

Minutes of the Public Board of Education meeting held on September 11, 2013 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Vice President
Ms. Amy Antelis
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Lou Masters
Mr. Doug Poye
Mr. Anthony Prezioso

BOARD MEMBERS ABSENT

Mr. Marvin Braverman

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Robert Czarneski

STUDENT BOARD MEMBERS PRESENT

Ms. Cori Haider
Ms. Francesca Speranza

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 52

MOMENT OF SILENCE -

Members of the Board of Education and the public paused for a moment of silence in honor of those who lost their lives twelve years ago on September 11, 2001.

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 5, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and

4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS' REPORT-

Ms. Kathy Kolupanowich welcomed and introduced Ms. Cori Haider, the district's new Student Board Member. Ms. Haider reported the following; September 9, 2013 was the first day of school, September 11th and 12th are make-up school photo days, and September 13th will be an early dismissal due to Yom Kipper. Ms. Speranza added that September 17th is back to school night, and there is a meeting scheduled for parents of senior students on September 19th at 6:30 p.m.

PRESENTATION OF CERTIFICATE OF APPRECIATION-

Dr. Hamilton presented Ms. Leah Wagner, Assistant Director Monroe Township Library with a plaque entitled "Certificate of Appreciation" for the generous donation of Pristine Screen Cleaners. All Monroe Township High School students received screen cleaners for their iPads.

SEPTEMBER 11TH REMEMBRANCE BY MTHS CHORUS AND MTMS STUDENTS-

Chorus members from the High School performed a beautiful song in memory of the tragic events of September 11, 2001. Monroe Township Middle School students Analisse Ortiz and Gabriella Jimenez read a poem which was created from interviews the students had with their parents regarding their opinion of what the world was like before September 11, 2001 and then the students added their thoughts on what the world is like today.

PUBLIC FORUM

Mark Klein 53 Turnberry Drive - stated that he felt the board should hold the Closed Session portion of the meeting from 6:00-6:30 p.m. Mr. Klein stated that he received a phone call in regards to the letter he sent the Governor concerning the inadequate funding that the district receives. Mr. Klein shared that information with the Board.

Ellen Noel 9 Mine Road Jamesburg - requested that the Board intercede with the decision made by METZ Culinary Corporation to not rehire seven cafeteria associates. Ms. Vi Lordi, Board Attorney explained that there is a contractual relationship between the Board and METZ but it does not give the Board the ability to require METZ to take any action in regards to which employees they hire.

Robert Roche 18 Murfield Blvd. - asked the Board to disclose the names of the student teachers submitted for approval. Mr. Tessler responded by reading the names. Mr. Roche also asked why the district was asking for Board approval for a 2012-2013 school year item regarding the E-Rate Funding (Item E on the Business Administrators Report). Mr. Gorski explained that it was a typo clerical error from last year that needed to be corrected.

Steven Riback 23 Riveria Drive- applauded the Board for addressing the facility needs issue in the district and making it a district goal.

Robert Noel 9 Mine Road Jamesburg- questioned if the contract for METZ Culinary has been approved and signed. Mr. Gorski stated that the Board approved the Resolution appointing METZ Culinary on June 19, 2013. Mr. Gorski further explained that the contract listed on the Agenda for approval this evening in the Business Administrator's Report is needed to submit the Child Nutrition Application to the State.

George Suleta 308 Highgate Lane Cherry Hill- stated that he was a representative for the Monroe Township cafeteria employees and added that all previous food service vendors have rehired all of the previous employees and he feels that the wording listed in the RFP allows for the Board to interfere with the decision to rehire the 7 cafeteria workers that were let go. Ms. Lordi responded clarifying the Board's inability to do so.

Michelle Arminio 9 Nathaniel Street- inquired about the numerous retroactive dates of new hires listed on the agenda. Dr. Hamilton explained that retroactive start dates generally happen when employees are hired between board meeting dates. Ms. Arminio inquired what the closed session item was as it was a very broad statement. Mr. Gorski explained that when the board receives certain attorney advice it rises to a confidential standard which is a closed session item.

Tom Nothstein 15 Nathaniel Street- Mr. Nothstein stated simple advice from the attorney should not be considered a closed session item. Ms. Lordi explained that a matter to be discussed could be a board member issue or privacy matters in the like thereby making it a closed session item. Ms. Lordi explained what is referred to as a Rice Letter and the requirements associated with it.

Maryann Lester 44 Avenue I- inquired as to the salary of the Adult Education Instructors. Mr. Gorski explained that the Adult Education program was designed to be a community service and that the registration costs associated with the classes cover such things as salaries, supplies and building use charges.

Michelle Arminio 9 Nathaniel Street- read a statement that any public elected person has the right to have a closed session item deliberated in public. Ms. Lordi explained that the right to what Ms. Arminio was referring to is what Ms. Lordi explained previously as being a rice letter.

Robert Roche 18 Murfield Blvd. - stated that he would like to see the board include the roll of the Board Members in the Strategic Plan.

APPROVAL OF MINUTES

A motion was made by Mr. Chiarella and seconded by Mr. Masters to approve the minutes for the Public Board of Education Meeting held on August 21, 2013. Motion Carried with Ms. Antelis abstaining.

A motion was made by Mr. Chiarella and seconded by Mr. Prezioso to approve the minutes for the Closed Session Board of Education Meeting held on August 21, 2013. Motion Carried with Ms. Antelis abstaining.

COMMITTEE REPORTS

Mr. Louis Masters, Chairperson of the Buildings, Ground and Transportation Committee reported that the committee met on September 9, 2013. Mr. Masters stated that the committee applied for the following ROD Grant Projects;

- 1.) Stop Gap – measures/renovation at the middle school for capacity generating classrooms to address the overcrowding issue.
- 2.) Middle School windows and associated hazardous material abatement.
- 3.) Middle School partial re-roof and site upgrades.
- 4.) Middle School and High School restoration of curriculum based tennis courts.

If all the above grants go through it will result in a savings of over one million dollars for the district.

Mr. Tessler added that the anticipated ten additional rooms at the middle school will push back the need for additional trailers for years thereby saving the district money.

Mr. Masters stated that the committee has received the Demographic Report and is waiting to receive the October 15th enrollment data.

Mr. Masters reported that various projects were completed over the summer for the opening of the new school year and noted that all the schools looked great. A playground apparatus was removed at Applegarth School due to a request related to student injuries.

Mr. Masters stated that in response to interest from Township resident Mr. Mike Peto, the BG&T Committee has endorsed an initiative titled Field of Dreams. The initiative will look to engage community involvement towards upgrades and enhancement to baseball fields at Monroe Township Middle School and Oak Tree Elementary. The initiative looks to have these fields game ready 12 months a year to allow for greater school and community use. Mr. Peto will solicit local contractors and skilled parents to donate trade services. Administration has assured that necessary insurance coverage is in place for the volunteers to this effort and as authorized by the BG&T Committee have set-up a program whereby the High School Industrial Arts students, as curriculum based projects, will construct much needed storage sheds for the fields.

Mr. Kaufman, Chairperson of the Curriculum Committee reported that earlier in the evening a Curriculum Committee Meeting was held. The committee received a demonstration on a product called Gizmos offered by Explore Learning. Gizmos is being purposed to help deliver subject matter content to middle school students in Math and Science. A pilot has already been completed for Science. Mr. Kaufman stated that the committee was excited at the level of information that the product can provide along with the possibility of eliminating the need for textbooks. The committee approved a few line items things including content material for the Language Arts program.

Ms. Antelis, Chairperson of the Finance Committee stated that the committee met on September 9, 2013 and reported that Dr. Hamilton and Mr. Gorski presented the most recent enrollment numbers as of September 9, 2013. MECA had an enrollment of 32 children and the Early Childhood Education Program had 42 children enrolled. Mr. Gorski also presented the financial status of MECA. Mr. Gorski updated the committee on the status of the June 30, 2013 financial audit. Transaction Testing, Significant Items Testing, Minutes Review and Excess Surplus Calculations were performed to date.

Mr. Gorski explained the district's opt-out program and stated that 101 staff members have opted out of all health insurance, saving the district 1,776,243 net of stipends. It is noteworthy that the savings more than exceeds the cost of the collective bargaining agreement. Mr. Gorski thanked the Negotiations Committee for their created method in initiating this program.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton expressed his gratitude to the staff especially the custodial team for one of the best school year openings ever. Dr. Hamilton stated that he received the final scores for NJASK and HSPA yesterday and the full Student Achievement Data Report will be available for the next Board Meeting.

A motion was made by Mr. Chiarella and seconded by Mr. Masters that Personnel Items (A - X) be approved by consent roll call. Roll Call 9-0-0-1. Motion Carried with Mr. Poye and Mr. Prezioso voting no on Item W and Mr. Kaufman recusing on Item Q. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Masters that Board Action items (A - I) be approved by consent roll call. Roll Call 9-0-0-1. Motion Carried. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Chiarella and seconded by Mr. Masters that Board Action Items (A - G) be approved by consent roll call. Roll Call 9-0-0-1. Motion Carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich stated that the Opening Day Convocation went well, the staff appeared to be very excited and looking forward to starting a new school year.

Ms. Kolupanowich reported that at the Special Board of Education Meeting/ Board Retreat held on August 24, 2013 the Board set District Goals. One of the goals was to develop budget philosophy, parameters and framework for developing the 2014-2015 school budget. The discussion regarding that goal will be held at the September 25, 2013 Public Board of Education Meeting in hope that more of the public would be able to attend.

Ms. Kolupanowich also reported that Christopher Jones from New Jersey School Boards Government Relations Department has scheduled a meeting with Senator Linda Greenstein and the School Board Presidents of the towns represented by the Senator. The purpose of the meeting is to familiarize Senator Greenstein with New Jersey Schools Boards Association and the school districts which she represents to force good relationships, open a line of communication and make them aware of some of the main concerns the districts have with policy coming from the State concerning education and how it affects the district. Mr. Poye will be attending the meeting in her absence.

Ms. Kolupanowich shared the following good news; Dr. Hamilton has been asked to be part of a select team of Educational Leaders from New Jersey and New York to visit China to explore the possibility of a Language Exchange Program. The purpose of the trip is to examine the feasibility of sharing educational resources via technology to infuse the English Language into China and Mandarin in to the United States. This exploratory trip will be fully funded by American International Organization.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Poye asked the Board to consider the funds for videotaping public forums held in regards to the candidates running for the School Board in November and broadcasting them on channel 28. Mr.

Poye shared the difficulty he and possibly many other candidates experienced with becoming known to the public. Dr. Hamilton advised that the district has an inter-local agreement regarding Channel 28 prohibiting its use for a political purpose. However, the channel can be used if all the candidates participate and are asked the same questions and have equal opportunity. Ms. Vi Lordi, Board Attorney stated that she would look specifically if any board funds can be used for the purpose of supporting a forum. Ms. Lordi stated that there are very circumscribed limits with respect to board funds being spent during the election season. She will report the results back to the Board before the next meeting.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

The Board discussed and received attorney advice regarding a concern among Board Members relating to a Board governance issue. The issue was resolved in the discussion at the meeting through attorney advice.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Mr. Chiarella and seconded by Mr. Masters that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 8:25 p.m.

Returned to Public Meeting at 9:48 p.m.

Public Forum-

Sean O'Connor 1 Julia Drive- thanked the Board of Education for taking the steps in being one of the first high schools to roll out iPads and technology across the entire school. Mr. O'Connor asked the board if they considered Open Source Technologies instead of textbooks and a program called Duolingo. Mr. Kaufman answered stating that the district is aggressively looking to getting as many electronic textbooks as quickly as feasible. Dr. Gorman advised Mr. O'Connor to call and setup an appointment to discuss the various types of electronic programs currently available.

Mark Klein 53 Turnberry Drive- wanted to clarify that the candidate running for the School Board Election is not him. The candidate's first name is Michael. Mr. Klein urged Dr. Hamilton, Ms. Kolupanowich and Mr. Gorski to attend the next Planning Board Meeting scheduled for September 26, 2013 at 7:00. Mr. Klein suggested that someone from the Board write a column each month to be sent to the senior communities.

Debra Schneider – stated that her taxes have risen over \$7,000 in the last ten years. Ms. Schneider inquired with the planned developments how the Board plans on keeping the cost of school taxes down. Ms. Kolupanowich answered that as she stated earlier, the Board will be having a discussion

at the next meeting on budget philosophy, parameters and framework for developing the 2014-2015 school budget.

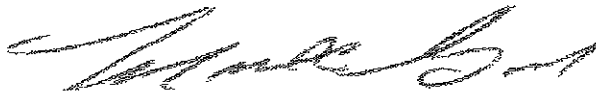
Steven Riback 23 Riveria Drive- requested that the Board express the overdevelopment/school growth concerns with Senator Greenstein during the upcoming scheduled meeting as well as attend the Planning Board Meeting on September 25, 2013.

Maryann Lester 44 Avenue I – asked for the total amount of legal fees incurred so far for the Jamesburg lawsuit. Mr. Gorski answered that the number is not readily available at this moment but can be furnished for the next meeting.

ADJOURNMENT

A motion was made by Ms. Antelis and seconded by Lew Kaufman that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:08 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski", written in a cursive style.

MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628**

**Michael C. Gorski
Business Administrator/ Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING

WEDNESDAY, SEPTEMBER 11, 2013

7:00 P.M.

MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **MOMENT OF SILENCE IN MEMORY OF SEPTEMBER 11, 2001**

4. ROLL CALL

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Board Vice President
Ms. Amy Antelis
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Louis Masters
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider
Ms. Francesca Speranza

5. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 5, 2013:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

6. STUDENT BOARD MEMBER'S REPORT

7. PRESENTATION OF CERTIFICATE OF APPRECIATION TO LEAH WAGNER

8. SEPTEMBER 11TH REMEMBRANCE BY MTHS CHORUS, MTMS STUDENTS

9. PUBLIC FORUM*

10. APPROVAL OF MINUTES

Public Board of Education Meeting, August 21, 2013

Closed Session Public Meeting, August 21, 2013

11. COMMITTEE REPORTS

12. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Amy Monaco**, teacher of Grade 2 at Barclay Brook School, effective August 28, 2013.
- B. It is recommended that the Board accept the resignation of **Ms. Sara Fishman**, Speech Language Specialist at Mill Lake, effective September 17, 2013.
- C. It is recommended that the Board accept the resignation of **Ms. Michelle Ballard**, as Assistant Coach Winter Cheerleading at the High School, effective September 1, 2013.
- D. It is recommended that the Board approve a medical leave of absence to **Ms. Kerri Kirchner**, Special Education teacher at MTMS, retroactive to September 1, 2013 through September 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kirchner may be entitled.
- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Dana McGee, School Psychologist at the High School**, effective November 22, 2013 through June 20, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kirchner may be entitled.

- F. It is recommended that the Board approve an extended medical leave of absence to **Ms. Barbara Groza**, custodian at the High School, retroactive to August 9, 2013 through September 3, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Groza may be entitled.
- G. It is recommended that the Board approve the return to work of **Mr. Vincent Stasi**, custodian at Central Office, retroactive to September 1, 2013.
- H. It is recommended that the Board approve the return to work of **Mr. Leslaw Lenczyk**, custodian at the High School, retroactive to September 9, 2013.
- I. It is recommended that the Board approve the return to work of **Ms. Roslyn Push**, principal's secretary at Applegarth, retroactive to September 3, 2013.
- J. It is recommended that the Board approve the return to work of **Ms. Susan Finkelstein**, paraprofessional at the High School, effective September 3, 2013.
- K. It is recommended that the Board approve an unpaid leave of absence to **Mr. David Simone**, custodian at MTMS, effective September 10, 2013 pending further action of the Board (for a period of approximately 6 weeks). Mr. Simone's unpaid leave will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, U.N.J.S.A. 34:11B-1 et seq., as appropriate.
- L. It is recommended that the Board approve the following personnel at the High School for the World Language Lab for 1 hour per day, 1 teacher per day on a rotational basis, for a total of 120 days per year at the hourly instructional rate (\$53.87) for the 2013-2014 school year, account no. 11-140-100-101-000-070:

Benjamin Peterson
Sara Cox
Linda LoBello
Sinead Kelly
Melissa Mazur
Trudy Marmorek
Kathryn Tervo
Marni Vicich
John Allen
Patrick Comey

-
- M. It is recommended that the Board approve the addition of the following teacher for After School Detention at the High School for the 2013-2014 school year, 1 teacher for 1 hour 45 minutes per day, day on a rotational basis for 180 days at the hourly non-instructional rate (\$44.85) account no. 11-140-100-101-000-070:

Christopher Thumm

- N. It is recommended that the Board approve the addition of the following teacher for CMAC at the High School for the 2013-2014 school year, 2 teachers one hour per day on a rotational basis for 180 days at the hourly instructional rate \$53.87 account no. 11-140-100-101-000-070:

Katelyn Goodman

- O. It is recommended that the Board approve the changes in the contract hours of the following bus drivers in transportation retroactive to September 1, 2013 through June 30, 2014:

Christina Salvador	6	8	Midday route
Julie Magid	6	7.5	Midday route
Carol Buhl	6	8	Midday route
Nina Greene	6	8	Midday route
Patricia Korltang	6	8	Midday route
Corrine Larsen	6	8	Midday route
Robert Learn	6	8	Midday route
Susan Lohman	6	8	Midday route
Regina Martyka	6	8	Midday route
Linda Modzelewski	6	8	Midday route
Maureen Prusakowski	6	8	Midday route
Eunica Fonseca	6	8	Midday route
Debra Holtz	6	8	Midday route

- P. It is recommended that the Board approve the following personnel to attend an “Applied Behavior Analysis” training session on August 21, 2013 for 2.5 hours. The teachers will be paid at the hourly non-supplemental rate (\$44.85) and the paraprofessionals will be paid on their step on guide.

Teachers

Jennifer Metroke

Paula DeBlasio

Paraprofessionals

Manal Manhary

Rochelle Epstein

- Q. It is recommended that the Board approve the following personnel for the After School Basic Skills program at Applegarth School effective October 2013 to May 2014 for \$77.56 per session (pending student enrollment) (account no. 11230100101000093):

Teachers

Nancy Poland (lead teacher 2 days)
 Carol Pignataro (lead teacher 2 days)
 Lauren Thaiss
 Cynthia Hills
 Hardevi Shah
 Jeannine Morse
 Selime Kaufman
 Ashley Clayton

Paraprofessional

Susan Finkelstein

- R. It is recommended that the following personnel be approved as NJHS Induction Ceremony Chaperones for 3 hours at the non-instructional rate:

Adele Hughes
 Nancy Markwell

- S. It is recommended that the Board approve the following advisory positions at the Middle School for the 2013-2014 school year:

Sixth Grade Play

Janet Kaufman	Drama Director	\$3,004
Nina Schmetterer	Music Director	\$1,700
Nicole Dilozenzo	Choreographer	\$1,700

- T. It is recommended that the Board approve the following personnel for the After School Tag Program for the 2013-2014 school year:

Mill Lake

Paraprofessionals (hourly step on guide rate)

Janet Garavente	Paraprofessional	1.0 hrs/Tuesday & Wednesday
Cheryl Campanaro	Sub Paraprofessional	

Middle School

Teachers (\$77.56 session)

Mike Pilato Math – grade 7

- U. It is recommended that the Board approve the following coaches and advisors at the High School for the 2013-2014 school year:

Yearbook Business Manager	Theresa Madreperla	\$2438
Oratorical (American Legion)	Chris Thumm	\$ 832
Jazz Dance Team	Astin Williams & Beth Wolk (50% split)	\$2395
Winter Cheerleading-Head Coach	Michelle Ballard - Step 2	\$5959
Winter Cheerleading-Ass't Coach	Jovanna Quindes – Step 1	\$3302
Girls Volleyball - Ass't Coach	Jeff Warner - Step 1	\$4681
Choreographer – Musical	Emily Fortune – pending finger printing	\$2616

- V. It is recommended that the Board approve the following non certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
John Bea	District	Maintenance Mechanic	Blue Seal \$1500	11-000-261-100-000-070	Retroactive 7/1/13-6/30/14	Omitted from 6-5-13 agenda
Fern Liebross	MTMS	Media Coordinator	15 hours Professional Development \$70 annually stipend	11-000-222-100-000-098	Retroactive 9/1/13-6/30/14	PD – 1 credit
Ashley Dwyer	MTMS	Spec. Ed Para	Step 1 Spec. Ed. \$13.52/hr 6.75 hours day	11-212-100-106-000-093	Retroactive to 9/1/13-6/30/14	New position
Caitlin Hoskins	MTMS	Spec. Ed Para	Step 1 Spec. \$13.52/hr 6.75 hours day	11-212-100-106-000-093	Retroactive to 9/1/13-6/30/14	New position
Manal Manhary	Mill Lake	Spec. Ed Para	Step 6 Spec. Ed. \$15.12 + toileting \$1.00 6.75/hr date	11-215-100-106-000-093	9/1/13-6/30/14	Transfer – class moved from Barclay Brook
Rochelle Epstein	Mill Lake	Spec. Ed. Para	Step 6 Spec. Ed. \$15.12 + toileting \$1.00 6.75/hr day	11-215-100-106-000-093	9/1/13-6/30/14	Transfer – class moved from Barclay Brook
Laurie Rubin	Brookside	Spec. Ed. Para	Step 8 Spec. Ed 6.75/hrs per day + 20 years longevity	11-213-100-106-000-093	Retroactive to 9/1/13-6/3/14	Correction in hours and longevity
Virginia Ullrich	HS	Spec. Ed. Para	Step 4 Spec. Ed. \$13.82/hr \$1.00 for degree for 7 hrs per day	11-213-100-106-000-093	9/1/13-6/30/14	Transfer from Oak Tree

Vincent Stasi	Woodland	Custodian	19.94, Second Shift+B.S. 5:00-11:00 pm.	11-000-262- 100-000-030	9/1/13- 6/30/14	Transfer
Susan Matusiak	Barclay Brook/ Central Office	Custodian	19.94, Second Shift+B.S. 3:00-7:00 p.m. 7:00-11:00	11-000-262- 100-000-010 11-000-262- 100-000-098	9/1/13- 6/30/14	Transfer
Mia McCabe	Oak Tree	Personal Para	Step 2 Special Ed. \$13.62/hr 3.75 hrs/day	11-213-100- 101-000-093	9/9/13- 6/30/14	Increase in hours
Jennifer Updale	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed. \$13.52/hr 3.75/hrs day	11-213-100- 106-000-093	9/12/13- 6/30/14 pending criminal history	New position
MaryAnn Pipala	Mill Lake	Para – cafeteria	Step 1 Reg. Ed. \$12/52/hr. 2.5hr/day	11-190-106- 100-000-040	9/16/13- 6/30/14 pending criminal history	Replacement position
Susanna Fortunato	Barclay Brook	Para	Step 4 2.5 hrs Reg.Ed \$12.82/hr and 1.25 hrs. Spec. Ed \$13.82/hr	11-190-100- 106-000-010 11-213-100- 106-000-093	Retroactive 9/1/13- 6/30/14	Increase in hours
Jennifer Hogan	Barclay Brook	Para	Step 2 2.5 hrs Reg.Ed \$12.62/hr and 1.25 hrs. Spec. Ed \$13.62/hr	11-190-100- 106-000-010 11-213-100- 106-000-093	Retroactive 9/1/13- 6/30/14	Increase in hours
Lori Leili	Oak Tree	10 month secretary	Step 2 7.25 hrs/day	11-000-240- 105-000-060	Retroactive 9/1/13- 6/30/14	Increase in hours

W. It is recommended that the Board approve the following certificated staff on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Kristen Hummel	Woodland	ICS/RC teacher	87.5% of Step 11BA+15	11-213-100-101-000-093	Retroactive to 9/1/13-6/30/14	Correction in percentage of contract

Christina Perry	Barclay Brook	Grade 2	Step 1 MA \$48,568+\$3450	11-120-100-101-000-010	Retroactive 9/1/13-6/30/14	Resignation replacement – tenure track
Kristine Thielman	District	School Psychologist	Step 1 MA \$48,568+\$3450 pending certification	11-000-219-104-000-093	Retroactive to 9/1/13-6/30/14 pending criminal history	Replacement position – tenure track
Sara Sanguiliano	HS	Math	Step 1 BA \$48,568	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Replacement position – tenure track
Jamie Neues	HS	Teacher of Language Arts	Step 2 BA \$48,723	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Replacement position – tenure track
Michelle Giaquinto	Barclay Brook	Kindergarten ICR	Step 1 MA \$48,568+\$3450	11-000-219-104-093	Retroactive to 9/1/13-6/30/14	Replacement position – tenure track transferred from Oak Tree leave position
Vincent Bartolone	MTMS	Teacher of the Handicapped	Step 1 MA \$48,568+\$3450 pending transcripts	11-213-100-101-000-093	Retroactive 9/1/13-6/30/14	Resignation replacement – tenure track
Lauren Scarpa	Barclay Brook	Basic Skills	Step 1 MA \$48,568 + \$3450 pro rated	11-230-100-101-000-093	Retroactive 9/1/13-1/16/14	Leave replacement
Carre Tringali	HS	Teacher of English	Step 1 BA \$48,568 pro rated	11-140-100-101-000-070	Retroactive to 9/1/13-1/30/14	Leave replacement
Serojni Reddy	Oak Tree	Grade 1	Step 1 MA \$48,568	11-120-100-101-000-060	Retroactive to 9/1/13-6/30/14	Leave Position Transferred from half year Barclay Brook-leave position; correction on guide
Tara Palino	Applegarth	Grade 5	Step 1 BA \$48,568	11-120-100-101-000-030	Retroactive to 9/1/13-12/20/13	Leave position
Maria Naumik	District	Director of Adult Education	\$17,500 annual stipend	13-602-200-100-000-098	2013-2014 school year	Stipend position

Christina Perrine	Barclay Brook	Teacher of Art	103% contract	11-130-100-101-000-040	9/1/13-6/30/14	Increase for additional section
Theresa Weiss	HS	Business Teacher	Additional 17% of contract for teaching additional section	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Sherry Holmes	HS	Business Teacher	Additional 17% of contract for teaching additional section	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Katerina Profaci	HS	Special Education	Additional 17% of contract for teaching additional section	11-213-100-101-000-093	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Giussepe Calella	HS	History Teacher	Additional 17% of contract for teaching additional section	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Gerard Minter	HS	Math	Additional 17% of contract for teaching additional section	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Abbey Gold	HS	Math	Additional 17% of contract for teaching additional section	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Robert Byrnes	HS	Music	Additional 17% of contract for teaching additional section	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Martin Griffin	HS	Music	Additional 17% of contract for teaching additional section	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment

Thomas Donovan	HS	Special Education	Additional 17% of contract for teaching additional section	11-213-100-101-000-093	Retroactive to 9/1/13-6/30/14	Additional section – increase in enrollment
Caitlin Lisi	MTMS	Teacher of the Handicapped	Additional 17% of contract for teaching additional section	11-213-100-101-000-093	Retroactive to 9/1/13-6/30/14	IEP required
Dr. Manjit Sran	HS	Math Department Coordinator	\$7582 + 40 hours in the summer at the supplemental rate \$53.87	11-140-100-101-000-070	Retroactive to 9/1/13-6/30/14	Correction of hours
Brooke Yudell	HS	Guidance	Step 9 MA \$65,213+\$3450	11-000-218-104-000-098	Retroactive 9/1/13-6/30/14	Correction of step on guide
Maria Steffero	MTMS	Math team leader	\$1,592 stipend	11-130-100-101-000-080	2013-2014 school year	Stipend
Susan Rosati	HS	FCS	134% of contract	11-140-100-101-000-070	9/9/13-TBD	Two additional sections until start of the FCS teacher
Jill Kalyankar	HS	FCS	134% of contract	11-140-100-101-000-070	9/9/13-TBD	Two additional sections until start of the FCS teacher
Desiree Farra	HS	FCS	117% of contract	11-140-100-101-000-070	9/9/13-TBD	One additional sections until start of the FCS teacher

- X. It is recommended that the Board approve the following list of substitutes for the 2013-2014 school year:

Certificated

Shobhana Balasubramanian

Jaime Cohen

Roseann Krause

Sean Carney

Kimberly Faragasso

Kim Walker

Substitute Teacher

Substitute Teacher

Substitute Teacher

Substitute Teacher

Substitute Teacher

Substitute Teacher

Non-Certificated

Megan Kranz
Dina Urbano
Michelle Simone

Avid Tutor
Substitute Para
Substitute Secretary

II. Board Action

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

C. It is recommended that the Board approve the attached list of requests for Field Trips.

D. It is recommended that the Board approve the attached list of Student Teachers for the 2013-2014 school year.

E. It is recommended that the Board approve the following textbook for the 2013-2014 school year:

Campbell Biology in Focus AP Edition

F. It is recommended that the Board approve the following curriculum for the 2013-2014:

Drama & Acting I
Internet Marketing
Marketing I
Personal Finance
Piano II
Video Production I
Video Production II
Working With Children II
Working With Children III
AP Economics
~~AP Calculus AB-BC~~
AP Calculus BC
AP Computer Science A

G. It is recommended that the Board approve the adoption of the Strategic Plan reviewed at the August 24, 2013 Board retreat. (see attached)

H. It is recommended that the board approve the adoption of the following Board Goals:

- Goal 1: To adopt the strategic plan and implement the goals articulated in the plan over the 2013-2014 school year;
- Goal 2: Review, evaluate and assess current programs and structures; Identify and develop a schedule for review; for the coming year the focus area will be extra and co-curricular programming; and
- Goal 3: Develop a budget philosophy, parameters and framework for developing the 2014-2015 budget.

I. It is recommended that the Board approve the following classes, instructors, dates and salaries for the 2013 Adult Education Fall session (pending enrollment):

<u>Instructor</u>	<u>Course Name</u>	<u>Dates</u>	<u>Salary</u>
Binns, Russ	Watercraft and Safe Boating, Personal	10/1, 10/3	\$55 pp
Binns, Russ	Watercraft and Safe Boating, Personal	10/29, 10/31	\$55 pp
Bischel, Rick	Golf	9/17-10/15	\$139 pp
Briskin, Alan	Computer Basics	11/26	\$20 pp
Briskin, Alan	File and Folder Management	11/19	\$20 pp
Briskin, Alan	Microsoft Word - Basic	9/24-10/15	\$35 pp
Briskin, Alan	Microsoft Word - Intermediate	10/22-11/12	\$35 pp
Camilleri, William	Getting the Most out of your Smartphone and Tablet	11/12-12/3	\$25 ph/based on reg.
Cook, Christine	Use your iPad/iPad Mini for Digital Photography	10/8-10/29	\$25 ph/based on reg.
Cook, Christine	Photography, Fine Art, or "Photoshop-ed" Discussion Class	10/3	\$25 ph/based on reg.
Cook, Christine	Snap, Beautify, and Share Photos via your iPhone	10/10, 10/17	\$25 ph/based on reg.
Curran, Irene	Charles Dickens – "Mr. Christmas"	12/3	MTCUC
Curran, Irene	Edgar Allen Poe – The Poet, Storyteller, and the Man Behind the Writing	10/29	MTCUC
Curran, Irene	Toning	9/23-11/25	\$220
Greenberg, Roslyn	Orchid Growing for Everyone	10/1, 10/8	\$120/based on reg.
Gutwiliik, Jack	Let's Play the Drums!	9/24-11/26	\$80 pp
Heyer, Robert	Watercolor - Intermediate	9/24-11/12	\$50 pp
Kadoche, Salomon	Pastels	9/26-12/5	\$65 pp
Kapel, Rochelle	Full Body Exercise	9/24-12/17	\$4.75 pp/per class
Kapel, Rochelle	Full Body Exercise	9/26-12/19	\$4.75 pp/per class
Kapel, Rochelle	Full Body Exercise (Tuesday and Thursday)	9/24-12/19	\$4.75 pp/per class
Kijak, Ken	Ballroom Dancing	9/24-11/26	\$220/based on reg.
Mahler, Maurice	Georgia O'Keeffe, the Life and Art of	11/14	MTCAC
Mahler, Maurice	Monet's Garden at Giverny	10/10	MTCAC
Mahler, Maurice	Life Drawing	9/24-11/26	\$65.00 pp

Martucci, Ann	Mah Jongg	9/24-11/21	\$6 pp/per night
Morales, Hector	Latin Music Ensembles	10/24	MTCAC
Morolda, Kathleen	Women's Watercolor Workshop - Overnight	9/26-9/27	\$360 pp
Morolda, Kathleen	Women's Watercolor Workshop - Overnight	9/30-10/1	\$360 pp
Morolda, Kathleen	Women's Watercolor Workshop - Day only	9/26-9/27	\$260 pp
Morolda, Kathleen	Women's Watercolor Workshop - Day only	9/30-10/1	\$260 pp
Osman, Bill	Seasonal Special	11/19	MTCAC
Osman, Bill	Wizard of Oz	10/17	MTCAC
Princeton Driving School	Driving Course	10/19 and 11/16	\$79 pp
Renz, Robert	Pottery	9/24-11/26	\$80 pp
Renz, Robert	Pottery	9/26-12/5	\$80 pp
Renz, Robert	Pottery	9/24-12/5	\$80 pp
Roberts, Michael	Savvy Medicare - What Baby Boomers Need to Know	10/31	No salary
Roberts, Michael	Savvy Social Security - What Baby Boomers Need to Know	10/10 and 12/5	No salary
Rypisi, Kacie	Zumba® Fitness	9/25-12/4	\$4.75 pp/per class
Sibelman, Jessica	What is Classical Music?	10/1	MTCAC
Sibelman, Jessica	What is a Symphony?	10/15	MTCAC
Sibelman, Jessica	I Like Your Form/Learning the Structure of Symphony	10/29	MTCAC
Sibelman, Jessica	Absolute Music and Program Music	11/12	MTCAC
Sibelman, Jessica	What is a Conductor?	11/26	MTCAC
Sidhu, Veronica	Health Benefits of Indian Spices	9/24	\$25.00
Silvestri, Joseph	Financial Strategies for a Successful Retirement	10/1, 10/8, 10/15	No salary
Sky, Marc	Amazing Psychic Powers	9/26	\$21 pp/per class
Sky, Marc	Lose Weight with Hypnosis	9/24, 12/3	\$21 pp/per class
Sky, Marc	Past Lives	9/26	\$21 pp/per class
Sky, Marc	Psychic Reading	10/3, 11/21	\$21 pp/per class
Sky, Marc	Reduce Stress with Hypnosis	10/8	\$21 pp/per class
Sky, Marc	Spirit Encounters	10/3, 11/21	\$21 pp/per class
Sky, Marc	Stop Smoking with Hypnosis	9/24, 12/3	\$21 pp/per class
Sky, Marc	Superpower Memory	10/8	\$21 pp/per class
Stroul, Elliott	Guitar/Basic Instruction	9/24-11/26	\$80 pp
Sykes, Allen	Hatha Yoga	9/26-12/12	\$4.75 pp/per class
Wood, Janet	Basic Intermediate Bridge	9/26-11/21	\$610/based on reg.

13. BUSINESS ADMINISTRATOR'S /RECOMMENDATIONS

A. CONTRACT RENEWAL – HEARTLAND PREPAYMENT SERVICE PROVIDER

It is recommended that members of the Monroe Township Board of Education acknowledge and approve Heartland Payment Systems contract renewal for the 2013-2014 school year for a fee of \$5085, which includes annual maintenance fee, support for annual POS system, software enhancements, free and reduced annual maintenance, and extended warranties on POS equipment. This is a reduction of \$515.00 from last year's fee.

B. ACES NATURAL GAS - RESOLUTION

A RESOLUTION BINDING THE MONROE TOWNSHIP SCHOOL DISTRICT
TO PURCHASE NATURAL GAS SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid
Cooperative Pricing System ID#E8801-ACESCPS

RESOLUTION NUMBER _____

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Monroe Township School District/Middlesex County is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

CERTIFICATION

County of _____, State of New Jersey

WHEREAS, the Monroe Township School District/Middlesex County is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power

suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number _____

adopted by _____ at its meeting on _____ 20__.

BY: _____ ATTESTED BY: _____

On Behalf of: _____

County of _____, State of New Jersey

D. CONTRACT RENEWAL - PEG CENTRAL LEI WEB MEDIA HOSTING

It is recommended that members of the Monroe Township Board of Education authorize and approve PEG Central Web Media Hosting Services hosted by Leightronix Services through a shared services agreement with Monroe Township Municipality for a total cost of \$2988.00 whereas the Monroe Township Board of Education's share will be \$1494.00 for the period 10/01/2013 to 09/30/2014. The rate is unchanged from last year.

E. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2012-2013 school year. The district will pay On-Tech an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district. Please see contract for specific details.

F. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2013-2014 school year. The district will pay On-Tech an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district. Please see contract for specific details.

G. CONTRACT – METZ CULINARY MANAGEMENT

It is recommended that the Board of Education approve, retroactively to July 1, 2013, the previously submitted Agreement between the Monroe Township Board of Education and Metz Culinary Management, Inc. for the 2013-2014 school year. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Agreement.

Dated: September 11, 2013

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

September 11, 2013
Meeting Date

14. BOARD PRESIDENT'S REPORT15. OTHER BOARD OF EDUCATION BUSINESS16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Board to receive attorney advice in relation to board governance issues.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

17. PUBLIC FORUM*

18. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

Wednesday, September 25, 2013 7:00 p.m. - at Monroe Township High School

19. ADJOURMENT

*Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.
