**, Special Education teacher at MTMS, retroactive to November 30, 2015 through January 3, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. O'Rourke may be entitled.
- J. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Rachel Van Horn**, teacher of social studies at MTMS, effective January 4, 2016 through March 18, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Van Horn may be entitled.
- K. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Jessica Snyder**, School Psychologist at MTMS, effective January 29, 2016 through June 14, 2016 through in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Snyder may be entitled.
- L. It is recommended that the Board approve a modification in the end date of the unpaid leave of absence under NJFLA to **Diane Arcaro**, media coordinator at Mill Lake /Oak Tree, retroactive to November 20, 2015. Ms. Arcaro was previously approved to return on November 19, 2015.
- M. It is recommended that the Monroe Township Board of Education approve an unpaid intermittent leave of absence for staff member **Wendy Blank**, media coordinator at the High School, effective December 15, 2015 pursuant to the Family and Medical Leave Act, 29 U.S.C. 2601, et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.
- N. It is unanimously recommended by the Personnel Committee that the Board of Education approve a \$3,000.00 base salary adjustment for Nancy Tagliaferro, Confidential Secretary to the Business Administrator/Board Secretary, for a new annual salary of \$58,022.65 for the 2015-2016 school year.
- O. It is unanimously recommended by the personnel committee that the following salary adjustments for the Technology Workstation Specialists be approved:

Ryan Blackwell	Woodland	\$50,347.92 + 1000 long + 1500 Microsoft Cert + 750 A+ Cert	11-000-252-100-000- 030
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Jason Greene	High School	\$40,000	11-000-252-100-000-070
Christopher Gross	Middle School	\$53,984.71 + 1000 long eff 2/16	11-000-252-100-000-080
Devin Kaufman	High School	\$42,578.72 + 750 Apple Cert	11-000-252-100-000-070
Angela Minton	High School	\$40,990.00	11-000-252-100-000-070
Daniel Pecorino	High School	\$40,000	11-000-252-100-000-070
Patricia Sherman	Applegarth	\$66,401 + 750 A+ Cert + 750 Apple Tech + 1500 long	11-000-252-100-000-050
Nicholas Veni	High School	\$52,665.14 + 750 A+ Cert + 3000 Microsoft Eng + 1000 long + 3000 lead workstation spec + 1500 Apple Coor + 750 Apple Tech	11-000-252-100-000-070

- P. It is recommended that the Board approve the following teachers as substitutes for the After School Basic Skills and TAG programs:

Mill Lake – Basis Skills

Jennifer Mordes
 Kathy Czizik
 Susan Nowachek
 Bethanne Augsbach
 Ashley Shur
 Danielle Pandolfi
 Caitlyn Prestridge
 Jennifer Wirth

Mill Lake TAG

Ashley Shur

Woodland-Basic Skills

Danielle Kutcher
 Samantha Cote

Q. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Erica Coonelly	MTMS	Media Specialist	Step 7A MA \$58,272+\$3450	11-000-222-100-000-098	On or before 2/1/16-6/30/16	Retirement replacement – tenure track
2.	Maureen Drabyk	Mill Lake	Special Education teacher	Step 7 \$55,772	11-213-100-101-000-093	1/4/16-6/30/16	Retirement replacement tenure track
3.	Brittany Adelino	MTMS	School Psychologist	Step 1 MA \$49,082+\$3450 120%	11-000-219-104-000-093	2/3/16-6/14/16	Extension of contract – leave replacement
4.	Justin Cohen	MTMS	Teacher of social studies	Step 1 BA \$49,082 pro rated	11-130-100-101-000-080	1/5/16-3/18/16	Extension of contract leave replacement
5.	Pamela Valvano	HS	Family Consumer Science teacher	117% of contract	11-140-100-101-000-070	11/19/15-12/23/15	Leave replacement additional section
6.	Margaret Dey	HS	Family Consumer Science teacher	117% of contract	11-140-100-101-000-070	11/19/15-12/23/15	Leave replacement additional section
7.	Jill Kalyankar	HS	Family Consumer Science teacher	134% of contract	11-140-100-101-000-070	11/19/15-12/23/15	Leave replacement two additional sections
8.	Carla Latinelli	HS	Family Consumer Science teacher	134% of contract	11-140-100-101-000-070	11/19/15-12/23/15	Leave replacement two additional sections
9.	Susan Talocka	MTMS	Nurse for play practice	2.5 hrs. at hourly instructional rate \$53.87	11-000-213-100-000-093	11/30/15 12/1/15	Play practice
10.	MaryAnn Procopio	MTMS	Nurse for play practice	2.5 hrs. at hourly instructional rate \$53.87	11-000-213-100-000-093	11/30/15 12/1/15	Play practice
11.	Spiro Travalos	HS	Asst. Wrestling Coach	Step 1 \$5071	11-402-100-100-000-098	12/17/15	Coaching position
12.	John Allen	HS	Volunteer Ice Hockey Coach	Volunteer		2015-2016 school year	Volunteer

13.	Melissa Bordieri	Oak Tree	STEM Planning Committee	Up to ten hours at non-instructional rate \$44.85	11-120-100-101-000-060	12/15-2/16	New committee
14.	Sarah Cummings	MTMS	STEM Planning Committee	Up to ten hours at non-instructional rate \$44.85	11-130-100-101-000-080	12/15-2/16	New committee
15.	Tanya D'Agostino	Applegarth	STEM Planning Committee	Up to ten hours at non-instructional rate \$44.85	11-120-100-101-000-050	12/15-2/16	New committee
16.	Kelly Rick	HS	STEM Planning Committee	Up to ten hours at non-instructional rate \$44.85	11-140-100-101-000-070	12/15-2/16	New committee
17.	Hardevi Shah	Applegarth	STEM Planning Committee	Up to ten hours at non-instructional rate \$44.85	11-120-100-101-000-050	12/15-2/16	New committee

R. It is recommended that the Board approve the following non-certificated staff at the following salaries:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Chris Gross	MTMS	Saturday Academy	Hourly rate 4.5 hours each Saturday	11-000-252-100-000-080	10/31/15-5/7/16	Increase .5 hour
2.	Nancy Sablosky	Woodland	Spec. Ed. Para	Step 4 Spec. Ed. \$15.17/hr. for 3.75/hrs.	11-213-100-101-000-093	11/30/15-6/30/16	Transfer to new position
3.	Jamie Patton	Falcon Care	Group Leader	\$13.00/hr. for 5.5 hrs.	65-990-320-100-000-098	11/23/15-6/30/16	Change in start date
4.	Laura McIntyre	Barclay Brook	Para - Cafeteria	Step 1 Reg. \$12.87 hr. 2.5 hrs./day	11-000-262-107-000-010	11/30/15-6/30/16	Change in start date
5.	Susan McCourt	HS	Para-Falcon Nest	+\$2.00 toileting	11-190-100-106-000-070	11/2/15-5/24/16	Adjustment in salary \$2.00 toileting to be paid during this time only
6.	Lisa Church	MTMS	Para	\$70 PD credit	11-213-100-106-000-093	Retro 9/2/15-6/30/16	Professional Development
7.	MaryAnn Loschiavo	Oak Tree	Para	\$70 PD credit	11-190-100-106-000-060	Retro 9/2/15-6/30/16	Professional Development

8.	Silvia Gonzalez	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87/hr.+ \$1.00 for ed. Degree 6.75 hrs./day	11-213-100-106-000-093	Retroactive to 10/1/15-TBD	Correction in hours
9.	Lisa Choborda	Woodland	Spec. Ed. Para	Step 6 Spec. Ed. \$16.49/hr. for 3.75 hrs.	11-213-100-106-000-093	12/17/15-6/22/16	Transfer to new position
10.	Joseph Fuoco	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hours	65-990-320-100-000-098	12/17/15-6/30/16	Resignation replacement
11.	Donna Plichta	Pupil Personnel Services	12 month secretary	Step 8 -12 month guide 103.57% 7.25/hrs. \$55,559.09+ Base Adjustment \$1337	11-000-230-100-000-090	Retroactive to 12/2/15-6/30/16	Transfer
12.	Kim Mazza	HS	10 month secretary	Step 1 10 mos. Guide 7/hr. \$39,203 pro rated	11-000-219-105-000-093	Retroactive to 12/7/15-TBD	Temporary transfer
13.	Karen Chu	Brookside	Security	PD credit 4 credits \$100	11-000-266-100-000-020	12/17/15-6/30/16	PD credit
14.	Briona Pipala	Falcon Care	Asst. Group Leader	\$11.00/hr. for 3.5 hours	65-990-320-100-000-098	12/1/15-6/30/16	Change in start date
15.	Gladys Apuzzo	MTMS	Para/Bus Aid	Step 8 Spec. Ed. \$19.61/hr. 5.0 per session	Saturday Academy	Retroactive to 10/31/15-5/7/16	Correction in rate
16.	Susan Lederman	Barclay Brook	TAG substitute para	Step on guide 1 hr. day as needed	After School TAG	12/10/15-6/30/16	Substitute

S. It is recommended that the Board approve the following substitutes for the 2015-2016 school year:

Certificated

Nicole Abate
Wesam Marcos
Christina Occhiogrosso
Christine Stasi
Angela Steffe
Laura Stiefbold
Patricia Corica
Linda Seligman

[illegible]

Non Certificated

Margaret Bates	Substitute Para
Susan Morrell	Substitute Para
Falgun Shah	Substitute Para
Cheryl Thomas	Substitute Para
Spyridon Travlos	Substitute Coach
Christine Stasi	Substitute Secretary/Substitute Para
Theresa Eustaquio	Substitute Secretary
Marie Maresca	Substitute Secretary
Sara Crane	Substitute Para

V. BOARD ACTION (Items A through N) (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2015-2016 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for September 2015.
- E. **2015-2016 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 11/16/15-12/15/15:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
11/25/15	HS	Assault	n/a

- F. It is recommended that the Board approve the previously submitted Agreement between Monroe Township Schools and the Staff Development Workshops, Inc. to provide the following workshops on the topic Reader's Workshop for grades 4-8 teachers on the following dates: January 25, 2016; February 29, 2016; and March 23, 2016 in the amount of \$1500.00 for each day for a total of \$4500.00.
- G. It is recommended that the Board approve the following Policies and Regulations for a first reading:

P & R 1240	Evaluation of Superintendent
P & R 3221	Evaluation of Teachers
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
P 5337	Service Animals
P 5516	Use of Electronic Communication and Recording Devices (ECDR)

- H. *It is recommended that the Monroe Township Board of Education authorize the creation of a pilot program for Project UNIFY to promote acceptance and inclusion in the Monroe Township School District. All costs of this program will be paid through the Play Unified grant award from Special Olympics New Jersey. Advisors will provide supervision on a pro-bono basis for the first year of the club, pursuant to Board Policy 2430, Co-Curricular Activities. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.
- I. It is recommended that the Monroe Township Board of Education authorize the creation of a pilot program for Systematic Training for Effective Parenting (STEP) for special education students and their parents in grades 1-5, at no cost to the Board. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.
- J. It is recommended that the Board of Education acknowledge receipt of the previously submitted Chief School Administrator's Professional Development Plan, effective July 1, 2015 through June 30, 2018.
- K. **MCESC Representative Term**
Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Monroe Township Board of Education elects Dr. Michael Kozak to the Representative Assembly of the Middlesex Regional Educational Services Commission for a term from January 1, 2016 to December 31, 2016.
- L. *It is recommended that the Board approve the following curriculum for the 2015-16 school year:
- Health & Physical Education Grade 12
District Comprehensive School Counseling Program Grades K-12.
- M. *It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
89291	Coastal Learning Center	11/23/15	\$265.73 transferred from Mary Dobbins school
87717	Collier High School	11/16/15	\$290.00 per diem transferred from Rutgers UBHC

N. It is recommended that the Board of Education approve the following HIB case(s):

11077
11681
11749
11807
11920

12. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator/Board Secretary’s Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. *It is recommended that members of the Monroe Township Board of Education approve the previously submitted proposal from Edwards Engineering Group, Inc. to provide survey, design and construction management services to the Board of Education at a cost of \$29,600.00. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
2. *It is recommended that members of the Monroe Township Board of Education approve Don Smith as the Marching Band Instructor at a rate of \$2,000.00 and for Marching Band arrangements at the rate of \$1,250.00 for the 2015 Fall Marching Band season.
3. *It is recommended that members of the Monroe Township Board of Education approve Reid Sound to provide theatrical labor at the following rates for the period of January 1, 2016 to December 31, 2016:

Stagehand	\$40.00 per hour, 6 hour minimum
Audio Engineer	\$50.00 per hour, 10 hour minimum
Backline Technician	\$50.00 per hour, 10 hour minimum
Lighting Designer	\$55.00 per hour, 10 hour minimum
Lighting Technician	\$45.00 per hour, 10 hour minimum

The above rates have remained the same or have decreased from last year.
4. It is recommended that members of the Monroe Township Board of Education approve Joyce Kay as a Consultant Pianist for middle school rehearsals and concerts on 12/21/15 and 1/21/16 for a total fee of \$500.00.

B. * BILL LIST

It is recommended that the bills totaling \$9,432,795.30 for November 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2015, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2015 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. TRANSFER #5

It is recommended that members of the Monroe Township Board of Education approve Transfer #5 for Fiscal Year 2015/2016 as previously submitted.

E. CAPITAL RESERVE ACCOUNT MAXIMUM AMOUNT

It is recommended that members of the Monroe Township Board of Education approve the Annual Report Maximum Capital Reserve Statement as follows:

The Monroe Township Board of Education School District has 124 projects identified in its Five Year Long Range Facility Plan that have not yet been initiated or advanced. The 124 projects have an estimated total cost over the five-year period of \$7,997,358.

It is estimated that the district may be eligible for state debt service or EDA grant funds for these projects in the amount of \$1,950,132. Accordingly, the estimated local share of these projects is \$6,047,226.

The local share amount of \$6,047,226 represents the maximum amount the Monroe Township Board of Education School District may deposit in its capital reserve fund for the 2015/2016 school year.

This annual report maximum Capital Reserve remains unchanged from the prior bond approval because the LRFP update is pending a Board decision on future building to accommodate current "unhoused" students.

F. 2016/2017 PRELIMINARY BUDGET CALENDAR

It is recommended that members of the Monroe Township Board of Education approve the previously submitted 2016/2017 Preliminary Budget/School Election Calendar.

G. *MOTOROLA TRUNKED RADIO SYSTEM

It is recommended that members of the Monroe Township Board of Education authorize and approve Motorola Interlocal Services through a shared services agreement with Monroe Township Municipality whereas the Monroe Township Board of Education's share will be \$20,453.00 for the year 2016. The rate reflects a decrease of \$728.00 from last year.

H. NEW BANK ACCOUNT - PROVIDENT BANK

It is recommended that the members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary, to establish a new bank account with Provident Bank for the efficient facilitation of fees associated with Advanced Placement Testing from parents.

I. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

New Board Member Orientation Weekend – Governance I – Princeton NJ

Board Member	Title of Program	Dates of Program	Transportation Reimbursement Mileage, Tolls & Parking	Program Fee
Dawn Quarino	New Board Member Orientation Conference	January 9-11, 2016	\$25.00	No fee for NJSBA Members
Frank Russo	New Board Member Orientation Conference	January 9-11 2016	\$25.00	No fee for NJSBA Members

J. CAFETERIA PLAN

It is recommended that the Board of Education approve the previously submitted amended Cafeteria Plan, including a Health Flexible Spending Account and Dependent Care Flexible Spending Account, effective January 1, 2016. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

K. QSAC EQUIVALENCY APPLICATION, N.J.A.C. 6A:5, TO BE SUBMITTED TO THE NJDOE

WHEREAS, on December 3, 2014, Governor Christie announced a streamlined QSAC process for school districts that are high performing as determined by the New Jersey Department of Education; and

WHEREAS, N.J.A.C. 6A:5 provides that such high performing school districts must file an equivalency application with the Executive County Superintendent for approval; and

WHEREAS, high performing school districts, as part of the application, must inform the community, parents, board members, administration and staff of the proposal for application; and

WHEREAS, the Monroe Township School District was notified by the New Jersey Department of Education that it has met the criteria for high performing status and is thereby eligible to apply for the QSAC equivalency waiver.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education, as follows:

1. The Board of Education hereby approves the application for the QSAC equivalency waiver; and
2. The Board of Education hereby authorizes and directs the Superintendent of Schools to submit the equivalency application for high performing school districts, indicating that all requirements for QSAC have been satisfied, to the Executive County Superintendent for review.

L. *STUDENT ACHIEVEMENT DATA AGREEMENT

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted hosting services agreement between the Board and Performance Matters, LLC for the provision of certain proprietary software services designed to collect and analyze student achievement data at a cost of \$39,857.40 for the 2015-2016 school year. This agreement is exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5.

M. *SERVICE REVIEW OF SPECIAL EDUCATION PRACTICES AND SERVICES

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted service review of special education practices and services agreement between the Board and Public Consulting Group, Inc. at a cost of \$34,700.00 for the 2015-2016 school year. This agreement is exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

December 16, 2015

Meeting Date

13. BOARD PRESIDENT'S REPORT14. OTHER BOARD OF EDUCATION BUSINESS15. PUBLIC FORUM (See Note 3 below)16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

17. PUBLIC FORUM (See Note 3 below)18. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, January 6, 2016 7:00 p.m. Monroe Township High School

19. ADJOURNMENTNOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.**