The meeting was called to order by Board President Steve Riback at 6:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT
Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman (arrived at 6:35 p.m.)
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT
Mr. Paul Rutsky (arrived at 6:30 p.m.)

STAFF PRESENT
Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER PRESENT
Mr. Nicholas Tharney

STUDENT BOARD MEMBER ABSENT
Mr. Syed Ateeb Jamal

MEMBERS OF THE PUBLIC –19

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted January 8, 2015:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality

BOARD TECHNOLOGY TRAINING

Mr. Reggie Washington, Director of Technology provided board members with training on Google Drive. Dr. Kozak stated that future board agendas, weekly confidentials and committee notes will be placed in a shared drive for board members review.

The Board took a brief recess to have portraits taken for the yearbook.

APPROVAL OF MINUTES

A motion was made by Mr. Nothstein and seconded by Ms. Quarino to approve the minutes for the Public Board of Education Meeting held on November 18, 2015. Motion carried.

A motion was made by Mr. Nothstein and seconded by Ms. Quarino to approve the minutes for the Closed Session Meeting held on November 18, 2015. Motion carried.

STUDENT BOARD MEMBERS' REPORT –

Mr. Tharney reported that approximately thirty students from DECA are eligible to move on in the competition. Mr. Tharney added that several of those students placed within the top three of their categories. Mr. Tharney stated that the Model UN Club participated in a conference last week and many students were recognized for excellent performance in the committees and the court sections. Mr. Tharney reported that it is anticipated that 755 students will be taking AP Examinations this year.

PARCC DATA PRESENTATION

Dr. Alvich provided a presentation on the results of the PARCC testing which were recently received. The presentation included PARCC Performance Levels for Language Arts and Mathematics; how Monroe students performed; and how they compare to the state results. Dr. Alvich reported that the high school scores are lower than state average. Dr. Alvich stated that some of the reasons for lower scores may have been due to the test schedule and the negativity surrounding the test. Dr. Alvich informed the Board that each school is creating a Data Team. These teams will look at individual scores and evaluate if the score is typical for the student and what may have contributed to their score. Dr. Alvich stated that videos will be sent out to parents that will help them understand the test, their child's results and resources that are available to them.

Mr. Nothstein inquired if administration was surprised by the results. Dr. Alvich responded that overall they were pleased with the results and they are just beginning to take a closer look at the data. Dr. Alvich stated that they are searching for ideas to help encourage parents and students to take the test more seriously in hopes of improving scores next year.

Ms. Arminio expressed that there have been many concerns from parents and students about missing class time and teachers teaching to the test. Ms. Arminio asked for assurance that teachers

would not be doing so in an effort to raise test scores. Dr. Alvich responded that they would not, and stated that if they teach to the curriculum the students will be prepared and higher scores can be anticipated. Dr. Alvich added that this year PARCC testing at the high school will be done on a delayed opening schedule to avoid missing class time.

Mr. Braverman stated that everything he has been reading about block scheduling indicates that the structure of block scheduling effects the way students learn and because of that students are receiving lower test scores. Dr. Kozak responded that when he met with the student liaison group he asked the students how they felt about block scheduling. Dr. Kozak reported that they unanimously agreed that most students love it, mostly because teachers are able to get more in depth with the lessons with the extra time allotted. Dr. Kozak reported that other indicators such as the SAT and ACT Tests show that Monroe students are performing well.

COMMITTEE REPORTS – None

Mr. Riback explained the difference in the three public forums listed on the agenda and the process that should be followed during the Public Forum:

A.) Speakers should state their name and residence.
B.) Statements should not exceed three minutes.
C.) All statements should be directed to him and questions should not be directed to individual members of the board and board members should not comment to speakers during the public session.

PUBLIC FORUM –

Darcy Cimarusti Highland Park Board of Education President – provided details on Hatikvah Charter School's expansion requests and how the school has affected their district financially.

BOARD DISCUSSION ON HATIKVAH CHARTER SCHOOL

A motion was made by Ms. DeMaio and seconded by Mr. Kaufman that the members of the Monroe Township Board of Education approve the following resolution:

WHEREAS, the Hatikvah International Charter School ("Hatikvah") is located in East Brunswick but enrolls students from various public school districts across the State, including students from the Monroe Township Public School District ("Monroe"); and

WHEREAS, the New Jersey Department of Education ("NJDOE") requires public school districts, including Monroe, to pay for the students who reside in their districts but attend Hatikvah; and

WHEREAS, it is anticipated that for the 2015-2016 school year, approximately $91,530.00 of taxpayer funds will be diverted to Hatikvah that otherwise would have been used to educate Monroe students; and

WHEREAS, over the past six years, approximately $211,020.00 of taxpayer funds will have been diverted away from Monroe to Hatikvah; and

WHEREAS, Hatikvah has recently applied for and received permission from the NJDOE to expand its enrollment to include grades 6 through 8; and

WHEREAS, as a result of this proposed expansion, additional students and taxpayer funds will likely be removed from the District in order to support Hatikvah; and

WHEREAS, the NJDOE's approval of Hatikvah's expansion application is currently under appeal in the New Jersey Superior Court, Appellate Division; and

WHEREAS, on or about November 10, 2015, Hatikvah applied for permission from the NJDOE to further expand its student enrollment from 450 students to 675 students over the next eight (8) school years, or alternatively nine (9) school years; and

WHEREAS, any such expansion will further negatively impact Monroe, as additional students and taxpayer funds will likely be removed from the District in order to support Hatikvah.

NOW, THEREFORE BE IT RESOLVED that the Monroe Township Board of Education hereby:

(1) Opposes Hatikvah's expansion into grades 6 through 8;

(2) Opposes the pending application by Hatikvah for expansion, which is currently under review by the NJDOE; and

(3) Directs the Business Administrator/Board Secretary to send a copy of this resolution to the Commissioner of Education, the Governor and all legislators representing Monroe Township.

Mr. Nothstein stated that after discussions with the board attorney and business administrator and although he is a supporter of the intent of charter schools, he will be supporting this resolution. Mr. Nothstein suggested that the board develop a resolution for the delegate convention in May regarding future charter school expansions in high performing districts.

Ms. Kolupanowich reminded the board that besides the tuition the district also provides aid in lieu transportation reimbursement for the students that attend Hatikvah.

Mr. Russo inquired if anyone has spoken to the parents of the students that attend Hatikvah and asked them why they have chosen to send them out of district. Ms. DeMaio responded that the district is not privileged to any information regarding those students.

Ms. Arminio reminded the board that the resolution pertains to Hatikvah's request for expansion, it is not asking the students that attend not to do so.

Ms. Quarino inquired about the financial aspects of sending students to Hatikvah, specifically the per pupil savings of $15,000. Mr. Gorski explained how it is not a savings and the per pupil costs as it relates to the Budget Philosophy.

Roll call 7-2-1-0-0. Motion carried with Ms. Quarino and Mr. Russo voting No and Mr. Rutsky abstaining.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Kozak provided a mid-year report on the status of the district and board goals.

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Mr. Nothstein and seconded by Ms. DeMaio that Personnel Items A - S be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich that Board Action Items A - K be approved by consent roll call. Ms. Arminio inquired about the costs associated with the football clinic listed under professional development. Dr. Kozak responded that the four individuals in question are paying for it themselves and will not be submitting for any reimbursement adding that the approval is only for the time off. Roll Call 9-0-1-0-0. Motion carried with Mr. Kaufman recusing on the policies listed in Item H with the exception of P5337 & P5516 and Mr. Rutsky abstaining. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Nothstein and seconded by Ms. Kolupanowich that Board Action Items A – J be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried with Mr. Rutsky voting yes on items A 1-3, B, F & G and abstaining on the remainder of the items and Ms. Arminio & DeMaio abstaining on item J. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Riback reported that the student growth committee met on Monday, January 11th asked Ms. DeMaio to relay some of the details from that meeting. Ms. DeMaio stated that the committee watched videos of the crowded hallways in the middle school and the long lines in the high school cafeteria to get a visual of some of the concerns that the schools are facing. The committee also received a presentation on the anticipated growth that the district will face. Ms. DeMaio reported that the committee broke into groups and was asked to come up with long term solutions on how to handle that growth. The groups presented their ideas/solutions to the committee. Ms. DeMaio added that all members of the committee seem to be engaged in the conversations. The committee will meet again on February 8th. Mr. Nothstein requested that a folder be created in the Google Drive and place the notes from the committee meetings in there for all members to review.

Mr. Riback reported that on Monday he met with Mayor Tamburro, Mr. Hamilton, Senator Greenstein, Jim Hooker, Assemblyman DeAngleo, a representative for Assemblyman Benson, Mr. Gorski and Dr. Kozak. Mr. Riback stated that the purpose of the meeting was to discuss state aid, school tax, and the impact of student growth. Mr. Gorski added that he presented information illustrating a 40% decrease of state aid and 16.5 % increase of student enrollment in the past six years. Mr. Riback reported that the meeting went well and they will be meeting again in the near future.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Riback suggested the board begin to address board goal # 3 – Review the board committee organization and structure processes. Mr. Riback suggested that it may be beneficial to have NJSBA conduct a workshop at a future board meeting. Ms. DeMaio added that she would like board members to be able to see the committee notes in Google Docs instead of waiting for the committee reports section of the monthly meeting. Dr. Kozak responded that he will create a folder for committee notes to be posted. Ms. Arminio added that she agrees with that as long as it doesn't take place of board members reporting and deliberating in public.

PUBLIC FORUM – None

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying (HIB) and HIB Appeal

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Nothstein and seconded by Ms. DeMaio that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 8:29 p.m.

Returned to Public Meeting at 9:03 p.m.

PUBLIC FORUM – None

NEXT PUBLIC MEETING

Mr. Riback stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, February 10, 2016.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Ms. DeMaio that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:05 p.m.

Respectfully submitted,

Michael C. Gorski, CPA
Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

"The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education."

Mission Statement

"The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment."

AGENDA

PUBLIC MEETING,
WEDNESDAY, JANUARY 13, 2016
6:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings) (See Note 1 below)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE **(See Note 2 below)**

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal
Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted January 8, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. BOARD TECHNOLOGY TRAINING

6. APPROVAL OF MINUTES
Public Board of Education Meeting, November 18, 2015
Closed Session Meeting, November 18, 2015

7. STUDENT BOARD MEMBERS' REPORT

8. PARCC DATA PRESENTATION

9. COMMITTEE REPORTS

10. PUBLIC FORUM **(See Note 3 below)**

11. BOARD DISCUSSION ON HATIKVAH CHARTER SCHOOL

12. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. ENROLLMENT

	12/30/15	11/30/15	Difference	12/30/14	Difference
Applegarth School	321	324	-3	359	-38
Barclay Brook School	368	368	0	376	-8
Brookside School	419	423	-4	464	-45
Mill Lake School	654	652	+2	387	+267
MTMS	1631	1629	+2	1529	+102
Oak Tree School	615	615	0	689	-74
Woodland School	402	403	-1	454	-52
Monroe High School	2097	2099	-2	2069	+28
Total Elementary & Secondary	**6507**	**6513**	**-6**	**6327**	**+180**

I. ENROLLMENT (CONT'D)

	Monroe			Jamesburg		
School	***Nov.***	***Dec.***	***Difference***	***Nov.***	***Dec.***	***Difference***
Academy Learning Center	9	9		2	2	
Bonnie Brae School	0	1	Plus 1			
Bridge Academy	1	1				
Center for Lifelong Learn	2	2				
Childrens Center of Monm.	2	2		1	1	
Coastal Learning Center	2	2				
Collier	2	2				
CPC High Point	1	1				
Douglass Develop. Center	1	1				
East Mountain	1	1				
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	2	2				
Mercer High School	3	3				
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schroth School	3	3				
Shore Center	1	1				
UMDNJ	1	1				
Total	50	51		4	4	

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78609	MTHS	12	504	Dougherty	9/3/2015	
83649	MTMS	6	Medical	Fiore, Magee, Hartman, Heyl	9/3/2015	
83122	MTHS	11	504	Abruzzese, Weinstein, Tringali, Riesz	9/3/2015	
79109	MTHS	9	CST	Earl, G. Schnitzer, Faughnan	9/3/2015	
89423	MTMS	6	CST	Gorham	9/3/2015	
90582	OTS	4H	CST	Torres, Spadafora, Yu (Oxford)	9/3/2015	
85353	MTMS	6	Medical	Chawala, LeBron, Casarella, Jardine	9/30/2015	
83439	MTMS	8	Medical	Kuey, Parker, Hoehler, Hahne, Magee	12/4/2015	
90516	MTHS	10	Medical	Rutgers UBHC, Professional Education Services	11/16/2015	
80485	MTHS	10	CST	Lyons, S. Mackenzie, M. Hardt, Arcaro	11/18/2015	
85686	MTHS	11	CST	M. Hardt, Hladek, Lyons, S. Mackenzie	11/18/2015	
82223	MTHS	10	Admin.	Thumm, Grimaldi, Varsha, DiMeola	11/30/2015	
80541	MTHS	10	Admin.	Lanfranchi, Lyons, S. Wall, Drust, Ed. Svc. Commission	11/30/2015	
80757	MTHS	11	CST	Lyons	12/21/2015	

III. FIRE/LOCKDOWN DRILLS

Applegarth School---------- December 11, 2015
Barclay Brook School ---------- December 11, 2015
Brookside School ---------- December 7, 2015
Mill Lake School ---------- December 10, 2015
Monroe Middle School---------- December 4, 2015
Oak Tree School ---------- December 3, 2015
Woodland School ---------- December 4, 2015
Monroe High School ---------- December 21, 2015

Lockdown
Applegarth School---------- December 16, 2015
Barclay Brook School----------December 10, 2015
Brookside School ----------December 8, 2015
Mill Lake School ----------December 18, 2015
Monroe Middle School----------December 15, 2015
Oak Tree School ---------- December 8, 2015
Woodland School ----------December 15, 2015
Monroe High School ----------December 8, 2015

IV. PERSONNEL

A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Adele Fennessy,** teacher of Language Arts**,** at the High School, effective July 1, 2016.

B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Susan Rosati,** teacher of Family Consumer Science at the High School, effective June 30, 2016.

C. It is recommended that the Board accept the resignation of **Ms. Jocelyn Cadott,** as the girl's assistant lacrosse coach, at the HS, effective December 17, 2015.

D. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Serena DeFelice,** effective January 4, 2016 through June 30, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. DeFelice may be entitled.

E. It is recommended that the Board approve a maternity leave of absence to **Ms. Ashley Lizzio,** teacher of grade 5 at Applegarth School, effective March 11, 2016 through June 30, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lizzio may be entitled.

F. It is recommended that the Board approve a maternity leave of absence to **Ms. Dana Chincarini,** teacher of Language Arts at the High School, effective March 25, 2016 through June 30, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Chincarini may be entitled.

G. It is recommended that the Board approve a medical leave of absence to **Ms. Robin Itzkowitz-Shulman**, Special Education Teacher at the High School, effective January 4, 2016 through June 30, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Itzkowitz-Shulman may be entitled.

H. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara Norton Lee**, paraprofessional at Mill Lake School, effective January 11, 2016 through February 8, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Norton Lee may be entitled.

I. It is recommended that the Board approve an extended medical leave of absence to **Michele Britt,** bus driver in the Transportation Department, retroactive to December 30, 2015 through February 5, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Britt may be entitled.

J. It is recommended that the Board approve a medical leave of absence to **Ms. Marlena Beaton**, school nurse at Barclay Brook, effective December 18, 2015 through January 8, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Beaton may be entitled.

K. It is recommended that the Board approve a medical leave of absence to **Mr. Edward Malkiewicz,** custodian at MTMS, effective January 4, 2016 through January 15, 2016. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Malkiewicz may be entitled.

L. It is recommended that the Monroe Township Board of Education approve an unpaid intermittent leave of absence for staff member **Margaret Cerny**, teacher of Special Education at the High School, effective December 15, 2015 pursuant to the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.

M. It is recommended that the Board approve the following certificated staff at the High School for the NJDOE Portfolio Appeal Assessment up to 20 hours each at the instructional rate ($53.87) effective January 11, 2016 through May 13, 2016:

Katelyn Goodman	Math
Nicolette Hommer	Math
Sara Sanguliano	Math
Jackie Puleio	Substitute Math
Samantha Grimaldi	Substitute Math
Jamie Neues	Language Arts
Mary O'Leary	Language Arts
Michelle Jodon	Language Arts

N. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Kevin Brusotti	Brookside /Mill Lake	Teacher of Physical Education	Step 1 BA $49,082 pro rated	11-120-100-101-000-020 11-120-100-101-000-030	1/4/15-6/30/16	Extension of contract-leave replacement
2.	Sharon DeMarco	HS	Accuplacer Administration for Language Arts	Instructional rate $53.87 up to 10 hours	11-140-100-101-000-070	1/12/16-2/25/16	Testing
3.	Jaclyn Puleio	HS	Accuplacer Administration for Math	Instructional rate $53.87 up to 10 hours	11-140-100-101-000-070	1/12/16-2/25/16	Testing
4.	Thomas Jinks	MTMS	After School Basic Skills-substitute	$77.56 per session	11230100101 000093	1/13/16-6/3/16	Substitute
5.	Thomas Jinks	MTMS	Mathcounts Competition chaperone	6 hours at the non-instructional rate $44.85	11-130-100-101-000-080	1/30/16	competition at Union County College
6.	Maria Steffero	MTMS	Mathematics competition chaperone	3 hours at the non-instructional rate $44.85	11-130-100-101-000-080	1/16/16	Competition at St. Josephs
7.	Michael Yoson	MTMS	7/8th grade costume assistant	$800	11-130-100-101-000-080		7/8th grade play
8.	Theresa Anthony	MTMS	7/8th grade backstage assistant	$600	11-130-100-101-000-080		7/8th grade play
9.	Sara Sanguiliano	HS	Asst. Advisor Jazz Dance Team	Volunteer		2015-2016 school year	Volunteer advisor
10	Anju Chawla	MTMS	TAG substitute	$116.34 session	11-130-100-101-000-080	1/14/16-6/30/16	Substitute for after school program
11	Katherine Mennona	Barclay Brook	TAG Lead teacher substitute	$90.49 session	11-120-100-101-000-010	1/14/16-6/30/16	Substitute for after school program

O. It is recommended that the Board approve the following staff on the following salary guides:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Dawn Jablonski	Woodland	Café Para	Step 1 Reg. Ed $12.87 for 2.5/hrs.	11-190-100-106-000-030	1/14/16-6/30/16 pending criminal history	Replacement position
2.	Patricia Dazos	Mill Lake	Spec. Ed. Para	Step 3 Spec. Ed. $15.07 for 3.75 hr.	11-213-100-106-000-093	1/14/16-6/30/16	Transfer to new position
3.	Emilia Andreassi	MTMS	Spec. Ed. Para	Step 7A Spec. Ed. $18.63 hr. for 3.75 hrs	11-213-100-106-000-093	1/14/16-6/30/16	Transfer resignation replacement
4.	Laura Tessler	Oak Tree	Spec. Ed. Para	Step 3 Spec. Ed. $15.07 for 6.75/hr. day	11-213-100-106-000-093	1/14/16-6/30/16	Transfer to new position
5.	Laura Jorgensen	Oak Tree	Café Para	Step 1 Reg. Ed $12.87 for 2.5/hrs.	11-190-100-106-000-060	Retro 12/17/15-6/30/16	Leave replacement
6.	Dawn Rousseau	HS	Para	PD credit $70	11-213-100-106-000-093	1/14/16-6/30/16	PD credit
7.	Lucille Hussey	HS	Para	4 PD Credit = $100	11-213-100-106-000-093	1/14/16-6/30/16	PD credit
8.	Cindy Foresta	HS	Asst. Girls Basketball	Volunteer coach		2015-2016 school year	Volunteer
9.	Kim Mazza	HS	10 month secretary	Step 1 10 mos. Guide 7/hr. $39,203 pro rated	11-000-219-105-000-093	1/14/16-6/30/16	Replacement position

P. It is recommended that the Board approve the following substitutes for the 2015-2016 school year:

Certificated

Christina Jawidzik	Substitute Teacher
Jillian Trootman	Substitute Teacher
Kimberly Fahy	Substitute Teacher
Michelle Polk	Substitute Teacher
Randeep Kaur	Substitute Teacher
Delores Williams	Substitute Teacher
Ana Cecilia Giron	Substitute Teacher
Angelica Canzano	Substitute Teacher

Non Certificated

Donna Robol	Substitute Paraprofessional
Priya Mudaliar	Substitute Paraprofessional
Patricia Kish	Substitute Paraprofessional
Kristin Corigliano	Substitute Paraprofessional
Cindy Marie Foresta	Substitute Volunteer Coach

Q. It is recommended that the Board accept the resignation of **Ms. Jeanine Morse,** as a teacher in the Saturday Academy Program, effective January 18, 2015.

R. It is recommended that the Board approve a medical leave of absence to **Ms. Lucia O'Scannell**, Paraprofessional at Woodland School, effective January 13, 2016 through February 5, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. O'Scannell may be entitled.

S. It is recommended that the Board approve a medical leave of absence to **Ms. Eleanor Walker**, bus driver in the Transportation Department, effective January 12, 2016 through February 12, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Walker may be entitled.

V. BOARD ACTION (Items A through N) **(The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.

B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.

C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2015-2016 school year.

D. It is recommended that the Board approve the previously submitted list of Student Suspensions for December 2015.

E. It is recommended that the Board approve William Gardner, Township Nurse Training to provide training on "EMS Response to the Large Scale Incident" to district nurses on February 12, 2016 in the amount of $300.00.

F. **2015-2016 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 11/16/15-12/15/15:

Date	School	Incident	Cost to District
12/8/15	HS	assault	n/a
12/14/15	HS	assault	n/a

G. *It is recommended that the Board approve the following curriculum for the 2015-16 school year:

Media Literacy – Grade 6
Language Arts – Grade 3
Advanced Web Design – Grades 10-12
Computers in the Business World 1 – Grades 9-12
Family & Consumer Science (Foods) – Grades 7-8

H. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

P & R 1240	Evaluation of Superintendent
P & R 3221	Evaluation of Teachers
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
P 5337	Service Animals
P 5516	Use of Electronic Communication and Recording Devices (ECRD)

I. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Tuition	Start Date
80541	Middlesex County Academy	112 days x $91.00 = $10,192.00 for Non-Classified	January 4, 2016 – June 20, 2016

J. It is recommended that the Board of Education approve the following HIB case(s):

11953
22238
22245

K. *It is recommended that the Board approve the submission of the NJDOE grant opportunity, Building Capacity for Career Pathways: A Pilot Program for Comprehensive High Schools, in the amount of $100,000.00.

13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS **(The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. *It is recommended that members of the Monroe Township Board of Education approve Philip Castellano, 234 Gravel Hill Road, Monroe Township, NJ 08831 to provide a comprehensive manual for sound operations in the MTHS PAC and equipment training for students for a fee of $500.00.

2. It is recommended that members of the Monroe Township Board of Education approve NJ Pediatric Feeding Associates to provide the following services for the 2015-2016 school year:

Feeding Evaluation	$750.00
Staff training	$200.00
Evaluation with Therapist	$500.00
Staff training with Therapist	$150.00

B. * BILL LIST

It is recommended that the bills totaling $9,500,589.93 for December 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for December 2015, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary

certifies that the December 2015 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. TRANSFER #6

It is recommended that members of the Monroe Township Board of Education approve Transfer #6 for Fiscal Year 2015/2016 as previously submitted.

E. BI-ANNUAL REPORTS

It accordance with N.J.A.C.6A:23-2.11(2) 4, it is recommended that members of the Board of Education approve the Board Secretary's and Treasurer's Summary Reports for the six months ending December 31, 2015.

F. *BID AWARD - EDUCATIONAL DATA SERVICES BIDS FOR SCHOOL SUPPLIES

It is recommended that members of the Board of Education extend the unit prices and addendum catalog discounts for the period December 1, 2015 to November 30, 2016 as follows:

General Classroom Supplies to School Specialty Inc. of Appleton, Wisconsin as awarded through the Southern Cooperative bid of 10/10/2013, General Classroom Supplies, #26EDCP received by ESC of Morris County, NJ and

Specialty Area Educational Supplies per the attached list of vendors and conditions as awarded through the New Jersey Cooperative Bid of 10/01/2015 and 10/08/15 #26ESC of Morris County.

G. *DIGITAL MAILING SYSTEM

It is recommended that members of the Monroe Township Board of Education approve the purchase of a Digital Mailing System in the amount of $14,885.00 from Pitney Bowes, Inc. 43 Route 46 East, Pine Brook, NJ 07058.

H. REVISED BUDGET CALENDAR

It is recommended that members of the Monroe Township Board of Education approve the revised 2016/2017 Budget Calendar as previously submitted which corresponds with the Board of Education meeting dates and budget guidelines and directives released from the State.

I. RESOLUTION OF THE MONROE TOWNSHIP PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

WHEREAS, the Monroe Township Public School District Board of Education (The "Board"), a regular operating public school district in the State of New Jersey has identified an anticipated capital improvement project (the "Project") for which it wishes to seek the approval of the New Jersey Department of Education ("DOE"); and

WHEREAS, the anticipated Project identified by the Board is as follows:

a. **Woodland Elementary School:**
   i. Partial Reroof/Building Envelope

WHEREAS, the Board, through its architect DIGroup Architecture, LLC ("the Architect"), intends to submit an application for this Project to the DOE for approval; and

WHEREAS, in connection with the anticipated Project, the Board has prepared an Amendment Request Form associated with its Long Range Facilities Plan (the "Plan") to include said Project; and

WHEREAS, the Board, through the Architect, intends to submit the Amendment to the Plan to the DOE for approval:

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby authorizes the Architect to submit to the DOE for approval an application for said Project.

Section 2. The Board hereby authorizes the Architect to submit to the DOE for approval the Amendment to the Plan incorporating the Project.

J. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

Board Member	**Title of Program**	**Dates of Program**	**Transportation Reimbursement Mileage, Tolls & Parking**	**Program Fee**
Tom Nothstein	Governance III Student Achievement Monroe Township, NJ	May 10, 2016	$5.00	No fee for NJSBA Members
Michele Arminio	Governance III Student Achievement Monroe Township, NJ	May 10, 2016	$5.00	No fee for NJSBA Members
Jill DeMaio	Governance II Finance Monroe Township, NJ	May 10, 2016	$5.00	No fee for NJSBA Members
Steve Riback	Governance II Finance Monroe Township, NJ	May 10, 2016	$5.00	No fee for NJSBA Members
Steve Riback	Bargaining At the Table	January 23, 2016	$5.00	$199.00 for NJSBA Members

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA — January 13, 2016
Prepared by — Meeting Date

14. BOARD PRESIDENT'S REPORT

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM **(See Note 3 below)**

17. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying and HIB Appeal

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

18. PUBLIC FORUM **(See Note 3 below)**

19. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, February 10, 2016 7:00 p.m. Monroe Township High School

20. ADJOURNMENT

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

(1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.

(2) New capital construction to be utilized by sending district pupils.

(3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and

(4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public

participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**