

Minutes of the Public Meeting of the Monroe Township Board of Education held on April 27, 2016 at the Monroe Township High School.

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The meeting was called to order by Board President Steve Riback at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Michele Arminio
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

BOARD MEMBERS ABSENT

Mr. Marvin Braverman

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVES PRESENT

Mr. Syed Ateeb Jamal

STUDENT BOARD MEMBER REPRESENTATIVES ABSENT

Mr. Nicholas Tharney

MEMBERS OF THE PUBLIC –23

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 22, 2016:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality

STUDENT BOARD MEMBERS' REPORT

Mr. Jamal reported the following; earlier this month the Youth and Government students won the Premiere Delegation Award at the New Jersey Youth and Government Conference; the DECA conference is currently being held; AP exams will begin next week; both the Boys & Girls State Delegates have been chosen; and the opening show for the Drama Club is tomorrow.

WATER TESTING PRESENTATION

Dr. Richard Lynch, Certified Industrial Hygienist from the firm of Environmental Safety Management Corporation presented the results from recent water testing. Mr. Lynch reported that the Monroe Township Utility Department tested random samples of water from district schools for lead. Those results indicated that the samples were non-detectable with the exception of a sink in the faculty room at Applegarth School, which since has been addressed. Dr. Lynch stated that his company collected samples and specified that they followed the Environmental Protection Agency (EPA) protocol for sampling. The samples collected were all negative with the exception of a slight trace from a sink in an abandoned wood shop room. Mr. Lynch advised that even though it presented no risk it has been addressed. Dr. Lynch reported that the findings indicted that the water quality in all Monroe Township schools is excellent and in his professional opinion there is no risk for elevated lead in the water. Mr. Riback provided board members and the public an opportunity to ask questions or comment. Mr. Nothstein inquired if there was anything he would recommend be added to the yearly maintenance schedule. Dr. Lynch responded that the only recommendations he would add are using an initial flush as a rule and always drink and cook from the cold water faucets to avoid any sediments that can be in hot water heaters. Dr. Lynch added that the township utility department will be testing every three years. Ms. Arminio inquired if Dr. Lynch tested for anything other than lead. Dr. Lynch responded no, they were specifically looking for lead. Mr. Rutsky asked what level the water samples from Monroe indicated. Dr. Lynch responded that the EPA suggests that anything more than 15 parts per billion is an area of concern, the samples from Monroe were less than 3 parts per billion. No members of the public spoke.

STRATEGIC PLAN UPDATE

Dr. Kozak provided the Board and members of the public with an update on the strategic plan. Dr. Kozak reviewed the action plans and status for each goal. Dr. Kozak presented each board member with a hard copy of the presentation and a copy has been filed with the official minutes.

PUBLIC BUDGET HEARING AND FINAL ADOPTION OF THE 2016-2017 SCHOOL BUDGET

Mr. Gorski and Dr. Alvich presented highlights from the PowerPoint presentation that was presented at the Preliminary Budget Hearing meeting held on March 16, 2016.

Mr. Gorski read the following resolution:

It is recommended that the members of the Monroe Township Board of Education approve the following amounts and resolution for the 2016/2017 Final Budget:

Be It Resolved, by the Monroe Township Board of Education that the 2016/17 General Fund Budget be adopted in the amount of \$108,213,769 and a General Fund Local Tax Levy in the amount of \$95,431,684 and a Special Revenue Fund in the amount of \$1,124,557 and a Debt Service Budget in the amount of \$10,831,817 and a Debt Service Local Tax Levy in the amount of \$10,212,065. Whereby, the 2016/17 Budget totals \$120,170,143; and

Whereas, the Monroe Township Board of Education has been notified of state aid amounts; and

Whereas, such state aid amounts are:

For 2016/17 the Categorical Special Education Aid is \$1,976,819; and

For 2016/17 the Categorical Security Aid is \$103,764; and

For 2016/17 the Categorical Transportation Aid is \$570,717; and

For 2016/17 the Debt Service Aid is \$618,446; and

For 2016/17 the Other State Aid consisting of:

PARCC Readiness Aid of \$58,980 and

Per Pupil Grant Aid of \$58,980 and

Professional Learning Community Aid of \$62,515 and

Host District Support Aid of \$403

Whereas, the Monroe Township Board of Education has estimated a State Aid amount pursuant to application; and

For 2016/17 the estimated Extraordinary Aid amount is \$214,453, and

Whereas, school district Bylaw #0147, Policy #3440, Policy #4440 and NJAC 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2016/17 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2016/17 school year at the tentative sum of \$158,422, and

Be It Further Resolved that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded; and

Whereas, as a result of the extraordinary budget efficiencies created by the administrative stewardship of the budget, which led to an increase in excess surplus as an alternate revenue source to taxes, the Board has budgeted \$600,000 under cap notwithstanding the continuing inequity in state aid funding as well as the significant student growth and widespread facility needs in the District; and

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Now Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Executive County Superintendent.

Mr. Riback provided an opportunity for board members and members of the public to comment on the school budget.

A motion was made by Mr. Kaufman and seconded by Ms. Arminio to approve resolution adopting the 2016/2017 Final Budget which was read by Mr. Gorski:

Ms. DeMaio inquired about the anticipated 54% decrease in supply costs. Mr. Gorski stated that the decrease can be attributed to a significant cut in administrative supplies made by principals and the anticipated costs savings from participating in the Middlesex Educational Purchasing Consortium.

Mr. Russo complimented Dr. Alvich on her pre-recorded portion in the budget presentation and added that he was pleased to learn that students helped with assembling it.

Michael Kucharski 25 Avenue K – inquired if one of the new staff listed in the budget will be a middle school special education teacher. Dr. Kozak responded that staffing issues are considered and placed in the budget however, the placement and type of staff is determined during the remainder of the year. Mr. Gorski provided the number of teachers and support staff that were included in the budget.

Robert Roche 18 Muirfield Blvd. – inquired if the costs associated with the strategic plan have been considered in the budget. Mr. Gorski responded that the strategic plan is more of a five year visionary plan rather than a budget item. Additionally, the mission of accomplishing those needs and goals are performed within the annual school budget. Mr. Roche complimented the Board and administration on staying \$600,000.00 under cap and added that it is nice to see that everyone worked to develop a” new recipe for baking the cake”.

Roll Call for adopting the 2016/2017 Final Budget 9-0-0-0-1. Motion carried. The vote included the Jamesburg Board Member Representative.

COMMITTEE REPORTS

Mr. Lew Kaufman, Chairperson of the Curriculum Committee stated that the committee met this evening and reviewed the following: Board Policy #P5112 – Entrance Age Review , the committee agreed to ask the policy committee to set a testing deadline and age requirement for students who have completed kindergarten outside the district; the primary report card, which is a more uniform scorecard for grades K- 3rd; a proposal from Greg Beyer and Rob Goodall for a MTHS Hall of Fame; a review of National English Honor Society ; and the Online Personal Finance/ Economics Course. Mr. Kaufman reported that beginning this September the Personal Finance & Economics Course, which completion is required for graduation will be an online course. Mr. Kaufman stated that the first year the online course will be held in a classroom setting. Mr. Kaufman stated that

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the idea is to eventually free up space, get the students used to online testing and possibly a revenue source by opening it up to other districts.

Mr. Tom Nothstein, Chairperson of the Finance Committee reported that the committee met on April 26th and discussed the 2016/2017 Budget. Mr. Nothstein stated that the committee also reviewed the Falcon Care and ECE Financial Statements. Mr. Nothstein reported that Falcon Care showed a profit of \$255,000.00 and ECE recognized a profit of \$91,000.00. Mr. Nothstein added that the committee was pleased with both noting that they were above the projected numbers. The committee reviewed a proposal for a new vendor software program for Falcon Care & ECE and recommended to increase the tuition to cover the proposal. Ms. Arminio inquired if the profits will go towards the loan. Mr. Gorski responded yes, the loan has an approximate balance of \$170,000.00.

Ms. Michele Arminio, Chairperson of the Policy Committee stated that the committee did not have the opportunity to meet within the short period of time and plans to meet prior to the next board of education meeting.

Mr. Riback specified that the following procedures should be followed:

- A.) Speakers should state their name and residence.
- B.) Statements should not exceed three minutes.
- C.) All statements should be directed to him and questions should not be directed to individual members of the board. Likewise board members should not comment to speakers during the public session.

PUBLIC FORUM - None

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Mr. Nothstein and seconded by Ms. DeMaio that Personnel Items A – J be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried with Ms. Quarino abstaining on Item H – Saturday Academy Teachers. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Riback and seconded by Ms. Kolupanowich that Board Action Items A – J be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried with Ms. Arminio voting No on Item I - Policy #P0168 – Recording Board Meetings and Mr. Rutsky voting Yes on Items D, E, F & G and abstaining from the remainder of the items. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Kolupanowich and seconded by Mr. Nothstein that Board Action Items A – C be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried with Mr. Rutsky voting Yes on Item C and abstaining on the remainder of the items. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Riback stated that he reviewed the Taxpayer Guide to Education Spending and was disappointed to see how much less Monroe receives than other districts. Mr. Riback encouraged all residents to help lobby our state legislators.

Next, Mr. Riback congratulated the Cheerleading Team on winning the Grand National Championship in Myrtle Beach.

Mr. Riback advised that it is imperative that all committee members be present at the next Student Growth Committee meeting to be held on May 9th. Mr. Riback reported that Mayor Tamburro notified district administration about the tentative reform on the affordable housing settlement which the township has been negotiating in court. Mr. Gorski added that due to the significant number of projected new housing units that they were advised of there is a need to redo the enrollment projections/ demographic report. Mr. Gorski read the following resolution:

It is recommended that the Board of Education appoint Ross Haber Associates, Inc. to update the demographic study, which will encompass the short-term and long-term impact on the schools due to recent changes in Monroe Township's affordable housing requirements at a cost not to exceed \$9,000.00, including expenses. The Board President and the Business Administrator/ Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

A motion was moved by Mr. Riback and seconded by Ms. Kolupanowich to approve the above resolution appointing Ross Haber Associates, Inc. by consent roll call. Ms. Arminio stressed her concerns as this would be the third time that the district will be engaging in a demographic study for this purpose. Additionally, the district keeps incurring costs by not getting accurate information from the township regarding projected housing numbers. Mr. Gorski stated that this extraordinary need is due to the recent information received from the township. Mr. Kaufman stated that he will be voting No because of the firm not the need for the study. Mr. Kaufman added that the same firm has been used multiple times and there have been questions regarding the methodologically

used and questioned if there are any other firms that can provide the service. Mr. Gorski responded that there are two firms available to conduct the study. Administration is recommending Ross Haber Associates as they feel with their experience the district will receive more accurate information. Mr. Nothstein stated that he was disappointed that this discussion wasn't listed as an agenda item or gone through committee before it was introduced. Mr. Nothstein added that \$9,000.00 seems like a lot of money for a study that perhaps could just be updated. Ms. Arminio inquired if they will be using the Rutgers Study for the report. Mr. Gorski responded that the Rutgers Study is the only one currently allowed by the state. Roll Call 7-2-0-0-1 motion carried with Mr. Kaufman and Mr. Russo voting no.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Arminio requested that board members be provided a copy of the court case regarding the Affordable Housing (Compliance Hearing for the Township of Monroe, County of Middlesex, Townships Housing Element and Fair Share Compliance Plan Affordable Housing of 1987-2025 Docket# MID-L3365-15). Mr. Gorski responded that he has spoken to the township regarding such and administration will forward a copy of the settlement agreement to board members once it has been received.

PUBLIC FORUM -

Doug Poye 4 Tamarack Road –in regards to the demographic study Mr. Poye stated that until the number of housing units, the total number of bedrooms and the location of the housing units to be built is determined he doesn't see how a demographer can produce anything. Mr. Poye then inquired about the outcome of the special education program study. Next, Mr. Poye wanted mentioned that after reading an article in the Star Ledger he researched the median salaries of teachers throughout the county and reported that out of the 23 districts Monroe is the 3rd lowest paying median salary for teachers. Next, Mr. Poye inquired about the cost of the online personal finance and economics program Mr. Kaufman spoke of early and stated that from his understanding there are some questions of the ethnicity and retention of online courses. Lastly, Mr. Poye reported that he researched Monroe's High School's ranking with US News and World Report and learned that the district had two high schools listed and is being ranked with the Monroe High School located in Gloucester County.

Robert Roche 18 Muirfield Blvd. – requested that administration or the board investigate how much the state mandated programs are costing the district and what the consequences would be if the district did not provide them.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Personnel Matter

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The discussion conducted in closed session can be disclosed to the public at such time as the
need for confidentiality no longer exists.

A motion was made by Ms. Kolupanowich and seconded by Mr. Nothstein that the members of
the Board of Education go into closed session. Motion carried with Mr. Braverman opposing.

Adjourned to Closed Session at 9:17 p.m.

Returned to Public Meeting at 9:30 p.m.

PUBLIC FORUM – None

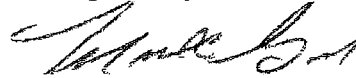
NEXT PUBLIC MEETING

Mr. Riback stated that the next public meeting of the Monroe Township Board of Education will
convene at 7:00 p.m. on Wednesday, May 11, 2016.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Ms. Kolupanowich that the meeting be
adjourned. Motion carried. The public meeting adjourned at 9:40 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION

423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING

WEDNESDAY, APRIL 27, 2016

7:00 P.M.

MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings) (See Note 1 below)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Paul Rutsky

STUDENT BOARD MEMBER REPRESENTATIVES

Mr. Syed Ateeb Jamal

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted April 22, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. WATER TESTING PRESENTATION BY DR. RICHARD LYNCH

7. STRATEGIC PLAN UPDATE

8. *PUBLIC BUDGET HEARING AND FINAL ADOPTION OF THE 2016-2017 SCHOOL BUDGET

9. COMMITTEE REPORTS

10. PUBLIC FORUM (See Note 3 below)

11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. **PERSONNEL (Items A through J)**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Jacob Kusher**, teacher of grade 4 at Applegarth School, effective July 1, 2016.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Noreen Jodon**, ten month secretary in the Guidance Department at the High School, effective July 1, 2016.
- C. It is recommended that the Board accept the resignation of **Hardevi Vyas**, teacher of grade 4 at Applegarth School, effective June 30, 2016.
- D. It is recommended that the approve a maternity leave of absence to **Ms. Amanda McGarry**, teacher of grade three at Oak Tree School, effective September 1, 2016 through December 15, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. McGarry may be entitled.
- E. It is recommended that the approve a maternity leave of absence to **Ms. Kacie Walton**, teacher of grade two at Oak Tree School, effective September 4, 2016 through January 31, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Walton may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Mary Vena**, paraprofessional at Mill Lake School, retroactive to April 11, 2016 through May 5, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Vena may be entitled.

- G. It is recommended that the Board approve a modification in the start date of the unpaid medical leave of absence to **Ms. Debra Lagola**, bus driver in the Transportation Department, effective April 20, 2016 through June 30, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017.
- H. It is recommended that the Board approve the following for an additional week of the Saturday Academy effective May 14, 2016, account Title 1, Teachers/Nurses hourly instructional supplemental \$53.85, Secretary Step on guide, custodian step on guide, paraprofessional and bus drivers step on guide:

Administrator

James Higgins 6 hours at \$75 per hour

Teachers (20-231-100-101-000-098) 4.5 hours

Casey Baldini
Michelle Ballard
Tanya D'Agostino
Natalie Michael
Lorraine Ongaro
Nanci Quarino
Ann Ratcliffe
Nicholas Reinhold
Lisa Zimmer
Kim Bertini
Lauren DiPiero
Kerri Kirchner
Angel Pavese
Nancy Troiani
Danielle Cocuzza

Secretary (11-000-240-105-000-080) 5 hours

Amy Pole

Tech Person 11-000-252-100-000-080) 4.5 hours

Christopher Gross

Nurse (20-231-000-101-000-098) 4.5 hour

Deborah Dowd

Paraprofessional (one on one) 5 hours

Gladys Apuzzo

Custodian (on a rotating basis) 11-000-262-100-000-010

Mark Daldos
Steven Hartman
Warren Lay

Coordinator (\$35.94 hr. for 6 hours)

Geri Sullivan

Bus Drivers and Substitute Bus Drivers hourly step on guide (time and one half)

Maureen Prusakowski
Suzanne Lohman
Corrine Larsen
Regina Martyka
Linda Modzelewski
Cristina Salvador
Michele Britt
Nina Greene
Eunice Fonseca
Debra LaGola
Dawn Krempecki
Erik Strommen
Cheryl Walus
Susan Zelickovics
Carol Majewski
Christine Tumminello

David Schnitzer
Melanie Joyce
Sharon Gray
Joann Vincent
Lisa Greidinger

- I. It is recommended that the Board approve the following certificated staff at the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Kaila Conboy	Brookside	Special Education teacher	\$95 per day	11-213-100-101-000-093	5/19/16-6/30/16 pending criminal history	Leave replacement

J. It is recommended that the Board approve the following non-certificated staff at the following salaries:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
2.	Mary Loschiavo	Oak Tree	Spec. Ed. Para	Step 5 Spec. Ed. \$15.59 For 3.75/hr.	11-213-100-106-000-093	4/26/16-6/30/16	Transfer to new position
3.	Lori Villiarola	Oak Tree	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87 For 3.75/hr.	11-213-100-106-000-093	4/28/16-6/30/16	New position
4.	Jennifer Tricarico	Brookside	Lunch Para	Step 1 \$12.87 for 2.5 hrs./day	11-000-262-107-000-020	4/28/16-6/30/16 pending criminal history	Replacement position
5.	Thomas Taylor	HS	Spec. Ed. Para	Step 4 Spec. Ed \$15.17	11-213-100-106-000-093	4/25/16-5/31/16	Asst. student for after school club
6.	Donna Cianchetta	HS	Spec. Ed. Para	Step 8 Spec. Ed. Para \$19.61	11-213-100-106-000-093	4/25/16-5/31/16	Asst. student for after school club
7.	Sandy Micciula	HS	Spec. Ed. Para	Step 8 Spec. Ed. Para \$19.61	11-213-100-106-000-093	1/4/16-5/31/16	Asst. student for after school club

V. BOARD ACTION (Items A through K) (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of Student Teachers.
- C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- D. * It is recommended that the Board approve Center for Counseling Services to provide a Professional Development to the guidance counselors of Monroe Township Schools for two full days on September 26, 2016 and November 8, 2016 in the total amount of \$3,000.

- E. * It is recommended that the Board approve Center for Counseling Services to provide Professional Development to the guidance counselors of Monroe Township Schools for a six hour focus group on June 2, 2016 in the total amount of \$1,200.
- F. * It is recommended that the Board approve the previously submitted annual renewal of the AVID Implementation Agreement effective July 1, 2016 through June 30, 2017 for a total amount of \$21,350 which includes AVID District Leadership training; registration for two schools \$7,390; early bird registration for 13 participants for \$9,425 and AVID weekly for \$535.
- G. * It is recommended that the Board approve the subscription for the software Licensing Agreement with Rubicon International for the Atlas Curriculum Management System in the amount of \$12,000 effective July 1, 2016 through June 30, 2017.
- H. It is recommended that the Board approve the following curriculum for the 2016-2017 school year:
- **HS Chemistry**
 - **2016-2017 Courses of Study**
- I. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

Policy 167	Public Participation in Board Meetings
Policy 168	Recording Board Meetings
Policy 2422	Health and Physical Education
Policy 2425	Physical Education ABOLISHED DUE TO BEING MERGED WITH POLICY 2422
Policy 2431	Athletic Competition
Reg. 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
Policy 5111	Eligibility of resident/Non Resident Students
Reg. 5111	Eligibility of resident/Non Resident Students
Policy 5310	Health Services
Reg. 5310	Health Services
Policy 5330.01	Administration of Medical Marijuana
Reg. 5330.01	Administration of Medical Marijuana
Policy 8462	Reporting Potentially Missing or Abused Children
Reg. 8462	Reporting Potentially Missing or Abused Children
Policy 8550	Outstanding Food Service Charges

J. It is recommended that the Board approve the 2016 summer reading list:

Entering Grade 1 Suggested Authors <i>*Indicates a "challenge" author</i>	Entering Grade 2 Suggested Authors <i>*Indicates a "challenge" author</i>
*Ailiki	Ailiki
Tedd Arnold	Harry Allard
Stan & Jan Berenstain	Tedd Arnold
Norman Bridwell	Stan & Jan Berestein
Margaret Wise Brown	Paulette Bourgeois
Alyssa Satin Capucilli	*Jan Brett
Eric Carle	*Marc Brown
Joy Cowley	*Eve Bunting
Donald Crews	Doreen Cronin
*Doreen Cronin	Tomie DePaolo
Alexandra Day	Mem Fox
P.O.Eastman	*Gail Gibbons
Lois Ehlert	*Kevin Henkes
Don Freeman	Syd Hoff
*Syd Hoff	Leo Lionni
Pat Hutchins	Arnold Lobel
Ezra Jack Keats	Jonathan London
Daniel Kirk	James Marshall
Leo Lioni	Mercer Mayer
Bill Martin, Jr.	David McPhail
*Mercer Mayer	Robert Munsch
Robert McCloskey	Peggy Parish
*Robert Munsch	*Barbara Park
Laura Numeroff	*Jack Prelutsky
*Audrey Penn	Cynthia Rylant
H.A. Rey	Dr.Seuss
Maurice Sendak	Rosemary Wells
David Shannon	Mo Willems
*Dr. Seuss	Karma Wilson
Rosemary Wells	Audrey Wood
*Mo Willems	*Jane Yolen
*Audrey Wood	

Grade 3 Summer Reading Options

Choose at least one	Authors	Series
<i>The Year of Billy Miller</i> by Kevin Henkes <i>Eoin Colfer's legend of-- Spud Murphy</i> by Eoin Colfer <i>The Chalkbox Kid</i> by Clyde Robert Bulla <i>Max Mallone Makes a Million</i> by Charlotte Herman <i>How to Be Cool in the Third Grade</i> by Betsy Duffey <i>Tops and Bottoms</i> by Janet Stevens (Also available in Tumblebooks) <i>A Light in the Attic</i> by Shel Silverstein	Beverly Cleary Judy Blume Matt Christopher Jack Prelutsky Patricia Polacco Roald Dahl Alan Say Patricia Reilly Giff Cynthia Rylant Gail Gibbons Ann Cameron William Steig Mary Pope Osborne Patricia MacLachlan Jerry Pinkney Sara Pennypacker Nikki Grimes	<i>A to Z Mysteries</i> <i>Amber Brown</i> <i>Andy Shane</i> <i>Bad Kitty</i> <i>Boxcar Children</i> <i>Magic Treehouse</i> <i>Horrible Harry</i> <i>I Survived..</i> <i>Jigsaw Jones</i> <i>Bailey School Kids</i> <i>Encyclopedia Brown</i> <i>Nancy Drew Notebooks</i> <i>Nate the Great</i> <i>Little House on the Prairie</i> <i>Princess in Black</i> <i>Mercy Watson</i> <i>Judy Moody</i> <i>Zack Files</i> <i>Third Grade Detectives</i> <i>Hank Zipzer</i>

Grade 4 Summer Reading Options

Choose at least one	Authors	Series
<i>Love that Dog</i> Sharon Creech <i>Riding Freedom</i> Pam Muñoz Ryan <i>El Deafo (Graphic Novel)</i> Cece Bell <i>Nim's Island</i> Wendy Orr <i>Where the Mountain Meets the Moon</i>	Judy Blume Richard Peck Dan Gutman Beverly Cleary Andrew Clemens Matt Christopher Roald Dahl Gordon Korman Kate DiCamillo Jon Scieszka Rick Riordan Grace Lin Sarah Weeks E.B. White	<i>A to Z</i> <i>Goosebumps</i> <i>Stat (Stoudemire)</i> <i>Magic Treehouse</i> <i>Big Nate</i> <i>Rainbow Magic</i> <i>Winning Season</i> (sports books) <i>American Girl</i> <i>Geronimo Stilton</i> <i>Clementine</i> <i>Judy Moody</i> <i>Stink</i> <i>I Survived</i> <i>Who Was?</i>

Grace Lin <i>Justin Case: School, Drool, and Other Daily Disasters</i> Rachel Vail <i>No Talking</i> Andrew Clements	Cynthia Lord Lois Lowry Avi Jennifer L. Holm	<i>My Life as a</i> <i>Nancy Drew</i> <i>The Legend of Spud Murphy:</i> <i>Jedi Academy</i> <i>13 Story Treehouse</i> <i>Amber Brown</i> <i>Lemony Snicket</i> <i>If You Lived in the Time..</i> <i>Nicky Fifth Series</i>
Grade 5 Summer Reading Options		
Choose at least one	Authors	Series
<i>Lewis and Clark and Me A Dog's Tale</i> Laurie Myers <i>Lemonade War</i> Jacqueline Davies <i>Life on Mars</i> Jennifer Brown <i>Woods Runner</i> Gary Paulsen <i>Upside Down in the Middle of Nowhere</i> Julie T. Lamana <i>One Crazy Summer</i> Rita Williams-Garcia <i>Smile</i> Raina Telgemeier	Dan Gutman Mike Lupica Tim Greene Derek Jeter Matt Christopher Jake Maddox Andrew Clements Eoin Colfer Sharon Creech Christopher Paul Curtis Kate DiCamillo Naomi Shihab Nye Sharon Draper Tim Green Kimberly Willis Holt Gail Carson Levine Grace Lin Lenore Look Roald Dahl Will Hobbs Jerry Spinelli Madeline L'Engle J. K. Rowling Paul Fleishman Michael Morpurgo Lensey Namioka Scott O'Dell Linda Sue Park Mitali Perkins Pam Munoz Ryan	<i>Treasure Hunters</i> <i>Theodore Boone- Kid Lawyer John</i> <i>Rush Revere</i> <i>Swindle</i> <i>How to Train Your Dragon</i> <i>A to Z Mysteries</i> <i>Nancy Drew Mysteries</i> <i>Hardy Boys Mysteries</i> <i>"Who was Series" and "What are Series"</i> <i>Series of Unfortunate Events</i> <i>Nick and Tesla</i> <i>Origami Yoda</i> <i>Boxcar Children</i> <i>Field Trip Mysteries</i> <i>Around the World in 80 Mysteries</i> <i>The Seeker</i> <i>Tia Lola</i>

	Cynthia Rylant Louis Sachar Graham Salisbury Kashmira Sheth Janet Tashjian Wendelin Van Draanen Rita Williams-Garcia Hongying Yang Lisa Yee Lois Lowry	
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MTMS Suggested Titles by Topic

Survival	<i>Life As We Knew It</i> (Series) by Susan Beth Pfeffer <i>I Survived</i> (Series) by Lauren Tarshis <i>Peak</i> by Roland Smith
Fantasy If you like <i>Harry Potter</i> , you might like these!	<i>His Dark Materials</i> (Series) by Philip Pullman <i>Percy Jackson and the Olympians</i> (Series) by Rick Riordan <i>The Kane Chronicles</i> (Series) by Rick Riordan <i>Magnus Chase and the Gods of Asgard</i> by Rick Riordan
Dystopian	<i>Ink & Bone</i> by Rachel Caine <i>Incarceron</i> by Catherine Fisher
Grief/Loss Finding Oneself	<i>Summerlost</i> by Allie Condie <i>The Thing About Jellyfish</i> by Ali Benjamin <i>Counting by 7's</i> by Holly Goldberg Sloan <i>Upside Down in the Middle of Nowhere</i> by Julie Lamana <i>The Seventh Most Important Thing</i> by Shelley Persall <i>Infinite Sky</i> by C. J. Flood
Tolerance Disabilities	<i>Mockingbird</i> by Kathryn Erskine <i>Wonder</i> by R. J. Palacio <i>Anything But Typical</i> by Nora Raleigh Baskin <i>Challenger Deep</i> by Neil Shusterman
Cultural Diversity	<i>If I Ever Get Out of Here</i> by Eric L. Gansworth <i>Countdown & Revolution</i> by Deborah Wiles (1 st and 2 nd book in Sixties Trilogy; different characters)

	<i>American Born Chinese</i> by Gene Luen Yang (Graphic Novel) <i>One Crazy Summer</i> by Rita Williams Garcia (Sequels: <i>PS Be Eleven</i> and <i>Gone Crazy in Alabama</i>)
Holocaust and WWII	<i>Paper Hearts</i> by Meg Wiviott <i>Once</i> (Series) by Morris Gleitzman <i>Milkweed</i> by Jerry Spinelli <i>The Book Thief</i> by Marcus Zusak <i>The Devil's Arithmetic</i> by Jan Yolen
Modern Tellings of Fairytales	<i>Lunar Chronicles</i> by Marisa Myers <i>Beastly</i> by Alex Flinn <i>Sisters Red</i> by Jackson Pearce <i>Spinning Starlight and Stitching Snow</i> by R. C. Lewis <i>The Sleeper and the Spindle</i> by Neil Gaiman <i>A Thousand Nights</i> by E. K. Johnston
Mystery/ Suspense	<i>Under Their Skin</i> by Margaret Peterson Haddix <i>Theodore Boone, Kid Lawyer</i> by John Grisham <i>Stoker and Holmes</i> (Series) by Colleen Gleason <i>No Such Person</i> by Caroline B. Cooney <i>Conversion</i> by Katherine Howe
Bullying and Acceptance	<i>Runt</i> by Nora Raleigh Baskin <i>Twerp</i> by Mark Goldblatt <i>Unfriended</i> by Rachel Vail
Friendship	<i>Open Road Summer</i> by Emery Lord <i>Smiles To Go</i> by Jerry Spinelli <i>Goodbye Stranger</i> by Rebecca Stead

MTMS suggested Authors by Topic

Mystery & Adventure	Ally Carter Joan Lowery Nixon Roland Smith Anthony Horowitz
Contemporary Fiction	Jordan Sonnenblick Gordon Korman David Lubar Wendy Mass Jeannette Rallison Natasha Friend
Science Fiction	Michael Grant Scott Westerfeld Ally Condie Marissa Meyer
Fantasy	Jonathan Stroud Cinda Williams Chima Robin McKinley Hilari Bell
Historical Fiction	L. A. Meyer Donna Jo Napoli Harry Mazer Graham Salisbury
Sports Fiction	John Feinstein Carl Deuker Caroline Murdock Liz Tigelaar
Sports Nonfiction	Various Titles 796 in the Young Adult and Adult Nonfiction sections (at the library).
Multicultural Fiction	Lisa Yee Randa Abdel-Fattah Jacqueline Woodson Walter Dean Myers Joseph Bruchac
Biography	Various Titles There are biography sections in Juvenile, Young Adult, and Adult sections. All organized by the last name of the person they are about (at the library).

MTHS

Entering Grade...	Book Choices (Select one unless otherwise noted)
9	<i>Unwind</i> by Neal Shusterman <i>Looking for Alaska</i> by John Greene
10	<i>The Tyrant's Daughter</i> by J. C. Carleson <i>Every Day</i> by David Levithan
11	<i>Persepolis</i> by Marjane Satrapi <i>The Things They Carried</i> by Tim O'Brien
12	<i>A Stir of Echoes</i> by Richard Matheson <i>Balzac and the Little Chinese Seamstress</i> by Dai Sijie
AP Language	<i>The Life You Can Save</i> by Peter Singer <u>AND</u> <i>The Things They Carried</i> by Tim O'Brien
AP Literature	<i>The Wild Palms</i> by William Faulkner <u>AND</u> <i>Mother Night</i> by Kurt Vonnegut

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

BOARD ACTION**A. DONATION – MOTORCYCLE MATERIALS**

It is recommended that the members of the Monroe Township Board of Education accept and acknowledge a donation of two "Parts Bikes" to the Monroe Township Board of Education by Iron Cycles, LLC, 225 Forsgate Drive, Jamesburg, NJ 08831 at an estimated value of \$500.00.

B. CONTRACT – BNL ENTERPRISES, INC.

It is recommended that the members of the Monroe Township Board of Education approve BNL Enterprises, Inc. 11 Timber Lane, Marlboro, NJ 07746 as the Pre K – 8th Grade portrait photographer for the Monroe Township School District for the 2016-2017 school year as stated in the previously submitted agreement.

C. * STATE CONTRACT PURCHASES

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the 2016/2017 school year from the following vendors under their respective NJ State Contract #s:

MANUFACTURER	CONTRACT #
ADELPHIA STEEL	83724, 81606
ARTCO BELL	83733, GP-0169-F04
BRODART	83737, GP-0169-F06
GLOBAL	81713
GRAFCO	GP-0169-F10
INWOOD	81623
KRUEGER	81720
MIDWEST	GP-0169-F20
PARAGON	GP-0169-F21
SICO	GP-0169-F24
KI's	15/16-09
USA CAPITOL	GP-0169-F25

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

April 27, 2016
Meeting Date

13. BOARD PRESIDENT'S REPORT
14. OTHER BOARD OF EDUCATION BUSINESS
15. PUBLIC FORUM (See Note 3 below)

16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

17. PUBLIC FORUM (See Note 3 below)

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, May 11, 2016 7:00 p.m. Monroe Township High School

19. ADJOURNMENT

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A. 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**