

The meeting was called to order by Board President Doug Poye at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Robert Czarneski

STAFF PRESENT

Mr. Dennis Ventrello, Interim Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER PRESENT

Mr. Nicholas Tharney

STUDENT BOARD MEMBER ABSENT

Ms. Cori Haider

MEMBERS OF THE PUBLIC –19

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 17, 2015:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS' REPORT

Mr. Tharney reported the following: most of the elementary schools have organized collections for the Middlesex County Food Bank; in honor of Autism Awareness Month schools across the district have organized various activities and fundraisers; Barclay Brook and Brookside Schools held a Variety Show on April 24th; MTHS Drama Club put on the production Young Frankenstein; students enrolled in AP Classes will begin to take the AP Exams during the month of May; and some of the students in the high school have been able to qualify for the DECA International Career Development Conference, where these students are competing in the next step of their competitive events in business, finance, and marketing.

Mr. Poye reiterated the process that should be followed during the Public Forum portions of Board of Education Meetings. Mr. Poye specified that the Board welcomes the input from the public and appreciates their cooperation. The following procedures are stated in the bylaws and will be enforced:

- A) The first Public Forum is designated for members of the public to speak about items on the agenda. Mr. Poye asked that the speaker identify the item number listed on the agenda when referencing it.
- B) The second Public Forum is opened to any questions or concerns that the public may have.
- C) Speakers should state their name, residence and any group affiliation.
- D) Statements should not exceed three minutes.
- E) All statements should be directed to the presiding officer. Questions should not be directed to individual members of the Board. Likewise board members should not comment to speakers during the public session.

PUBLIC FORUM - None

PUBLIC BUDGET HEARING AND FINAL ADOPTION OF THE 2015-2016 SCHOOL BUDGET

Mr. Gorski reported that the Preliminary Budget was presented to the public on March 12th whereas nine Board of Education Members voted yes and one abstained. The time period after that hearing and tonight's final adoption is offered for changes to be considered. Mr. Gorski stated that he is pleased to announce that no changes have been requested.

Mr. Nothstein thanked Mr. Gorski for all of his hard work and stated that he feels that it is a very tight budget especially with working within the constraints that we are faced with and staying within the 2% cap.

Ms. Arminio inquired if a higher enrollment will change the calculation of the cap. Mr. Gorski responded yes, last year the State gave the district minimal monies to slightly expand the cap because of enrollment which is an automatic budget adjustment. Ms. Arminio asked if the savings from the loans that were renegotiated have been considered in the budget. Mr. Gorski responded yes.

Mr. Prezioso inquired what amount of increase the taxpayers will be paying due to the budget. Mr. Gorski responded the total amount would be 3.3 %.

Members of the public were provided an opportunity to ask questions or make comments relating to the 2015/2016 budget.

PUBLIC FORUM-

Robert Roche 18 Muirfield Blvd. - stated that the tax rate has increased 7.6% this year and asked members of the Board to consider the adult tax payers living on fixed incomes and the stress the increased taxes may be putting on them.

A motion was made by Ms. Kolupanowich and seconded by Mr. Nothstein to approve the following resolution:

It is recommended that members of the Monroe Township Board of Education approve the following amounts and resolution for the 2015/16 Final Budget:

Be It Resolved, by the Monroe Township Board of Education that the 2015/16 Final General Fund Budget be adopted in the amount of \$103,725,261 and a Final General Fund Local Tax Levy in the amount of \$92,308,645, inclusive of the allowable adjustment for health care costs of \$240,632, and a Final Special Revenue Fund in the amount of \$1,111,993 and a Final Debt Service Budget in the amount of \$10,822,666 and a Final Debt Service Local Tax Levy in the amount of \$9,863,973. Whereby, the Final 2015/16 Budget totals \$115,659,920; and

Whereas, the Monroe Township Board of Education has been notified of state aid amounts; and

Whereas, such state aid amounts are:

For 2015/16 the Categorical Special Education Aid is \$2,048,517; and

For 2015/16 the Categorical Security Aid is \$92,501; and

For 2015/16 the Categorical Transportation Aid is \$496,510; and

For 2015/16 the Debt Service Aid is \$679,742; and

For 2015/16 the Other State Aid consisting of:

PARCC Readiness Aid of \$58,980 and
Per Pupil Grant Aid of \$58,980; and

Whereas, the Monroe Township Board of Education has estimated a State Aid amount pursuant to application; and

For 2015/16 the estimated Extraordinary Aid amount is \$214,453, and

Whereas the State's failure to fully fund the School Funding Reform Act of 2008, as well as other factors, has provided insufficient financial support for programs and services contained in the base budget necessitating the application of \$239,989 of unused spending authority to be included in the base budget; and that said needs will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer time, and

Whereas, school district Bylaw #0147, Policy #3440, Policy #4440 and NJAC 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2015/16 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2015/16 school year at the final sum of \$158,422, and

Be It Further Resolved that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded; and

Now Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Executive County Superintendent.

Ms. Arminio stated that she feels that we are reaching a tipping point in our community and we need to be considerate of those residents that cannot afford to pay these taxes. It is a difficult decision but she will be voting yes, however she asks that her colleagues consider the spending habits when the district goals are set in August.

Roll Call 9-1-0-0-0. Motion Carried with Mr. Prezioso voting no. The vote included the Jamesburg Board Member Representative where appropriate.

BOARD DISCUSSION ON ONE-TO-ONE INSTRUCTIONAL INITIATIVE

Mr. Nothstein question if the \$498.00 cost of each iPad unit includes AppleCare insurance. Mr. Washington responded yes. Mr. Nothstein inquired if there was anyway the current iPads can be used. Mr. Washington explained that he will not know how many of the iPads will be serviceable until the iPad collection is done. Mr. Washington added that in his experience the life span of the

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iPad is about three years. Mr. Nothstein questioned why the teacher's iPads and Mac Books would need to be replaced, as they if any should be in pristine condition. Mr. Nothstein also suggested that they look into a four year protection plan. Mr. Washington said they can look into the possibility of negotiating a four year plan and explained that the teachers current Mac Books are no longer manufactured and it is very difficult to get parts for them. Additionally, the training or professional development that is done through Apple is geared toward current products.

Ms. Arminio inquired if Mr. Washington researched the life expectancy of other products. Mr. Washington responded that the committee researched the Macintosh Operating System, Windows and Google Chrome. Mr. Washington stated that a list of requirements that the selected product should meet was developed. Input from administrators, teachers and students were considered when developing that list. Apple was the product that best matched the needs.

Mr. Riback stated that it is important that the teachers get what they need and if the Apple product meets those needs then we should go with them however; he agrees with Mr. Nothstein that the possibility of a four year insurance plan should be looked into.

Dr. Alvich added that the One-to-One Technology Integration Proposal that was given to the Curriculum Committee has been posted on the district website.

Ms. Kolupanowich inquired if the recommendation to go with the iPads came from the Technology Committee. Mr. Washington responded yes. Ms. Kolupanowich asked if there is line item in the budget for new technology. Mr. Gorski responded yes. There is approximately \$400,000 budgeted for it and any monies received from the sale of the current iPads will go towards the purchase.

Ms. Arminio stated that perhaps a Special Board of Education Meeting should be scheduled for further discussion as she is not comfortable with having enough information to vote this evening.

Ms. DeMaio inquired if the proposal that we received was for a specific number of iPads. Mr. Gorski responded yes. Mr. Gorski added that if we were to request a different amount a new price would most likely be renegotiated.

Mr. Prezioso inquired if we could survey the condition of the current iPads to determine if we need to purchase 2000 new ones or if some of the old ones could be salvaged. Dr. Alvich stated that some of the concerns regarding keeping some of the old devices that need to be considered are the disruption of learning when the old iPads fail, not being able to upgrade software to the old device that the new ones will be able to have, the difficulty in purchasing insurance for the old devices and by purchasing all new units the students will be able to take the PARCC Test on their own device. Mr. Washington explained at the high school level there are mixed grade levels in each class so it wouldn't be advisable to only issue new ones to certain grade levels.

Mr. Poye stated that a lot of high schools have jumped on the technology train and stated that he recently read an article that stated that the students that read a book the old fashion way had a better retention rate than students that read it the electronic way. Mr. Poye stated that we are spending millions of dollars and is there isn't enough research that it makes for better learning.

Mr. Kaufman asked Mr. Washington considering his knowledge and experience what the best device would be for the district. Mr. Washington responded that in his opinion it would be best to stick with the iPad. Mr. Washington added that the worst thing we could do to the teachers is make a switch on them in September, they have gravitated and are comfortable teaching on the iPad. The teachers have spoken and told administration what they want and need.

A motion was made by Ms. Kolupanowich and seconded by Mr. Czarneski that members of the Board approve the following resolution:

It is recommended that members of the Board of Education approve the following resolution entitled:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE
AUTHORIZING THE ACQUISITION OF INSTRUCTIONAL TECHNOLOGY**

WHEREAS, N.J.S.A. 18A:18A-42 authorizes the Board of Education of the Township of Monroe (the "Board") to enter into a contract exceeding the fiscal year for the leasing of equipment of every nature and kind; and

WHEREAS, the Board has a need to acquire 2400 new iPad units and 200 MacBook units (collectively, the "Equipment") for school purposes; and

WHEREAS, the Board desires to acquire the Equipment through State Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the Superintendent, the Board Secretary and the Board's counsel to proceed to draft documents and conduct such other activities as are necessary to accomplish the acquisition of the Equipment through State Contract.

Section 2. The Board hereby directs the Board Secretary to process the necessary purchase orders and contracts to acquire the Equipment.

Section 3. The Board President and the Board Secretary are hereby authorized and directed to determine all matters in connection with the acquisition of the Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

Section 4. A copy of this resolution shall be placed on file with the Secretary of the Board.

Section 5. The making of and submission to the County Superintendent of the application as required by N.J.A.C. 6A:26-10.1(d) is hereby authorized and approved, and the Board's counsel, along with other representatives of the Board, is hereby authorized to prepare and submit such application and to represent the Board in matters pertaining thereto.

Section 6. This resolution shall take effect immediately.

Mr. Riback made a motion to table the motion that was just moved by Ms. Kolupanowich until Mr. Washington can get the answers to the questions that were asked this evening. Mr. Nothstein second Mr. Riback's motion to table. Roll Call 5-3-1-1-0 with Mr. Braverman abstaining and Mr. Kaufman recusing. Motion did not carry.

Roll Call for the motion made by Ms. Kolupanowich 4-5-0-1-0. Motion did not carry with Ms. Arminio, Mr. Nothstein, Mr. Riback and Mr. Poye voting no and Mr. Kaufman recusing.

A motion was made by Mr. Poye and seconded by Ms. Arminio to take a five minute recess. Motion carried.

APPROVAL OF MINUTES

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Public Board of Education Meeting held on February 11, 2015. Motion carried.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Closed Session Meeting held on February 11, 2015. Motion carried with Mr. Kaufman abstaining.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Special Public Board of Education Meeting held on February 12, 2015. Motion carried with Mr. Braverman and Mr. Kaufman abstaining.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Closed Session Meeting held on February 12, 2015. Motion carried with Mr. Braverman and Mr. Kaufman abstaining.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Special Public Board of Education Meeting held on February 19, 2015. Motion carried with Mr. Braverman and Mr. Kaufman abstaining.

A motion was made by Mr. Poye and seconded by Mr. Nothstein to approve the minutes for the Closed Session Meeting held on February 19, 2015. Motion carried with Mr. Braverman and Mr. Kaufman abstaining.

COMMITTEE REPORTS

Mr. Lew Kaufman, Chairperson of the Curriculum Committee reported that the committee met earlier this evening and reviewed the SAT Mathematics Program and the new changes to the

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SAT Exam going forward and the Course of Studies for 2015-2016 school year. The committee was also presented with the Summer Reading Program.

Ms. Kathy Kolupanowich, Chairperson of the Finance Committee reported that the committee met on April 23rd and Mr. Gorski updated the committee on the status of the budget, the committee discussed the one-to-one technology initiative, and Mr. Gorski presented the February 28, 2015 Financial Loan Statement for MECA where Mr. Gorski recommended that the existing loan from MECA to the General Fund with the balance of \$234,029 be carried over to the surviving ECE Program and the new Falcon Care Fund.

Ms. Michele Arminio, Chairperson of the Policy Committee stated that the hard copies of the policies the Board received on Thursday were incorrect and the new ones were emailed to everyone on Monday. Ms. Arminio reported that in regards to the Board Self Evaluation Policy the committee decided to stick with the more stringent policy and not make the change.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Mr. Nothstein and seconded by Mr. Riback that Personnel Items A- U be approved by consent roll call. Roll Call 10-0-0-0-0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Riback and seconded by Mr. Nothstein that Board Action Items A – G be approved by consent roll call. Mr. Poye suggested that Policy #5460 High School Graduation should be corrected to change the wording HSPA to the annual assessment as mandated by the Department of Education. Roll Call 10-0-0-0-0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Nothstein and seconded by Mr. Riback that Board Action Items A – H be approved by consent roll call. Roll Call 10-0-0-0-0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Poye commended the staff and students who put on the production of Young Frankenstein. It was a very animated production which clearly displayed the talent of many students.

Mr. Poye announced that he has directed Mr. Gorski to schedule a Special Board of Education Meeting on May 5, 2015 7:00 p.m. so the Board can receive input from the Superintendent Search Team. It is expected that all applications and resumes will be received that evening. Mr. Poye also reported that it can be anticipated that the Board will receive the information requested from Mr. Washington by then and further discussions can be held.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Nothstein reported that he will be attending the NJSBA Delegate Convention on May 16th whereas the delegates will be advocating a resolution that legislation change when boards can hold the organization meeting.

Mr. Kaufman asked if administration would be ready with the answers for the one-to-one initiative for the May 5th meeting. Mr. Gorski suggested that the Board direct all their questions to Mr. Poye by Wednesday and he will relay them to Mr. Washington.

Mr. Czarneski reported that Middlesex County School Boards Meeting has been change to May 27th, use of social networking will be the topic and Ms. Kolupanowich and Mr. Czarneski will be receiving Master Board Member Awards that evening.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Pending Litigation: Kathleen Kolupanowich v. Anthony Prezioso, Monroe Township Board of Education, Middlesex County, Agency Ref. No. C13-14, OAL Dkt. No. EEC 09925-2014 N.

Incident No.	Student No.	School	Student ID
28	4/16/2015	MTMS	83910,81665

- Personnel: Mill Lake Principal

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

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A motion was made by Mr. Poye and seconded by Ms. Arminio that the members of the Board of Education go into closed session. Motion Carried

Adjourned to Closed Session at 9:29 p.m.

Returned to Public Meeting at 10:03 p.m.

Mr. Braverman left the meeting at 9:48 p.m.

Mr. Prezioso was not present for the Pending Litigation portion of the meeting.

Mr. Kaufman was not present for the Personnel portion of the closed session meeting.

PUBLIC FORUM - None

A motion was made by Mr. Nothstein and seconded by Mr. Riback that the members of the Board of Education approve the following resolution:

It is recommended that the Board of Education appoint Ms. Kristen Mignoli to the position of Principal of Mill Lake Elementary School effective August 1, 2015 through June 30, 2016 at an annual salary of \$111,086.13, pro-rated. The Board President, the Interim Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education. Roll Call 8-0-0-1-1. Motion carried.

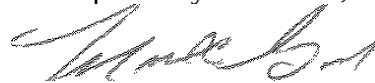
NEXT PUBLIC MEETING

Mr. Poye stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Tuesday, May 5, 2015.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Mr. Nothstein that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:10 p.m.

Respectfully submitted,



Michael C. Gorski, CPA

Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING,
MONDAY, APRIL 27, 2015
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE **

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted April 17, 2015:

1. At all schools,
2. Home News Tribune
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PUBLIC FORUM***

7. PUBLIC BUDGET HEARING AND FINAL ADOPTION OF THE 2015-2016 SCHOOL BUDGET

8. BOARD DISCUSSION ON ONE-TO-ONE INSTRUCTIONAL INITIATIVE

9. APPROVAL OF MINUTES

Public Board of Education Meeting, February 11, 2015

Closed Session Meeting, February 11, 2015

Special Public Board of Education Meeting, February 12, 2015

Closed Session Meeting, February 12, 2015

Special Public Board of Education Meeting, February 19, 2015

Closed Session Meeting, February 19, 2015

10. COMMITTEE REPORTS

11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Patricia Franz**, secretary in the Superintendent's Office, effective June 30, 2015.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Patricia Fekete**, Media Specialist at the High School, effective July 1, 2015.
- C. It is recommended that the Board approve a medical leave of absence to **Ms. Georgine Hynes**, Language Arts teacher at MTMS, retroactive to March 23, 2015 through April 10, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Hynes may be entitled.
- D. It is recommended that the Board approve a medical leave of absence to **Mr. Maria Felice**, paraprofessional at Oak Tree School, retroactive to April 10, 2015 through April 21, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Felice may be entitled.
- E. It is recommended that the Board approve a modification in the medical leave of absence to **Ms. Marie Christine Tumminello**, bus driver in the Transportation Department retroactive to March 31, 2015 through May 14, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Tumminello may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Lisa Price-Labenski**, Special Education teacher at Woodland School retroactive to April 21, 2015, through June 5, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Price-Labenski may be entitled.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Bonnie Brenner**, Special Education teacher at MTMS effective May 18, 2015, through May 26, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Brenner may be entitled.

- H. It is recommended that the Board approve an extended medical leave of absence to **Mr. Robert Lempfert**, Night Facilities Staff Supervisor, retroactive to April 13, 2015 through May 5, 2015. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Lempfert may be entitled.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Sheree Guglielmi**, Special Education teacher at the High School, effective September 1, 2015 through December 23, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Guglielmi may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Jessica McDermott**, teacher of grade 4 at Brookside School, effective September 1, 2015 through December 23, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. McDermott may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Jessica Snyder**, School Psychologist at MTMS, effective June 18, 2015 through January 29, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Snyder may be entitled.
- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Kyleen Lauretta**, LDTC at MTMS, effective July 6, 2015 through November 20, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lauretta may be entitled.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Carly Collins**, teacher of grade 3 at Brookside School, effective September 1, 2015 through January 18, 2016, in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Collins may be entitled.
- N. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Katherine Rosso**, teacher of grade 2 at Barclay Brook School, effective May 23, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rosso may be entitled.

- O. It is recommended that the Monroe Township Board of Education approve an unpaid intermittent leave of absence for **Ms. Kirti Vyas**, Occupational Therapist at Brookside School, effective retroactively to April 21, 2015 through May 1, 2015 pursuant to the Family and Medical Leave Act, 29 U.S.C. 2601, et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq. Ms. Vyas will utilize her 1.5 family illness days that she has available and the remaining days will be unpaid. The Interim Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.
- P. It is recommended that the Monroe Township Board of Education approve a reduced schedule leave of absence for staff member Nancy Mitrocsak, effective May 4, 2015 through July 31, 2015 pursuant to the Family and Medical Leave Act, 29 U.S.C. 2601, et seq. It is further recommended that Ms. Mitrocsak will utilize any remaining sick days, personal days and vacation days she may have available.
- Q. It is recommended that the Board approve a medical leave of absence to employee no. 000267, teacher at MTMS retroactive to April 10, 2015, through April 20, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which employee no. 000267 may be entitled.
- R. It is recommended that the Board approve the following employees in the Transportation Department for the Saturday Academy at the Middle School retroactive to January 17, 2015 through April 25, 2015 for hours per Saturday charged to the Title I Grant (account no. 20-231-200-100):

Coordinator (\$35.94 hr. for 6 hours)
Geri Sullivan

Substitute Coordinator
Mark Goebel

Bus Drivers hourly step on guide (time and one half)
Maureen Prusakowski
Suzanne Lohman
Regina Martyka
Linda Modzelewski

Substitute Bus Drivers
Cristina Salvador
Michele Britt
Patricia Diaz
Nina Greene
Eunice Fonseca
Patricia Kortlang
Debra LaGola
Cheryl Walus
Kathleen Pietz
Carol Majewski

- S. It is recommended that the Board approve a correction in the following clubs at MTMS. They were previously approved at the non-instructional rate (\$44.85/hr.) and should have been approved at the instructional rate (\$57.85/hr.):

Computer Programming Club
Sewing Club

Donna Montgomery
Michelle Murphy

- T. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Michael Fattibene	Brookside/Woodland	Teacher of physical education	Step 1 BA \$48,992	11-120-100-101-000-020 11-120-100-101-000-030	4/30/15-6/23/15	Leave replacement
2	Jillian Troutman	Barclay Brook	Teacher grade 2	Step 1BA \$48,992 pro rated	11-120-100-101-000-010	5/27/15-6/30/15	Extension of contract leave replacement

- U. It is recommended that the Board approve the following non-certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Marie Heitner	Applegarth	Paraprofessional	Step 1 Reg. \$12.71/hr. for 1.5 hours and Spec. Ed \$14.71 + \$1.00 for education degree for 2.25 hrs. for a total of 3.75 hrs./day	11-190-100-106-000-060 11-213-100-101-000-093	4/20/15-6/30/15	Change in start date
2	Peter Klaskin	HS	Security	Step 2 \$21.85 hr./ for 8 hrs.	11-000-266-100-000-060	4/15/15-6/23/15	Extension of contract leave replacement
3	Stefanie LaRocca	Oak Tree	Paraprofessional AM grade 1	Step 1 Reg. \$12.71/hr. for 2.5 hours	11-190-100-106-000-060	4/20/15-6/30/15	Temporary Para Correction in salary guide

4	Maryann Howes	Oak Tree	Paraprofessional AM grade 1	Step 1 Reg. \$12.71/hr. for 2.5 hours	11-190-100-106-000-060	4/26/15-6/30/15 pending criminal history	Temporary Para
5	Thomas Taylor	MTMS	Paraprofessional	Step 3 Spec. Ed. 1.5 hrs./ week for 10 weeks	11-401-100-100-000-098	4/16/15-6/17/15	After school para for club coverage
6	Jennifer Patricolo	MTMS	Paraprofessional	Step 3 Spec. Ed. 1.5 hrs./ week for 10 weeks	11-401-100-100-000-098	4/16/15-6/17/15	After school para for club coverage
7	Lauraine Santoro	MTMS	Chaperone 7 th Grade Dance	2 hours at the non-instructional rate \$44.85	11-212-100-101-000-093	5/1/15	Chaperone
8	Cynthia Kopcha	Oak Tree	Paraprofessional PM grade 1	Step 1 Reg. \$12.71/hr. for 2.5 hours	11-190-100-106-000-060	4/26/15-6/30/15 pending criminal history	Temporary Para

- V. It is recommended that the Board of Education appoint **Ms. Kristen Mignoli** to the position of Principal of Mill Lake Elementary School effective August 1, 2015 through June 30, 2016 at an annual salary of \$111,086.13, pro-rated. The Board President, the Interim Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

II. BOARD ACTION

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2014-2015 school year.

- D. It is recommended that the Board of Education approve the suspension with pay of bus driver Kathleen Beyrouthy, retroactive to April 14, 2015, pending further action of the Board. The Interim Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- E. It is recommended that the Board approve the previously submitted annual renewal of the AVID Implementation Agreement effective July 1, 2015 through June 30, 2016 for a total amount of \$16,092 which includes AVID District Leadership training; registration for two schools \$7,170; early bird registration for 3 participants for \$2,097 and AVID weekly for \$525.
- F. **2014-2015 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 4/15/15-4/24/15:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
4/2/15	HS	assault	n/a

- G. It is recommended that the Board approve the following revised Policies and Regulations for a first reading:

P 0134	Board Self Evaluation
P0135	Use of Social Networking Sites
P 0152	Board Officers
P 3212	Attendance
P 3218	Substance Abuse (M)
R 3218	Substance Abuse (M)
P 4212	Attendance
P 4218	Substance Abuse (M)
R 4218	Substance Abuse (M)
P 5200	Attendance (M)
R 5200	Attendance (M)
P 5465	Early Graduation (M)
P8613	Waiver of Pupil Transportation
P 8630	Bus Driver/Bus Aide Responsibility (M)
R 8630	Bus Driver/Bus Aide Responsibility (M)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Joyce Kay as a pianist for the June 2015 MTMS Concert and two practices for a total fee of \$200.00.

B. BILL LIST

It is recommended that the bills totaling \$14,342,684.06 for March 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 31, 2015, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the March 31, 2015 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. TRANSFER #8

It is recommended that members of the Monroe Township Board of Education approve Transfer #8 for Fiscal Year 2014/2015 as previously submitted.

E. BILL LIST- NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$15.00 for March 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

F. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$32,612.96 for March 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

G. BID AWARD – INTERIOR ALTERATIONS – STOP GAP – MONROE TOWNSHIP MIDDLE SCHOOL

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

WHEREAS, on April 17, 2015 the Business Administrator/Board Secretary received and opened bids for Interior Alterations – Stop Gap for Monroe Township Middle School from Apex Enterprises of Union, Inc. in the amount of \$1,914,000, Alexander The Great, Inc. in the amount of \$1,987,000 and H & S Construction & Mechanical, Inc. in the amount of \$2,133,000; and

WHEREAS, the lowest bid, that of Apex Enterprises of Union, Inc., has been reviewed by the Board's staff, counsel and architect, and appears to conform to the Board's specifications in all material respects.

NOW, THEREFORE, BE IT RESOLVED that the contract for Interior Alterations – Stop Gap for Monroe Township Middle School is hereby awarded to Apex Enterprises of Union, Inc., 2254 Corlies Avenue, Neptune City, New Jersey 07753 in the amount of \$1,914,000 in accordance with its Proposal and the Board's specifications.

H. STATE CONTRACT PURCHASES

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the 2015/2016 school year from the following vendors under their respective NJ State Contract #s:

MANUFACTURER	CONTRACT #
ADELPHIA STEEL	83724, 81606
ARTCO BELL	83733, GP-0169-F04
BRODART	83737, GP-0169-F06
GLOBAL	81713
GRAFCO	GP-0169-F10
INWOOD	81623
KRUEGER	81720
MIDWEST	GP-0169-F20
PARAGON	GP-0169-F21
SICO	GP-0169-F24
USA CAPITOL	GP-0169-F25

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

April 27, 2015

Meeting Date

13. BOARD PRESIDENT’S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Pending Litigation: Kathleen Kolupanowich v. Anthony Prezioso, Monroe Township Board of Education, Middlesex County, Agency Ref. No. C13-14, OAL Dkt. No. EEC 09925-2014 N.

- HIB

Incident No.	Date	School	Student No.
28	4/16/2015	MTMS	83910, 81665

- Personnel: Mill Lake Principal

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM***

17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, May 13, 2015 7:00 p.m. Monroe Township High School

18. ADJOURNMENT

* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and

- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

*** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.